1. Meeting called to order by Aimee Franklin, filling in for Bruce Hoagland.
   In attendance: Mary Beth Allen, Matt Cox, Aimee Franklin, Lorene Hutcheson, Susan Lauterbach and Sophia Morren.

2. After a motion by Stephanie and second by Matt, the March 2003 minutes were approved.

3. Discussion Items
   a. Update on the VendingMiser issue, Matt Cox. Matt shared copies of the OUr Earth resolution in support of VendingMiser use on campus. With a motion by Stephanie, second by Sophia and unanimous approval the Vending Miser resolution from ECC along with the one from OUr Earth will be forwarded to the President’s Office.
   b. Recommended issues for focus in Fall 2003:
      - Energy Conservation
      - Enhanced communication between the committee and the various campus populations concerning environmental issues
      - Establishment of a staff award to recognize environmental stewardship on the OU campus
      - The use of environmentally responsible building practices in new campus construction

4. Action Items
   a. Membership correspondence, Sophia Morren. Sophia reported on the status of the membership roster and submitted a letter to be sent to UOSA requesting student appointees for next year. The letter was approved.

5. Tabled Items
   a. End of year summary, Bruce Hoagland.

6. New Business/Agenda Additions
   a. Report on the Staff Week gesture of appreciation to housekeeping/custodial staff for their assistance with recycling efforts, Sophia Morren. Thanks to all those who baked cookies – Aimee Franklin, Lorene Hutcheson, Sharon Lacewell (Randy’s wife), Susan Lauterbach, Sophia Morren and Stephanie Seldon. Unfortunately, many of the custodial staff do not use the time clock in the Physical Plant and therefore did not have access to the cookies; however, the delivery to the housekeeping staff was successful. Noel Brady prepared a letter of appreciation, which was forwarded to both areas.

7. Announcements or Informational Items
   a. The next meeting will be held in September 2003. Officer elections will be held at this meeting. An email will be sent in August verifying with the committee membership the best time to hold fall meetings.