

PROPOSED CHARGE [proposed additions in bold], October 2012:

Tobacco and Parking Violations Appeals Committee (Norman)

Purpose:

To provide a faculty and staff body before whom faculty and staff members may contest any tickets they might receive. The committee is to be divided into three sub-groups composed of three members, each with an alternate member for each sub-group so that all members of the committee will not need to be involved constantly with **tobacco and** parking ticket contests and so that contests may be heard soon after they are raised. On a rotational basis, these sub-groups will sit to hear contests.

Members should represent a cross section of the faculty and staff. In addition, if feasible, they should represent various geographic areas of the campus.

Committee Membership:

Membership: The **Tobacco and** Parking Violations Appeals Committee shall consist of 8 members apportioned in the following manner:

4 Faculty Members: Faculty Senate appoints 2, the President appoints 2 – 3-year terms

4 Staff Members: Staff Senate appoints 2, the President appoints 2 – 3-year terms

History of Committee:

(Approved by the President August 20, 1974. Restructured Spring 1991).

BACKGROUND INFORMATION:



The University of Oklahoma

OFFICE OF THE PRESIDENT

MEMORANDUM

TO: Dr. Michael Bernben, Faculty Senate Chair
FROM: David L. Boren, President 
DATE: September 17, 2012
SUBJECT: Tobacco Free Campus Policy and Citation Appeals Process

As you are aware, on July 1, 2012, the University of Oklahoma's Tobacco-Free Campus policy became effective. In August 2012, OUPD began issuing citations for violations of the Tobacco-Free Campus policy. The University must provide an appeals process for review of tobacco violations. The Parking and Transportation Office will be assisting the OUPD in processing the violations of the new policy. Therefore, the most efficient mechanism to address tobacco violation appeals appears to be the existing process employed by the Parking Violations Appeals Committee, one of the Standing Committees identified in Faculty Handbook Section 2.7.4. The Committee will need authority to begin reviewing tobacco violation appeals, and to change its name to the Tobacco and Parking Violations Appeals Committee.

As outlined in Section 2.7.4, modification to the function of a Standing Committee requires recommendation of the Faculty Senate and approval of the President. If you are in agreement with this modification to the function of the Parking Violations Appeals Committee, please formalize that recommendation to me in accordance with Section 2.7.4.

Thank you for your service as Faculty Senate Chair.