

Mark Tran

1212 Orange Avenue Norman, OK 73072 405-555-5555 student@ou.edu

PROFILE

Recent business graduate eager to succeed in sales. Strong understanding of sales and marketing with an ability to communicate well in a variety of situations with various people. Strong sales experience exhibited through recent work history. Willing and able to relocate.

EDUCATION

University of Oklahoma - Norman, OK

BBA in Entrepreneurship and Venture Management, May 20XX

Financed over 50% education through commission sales

SALES EXPERIENCE

MowTown Lawn Service - Oklahoma City, OK

Founder and President, March 20XX - Present

- Started business for lawn service and general handyman work
- Employed three high school students and two college students
- Organized payroll, developed business contracts with residential and civic groups
- Developed strong customer relations skills
- Grew business to service Norman, OK and Oklahoma City, OK

Integrated Business Core - Price College of Business

Vice President of Philanthropy, January 20XX - May 20XX

- Formed a student-run company, along with 18 students, to develop, sell, and market a unique product
- Coordinated volunteer activities between two charitable organizations and 18 team members
- Communicated and interacted with charitable organization representatives to ensure all meetings and deadlines were met
- Donated over \$4,000 in profit and 650 hours of community service to local charities

HONORS

- Outstanding College Students of America
- Ranger Athletic Scholarship (Baseball)
- OU Big Event - University sponsored day of community service
- Habitat for Humanity

ACTIVITIES

Collegiate Entrepreneurs Club of OU (CEO)

Intramural Baseball Chairman - Social Fraternity

- Intramural Champions, first title in over 20 years

Treasurer - Asian American Student Association

Captain - Midwest City American Legion Baseball Team

- World Series Finalist, 6 current professionals on roster

Volunteer - Oklahoma Special Olympics