Minutes of a Meeting of the Board of Directors
Of the Oklahoma Anthropological Society, Inc.

October 20, 2001

A meeting of the Board of Directors of the Society was held in the Tsa-La-Gi Room of the Cherokee Nation Headquarters in Tahlequah, Oklahoma at 8:30 AM on the date indicated. President Dale McHard chaired the meeting, and Secretary-Treasurer Pete Thurmond recorded the minutes. The other officers and directors present and voting were as follows:

- Lois E. Albert, Certification Program Chair
- Kathy Diamond, 1st Vice-President
- Allen Marshall, At-Large Director
- Nona J. Maxwell, Newsletter Editor
- Frieda V. Odell, At-Large Director
- George H. Odell, At-Large Director
- Don E. Shockey, At-Large Director & Point Guide Committee Chair
- Frances Sisson, At-Large Director
- Don G. Wyckoff, Memoir Editor

Also present was Society member Thomas E. Butler.

Upon a motion made by Don Shockey and seconded by Don Wyckoff, the minutes of the August 4, 2001 meeting of the Board were approved by unanimous vote.

Dale McHard informed the Board that he had appointed George H. Odell to complete the term expiring in April of 2002 of At-Large Director Reginald L. Hofmaier. Mr. Hofmaier was transferred by his employer to the Denver area. Mr. McHard reported briefly on the first meeting of the OAS Membership Development Committee in September.

Nona Maxwell informed the Board that she wishes to be replaced as Newsletter Editor as soon as a replacement can be found. A notice seeking a new editor will be placed in the Society newsletter, and Mr. McHard is making inquiries as well.

Pete Thurmond reported the following as of September 30, 2001:

- General Fund: $30,361.34
- Memoir Fund: 38,311.56
- Life Member Fund: 19,278.68
- Special Projects Fund: 309.44
- Total Funds on Deposit: $88,261.02
- Net Income: $6,684.49

The Board returned to consideration of an update of its Standing Rules, distributed to the directors at the meeting in January of this year, and tabled due to lack of time at the meeting in April. There being no suggestions for revisions to the proposed language, upon a motion made by Lois Albert and seconded by Allen Marshall, the updated Standing Rules were adopted by unanimous vote. A copy is appended to these minutes.

During the course of a review of the revised rules, it was noted that the Society has had no Newsletter Distributor for quite some time, and that Mrs. Maxwell has been handling the distribution herself. Dale McHard volunteered to assume the position of Newsletter Distributor, adding to his existing duties as Society President and Publicity Director.
Mr. Thurmond reported that, since the last meeting of the Board in August, Jack Marshall resigned as Society Webmaster, and deactivated the host server of the OAS website. It was further reported that At-Large Director Mary Ann Drass volunteered to replace Mr. Marshall as OAS Webmaster, and moved the files of the OAS website to the University of Oklahoma web server, under the sponsorship of the Oklahoma Archeological Survey, at http://www.ou.edu/cas/archsur/oas/. The domain name "okarcheology.org" was purchased for the Society. Mrs. Drass is creating a shortcut through Yahoo.com so that we will be able to use the simpler domain name as the web address for the Society. Use of a domain name has the added advantage that the OAS web address can remain unchanged from now on, even if the files are moved to a different host server at some point in the future.

Don Wyckoff reported that he is making good progress on the formatting for publication of the Burnham monograph in the Society Memoir series. Dr. Wyckoff stated that his goal is to have the memoir to press by January of 2002, and ready for distribution before the Spring 2002 meeting of the Society.

Don Shockey reported that the Point Guide Committee expects to have the locator maps, timelines, and illustration index for the new arrow point typology guide completed by year end.

Kathy Diamond and George Odell presented brief reports for the Society chapters in Oklahoma City and Tulsa, respectively.

There being no further business before the Board, the meeting was adjourned.

JPT 10/21/2001

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**Standing Rules**

**Of The Oklahoma Anthropological Society, Inc.**

*The date shown in parentheses after each rule is that of the meeting of the OAS Board of Directors at which the rule was adopted. Where applicable, the date of the meeting at which a given rule was most recently modified is also shown. These updated Standing Rules adopted 10/20/2001.*

**Standing Rule 1.** Code of Ethics. Membership in the Oklahoma Anthropological Society (hereinafter referred to as "the Society") is open to any persons, firms, corporations, or other entities interested in supporting the aims and objectives of the Society. In joining the Society, members agree to abide by the conditions of any federal, state, or local antiquities and/or historic preservation laws. The practice of buying and selling artifacts for commercial purposes; the disregard for proper archaeological field techniques; the willful destruction or distortion of archaeological data; violation of federal, state, or local antiquities and/or historic preservation laws; and/or the unauthorized use of the Society name is censured and will provide grounds for the denial of membership applications and/or expulsion from the Society by a $2/3$ vote of the Board of Directors. (04/19/1997)

**Standing Rule 2.** Membership.

A. Classes of Membership and Dues Rates. The following classes of membership in the Society and their respective dues are hereby defined. All members of the Society except Associate members shall receive the bimonthly Newsletter and annual Bulletin of the
Society. Life, Sustaining, Contributing, and Institutional members of the Society shall further receive each volume of the Memoir series, when and as published. All members except Institutional members are entitled to participate in and vote at the meetings of the Society; to participate in the Certification Program; and to participate in the field activities of the Society, subject to any fees and conditions imposed thereon by relevant Society committees or chapters. Associate members must be in the immediate family of a Life, Sustaining, Contributing, or Active member, and their membership shall be linked to that of the designated full member.

<table>
<thead>
<tr>
<th>Membership Type</th>
<th>Fee</th>
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<tbody>
<tr>
<td>Active</td>
<td>$20.00</td>
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<tr>
<td>Contributing</td>
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<tr>
<td>Sustaining</td>
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<tr>
<td>Associate</td>
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<tr>
<td>For the first Associate member</td>
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<tr>
<td>For two or more Associates</td>
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<tr>
<td>Institutional</td>
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<tr>
<td>Domestic</td>
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<tr>
<td>Canada or Mexico</td>
<td>$35.00</td>
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<tr>
<td>All Others</td>
<td>$40.00</td>
</tr>
<tr>
<td>Life</td>
<td>$500.00</td>
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</tbody>
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(03/29/1952; as modified through 01/20/2001.)
Life Member fee increase from $400.00 effective 01/01/2002)

B. Review of Dues Rates. The Board shall review the direct costs of servicing a membership at its Annual Meeting each January, and increase dues as necessary whenever those costs exceed the price of an Active membership. (07/13/1996)

C. Age Participation. Anyone under the age of eighteen (18) attending a Society function must be accompanied by an adult. This does not preclude a minor from being an Active, Contributing, Sustaining, or Life member of the Society, receiving the publications of the Society, and voting at the meetings of the Society. Further restrictions on participation in specific events may be made by the Dig Committee or the Certification Council on a case-by-case basis. (04/19/1997)

Standing Rule 3. Budget. (1) All Society expense beyond routine point guide reprinting, printing of an annual bulletin not to exceed 150 pages in length, printing of six newsletters not to exceed 20 pages in average length, routine postage, and routine expenses of the President and Secretary-Treasurer, shall be classified as extraordinary. (2) encumbrance of all extraordinary expense shall require prior Board of Directors approval; (3) the total of extraordinary expense for any given calendar year shall be limited to $4500, or 50% of projected net income, whichever is greater; and (4) the Board of Directors shall estimate net income for the coming year at its annual meeting in January, and set a limit for that year's extraordinary expense. (07/13/1996)


A. Annual Meetings. The Annual Meeting of the Society shall be held each year on the third Saturday in April, unless changed by the Board of Directors. The location is to be selected by the Board after soliciting chapter sponsors. (04/19/1997)

B. Fall Meetings. The Fall Meeting of the Society shall be held on the third Saturday in October, unless changed by the Board of Directors. The location is to be selected by the Board after soliciting chapter sponsors. (04/19/1997)
Standing Rule 5. Other Appointed Officers.

A. Specification of Other Appointed Officers. The Other Appointed Officers of the Society, pursuant to Article IV, Section 3 of the Society Bylaws, shall be a Historian, a Newsletter Distributor, a Publicity Director, and a Webmaster. (10/01/1966; as modified through 04/15/2000)

B. Duties of the Historian. The Historian shall be responsible for the collection and curation of documents, photographs, publications, audio-visual media, and oral accounts relevant to the history of the Society. (03/17/1973)

C. Duties of the Newsletter Distributor. The Newsletter Distributor shall collect each printed issue of the Society newsletter from the Newsletter Editor, obtain mailing labels from the Secretary-Treasurer and affix them to the newsletters, and post them via the U.S. Postal Service. The Newsletter Distributor shall further be responsible: (1) for the custody and proper use of funds to be expended for newsletter postage, to be distributed by the Secretary-Treasurer to the Newsletter Distributor as necessary in installments of $500.00; (2) for the annual maintenance of a third class bulk mailing permit at the post office from which the newsletter is to be mailed; and (3) for forwarding all excess copies of each issue of the newsletter to the Secretary-Treasurer. (03/16/1974)

D. Duties of the Publicity Director. The Publicity Director shall work to make the Society more visible and appealing to the general public, as an aid in the enlistment of new members. The Publicity Director shall be responsible: (1) for publicizing the meetings and field activities of the Society; (2) for working to enhance public awareness of the Society and support for its activities and publications; and (3) for working to increase the membership of the Society. (01/20/1996)

E. Duties of the Webmaster. The Webmaster shall create and maintain a website on the Internet for the Society, featuring information on the purposes, history, Dig Committee field activities, meetings, publications, and Certification Program seminars of the Society; information on becoming a member of the Society and purchasing back issues of its publications; and such other information as the Board of Directors shall from time to time direct. (04/15/2000)

Standing Rule 6. Dig Committee and Certification Council: Special Provisions. As provided in Standing Rule 2(C), the Dig Committee and Certification Council shall determine any restrictions to be imposed on participation in their respective programs on an event-by-event basis. Such information shall be published in advance of each event in the Society newsletter, along with the date, time, and location of each such event, and all pertinent fees to be required. Appropriate forms, such as liability release and medical information forms, must be filled out at registration and before participation. (04/19/1997)


A. Point Guide Committee. The Point Guide Committee shall consist of a Chair, and additional members as the President sees fit. The committee is charged with the compilation and publication of a new series of projectile point typology guides for the Paleoindian projectile points, Archaic dart points, and Late Prehistoric arrow points of the south-central United States. (05/15/1993)

A. Hospitality Committee. The Hospitality Committee shall consist of a Chair, and additional members as the President sees fit. The Hospitality Committee is charged with ensuring that visitors and new members of the Society are recognized and made welcome at all Society functions. (04/10/1999)

B. Membership Development Committee. The Membership Development Committee shall consist of a Chair, and additional members as the President sees fit. The Membership Development Committee is charged with: (1) identifying the factors that influence new members to join, and existing members to renew (or not); (2) developing and implementing means and methods to increase the membership of the Society, and to improve the renewal rate of expiring memberships; (3) creating and disseminating appropriate information to increase public interest in Oklahoma archaeology; and (4) enhancing the interaction of the Society and its members with professors, teachers, and others within the education systems of Oklahoma to further interest in and knowledge of Oklahoma archaeology among students. (02/05/2000)

Standing Rule 9. Indemnification. Whereas Article X, Section 2 of the Society Bylaws authorizes the indemnification of all directors, officers, employees, and agents pursuant to the laws of the State of Oklahoma including, without limitation, the provisions of Title 18, Oklahoma Statutes, Section 1031, as amended, or its successor statute; Now, therefore, be it resolved by the Board of Directors of the Society, that they do hereby secure and indemnify, against any claim, loss, damage, or expense which said directors, officers, employees or agents of the Society may suffer or incur arising out of any claim, action, or proceeding which may be brought against said indemnitees, for any act that may occur in the scope of their performing any duty or function for the Society. (10/11/1997)