

Graduate Studies in English

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REFERENCE FORM

Please fill out this form, attach reference letter and send to the above address.

Concerning: _____
Last First Middle

M.A. Applicant Ph.D. Applicant

The Family Educational Rights and Privacy Acts of 1984 opens many college records for the student's inspection. The law also permits the student to sign a waiver relinquishing rights to inspect letters of recommendation. The student's signature below constitutes a waiver signifying that the recommendation will remain confidential. No signature means the student will have the right to read this reference.

Date _____ Student's Signature _____

In sum, I give this student an evaluation of:

- Outstanding
- Very Good
- Average
- Poor

Signature of Reference

Date

Typed or Printed Name

Phone

Position

Organization name

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