

**UNIVERSITY OF OKLAHOMA
SCHOOL OF LIBRARY AND INFORMATION STUDIES**

LIS 4940, DIRECTED PROJECT CONTRACT

The student will discuss the nature of the project they wish to pursue as a directed project course with both their advisor and the faculty member who will direct the project.

In order to successfully complete this course the student must fulfill the following requirements:

- a. Within the first two weeks of the semester in which the course is to be taken:
 - 1. The student will provide to the directing faculty member a list of the objectives to be achieved through the project and a bibliography of related readings
 - 2. The student will work with the faculty member to plan the project, to develop a written project prospectus, and to develop a timeline for the project including anticipated date of completion
 - 3. The faculty and the student will agree to create criteria to be used for evaluation of the course based on the objectives
- b. Upon completion the finished project will be put in the student's file
- c. During the semester in which the course is taken the student will
 - 1. Complete the related readings
 - 2. Develop the project design
 - 3. Implement the project
 - 4. Prepare a written report on the project, including a self evaluation based on the evaluation criteria
- d. There will be a minimum of three meetings with the instructor to discuss the progress of the project and achievement of objectives. Additional meetings may be arranged at the request of the student or the instructor.
- e. The student is required to maintain a minimum of three hours per week of preparation for each credit hour of enrollment
- f. The grade received for this course will be on an S/U basis

PROJECT PROSPECTUS TIMELINE APPROVED _____

APPROVAL TO ENROLL IN LIS 4940 FOR _____ HOURS FOR _____ SEM 200__

_____	_____	_____	_____
Student	Date	Instructor	Date
		_____	_____
		Faculty Advisor	Date

ATTACH COPIES OF THE PLAN FOR THE COURSE ON THE ATTACHMENTS FORM

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LIS 4940, DIRECTED PROJECT CONTRACT ATTACHMENT

I. Project title:

II. Objectives for the course:

III. Abstract of the project prospectus:

IV. Timeline including dates of meetings and anticipated date of completion:

V. Basis for evaluation:

VI. Bibliography (attach)