

Information Technology Council 2007-2008

Thursday, March 20, 2008

1:30 PM – 3:00 PM

Members Attending: Jeff Boles, Chris Cook, Colin FitzSimons, Darin Fox, Robert D. Kelly, Jr., Burr Millsap, Teri J. Murphy. Also present: Nicholas Key, Randy Griffith, Melisa Hogan.

Members Absent: Dennis Aebersold, Edward Baron, Loraine Dunn, Suleyman Karabuk, Sarah Robbins.

Welcome and Announcements

Election of Chair: At the next meeting, we will elect a Chair for the 2008-2009 academic year.

Discussion of Security Information and Best Practices

Update on 4x4 Project (by Nick Key): I.T. is working on the project to remove the last 4 digits of the SSN from all user IDs. A test was conducted last week in which the 4x4 was updated for 88 people on campus. A second test will be conducted within approximately the next 2 weeks. The process is designed to update all systems simultaneously for the affected users. I.T. will begin communicating the change to all users in April. Colin asked how many 4x4s still contain the SSN. I.T. estimates that about 12,000 students and 5,000 faculty/staff 4x4s have the last 4 digits of the SSN. All 4x4s created since 2005 do not contain the SSN. Darin asked if a date for the switch of all users has been set. I.T. has not determined an exact date yet. Darin asked if users will be able to request that their 4x4 be switched before the summer. I.T. will remove the SSN from users 4x4s on request.

Demonstration of New Security Training Software (by Randy Griffith and Melisa Hogan): IT has purchased a new information security training product which will be made available on learn.ou.edu. The primary audience is I.T. staff and faculty/staff who handle sensitive information, though some modules might be useful to a wider audience. I.T. plans to notify administrators of the availability of these new training modules. Darin asked if I.T. is planning a podcast or similar method for informing students about information security issues. I.T. is considering this. I.T. is planning a catalog of services which would include a section on top tips for information security. Also, the new I.T. web site will allow information to be targeted to specific audiences.

New Business: None.

The meeting adjourned at 2:25 p.m.

Submitted by Darin Fox