

Information Technology Council 2007-2008

February 22, 2008

Members Attending: Dennis R. Aebersold, Edward A. Baron, Jeff Boles, Chris Cook, Colin FitzSimons, Darin Fox, Suleyman Karabuk, Robert D. Kelly, Jr., Burr Millsap, Sarah E. Robbins. Also present: Mike Sewell, Matt Singleton, Nicholas Key

Members Absent: Loraine Dunn, Nicholas S. Hathaway, Teri J. Murphy.

Welcome and Announcements.

Approval of minutes from meeting of November 20, 2007. Minutes were approved as written.

Discussion of Questions from Faculty Senate Executive Committee

Darin Fox made a report to the Faculty Senate Executive Committee on November 26, 2007 regarding the work of the ITC.

Darin provided a summary of communication mechanisms available on campus, including the mass mail system, Campus Alerts, the Staff Senate listserv, and the forthcoming portal system.

The Executive Committee expressed interest in having more involvement in the implementation of the new student information system. IT reported that Brad Burnett has met with the Executive Committee in December to discuss the project.

The Executive Committee commented that the IT website was not as user-friendly as it could be—the website is scheduled for a redesign. IT is hoping to launch a new web site for fall 2008. With the new website, there will be improved RSS and email options to improve communication about outages, etc. Users will be able to search both IT web pages and the knowledgebase at the same time.

Office 2007 rollout: Office 2007 has been installed in all of the IT labs. The rollout is complete from an IT perspective though IT is happy to help departments with their rollout if needed. IT is offering classes on the new interface.

Emergency communication: Is the communication campus specific? Yes, and it is based on where students are enrolled, controlled by the registrar's databases for each of the campuses.

4+4 project: IT indicated that the project is scheduled to be completed on time.

New Business

Colin FitzSimons asked about security best practices again. OUHSC had a security best practices seminar—does OU Norman offer anything similar? Mike Sewell indicated that historically IT just meets with individual departments as desired. Question about what students

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receive when they arrive and how students are reached—we will discuss at the next meeting. The new IT website will have a strong security presence. There will also be online security training modules; Sewell offered a demonstration at a future meeting. Darin raised the issue as to whether this should be something everyone is required to complete or if it should be something made available to those interested. IT indicated that it would be voluntary participation.

Office 2008 for the Mac is available on the IT Store. Older versions of Windows XP and Office 2003 will remain available through the store for awhile.

Darin Fox reported that, according to an article in the paper, there has been an improvement to the printing system in IT Labs. It now allows users to know their current balance.

The Exchange migration is nearly complete. Extremely large mailboxes are all that remain. IT is encouraging good computing hygiene. About once a year IT sends out an email to faculty with information on how to clean-out their email.

Colin FitzSimons asked about other IT-related groups on campus and the overlap between groups. Historically there have been several groups, but they have seemed to merge into one group—the other group is more techie in nature. The ITC is more policy related.

The meeting adjourned at 11:15 a.m.

Submitted by Sarah Robbins and Darin Fox