Please read the Dissertation Instruction Packet completely. This packet contains important information that you will need to complete your doctoral degree. For questions or comments concerning this packet, please contact the Graduate College at 325-3811 or gradinfo@ou.edu.

All doctoral students are now required to submit two hard copies of their dissertation (on 100% cotton paper) and one electronically through ProQuest/UMI Dissertation Publishing. Please submit electronic dissertation copy by going to the Proquest website http://dissertations.umi.com/ou.

The University of Oklahoma Graduate College
731 Elm Avenue, Room 100
Norman, OK 73019-2115
Telephone: 405-325-3811
Fax: 405-325-5346
Webpage: http://gradweb.ou.edu
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Request for Authority for Defense of Dissertation
(FINAL EXAMINATION)

This form MUST accompany the reading copy of the dissertation.

*****************************************************************************************
Part 1. To be completed and signed by major professor.

To: Graduate College

Date of Application: ______________  Date of Dissertation Defense: ____________

I have read the dissertation of _______________________________________________,
(Please print student name)
(ID # _______ - _____ - _______), and approve it as the reading copy of the dissertation.
(Please print student’s OU ID number)

_________________________________  ________________________________
Printed name of Major Professor  Signature

*****************************************************************************************************************
Part 2. To be signed by the Graduate Liaison of the student’s academic unit.

The above named student has completed all the departmental requirements for the doctoral degree except the dissertation defense.

_________________________________  ________________________________
Printed name of Graduate Liaison  Signature

*****************************************************************************************************************
Part 3. To be completed and signed by student and verified by the major professor.

YES NO
ο ο This dissertation contains research that involves human and/or other vertebrate animal subjects.

ο ο The research in this dissertation involves the use of human subjects and has been approved by the Institutional Review Board (IRB). If the answer is yes, attach a copy of the approval from IRB.

ο ο The research in this dissertation involves the use of vertebrate animal subjects and has been approved by the Institutional Animal Care and Use Committee (IACUC). If the answer is yes, attach a copy of the approval from IACUC.

ο ο The research in this dissertation includes intellectual property that potentially can be patented. If the answer is yes, you must give the Graduate College a copy of the letter that indicates the Office of Technology Development has received a reading copy of the dissertation and is reviewing it.

ο ο A research contract has been signed, therefore, the final copies and electronic submission must be held in confidence until OTD notifies the Graduate College and Library to release for publishing and public viewing. If the answer is yes, you must give the Graduate College a copy of the letter that indicates the Office of Technology Development has received a reading copy of the dissertation and is reviewing it.

_________________________________ ________________________________
Signature of Student    Signature of Major Professor
Procedures for Research Holds and Patentable Information/ Intellectual Property Holds

If the student/advisor signs or the University signs on behalf of the student/advisor a contract or similar type of legally binding document with a company, educational institution, or individual person involved in the research to withhold the publishing of the thesis/dissertation for a specified amount of time, we may be required to place a RESEARCH HOLD on the thesis/dissertation. A determination of research hold shall be made by OTD based upon review of the research agreement.

If the student/advisor composes a thesis/dissertation which contains new inventions/discoveries, it becomes property of the University of Oklahoma. Since the copyright law only protects the written portion of the document, formal patent applications must be filed to protect the intellectual property. Therefore, a hold must be placed on theses or dissertations which contain INTELLECTUAL PROPERTY (patentable information).

1) The student should contact the Office of Technology Development (OTD) at 405/325-3800 to speak with Regina or Ruth Ann. OTD will need a copy of the thesis/dissertation or the title pages.
   a. The student will be asked to answer the following questions:
      i. Does the dissertation or thesis contain intellectual property that was obtained in the course and/or scope of employment from the University of Oklahoma or substantially through the use of facilities or funds provided by or through the University?
      ii. Who is the faculty advisor?
      iii. What is the name of the research that the dissertation or thesis is related to?
      iv. Is the information contained in the dissertation or thesis directly related to an invention disclosure that has been filed with the Office of Technology Development previously?
      v. To which invention disclosure is it related?
      vi. If no current disclosure exists, will an invention disclosure be filed with the OTD? Will it include the advisor or other OU faculty, staff or students?
      vii. Who is the sponsor and is there a research agreement to which the publication is subject?

2) OTD will send the Graduate College a memo which grants permission to defend the thesis/dissertation and yet protects the Intellectual Property or Research. The OTD shall provide copies of the memo to the student, the Library and the advisor(s).

3) When a defense date has been sent, the student will notify OTD and submit the appropriate form to the Graduate College: the Application for Approval of Thesis Topic/Committee Membership form for master’s degree students is due at least 2 days prior to the defense, or the Request for the Authority for Dissertation Defense for doctoral students is due at least 2 weeks before the defense date.
   a. On this form, the student/advisor should indicate whether the thesis/dissertation contains INTELLECTUAL PROPERTY (patentable information) or requires a RESEARCH HOLD.
   b. If the memo from OTD to permit the defense has not been received by the Graduate College, the Academic Counselor should contact Regina or Ruth Ann for more information. The student must provide a copy of the letter before he/she can defend the thesis/dissertation.

4) When ready to file the final copies (within 60 days of the defense or by the semester deadline, whichever comes first), the student should contact OTD.

5) OTD shall provide a memo/notice to Grad College and the Library that OTD is aware of the filing and working on the technology associated therein. Proper protection should be afforded the paper.

6) OTD shall work with the Library and provide a memo, with a copy to the Grad College, to allow for OTD to pick up the paper and maintain it for protection purposes.

7) DOCTORAL STUDENTS ONLY: An electronic copy of the dissertation is required for submission.
   a. The student must indicate that the paper must be HELD CONFIDENTIAL.
      i. On the ProQuest/UMI website, the student should type the following in the “Notes to Administrator” section: “This paper includes Proprietary Information which should not be published or released for a period of three (3) years from submission.”
      ii. Also, the student should select the appropriate statements in the “Sequester This Manuscript” section found at the bottom of the on-line submission page.

Graduation will not be hindered by this procedure; it provides proper protection for the technology/paper.

OFFICE OF TECHNOLOGY DEVELOPMENT
One Partners Place, Suite 1510
350 David L. Boren Boulevard
Norman, OK 73072-7264
405/325-3800
Checklist for Completion of Doctoral Degree

The following is a checklist of requirements that must be met to complete the doctoral degree. The proceeding pages explain the requirements in greater detail.

- Continuous enrollment in required amount of dissertation hours (6980). Students must maintain continuous enrollment of at least 2 hours each semester (not summer sessions) in dissertation (6980) until Doctoral degree is completed. Enrollment in the Summer Session is required only if (1) the degree is conferred in the summer session, or (2) work is being done on the dissertation.

- Research Subjects
  For any research that includes human or vertebrate animal subject involvement of any kind, approval must be obtained and must accompany the Application for Approval of the Master’s Thesis Topic and Committee Membership form. For information about human subject involvement, the IRB web site can be accessed at http://research.ou.edu/irb/default.asp. For information about vertebrate animal subject involvement, the IACUC web site can be accessed at http://iacuc.ou.edu/.

- Patenable Material
  If the dissertation research contains inventions/discoveries owned by the University as defined by the University Patent Policy, a reading copy of the dissertation must be submitted to the Office of Technology Development (OTD) for review and evaluation.

LAST SEMESTER OF ENROLLMENT

- File Application for Graduation (blue card). Deadlines: Spring - March 1st, Summer- July 1st, Fall- November 1st.

- Degree Check—submit degree check via the Graduate College webpage. (http://gradweb.ou.edu/Current/Forms/doctoral/DegreeCheckForm.asp)

- Reading Copy of Dissertation submitted to Doctoral Committee 2 weeks prior to being submitted to the Graduate College.

- Submit Request for Authority for Defense of the Dissertation (enclosed), along with the reading copy, to the Graduate College. This must be done 2 weeks prior to Defending the Dissertation.

- Defending the Dissertation. The defense of the dissertation is valid for 60 days. Students who are planning to graduate in a particular semester must meet specific deadlines for that semester and may not have 60 day available.

- Filing Dissertation into the Library—Dissertation must first be checked in at the Graduate College and then filed at the Library.
RESEARCH SUBJECTS. THIS IS VERY IMPORTANT. If the dissertation research includes human or animal subject involvement of any kind, you must submit a study proposal to the Office of Human Research Participant Protection at (405) 325-8110 for review. This includes the administration of all surveys and use of existing data collected on any human or animal subjects. Only the Institutional Review Board for human subjects and the Institutional Animal Use and Care Committee for animal subjects have the authority to determine whether a study is exempt from full board review. Do not proceed with the collection of new data or analysis of existing data until you have received a letter of approval which authorizes you to do so from the appropriate committee through the Office of Human Research Participant Protection. Failure to secure the proper approvals for research involving human or animal subjects could result in disallowance of the data collected or analyzed without appropriate authorization. In order to graduate, all students using humans or animals in research conducted as a degree requirement must have a letter of approval of that research from the appropriate review board.

PATENTABLE MATERIAL. THIS IS VERY IMPORTANT. Copyright law protects only the written form of the dissertation information but does not protect intellectual property in the dissertation that potentially can be patented. Formal patent applications must be filed with the United States and/or foreign Patent Offices before patent protection has been established. In those cases when the dissertation contains inventions/discoveries owned by the University as defined by the University Patent Policy, a reading copy of the dissertation must be submitted to the Office of Technology Development (OTD, Evans Hall, Room 201, 325-3800) for review and evaluation. If the University decides to file a patent application, the final copies of the dissertation will be held under the safe guard of the OTD and, thus, withheld from the shelving and cataloging process until the patentable information is protected. The OTD accomplishes this by notifying the Library that the dissertation can be bound, but should be withheld from further dissemination. When the application for a patent has been filed with the United States Patent and Trademark Office, the dissertation is returned to the library to be catalogued and shelved. If the University decides against filing a patent application, the dissertation will be immediately returned to the Library for cataloguing and shelving.

Step 1 - Reading Copy of the Dissertation/Preparation for the Final Oral Examination
1. The doctoral candidate should prepare and distribute reading copies of the dissertation to each doctoral committee member at least one month prior to the defense.
2. The members of the committee must read and decide whether the dissertation demonstrates the student's ability to conduct original research and makes significant contribution to the student's discipline. They may accept or reject it.
3. When the major professor and the committee have read and given preliminary approval of the reading copy, it should be submitted to the Graduate College with the Request for Authority at least 2 weeks prior to the oral defense of the dissertation. Dissertation reading copies will not be reviewed by the Graduate College without the completed Request for Authority form.
4. At least 2 weeks before submitting the reading copy to the Graduate College, a request for degree check must also be submitted to Graduate College. Submission of the degree check can be done through the Graduate College website (gradweb.ou.edu).
5. If the dissertation research includes human or animal subjects, an approval letter from the Institutional Review Board or the Institutional Animal Use and Care Committee must be attached to the to the Request for Authority.
6. The reading copy should be in acceptable dissertation format and must include all figures and tables, numbered pages and a complete bibliography. It should not contain grammatical or spelling errors.

7. Reading copy deadlines are printed in the front of the class schedule for each semester.

8. Once the Graduate College approves of the dissertation reading copy, the Authority Report Form for Final Oral Examination will be issued along with the Survey of Earned Doctorates, Publishing Your Dissertation and Microfilm Contract, Graduate College Exit Survey and the Data Entry Form for Dissertation Title.

**Step 2 - Final Oral Examination**

1. The final oral examination is a defense of the dissertation and is open to the public.

2. The candidate may apply for this examination when the candidate presents the reading copy of the dissertation showing preliminary approval of the dissertation by the doctoral committee chair (co-signed by the graduate liaison) and receipts showing that the microfilming fee have been paid. At this time, the major professor will be issued the Authority Report Form for Final Oral Examination (Dissertation Defense) by the Graduate College. (See Step 1, item number 3.)

3. The doctoral committee conducts the oral defense of the dissertation. One regular member (not the chair or the outside member) can be excused from the oral defense of the dissertation. Any changes in the doctoral committee must be approved by the Graduate College at least one month prior to the final oral examination.

4. The Authority Report Form for Final Oral Examination (Dissertation Defense) is used to report the results of the final oral examination. These results should be reported to the Graduate College within **seventy-two hours** after the examination. A unanimous report from the doctoral committee is expected; however, on occasion some dissenting reports are received.
   a. If one member of the doctoral committee dissents, the dissent is recognized as a minority report.
   b. If two members dissent, the graduate dean will investigate and make the final decision.
   c. If more than two members vote unsatisfactory, the defense is judged to be a failure. Only one attempt is granted in defending the dissertation.

5. If the defense is determined to be unsatisfactory (failure), the decision is final and the defense cannot be repeated.

**Step 3 - Filing the Dissertation in the Library**

1. Following the successful defense of the dissertation, the candidate should submit one electronic copy, via [http://gradweb.ou.edu/docs/forms/doctoral/doctoralforms.htm](http://gradweb.ou.edu/docs/forms/doctoral/doctoralforms.htm) and two unbound copies of the dissertation, printed on white 100% cotton paper, Twenty (20 or 24) pound weight, with original signatures of the entire committee on each copy, to the Graduate College. The time limit to deposit the dissertation in the Library is **60 days from date of the final defense**. However, a student may not have 60 days to deposit their dissertation if they are trying to meet a semester deadline for depositing. Please note that it is the depositing of the dissertation that marks the completion of the degree and not the oral defense of the dissertation.

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1 If the sixtieth day following the defense does not fall on a University working day, then step three must be completed by 4:30 on the next working day at the University.
NOTE: The defense of the dissertation is valid for sixty days. If the student has not deposited the dissertation in the Library by 4:30 on the sixtieth day following the defense, then the results of the defense will be set aside and the student must re-defend the dissertation in person.

2. Along with the electronic copy and two hard copies of the dissertation, the candidate should complete and submit the following three forms to the Graduate College: Entry form for Dissertation Title, Survey of Earned Doctorates and Graduate College Exit Survey. All these documents are included in the packet that contained the Authority Report Form For Final Oral Examination (Dissertation Defense) form. If for some reason these forms were not received, please contact the Graduate College.

3. The student will take the two copies of the dissertation and the Entry form for Dissertation Title to the Library. After the Library accepts the final dissertation copies, the Entry form for Dissertation Title will be signed and returned to the student.  

5. The candidate must return the Entry form for Dissertation Title, properly signed, to the Graduate College on the same day the dissertation is deposited in the Library. The student may not graduate until all the above forms are on file in the Graduate College office.

Step 4 - Diploma and Fees

1. The Application for Graduation, which is necessary for payment of the microfilming fee, should be included in this packet, but may also be obtained in the Graduate College, Room 100, Robertson Hall.

2. It is the responsibility of the student to check the status of his/her account at the Bursar's Office and to make sure there are no outstanding balances. If tuition is outstanding, the candidate will not be cleared for graduation.

Step 5 - Microfilming of the Dissertation.

1. All doctoral dissertations of the University of Oklahoma are reproduced in microfilm by University Microfilms, Ann Arbor, Michigan. This organization also prints in Dissertation Abstracts the abstract of each dissertation submitted for microfilming. The microfilm negative is retained in Ann Arbor, while a positive copy is sent to the Library of Congress, in whose catalog the dissertation is listed. This procedure satisfies the University's requirement for publication of doctoral dissertations.

2. The doctoral candidate is responsible for the complete and accurate collation of the dissertation before submitting it to the Library. Students are also reminded that if they are utilizing copyrighted material in the dissertation, they must obtain permission from the holder of the copyright for such reproduction. Without such permission, the author of the dissertation is liable to prosecution once the dissertation has been microfilmed and thus made a published document.

3. The dissertation is protected by copyright and the copyright on the work immediately becomes the property of the author when it is deposited in the library. If the candidate wishes to have the

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The Acquisitions Department in the Library accepts dissertations from 8:00 a.m. until 4:30 p.m. Monday through Friday.
copyright registered with the U.S. Copyright Office, the candidate must so indicate on the contract form.

Step 6 - The Semester of Graduation

1. Students must adhere explicitly to the deadlines published each year in the University of Oklahoma Class Schedule. Failure to meet these deadlines will result in graduation being delayed until the following semester.

2. The Graduation Commencement Ceremony is held only once a year in the Spring. All Ph.D. students that have graduated in the previous Summer, Fall or are graduating in the Spring will be sent information concerning the ceremony. Please contact the Main Bookstore by April 1 to purchase hood and gown for the ceremonies.
GENERAL INFORMATION REGARDING COPYRIGHTING LEGISLATION

The following information has been compiled from a variety of sources and covers only very general copyrighting legislation. For specific University of Oklahoma thesis and dissertation requirements, refer to the instruction and sample pages.

Under the present US copyright law, copyrightable material becomes copyrighted in the process of being produced; i.e., it is incident to the process of authorship. When a thesis or dissertation is reduced to tangible form it is then protected by copyright and the copyright in the work immediately becomes the property of the author. No publication, registration or other action is required to secure copyright.

When a thesis/dissertation is published, a copyright notice should be prominently displayed on the material. The copyright notice consists of the international copyright symbol "©" (or the word "Copyright", the abbreviation "Copr.", a small letter "c" or any combination of these) plus the creator's name and the year in which the material was created. For example, "© Copyright by John Jones 2004". The copyright notice should be displayed on the third page of the thesis/dissertation following the cover sheet and signature page.

Finally, at the author's option, the copyright may be registered with the US Copyright Office. Whether an author chooses to do this will depend on the author's own circumstances. The law provides several inducements or advantages to encourage copyright owners to make registration including:

   Establishment of a public record of a copyright claim.
   Registration is necessary before an infringement suit may be filed in court.
   If made before or within five years of publication, registration provides prima facie evidence in court of the validity of the copyright and of the facts stated in the registration certificate.
   If registered within three months after publication or prior to an infringement of the work, an author may be able to collect statutory damages and attorneys' fees in court actions. Otherwise, relief to a copyright owner may be limited to actual damages and profits.

In general, if the author chooses to register the work he/she must submit to the Copyright Office a properly completed application form and any fees that are applicable.

This information is provided as a general guide for printed theses/dissertations and may not be applicable for other media. If you have any questions you should consult with the University Legal Counsel, the Office of Technology Development or the Graduate College.

(Effective - 1991)
DEADLINES FOR COMPLETION

Following are important deadlines for completion of the doctoral degree. Please note that individual departments may require forms to be filed earlier than the dates shown. Additional information on deadlines for specific degree and course completion requirements is listed in the front of the University of Oklahoma Class Schedule. If you have questions about the following, please contact the Graduate College at 325-3811, or through e-mail at mailto:gardinfo@ou.edu.

<table>
<thead>
<tr>
<th>Event</th>
<th>Fall 2007</th>
<th>Spring 2008</th>
<th>Summer 2008</th>
<th>Fall 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final day to file graduation application card in the Office of Records *</td>
<td>Nov 1</td>
<td>Mar 1</td>
<td>July 1</td>
<td>Nov 1</td>
</tr>
<tr>
<td>Final day to apply for the Doctoral General Exam</td>
<td>Nov 26</td>
<td>Apr 19</td>
<td>July 14</td>
<td>Nov 26</td>
</tr>
<tr>
<td>Final day for Oral Defense of Dissertation</td>
<td>Dec 7</td>
<td>May 2</td>
<td>July 28</td>
<td>Dec 1</td>
</tr>
<tr>
<td>Final day to deposit Dissertation in the Library</td>
<td>Dec 14</td>
<td>May 9</td>
<td>Aug 4</td>
<td>Dec 19</td>
</tr>
</tbody>
</table>

- * Graduation Applications are available in the Graduate College but should be submitted to the Office of Records. If you are planning to attend the Spring Commencement, a separate Hood and Gown Rental form and fee must be paid at the Main Bookstore. **Students who do not process the Graduation Application will not be cleared for graduation.**
INSTRUCTIONS FOR DISSERTATION PREPARATION

The dissertation may be prepared in any format acceptable to your department and committee with the exceptions indicated below. If you wish to use a form accepted by a national, professional refereed journal, you may do so with the consent of your department. Otherwise, the Graduate College suggests you follow the most recent edition of *A MANUAL FOR WRITERS*, by Kate L. Turabian. The final document should be professional in appearance and free of typographical and printing errors.

Many computer software packages are available which allow maximum flexibility in preparing the dissertation. The decision as to which software you use should be made in consultation with your department and committee. Letter quality printers, including 24 pin dot matrix printers, have been approved for printing the dissertation. In general, nine-pin dot matrix printers are not acceptable. Font sizes and typefaces should be selected carefully and should enhance the professional quality of the publication. If you are in doubt about the quality of your printer or proposed fonts, the Graduate College will be pleased to review sample pages.

Students with questions about dissertation production should contact the Graduate College and not the OU Bizzell Library. Most requirements concerning dissertation production are set by the Graduate College and exceptions must be approved in the Graduate College before referral to the library.

All dissertations must include, as a minimum content standard: the Title Page, Signature Page, Copyright Page, the Text of the Dissertation, and some type of bibliography or reference information. Regardless of the general format used in producing the dissertation (Turabian, MLA, etc.), the following format requirements must be met for the dissertation to be accepted by the Graduate College.

Order of Material:
The following items must appear in this exact order (Items that have been underlined are mandatory. Items that are not underlined may be used at the discretion of the author.): Title Page, Signature Page, Copyright Page, Acknowledgments, Table of Contents, List of Tables, List of Illustrations, Abstract, the Text of the Dissertation, Bibliography or Literature Cited, Appendix, Index. (See sample pages at end of instructions).

Pagination:
The first three pages are counted but not numbered (this includes the Title Page, Signature Page, and Copyright Page). The next page to appear after the Copyright Page will be the first page with a printed number and it will be Roman numeral "iv". Roman numerals are used through the Abstract. Begin using cardinal number ‘1’ on the first page of the Text of the Dissertation.

Paper Requirements:
Final copies of the dissertation must be printed on 100% cotton, white paper (clearly watermarked as 100% cotton or pure cotton on each page), including the signature page. Twenty (20 or 24) pound weight is the minimum acceptable weight. If a computer printout is used within the dissertation or Appendix, the paper must be all white, and the left margin should be adjusted. If it is not possible to adjust the margins, or the printout, photos, or other materials cannot be copied to the required bond, please contact the Graduate College. It may be necessary to place some of these materials in a separate pocket. The Graduate College will refer you to the appropriate personnel to discuss unusual dissertation binding problems. If photos or other materials are attached to the bond, they must be secured ONLY with rubber cement. Do not use any other type of glue, tape, etc., to affix attachments.
Required Margins:

Left = 1.5"
Right = minimum 1"; maximum 1.5"
Top = minimum 1"; maximum 1.5"
Bottom = minimum 1"; maximum 1.5"*

(*Bottom margin is measured from bottom edge of paper to bottom line of text; not to page number. Not less than ½" can be left between the bottom margin and the bottom edge of the page number.)

Title Page (as per sample)
1. Name of University and Graduate College
2. Title
3. Correct Name of Degree
4. Graduate's Name (first name first)
5. Location should always be Norman, Oklahoma
6. Year dissertation deposited in Library

Signature Page (as per sample)
1. Must have title of dissertation
2. Must have "A DISSERTATION APPROVED FOR"
3. Correct name of department or school
4. Original signatures on all signature pages of the final two library copies of the dissertation

Page Numbers
1. Title page is counted but no number is printed on the page
2. Signature page is counted but no number is printed on the page
3. Copyright page is counted but no number is printed on the page
4. Next page will have a printed number "iv". This is the first preliminary page to be numbered.
5. The text of the dissertation starts as Page 1 and the remainder of the document is numbered consecutively. The Graduate College recommends page numbers be centered two spaces below the bottom margin.

Spacing: Document should be double-spaced throughout with the exception of the Table of Contents, Bibliography, footnotes, and quotations of more than four lines and of two or more sentences.
A CONTENT ANALYSIS OF THE CHANGES EFFECTED IN A SMALL

OKLAHOMA DAILY FOLLOWING A READER INTEREST SURVEY

(Double space the title)

A DISSERTATION

SUBMITTED TO THE GRADUATE FACULTY

in partial fulfillment of the requirements for the

degree of

Doctor of Philosophy

By

STUDENT NAME HERE

Norman, Oklahoma

2006
Sample Signature Page

The back of the sheet is left blank. Spacing shown is not exact since printer fonts and typefaces vary. Adjust the following to fit your printer specifications. Margin requirements are specific and all pages must be within the set limits for dissertation. The number of signature lines will correspond to the number of committee members. All copies must bear original signatures of all members of committee.

(Single-space title and center first line of title approximately 2" below top of page)

A CONTENT ANALYSIS OF THE CHANGES EFFECTED IN A SMALL OKLAHOMA DAILY FOLLOWING A READER INTEREST SURVEY

(Skip down two lines and center the following)

A DISSERTATION APPROVED FOR THE DEPARTMENT OF COMMUNICATION

(list the correct name of your school or department; if you are uncertain of the EXACT NAME, contact the Graduate College)

(just below the mid-point of the page, approximately 10-12 single-spaced lines from the "APPROVED FOR" line; double-space signature lines)

BY

(type in Professor’s name under each line)

(Revised all three sample pages on 11/22/94-slb)
Sample Copyright Page

Effective Fall 1992, all dissertation and dissertation library copies must contain a copyright page. This will be the third page of the dissertation, but will be unnumbered. The first numbered page will be the page appearing after the copyright page and will be numbered "iv".

(Below is the only information that is typed on this page. The year should be the same as that appearing on your cover page and will be the year in which your dissertation is deposited in the library. If you have the international copyright symbol, ©, use it in lieu of the small "c". If you do not have this symbol, use only the small "c" and do not attempt to manually circle the "c".)

© Copyright by STUDENT'S NAME HERE 2006
All Rights Reserved.
Disclosure of Patentable Inventions

The purpose of this statement is to remind you of the University of Oklahoma policy concerning ownership of certain inventions and the patent rights thereto, and to make you aware of the University procedures to prevent inadvertent enabling disclosures of patentable inventions during the dissertation/dissertation publication process.

The basic University Patent Policy provides, among other things, that all discoveries or inventions, whether patentable or unpatentable, and including all patents (domestic and foreign) and patent applications based thereon, which are made or conceived by any member of the faculty, staff, or student body of the University of Oklahoma, either in the course of employment by the University of Oklahoma or substantially through the use of facilities or funds provided by or through the University are the property of the University.

Directives promulgated under the Patent Policy require that all inventions or discoveries falling within the purview of the policy must be disclosed in writing to the Office of Technology Development as soon as possible after the discovery or invention. The Patent Policy also affords substantial benefits and protection to inventors. The full patent policy may be found in various University publications, and copies of it and the implementing directives may be obtained from the Office of Technology Development (Evans Hall, Room 201, 325-3800).

When a thesis or dissertation is based wholly or in part on research from which an invention or discovery has resulted or may result, the thesis or dissertation may require special handling to prevent enabling disclosures which could damage or eliminate U.S. or international patent rights, or both. These special procedures will in no way impede progress toward the degree, affect acceptance of the dissertation/dissertation, or delay the granting of the degree. They are aimed solely at protecting the rights of the University and the inventor.

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