GALLOGLY COLLEGE OF ENGINEERING CONVOCATION

Convocation is a formal ceremony for Gallogly College of Engineering Bachelor of Science, Master of Science, and Doctor of Philosophy graduates and their guests. The Gallogly College of Engineering Convocation will be held at Lloyd Noble Center 2900 S. Jenkins, Norman, OK on Saturday, May 14, 7:30 p.m. Degree candidates and graduates need to arrive at 6:45 p.m. to line up for the processional. Enter from the parking lot through the SOUTH ramp. Each graduate is recognized and photographed with the Dean as his/her name is announced. If you have questions, or need accommodations on the basis of disability, contact the Convocation Coordinator by e-mail at cmaag@ou.edu or by phone at (405) 325-1069.

For additional information, visit the GCOE Convocation website at http://ou.edu/content/coe/currentstudents/grad_convocation.html.

SPRING 2016 CONVOCATION RESPONSE FORM

All graduates and candidates should fill out the response form by April 29, 2016. This information will ensure your name and degree are announced correctly at the Convocation ceremony. The link can be found on the convocation website, listed above.

GRADUATE STUDENTS (M.S. and Ph.D.)

Please visit or call your school's graduate staff liaison to discuss the completion date of your degree, your graduation application, hooding, and the Convocation Ceremony. M.S. and Ph.D. candidates and graduates from Summer 2015, Fall 2015, Spring 2016, Summer 2016 and Fall 2016 may participate in Spring 2016 Convocation. Please advise the graduate staff member in your school that you wish to participate. In March, Convocation packets will be available from your school staff and will include an OU Commencement invitation, a Gallogly College of Engineering Convocation invitation, and other related information. Please complete the Convocation Response Form by Friday, April 29.

DOCTORAL CANDIDATES:

Doctoral graduates/candidates will be hooded by their faculty adviser during the Convocation ceremony. Doctoral graduates/candidates should bring their own hood to the ceremony and carry it onto the stage for their faculty adviser to perform the hooding. Please make sure you have asked your faculty adviser or chair to participate in the hooding at Convocation.

UNIVERSITY OF OKLAHOMA COMMENCEMENT

The University of Oklahoma Commencement ceremony for the Norman Campus is Friday, May 13 at 7:00 p.m. at the Gaylord Family - Oklahoma Memorial Stadium. Rain location is the Lloyd Noble Center Arena. For complete Commencement information and check-in procedures, please refer to the OU Commencement website ou.edu/commencement. You may register for Commencement at webapps.ou.edu/commencementform. If you have questions, or if you, or a guest, need accommodations on the basis of disability, contact the Graduation Office by e-mail commencement@ou.edu or by phone at (405) 325-3467. If you will be hooded at OU Commencement, you must register ahead of time. See instructions at: ou.edu/commencement and click on Current Students at the top, then select Doctoral Candidates.

CAP & GOWN

All graduates participating in Commencement and Convocation must wear their cap and gown. You may purchase these at Graduation Gear up, or you may order Commencement invitations, cap and gown and other graduation related items at the University Bookstore. They can be contacted by phone: (405)325-3511 or email: oklahoma@bkstr.com. Order early!

For information about wearing your academic hood, ou.edu/commencement and click on Prepare for Graduation.

WATCH YOUR OU E-MAIL FOR IMPORTANT INFORMATION.
WHEN AND WHERE TO REPORT ON CONVOCATION DAY

Graduates/candidates should report to the SOUTH SIDE RAMP ENTRANCE of Lloyd Noble Center by 6:45 p.m. to line up. Enter from the south parking lot, walk down the ramp, and the ushers will direct you into the basketball practice gyms. Look for your school’s banner and check in with the staff or faculty marshal from your school. You will be given a card that you will hand to the reader before crossing the stage.

- AME West Practice Gym
- BME West Practice Gym
- CBME West Practice Gym
- CEES East Practice Gym
- CS East Practice Gym
- ECE East Practice Gym
- ENGR East Practice Gym
- TCOMM East Practice Gym
- EPHY East Practice Gym
- ISE East Practice Gym

Stay in your lines and listen for instructions for the processional. You will be seated on the FLOOR section by school or program. All graduates/candidates must remain in the seating area until the ceremony is concluded. Ladies, do not bring purses.

RECEPTION

All graduates and guests are invited to a come-and-go reception May 14, 2016 from 2:00-4:00 pm. It will be held at Devon Energy Hall, 110 W. Boyd St. Graduates and guests will have the opportunity to meet with the Deans and visit the Gallogly College of Engineering buildings.

GUESTS AND ACCOMMODATIONS ON THE BASIS OF DISABILITY

Family, friends and guests are invited to the Convocation Ceremony. No tickets or reservations are required. Guests should enter the Lloyd Noble Center through the EAST and should be seated in the southeast, southwest or south sections of the arena. Parking is complimentary. For guests or graduates with a disability parking permit, please park by the SOUTHEAST entrance of the Lloyd Noble Center. Enter via the southeast entrance ramp. An usher will direct you to seating. Should you have questions or need special accommodations, please contact cmaag@ou.edu.

PHOTOGRAPHS

Guests, please do not go onto the floor to take photographs. Professional photographs of each graduate will be taken as he/she is introduced. Individual photos will also be taken. This service is provided at no charge to the graduate. A complimentary color proof will be mailed to you after Convocation. There will be no additional solicitation. For more information regarding photographs, call (405) 364-1777. Your proofs will be available for viewing online at www.normanpartypics.com. (View Proofs/Graduation/OU Commencement/College of Engineering).

DIPLOMAS AND OFFICIAL TRANSCRIPTS

Approximately fifteen weeks after your final semester, the Office of Admissions and Records will mail diplomas to degree candidates who have been cleared for graduation. All tuition and fees must be paid to the University or a hold will be placed on your diploma. It is the responsibility of the student to contact the Office of Admissions and Records to request your diploma once the fees have been paid.

For those requesting transcripts, the request must be made in person to the Office of Admissions and Records at least ten weeks after the semester has ended. There is no charge for official transcripts. All tuition and fees must be paid to the University or a hold will be placed on your transcript. It is the responsibility of the student to contact the Office of Admissions and Records to request your transcript once the fees have been paid.