ACADEMIC APPEAL

In accordance with Title 14, Academic Appeals, of the University of Oklahoma Student Code, a student can appeal a grade based upon 1) prejudiced or capricious evaluation and/or 2) the instructor's alleged inability to speak the English language to the extent necessary to adequately instruct students. The deadline for end-of-term evaluation appeals is September 15 for grades received for the spring semester or summer term and February 15 for grades received in the fall semester.

To submit an appeal, complete the front of this form, attach a letter of explanation and supporting documentation, and return it to Kristi Boren in the Gallogly College of Engineering Dean’s office, 202 W. Boyd, Carson's Engineering Center, room 107, Norman OK 73019 or at kdboren@ou.edu. All materials submitted will become the property of the University of Oklahoma.

Please print clearly.

PETITIONER

Full Name: ___________________________  Sooner ID#: ___________________________
Address: _____________________________
Major: ___________________________  Classification: ___________________________
Phone #: _____________________________
Expected Date of Graduation: ___________________________
E-mail: _____________________________

May we contact you by e-mail about your appeal?  ☐ Yes  ☐ No

INSTRUCTOR

Name: ___________________________  Department: ___________________________
Telephone: ___________________________  Address: ___________________________
E-Mail: ___________________________  ___________________________

COURSE INFORMATION

Course # and Title: ___________________________  Sem./Term: ___________________________
Original Grade: ___________________________  Requested Grade: ___________________________

Student’s Signature: ___________________________  Date: ___________________________