SBME ANNUAL STUDENT PROGRESS REPORT

Instructions:
- Student fill out the first two pages (use extra pages if necessary)
- Bring this form to your committee members (except the Advisor) to have a face-to-face discussion and have him/her sign and give feedbacks on your progress
- Bring this form to your advisor to have an overall evaluation and feedbacks to your progress and then sign the form.
- Submit this form to the Graduate Studies Committee at SBME (due 8/16 each year) and keep a copy for yourself.

Report Due Date:

Student Name:    Student ID:

Advisor:    Position (RA or TA or other):

Major accomplishments in the __________ year of the MS/PhD program

Course work:

Progress toward candidacy (ACR and General Exam):

Meeting the formal deadlines required by the Graduate College and the program of study:

Research Progress:
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Research achievements (peer-reviewed articles, IP, and other):

Conference presentations:

Awards and honors:

Professional development:

Student’s Signature: ________________________________ Date: ________________
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Committee Member #1, Name:
Advice for student?

Member's Signature: ___________________________ Date: ______________

Committee Member #2, Name:
Advice for student?

Member's Signature: ___________________________ Date: ______________

Committee Member #3, Name:
Advice for student?

Member's Signature: ___________________________ Date: ______________

Committee Member #4, Name:
Advice for student?

Member's Signature: ___________________________ Date: ______________

Committee Member #5 (if applicable), Name:
Advice for student?

Member's Signature: ___________________________ Date: ______________
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Progress evaluation by the student’s advisor:

1) Course work:
   _____Not Applicable  _____Superior  _____Satisfactory  _____Needs Improvement  _____Unsatisfactory

2) Progress toward candidacy:
   _____Not Applicable  _____Superior  _____Satisfactory  _____Needs Improvement  _____Unsatisfactory

3) Compliance with formal deadlines required from the Graduate College and the program of study:
   _____Not Applicable  _____Superior  _____Satisfactory  _____Needs Improvement  _____Unsatisfactory

4) Research progress:
   _____Not Applicable  _____Superior  _____Satisfactory  _____Needs Improvement  _____Unsatisfactory

5) Participation in professional development:
   _____Not Applicable  _____Superior  _____Satisfactory  _____Needs Improvement  _____Unsatisfactory

6) Overall assessment of your progress:
   _____Satisfactory  _____Needs Improvement  _____Unsatisfactory

Comments:
Strengths:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Areas for Improvement:

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Recommendation(s):

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________

Advisor’s Signature:  _____________________________  Date:  __________________

I have reviewed the advisor’s evaluation, and this assessment has been approved for your graduate records.

Graduate Liaison’s Signature:  _____________________________  Date:  __________________