TO: JRCoE Faculty  
From: JRCoE Research Committee  
Regarding: Summer Research Grant Application

The College’s Research Committee provides up to $6,000 support for faculty research, creative activity, or development of a grant proposal over the summer. The expectation is that a significant product of scholarly merit or a proposal for external funding will be developed.

$18,000 in funds are available for summer, 2017.

Summer Research Grants are only for full-time faculty and must be used during the summer. Faculty are limited to one Summer Research Grant every two years.

Please complete the attached application form by March 1, 2017 and submit it to Gina Powell by email to ginapowell@ou.edu. The Committee will review applications and announce awards in March. Applicants and their respective department chairs will be notified of the Research Committee’s decision via email.

If you have any questions, please contact Lawrence Baines at lbaines@ou.edu or Gina Powell at ginapowell@ou.edu.
Please complete the attached application form and submit it to Gina Powell by email to ginapowell@ou.edu. The Committee will review applications and announce awards in March.

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☐ I understand that award winners are expected to write a brief report and make an informal presentation of results to the Research Committee and interested faculty in Spring. (Please check the box if you accept the condition)

____________________  __________________________  __________
Faculty’s Name (please print)  Faculty’s signature  Date
How to Apply
Please complete the attached application form by **March 1** and submit it to Gina Powell by email to ginapowell@ou.edu.

**The application package should include:**

1. The cover page (page 2 of this packet)

2. A detailed proposal (limited to 7 single-spaced pages) that addresses the following:
   a) Literature review and relevant theoretical considerations
   b) Description of the project, including
      i. Potential contribution to the field
      ii. How the project will advance your research agenda
      iii. An estimated time line of significant events
   c) Description of methodology including:
      i. Data sources
      ii. Research design and analysis

3. A budget (limited to 3 single-spaced pages), including:
   a) A detailed justification of each budget item
   b) The sources of any additional funding (if applicable)

4. IRB approval letter or a copy of your IRB application

5. A curriculum vitae

**Restrictions & Limitations**
- Incomplete applications will not be considered.
- Funds may be used to purchase supplies and equipment, books and data sets, or to pay for travel related to the research project. Be sure to itemize projected expenses in the budget and to provide receipts for expenses.
- Funds may be used to support graduate research assistants, but they can only be supported for the summer.

**Selection Considerations**
The Research Committee gives preference to applications that clearly articulate a research agenda and specify how the funding will advance this agenda.

**Post Award**
Applicants who have received awards should contact Elaine Masters in the Dean’s office regarding the payment/disbursement of these funds.