Doctorate in Education (Ed.D.)
Educational Administration, Curriculum and Supervision with Administrative Specialization

Application Checklist


☐ Graduate Record Examination general test scores. (Must be from within five years of application). Information about the GRE is available via the Internet at www.gre.org. Advance appointments to take the computer-based exam locally can be made by phone or online for Mondays through Saturdays. The official scores can be reported to OU within 19 days. Contact: Prometric Testing Center, 2224 NW 50th, Suite 196, Oklahoma City, OK 73112 / (405) 843-8378.

☐ A professional biography emphasizing career experience.

☐ A statement of your career objectives.

☐ A statement describing why you have chosen your listed major field over other fields.

☐ Two academic writing samples (preferably from a graduate course) or one academic writing sample and one administrative writing sample.

Please ensure that the materials above are designed to provide evidence of your effectiveness as a teacher, administrator, and educational leader (i.e. copies of evaluations forms; awards and/or recognition, etc.), and your potential for state, regional and national influence (i.e. conference presentations, committee service and leadership, as well as membership in professional associations). Further, the administrative writing sample should show evidence of effective administrative writing skills and may be a school improvement plan, collection of letters or official correspondence related to school/parent/community matters, policy implementation paper, professional development plan, funding proposal or grant narrative, or similar document(s). The academic writing sample may range from a thesis or substantive research paper to a policy brief, white paper or conference paper.

The materials above should be submitted to:
The University of Oklahoma
College of Education
820 Van Vleet Oval
Norman, OK 73019
ATTN: Geri Evans

☐ Official copies of transcripts showing both graduate and undergraduate work. (Only sealed copies will be accepted.)

☐ Application for admission into the Graduate College
Download at http://catalog.ou.edu/Applications/Admissions/AM-2PG.pdf, or complete online by creating an account at soonerspace.ou.edu.

Transcripts and Graduate College admission forms should be submitted to:
The University of Oklahoma
Office of Admissions
1000 Asp Ave.
Norman, OK 73019

Deadline for submission of materials for fall matriculation is April 15.

Please retain copies of all application materials for your records.