

**The University of Oklahoma
College of Education**

**Department of Educational Leadership
and Policy Studies**

APPLICATION FOR ADMISSION

**MASTER OF EDUCATION DEGREE
IN ADULT AND HIGHER EDUCATION**

NOTE: If at all possible, please type your responses on this form. Otherwise, please print legibly.

Date: _____

A. General Information:

1. Name _____
(Last) (First) (Middle)

Social Security Number _____ Date of Birth _____

Home Telephone _____ Work Telephone _____ E-mail address _____

2. Permanent Address _____

3. Current Address _____
(if different)

4. Colleges and universities attended (include all undergraduate and graduate work)
Use additional sheets as needed.

	Name and Location	Years	Major	Degree	GPA
a.	_____	_____	_____	_____	_____
b.	_____	_____	_____	_____	_____
c.	_____	_____	_____	_____	_____
d.	_____	_____	_____	_____	_____
e.	_____	_____	_____	_____	_____
f.	_____	_____	_____	_____	_____

B. Professional Interests:

1. Based on your current thinking, which work setting(s) seem most appropriate to your future occupational objectives? (check all that apply)

_____ Government	_____ Vocational/Technical School
_____ Adult & Continuing Education	_____ Business or Industry
_____ Community College	_____ Military (active duty)
_____ College or University	_____ Other

Specify _____

2. Which of the following programs do you foresee as being included in your educational future?

a. M.Ed. in _____

b. Ph.D. in _____

c. Other _____

C. Background Experience:

1. Type of experience (check all that apply)

Years of Experience

___ a. Administrator (middle management)	_____
___ b. Administrator (upper management)	_____
___ c. Teacher/trainer/educator	_____
___ d. Program Planner	_____
___ e. Other (please describe below):	_____

2. Organizational Experience (check all that apply)

Years of Experience

___ a. University/College	_____	_____
___ b. Military (active duty)	_____	_____
___ c. Government (other than military)	_____	_____
___ d. Business/Industry	_____	_____
___ e. K-12 (public/private)	_____	_____
___ f. Vocational/Technical School	_____	
___ g. Other (please describe below)	_____	

3. Beginning with your most recent major job, supply the following information. Be sure to account for any gaps in employment. If in the military, please indicate your rank.
(Use additional sheets as needed).

a. Dates of employment: _____ Title: _____

Name and address of employer: _____

Description of your work: _____

Reason for leaving: _____

b. Dates of employment: _____ Title: _____

Name and address of employer: _____

Description of your work: _____

Reason for leaving: _____

c. Dates of employment: _____ Title: _____

Name and address of employer: _____

Description of your work: _____

Reason for leaving: _____

4. I now belong to or have belonged to the following professional or honorary organizations:

Organization & role (offices held, etc.)	Years of Membership
--	---------------------

a. _____	from _____ to _____
b. _____	from _____ to _____
c. _____	from _____ to _____

D. Interest in Adult and Higher Education

a. Area of Emphasis (choose from one of the following)

- _____ Adult and Continuing Education
- _____ Higher Education: Administration
- _____ Higher Education: Institutional Research
- _____ Higher Education: Student Services
- _____ Higher Education: Community College
- _____ Higher Education: Intercollegiate Sports Administration
- _____ Distance or Distributive Learning
- _____ Workforce Learning and Development

c. Attach a statement regarding your interest in this field using the following points as the basis for your statement:

- when and why you decided you wanted to study and work in this field
- subsequent considerations or developments that have held your interest in the field
- your strongest assets
- why you feel you would be successful in the program
- present limitations or weaknesses and conditions you feel might cause difficulties in your graduate work or professional activities.

NOTE: THIS CAREER INTEREST STATEMENT IS ESSENTIAL.

Your application cannot be processed without it. Please respond fully to each point.

E. Are you interested in a Graduate Assistantship?

G Yes

G No

If you are interested in a graduate assistantship please indicate which area: (If you are interested in more than one area, please rank your choices, 1=high)

- _____ Adult or Continuing Higher Education
- _____ Student Services
- _____ Institutional Research
- _____ Higher Education Administration
- _____ Other. Please specify.

Students interested in a graduate assistantship should provide a list of three to five references.

F. In order to help us evaluate our recruiting efforts, please indicate how you came to know about our program.

- _____ Contact with the EDAH faculty
- _____ Announcements made in some other classes
- _____ From friends or acquaintances
- _____ Mail-out letters or brochures
- _____ EDAH website
- _____ University recruiters
- _____ Other: _____

Date

Signature

Please return to:

University of Oklahoma, Educational Leadership, Attn: Trudy Rhodes, 820 Van Vleet Oval,
Norman, OK 73019-0260