Application Packet for **Fall 2016 AND Spring 2017** Internship

**Description:** The Urban Teacher Preparation Academy (UTPA) was created to provide more highly effective teachers for Oklahoma City urban public schools. Its participants are current OU-JRCoE/TE+ students who have completed a considerable portion of their undergraduate studies and have expressed an interest in teaching in these high need urban schools. In return for the commitment UTPA participants make, the UTPA provides a year-long clinical experience with intensive mentoring, two years of additional mentoring, an enhanced curriculum, unique learning experiences, high quality professional development, and financial incentives.

**Completed application must be received by Monday, November 2, 2015, at 5:00 p.m.**

The following application materials must be received together:

1. Completed application (found on page 2 of this packet).
2. A one page maximum type-written statement describing:
   a. Why you want to participate in this program,
   b. What skills, knowledge, characteristic and experiences have prepared you for working with students from urban schools, and
   c. What you hope to gain from this experience.
3. An unofficial OU transcript
4. Three completed recommendation forms accompanied by three recommendation letters. Each form/letter combination must be in a sealed envelope with the reference person’s signature across the seal (form found on pages 3 and 4 of this packet). No recommendations from relatives are allowed.
5. A degree audit. This can be obtained from the Undergraduate Advising Office. Allow 24 hours for processing.

**To submit the application in person:**
Teresa K. DeBacker, Ph. D.
Associate Dean for Professional Education
Jeannine Rainbolt College of Education
ECH100

**To mail the application:**
Teresa K. DeBacker, Ph. D.
Associate Dean for Professional Education
Jeannine Rainbolt College of Education
University of Oklahoma
820 Van Vleet Oval
Norman, Oklahoma 73019-2041

Following review of applications, selected students will be invited for an interview.

Questions regarding the UTPA should be directed to
Dr. Teresa DeBacker (phone: 325.1275; email: debacker@ou.edu)
I am applying for (circle one):  Fall 2016 internship               Spring 2017 internship

Name:_________________________________  Student ID:_______________
   Last Name    First Name    Middle Initial

Major:_________________________________  E-mail:______________

Current Address:__________________________  Street Address
   City    State    Zip Code

Phone:_________________________________  Home Number    Cell Number
   Other Contact Number

Date of Admission to Teacher Education:__________________________  GPA:_________  ______
   Overall    Major

Recent Activities (high school, clubs, community involvement):
________________________________________________________________________
________________________________________________________________________

Work Experience (paid and/or volunteer):
________________________________________________________________________
________________________________________________________________________

Awards/Recognitions received:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

List the names of three references who will provide completed recommendation forms for you (make 3 copies of pages 3-4 and give to each of your references to complete). The reference forms must be accompanied by a letter of recommendation from each person. Two of the three must be faculty members at OU. No relatives please.

Name:_________________________________  OU Department:_______________

Name:_________________________________  OU Department:_______________

Name:_________________________________  Position:____________________

I certify that the information on this application is accurate and complete, and I authorize the University of Oklahoma to maintain all records under my signed name, and I understand that all records and credentials of my application are property of OU.

Applicant’s Signature:_______________________  Date:_______________________
Urban Teacher Preparation Academy

Application for Fall 2016 AND Spring 2017 Internship
(Make 3 copies and give one to each of your references.)

Applicant’s Name:______________________________________________________________________________

Name of Reference:____________________________________________________________________________

The student whose name appears above has applied for admittance to OU’s Urban Teacher Preparation Academy. As a reference, you are asked to rate the students according to the following scale and write a letter of recommendation. Please be candid in your appraisal. Your responses will be strictly confidential.

**Rating Scale:**
- **Outstanding**—The candidate demonstrates the quality to an extensive degree or in an exemplary way; the candidate currently exhibits the quality at the level of an experienced practitioner.
- **Proficient**—The candidate demonstrates solid understanding and use of the quality; the candidate exhibits the quality at a level that suggested future success in applying the quality as an independent teacher.
- **Developing**—The candidate demonstrates an evolving acquisition of the quality; the candidate exhibits the quality at the level of a novice who shows promise for future performance.
- **Basic**—The candidate demonstrates fundamental knowledge of the quality, but lacks skill in implementation; the candidate exhibits the quality at the level of a novice who may be able to develop proficiency.
- **Unsatisfactory**—The candidate demonstrates a lack of awareness or understanding of the quality; the candidate’s current knowledge, behaviors, and dispositions suggest he/she may fail to develop to the degree required.

<table>
<thead>
<tr>
<th>I. Reflective Qualities</th>
<th>Outstanding</th>
<th>Proficient</th>
<th>Developing</th>
<th>Basic</th>
<th>Unsatisfactory</th>
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<tbody>
<tr>
<td>Reflection on own performance</td>
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<tr>
<td>Reflection on effects of his/her actions on others</td>
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<td>High expectations for self</td>
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<td>Ability to connect classroom content with life experiences</td>
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<td>Legal and ethical knowledge and demeanor</td>
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<table>
<thead>
<tr>
<th>II. Responsive Qualities</th>
<th>Outstanding</th>
<th>Proficient</th>
<th>Developing</th>
<th>Basic</th>
<th>Unsatisfactory</th>
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<tbody>
<tr>
<td>Flexibility: ability to adapt to change</td>
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<tr>
<td>Cooperation; teamwork; works for the benefit of the group</td>
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<tr>
<td>Communication; ability to express thoughts/ideas clearly</td>
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<td>Sensitivity/respect for others</td>
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<td>Dependability</td>
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<td>Professional appearance</td>
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<td>Response to supervision</td>
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### III. Resourceful Qualities

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<tr>
<th>Ability, willingness to incorporate a variety of strategies to accomplish a task</th>
<th>Outstanding</th>
<th>Proficient</th>
<th>Developing</th>
<th>Basic</th>
<th>Unsatisfactory</th>
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<tbody>
<tr>
<td>Critical thinking</td>
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<td>Scholarship</td>
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<td>Persistence</td>
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<td>Emotional stability</td>
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<td>Physical stamina, vitality</td>
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<td>Organizational ability</td>
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<td>Leadership</td>
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<td>Initiative; self-direction</td>
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<td>Enthusiasm</td>
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How long have you known the applicant? ____________________________________________________________

In what capacity have you known the applicant? ______________________________________________________

Comments (optional): _____________________________________________________________________________

_____________________________________________________________________________________________

_____________________________________________________________________________________________

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_____________________________________________________________________________________________

_____________________________________________________________________________________________

Signature:___________________________________________ Date:____________________________

Position:_____________________________________________ Email:____________________________

Phone:______________________________________________

We also request that you write a letter of recommendation.

Please seal your completed form and letter in an envelope with the student’s name on the front of the envelope.

Sign your name across the seal and return the envelope to the student.