 Pets: Pets are not permitted. Students shall not keep or allow any dog, cat, fowl, or other animal or pet in the unit or the premises adjacent thereto, or in any area owned or controlled by the University, for any amount of time, excluding fish, which are permissible in up to a 30 gallon tank. Please notify the community manager if you do have a fish tank.

Limitation of Liability:

The University agrees to use reasonable care in furnishing utilities, provided that the University shall not be liable for any inconvenience or damage to the property, recovery of said rentals (together with any additional property damages) plus court costs and attorney fees. No refunds will be issued for denial of housing. Payments are due as outlined above, even though the student may not receive a statement. Checks should be made payable to the University of Oklahoma and should include the Sooner I.D. number and place of residence. Rent is to be paid at the Office of the Bursar. A service charge will be placed on all returned checks, which constitutes late payment.

Future Contracts:

The University reserves the right to refuse future contracts to any student for whom the University is required to commence court action or for whom it expended any costs in order to obligate the student in fulfilling their duties under this contract. The University reserves the right to refuse future contracts to any student whose contract has been terminated by the University.

Inspection of Premises:

The student is required to complete the inspection of the premises at any time in the presence of the University representative and to enter rooms at any time in case of emergency. The University further reserves the right to enter the contracted premises at all reasonable times, upon giving reasonable notice to the student for the purpose of inspecting the premises and to retrieve university property located therein without authorization or to perform necessary repairs, alterations, improvements, or maintenance, including the eradication of pests, rodents, or other hazards to provide for the safety and well-being of OU Traditions Square and its residents, staff and the University community.

Personal Property:

The University cannot assume responsibility for the loss or damage to any of the student’s personal property for any cause, whatsoever. Students are encouraged to carry appropriate insurance to cover such losses. Students shall not park inoperable vehicles in the OU Traditions Square parking area. Students shall not permit inoperable vehicles to be impounded at owner’s expense if not removed or repaired in 30 days. Student shall not keep firearms, explosives, or any noxious, dangerous, or flammable substances within their unit or on OU Traditions Square property, including parking lots and vehicles in parking lots.

Summer Assignment:

A number of buildings will be unavailable each summer, during which time a student’s academic year apartment/room may be unavailable. If a student’s apartment or room is unavailable, it is understood that he/she will be assigned another apartment for the summer contract period. Further, the student will be required to move from his or her academic year apartment to a summer assignment and must move out of the summer assignment by the move out date on the contract.

Students enrolled at HSC must provide proof of enrollment each semester. Audit courses, correspondence courses (Independent Study), CLEP, Advanced Standing, Intersession, and courses taken at other schools which are taught on the Norman campus, do not count toward enrollment status requirements.

Procedure Upon Termination:

Should a release from the contract be given, charges will continue until the student executes the proper procedures, including completion of the contract release form obtained from the OU Traditions Square clubhouse, with the OU Traditions Square or any other OU housing facility. The OU OneCard serves as the meal card. The OU OneCard is non-transferable. If the card is lost or stolen, a temporary card can be obtained from the Housing and Food Services Office at Walker Center, room 126. Replacement cards are made at the OneCard office for a fee.

Meal Card:

The contract is binding upon execution, provided, and only if, the student is enrolled in classes at the University of Oklahoma during the contract period (see next section regarding Status of Resident). In order for roommates to be matched accordingly based on mutual requests submitted on OU Traditions Square contracts, all roommates must list preferred roommates’ full legal names and OU ID numbers. We will do our best to accommodate mutual requests. Students may request University to terminate this contract when a documented condition of emergency exists, but the granting of denial or such request for termination shall rest within the sole discretion of the University. Request for such termination must be made in writing to the area coordinator. Graduating students, who submit proof of graduation, will be granted an immediate release from their contract upon graduation, provided the request is made no later than 14 days after graduation. Students not taking immediate action on steps listed above will follow regular renewal process. Residence Halls will not release a student’s room contract to another fraternity or sorority house. A daily rate will be charged for any days stayed after the contract end date. Students requesting the same apartment and room must do so by March 9.

Status of Resident:

In order to qualify to live at OU Traditions Square, student must have completed 24 or more credit hours, or at least 20 years old, or have lived in a residence-hall environment for at least two semesters. To be eligible to continue occupancy, student shall be enrolled full time in classes at the University of Oklahoma Norman campus, or the Health Sciences Center campus.
OU Traditions Square residents shall comply with all applicable city, county, state and federal laws and regulations, and all rules and regulations of the University of Oklahoma, The University of Oklahoma Student Code, and including rules and regulations that specifically apply to OU Traditions Square as indicated in the OU Traditions Square Community Living Guide. The unit shall be used for residential purposes only by the student and no business or commercial activity shall be permitted. Students are responsible for all damages to their rooms and their pro-rate share of common areas. Residency when the student is not currently enrolled (such as summer, move-in periods, and other university breaks) is a privilege contingent upon student’s agreement to abide by all university regulations. Students found to be in violation of any university regulation regardless of enrollment status will be subject to appropriate sanctions, including but not limited to payment of damages and removal, as appropriate.

Use Restriction:

Violation of the Terms of the Contract or of the University of Oklahoma Student Code: The University retains the right to terminate this agreement upon violation of its terms or when it is in the best interests of the student and/or the University as determined by Housing and Food Services. This contract can also be terminated upon violation of any provisions of the University of Oklahoma Student Code if such violation places in jeopardy the safety, property of residents or of the University. The student may appeal this decision through Housing and Food Services.

Cancellation Dates and Policies

Notice of cancellation must be made in writing (i.e. a signed letter or email from the contracted student’s OU email account) and received by May 1 for fall, March 1 for summer, and Nov. 1 for spring, to Housing and Food Services, 1406 Asp Avenue, Room 126, Norman, OK 73019-6091. Failure to cancel by this date will result in forfeiture of your $200 deposit. • Students who sign a contract for the 9-month academic year, or summer who cancel prior to the deadline will be refunded $100 of their deposit. • $100 of the total deposit is non-refundable. • Students who fail to cancel prior to May 1 are liable for all charges for housing and/or food for their contract period. A written cancellation received after the specified move-in date on the student’s contract does not guarantee release from the OU Traditions Square contract. Cancellation requests received after the start of the entering semester must be submitted to the OU Traditions Square Area Coordinator along with a Release Request Form. • All meal plans include an up-front $175 per semester administrative fee. The University will not refund this fee even if students are released from their meal plan. Meal plans will be prorated at a daily rate for students that withdraw from the University, or successfully petition to drop their meal plan. • Students who sign this contract will be required to live in OU Traditions Square if they attend the University of Oklahoma unless they are released by the OU Traditions Square area manager for an emergency or extenuating circumstances. Students who fail to cancel prior to the start of their entering semester are responsible for all fees and must comply with the Terms and Conditions stated in the OU Traditions Square contract.

This University in compliance with all applicable federal and state laws and regulations does not discriminate on the basis of race, color, national origin, sex, age, religion, disability, political beliefs, or status as a veteran in any of its policies, practices or procedures. This includes but is not limited to admissions, employment, financial aid and educational services.