Title: AN ACT AMENDING ARTICLE II OF THE HOUSING CENTER STUDENT ASSOCIATION CONSTITUTION, PROVIDING FOR A SHORT TITLE, PROVIDING FOR CODIFICATION, AND PROVIDING AN EFFECTIVE DATE.

LET IT THEREFORE BE IT ENACTED THAT:

Section 1: This Act shall be known and may be cited as “Amendments to Article II of the HCSA Constitution 2016.”

Section 2: The purpose of this act is to amend the HCSA Constitution to better reflect how our executive board is structured and operates, and to clarify vague, ineffective, or imprecise language.

Section 3: For the purposes of this legislation, deletions shall be marked with a Strikethrough. Additions shall be marked with an Underline.

Section 4: AMENDATORY. The following parts are to be amended to Article II, Section I of the HCSA Constitution.

Section I

All executive powers of HCSA will be granted to the members of the Executive Board.

Membership in the Executive Board will consist of the President, Vice President of Internal Affairs, Vice President of External Affairs, National Communications Coordinator, Secretary, Treasurer, Programming Director, Outreach and Development Director, National Residence Hall Honorary (hereafter referred to as “NRHH”) President, and each of the respective RSA Presidents.

The members of HCSA will elect the President, and the members of each RSA will elect their respective RSA President, as outlined in Article VI of the HCSA By-laws.

The office of NRHH President will be filled in an election process in accordance to the procedures outlined in the NRHH Constitution.

The remaining members of the Executive Board will be chosen in accordance with an appointment process as outlined in Article VI of the HCSA By-laws.

No member of the Executive Board will remain in their position should their semester or cumulative grade point average fall below a 2.50.

The HCSA President will not remain in their position should their semester or cumulative grade point average fall below a 2.75.

Section 5: AMENDATORY. The following parts are to be amended to Article II, Section III of the HCSA Constitution.

Section III
The duties, responsibilities, and powers of the Executive Board will be:

To advocate on behalf of residents living within each of the centers under the jurisdiction of the University of Oklahoma Housing & Food Services.

To make a conscientious effort to volunteer at all HCSA sponsored events and university sponsored events in which HCSA participates.

To advocate on behalf of residents living within each of the centers under the jurisdiction of the University of Oklahoma Housing & Food Services.

To attend all Executive Board, General Council, and their respective RSA meetings unless given prior approval by the chair of each respective meeting and the advisers.

To attend training sessions as set forth by the Department of Housing & Food, unless excused by the President and the advisers.

To follow their respective duties as outlined in Sections IV through XIII and in the HCSA By-laws.

Section 6: AMENDATORY. The following parts are to be amended to Article II, Section IV of the HCSA Constitution.

Section IV
The President is responsible for overseeing all executive functions of the organization, advocating for residents’ needs, and acting as the main liaison to other campus organizations, the administration, and residents on behalf of HCSA. The President will plan and direct Executive Board meetings, and is responsible for overseeing Executive Board development. This officer serves a minimum of fifteen HCSA hours per week.

Section 7: AMENDATORY. The following parts are to be amended to Article II, Section V of the HCSA Constitution.

Section V
The Vice President of Internal Affairs (hereafter referred to as “VPIA”) is responsible for overseeing all legislative functions of the organization, for acting as the General Council chair, as well as assuming the duties of the President if the President is unable to perform them, and for development of General Council members. The Vice President VPIA will chair all General Council meetings unless the President and the advisers give approval of absence. The Vice President will assume the duties of the President if the President is unable to perform them. This officer serves a minimum of fifteen HCSA hours per week.

Section 8: AMENDATORY. The following parts are to be amended to Article II, Section VI of the HCSA Constitution.

Section VI
The Vice President of External Affairs (also known as National Communication Coordinator) National Communications Coordinator is responsible for overseeing all conference functions. They are responsible for ensuring that HCSA and NRHH are in compliance with and advising on regional and national policy. The Vice President of External Affairs National Communications Coordinator is responsible for training the National Communications Coordinator(s) In-Training in the duties and responsibilities of the Vice President of External Affairs their position. This officer serves a minimum of fifteen HCSA hours per week.
Section 9: AMENDATORY. The following parts are to be amended to Article II, Section VII of the HCSA Constitution.

Section VII
The Secretary is responsible for recording all meeting minutes, overseeing the completion and submission of President’s Trophy, advertising the activities of HCSA members to its members, and overseeing the HCSA website and/or other Internet communication mediums. If the Secretary must miss a meeting of Executive Board or General Council, they must appoint another member of the Executive Board to record minutes in their absence. This officer serves a minimum of fifteen HCSA hours per week.

Section 10: AMENDATORY. The following parts are to be amended to Article II, Section VIII of the HCSA Constitution.

Section VIII
The Treasurer is responsible for keeping and maintaining records of HCSA’s and RSAs’ budgets, and for allocating HCSA funds. This officer will act as the liaison between the Accounting Department and HCSA, and is responsible for working with the University of Oklahoma Student Government Association (hereafter referred to as “SGA”) in regards to regarding funding and budget requests. This officer serves a minimum of fifteen HCSA hours per week.

Section 11: AMENDATORY. The following parts are to be amended to Article II, Section IX of the HCSA Constitution.

Section IX
The Programming Director is responsible for planning and carrying out HCSA programs, chairing the Programming Committee, advising the RSA Presidents in regards to with regard to programming, and coordinating the community building efforts of HCSA and the RSAs. In addition, if HCSA chooses to participate in other campus activities, the Programming Director will oversee HCSA participation in OU Homecoming, and will work jointly with the Outreach and Development Director to coordinate group participation in other campus events. The Programming Director is also responsible for meeting the needs of Kraettli Apartment Complex by overseeing one program for Kraettli residents per semester. In order to gauge the interests of Kraettli residents, it is required for the officer to oversee one community meeting per semester for Kraettli Apartment Complex. The Programming Director is required to meet once per semester with a Resident Director from Kraettli Apartment Complex. This officer serves a minimum of fifteen HCSA hours per week.

Section 12: AMENDATORY. The following parts are to be amended to Article II, Section X of the HCSA Constitution.

Section X
The Outreach and Development Director is responsible for overseeing internal development of HCSA including, but not limited to, constitutional interpretation, advice, and explanation; and Executive Board development may assist the Vice President in development of General Council members. The Outreach and Development Director is also responsible for coordination of elections and appointment of an election chair, outreach to other campus organizations, and appointment of liaisons to various areas on campus. In addition, the Outreach and Development Director will work jointly with the Programming Director to coordinate group participation in campus events, excluding OU Homecoming activities. This officer serves a minimum of six HCSA hours per week.
Section 13: AMENDATORY. The following parts are to be amended to Article II, Section XI of the HCSA Constitution.

Section XII

The RSA Presidents act as the head of their respective RSAs, and are responsible for overseeing the needs of their respective centers through programming, advocacy, and service. Programming expectations include, but are not limited to, the implementation of two center programs per month, unless given special permission by the advisers on a case-by-case basis. The RSA Presidents are responsible for ensuring center RSA offices are open 16 hours per week. The RSA Presidents serve a minimum of 15 HCSA hours per week in their center and seven HCSA hours per week in the HCSA office.

Author(s) of the bill: SOFI HALPIN

Action taken by Council: Passed

Verified by Chair of Council: Evan D. White Date: 02.09.2016