The Clery Act Reporting Requirements

For purposes of this report, the term “campus” is defined only as set forth in the Clery Act and The Handbook for Campus Safety and Security Reporting 2011 (“Handbook”). See Handbook, p. 17. The Higher Learning Commission has determined OU in Arezzo to be an out of US course location and not a campus for accreditation purposes.

Table of Contents

<table>
<thead>
<tr>
<th>The Clery Act Reporting Requirements</th>
<th>3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Crime Statistics</td>
<td>4</td>
</tr>
<tr>
<td>Sexual Misconduct, Harassment and</td>
<td>5</td>
</tr>
<tr>
<td>Campus Housing Facilities: Security and Access</td>
<td>6</td>
</tr>
<tr>
<td>Missing Student Notification Policy</td>
<td>7</td>
</tr>
<tr>
<td>Help Line Contacts</td>
<td>8</td>
</tr>
<tr>
<td>Campus Security and Crime Prevention Programs</td>
<td>9</td>
</tr>
<tr>
<td>Emergency Communication System</td>
<td>10</td>
</tr>
<tr>
<td>Reporting Crime and Suspicious Activity</td>
<td>11</td>
</tr>
<tr>
<td>Timely Warnings and Emergency Notifications</td>
<td>12</td>
</tr>
<tr>
<td>Sexual Assault Education and Prevention</td>
<td>13</td>
</tr>
<tr>
<td>Sexual Misconduct, Harassment and</td>
<td>14</td>
</tr>
<tr>
<td>Policy and Sexual Assault Response Team</td>
<td>15</td>
</tr>
<tr>
<td>The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. § 1092 (f), as amended (the “Clery Act”) is a federal law requiring all institutions of higher education receiving federal financial assistance under the programs authorized under Title IV of the Higher Education Act of 1965 to disclose certain timely and annual information about campus crime and security policies. The Clery Act, named in memory of a Lehigh University freshman who was assaulted and murdered in her residence hall room in 1986, specifically requires that colleges and universities have in place and disclose the following policies, practices and procedures:</td>
<td></td>
</tr>
<tr>
<td>Campus law enforcement policies, including enforcement authority, and</td>
<td></td>
</tr>
<tr>
<td>Policies regarding procedures and facilities for students and others to report</td>
<td></td>
</tr>
<tr>
<td>Policy concerning the monitoring and recording through local law enforcement</td>
<td></td>
</tr>
<tr>
<td>About crime risk and crime prevention procedures and practices</td>
<td></td>
</tr>
<tr>
<td>Annual reporting of statistics concerning the occurrence on campus, in</td>
<td></td>
</tr>
<tr>
<td>Crime and security complaints</td>
<td></td>
</tr>
<tr>
<td>Violence, rape, and other personal offenses</td>
<td></td>
</tr>
<tr>
<td>Sexual Misconduct, Harassment and</td>
<td></td>
</tr>
<tr>
<td>Discrimination and Equal Opportunity</td>
<td></td>
</tr>
<tr>
<td>Abusive and disruptive behavior</td>
<td></td>
</tr>
<tr>
<td>OUPD</td>
<td></td>
</tr>
<tr>
<td>Office of Human Resources</td>
<td></td>
</tr>
<tr>
<td>Nuclear Engineering Laboratory</td>
<td></td>
</tr>
<tr>
<td>Visitor Center</td>
<td></td>
</tr>
<tr>
<td>Jacobson Hall</td>
<td></td>
</tr>
<tr>
<td>Sooner Safety Report 2012 for OU in Arezzo is provided for your information in and compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 U.S.C. Section 1092 (f), as amended) (“The Clery Act”). Not all education and prevention programs and services referred to in this report are available at OU in Arezzo. However, since OU students study abroad at OU in Arezzo for only one year or one semester, students may participate in the Norman education programs prior to their stay in Arezzo. Further, the services provided on OU Norman campus, such as services through OU SART and OU’s Sexual Misconduct Office, are available to OU in Arezzo students.</td>
<td></td>
</tr>
<tr>
<td>I encourage you to review this publication at your earliest convenience. If you have any questions contact Student Conduct at 001-405-325-1540 or <a href="mailto:studentconduct@ou.edu">studentconduct@ou.edu</a>. Please feel free to also contact the Office of Student Affairs with any questions or concerns at 001-405-325-3161 or <a href="mailto:studentaffairs@ou.edu">studentaffairs@ou.edu</a>.</td>
<td></td>
</tr>
<tr>
<td>Copies can be printed upon request at:</td>
<td></td>
</tr>
<tr>
<td>OU in Arezzo Study Center</td>
<td></td>
</tr>
<tr>
<td>Bizzell Memorial Library</td>
<td></td>
</tr>
<tr>
<td>Student Life</td>
<td></td>
</tr>
<tr>
<td>Oklahoma Memorial Union</td>
<td></td>
</tr>
<tr>
<td>Division of Public Affairs</td>
<td></td>
</tr>
<tr>
<td>Whitehead Hall</td>
<td></td>
</tr>
</tbody>
</table>

W
Welcome to the University of Oklahoma in Arezzo, Italy. As members of the university community, each of us assumes the obligation of compliance with all university policies and regulations. I am therefore pleased to announce that the Sooner Safety Report 2012 for OU in Arezzo, is now available online. The Student Code, the Academic Integrity Code and other university policies are available online at http://studentconduct.ou.edu. Printed copies are available at the Office of Student Conduct.

The University of Oklahoma has been taking increased measures for preventing and responding to potentially violent situations on campus**. This year’s Sooner Safety Report for OU in Arezzo contains a wealth of useful information ranging from how to take advantage of certain services to how to report a campus crime. I encourage you to review the report and to contact us if you have any questions. Designed to keep all members of the university community informed about safety and security resources on campus and in Arezzo, Sooner Safety Report includes policies pertaining to the university community as well as information about educational programs on such topics as safety, substance abuse and sexual misconduct – including harassment and assault. It also contains crime and university policies encouraging accurate and prompt reporting of criminal actions or other emergencies on campus and regarding the university’s response to such reports:

- **Policies regarding security of access to campus facilities, including residences, and security considerations used in the maintenance of campus facilities**
- **Campus law enforcement policies, including enforcement authority, and policies encouraging accurate and prompt reporting of crimes**
- **Description of the type and frequency of programs designed to inform students and employees about campus security procedures and crime prevention procedures and practices to encourage students and employees to be responsible for their own security and the security of others**
- **Annual reporting of statistics concerning the occurrence on campus, in or on non-campus buildings or property and on public property, the following criminal offenses: murder, forcible or nonforcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations and weapons possession, and crimes in which the victim is intentionally selected because of actual or perceived race, gender, religion, sexual orientation, ethnicity or disability**
- **Policy concerning the monitoring and recording through local law enforcement agencies of criminal activity at off-campus student organizations recognized by the university that are engaged in by university students, including student organizations with off-campus housing facilities**
- **Policy regarding possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws**
- **Policy regarding possession, use and sale of illegal drugs and enforcement of federal and state drug laws**
- **Description of drug and alcohol abuse education programs**
- **Campus sexual assault programs and procedures to prevent sex offenses**

**For purposes of this report, the term “campus” is defined only as set forth in the Clery Act and The Handbook for Campus Safety and Security Reporting 2011 (“Handbook”).** See Handbook, p. 17. The Higher Learning Commission has determined OU in Arezzo to be an out of US course location and not a campus for accreditation purposes.

*University Vice President for Student Affairs
Oklahoma Memorial Union
Housing and Food Services
Walker Center
Student Conduct
Emergency Management
Office of Student Conduct
Sexual Misconduct, Harassment and Discrimination
 Policy and Sexual Assault Response Team

Oklahoma Memorial Union
Bizzell Memorial Library
Whitehead Hall
Clarkie Stoudt
University Vice President for Student Affairs and Dean of Students

OU in Arezzo Director of Student Affairs
Coppo Italia 40, 52100 Arezzo, Italy, 338-941-4915
Division of Student Affairs, Room 265 Oklahoma Memorial Union, 900 Asp Ave, Norman, OK 73019-0454, 001-405-325-3161.
Students participating in the OU in Arezzo program reside in apartments leased by the University of Oklahoma. No on-campus housing or dorms are available at the OU in Arezzo campus.

<table>
<thead>
<tr>
<th>Offense Type (Includes attempts)</th>
<th>2011</th>
<th>2011</th>
<th>2011</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Crimes Reported For:</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>University of Oklahoma in Arezzo Campus</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Non-Campus Building or Property</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Public Property</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Table: Number of Arrests/Referrals for Selected Offenses

<table>
<thead>
<tr>
<th>Offense Type (Includes attempts)</th>
<th>2011</th>
<th>2011</th>
<th>2011</th>
<th>2011</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor Law Violations</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arrest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Referral</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arrest</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Referral</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Weapons Law Violation</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Referral</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Students participating in the OU in Arezzo program reside in apartments leased by the University of Oklahoma. No on-campus housing or dorms are available at the OU in Arezzo campus.

Help Line Contacts:

- Alcohol and Hazing Hotline: 001-405-325-5000
- Disability Resource Center: 001-405-325-3852
- Number Nyne Crisis Line: 001-405-325-NYNE
- OU Women’s Outreach Center: 001-405-325-4929
- University Counseling Center: 001-405-325-2911
- OU Counseling Psychology Clinic: 001-405-325-2914
- OU Sexual Assault Response Team: 001-405-615-0013
- OUPD (Business/Info Line): 001-405-325-1717
- OUPD (Non-Emergency Line): 001-405-325-2864
- OUPD (Emergency and TDD Line): 001-405-325-1911
- Rape Crisis Center: 001-405-701-6660
- Sexual Misconduct Office: 001-405-325-2210
- Student Affairs: 001-405-325-3161
- Women’s Resource Center: 001-405-364-9424
- Women’s Shelter for Battered Women: 001-405-701-5540
Campus Security and Crime Prevention Programs

OUPD, the Division of Student Affairs, Housing and Food Services, Department of Athletics, Office of Human Resources’ Training and Development Division and Institutional Equity and Title IX Office participate in a number of programs on OU’s Norman campus to encourage personal safety and security.

- **Rape Safety Week (Sept. 10-14):** The goal of Sooner Safety Week, held each fall across campus, is to teach students about consent and campus crime prevention. SWP provides information ranging from how to be aware of one’s surroundings to the dangers of texting while driving. Events include Beer Goggles and Trikes, Mocktails and Karaoke, and a fire demonstration.

- **Rape Awareness Week (Oct. 8-12):** Rape Awareness Week, this year scheduled Oct. 8 through 12, is sponsored by the Women’s Outreach Center. During this week, the WOC provides door hangers featuring sexual assault prevention tips and sexual assault resource information for residence hall room doors. Information on stopping in to help others at-risk for sexual assault also is shared through campus outreach and a marketing campaign.

- **Alcohol Education Program for Sanctioned Students:** This program incorporates personalized feedback and motivational interviewing techniques to reduce high-risk drinking behavior and alcohol-related harm. Through this program students are encouraged to make responsible decisions related to alcohol and negative consequences associated with alcohol misuse, and to examine what steps have been effective for reducing harm. This program integrates components shown by research to be effective.

- **Step In, Speak Out Sexual Assault Prevention Program:** This one-hour workshop presented by OU peer educators provides information on rape myths, consent, risk reduction and bystander intervention. Step In, Speak Out is provided to all new Greek members and offered through Gateway to College Learning.

- **Alcohol Education Program for First-Year Students:** This comprehensive prevention program utilizes a social norms approach and a new interactive Classroom Performance System that will help tailor the program to peer groups of first-year students.

- **Alcohol Counseling:** This is a counseling program that provides specific support and intervention for at-risk students or for those who have been found to have difficulties with alcohol.

- **Online Alcohol Education Training:** This is a mandatory alcohol education program for all incoming undergraduate students 22 years of age and younger. It is an interactive Web site about prevention issues, alcohol education and university alcohol policies. Refer to alcohol.ou.edu for more information.

- **Police Notebook:** OUPD’s award-winning Internet site maintains material on a multitude of crime prevention and personal safety issues. One of this year’s focuses will be online bicycle registration, which makes recovery of stolen bikes quicker and easier. The site is located at http://www.ou.edu/oupd.

These programs are offered on the OU Norman campus at least once each academic year; many are offered once each semester. For more information, contact the Student Affairs Vice President’s Office at 001-405-325-3161.

**Importance of Timely Warning:**

Timely Warnings: Timely Warnings are issued for crimes to persons or property, including arson, burglary, aggravated assault, criminal homicide, motor vehicle theft, robbery and sex offenses. Timely Warnings also may be issued for other crimes as deemed necessary. Upon receipt of all relevant information, such warnings will, as circumstances warrant, be issued in a manner to best protect the campus community.

**Emergency Notifications:**

The University of Oklahoma will immediately issue an Emergency Notification to the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus. Warnings may only be withheld if they would compromise efforts to contain the emergency. Confirmation of an emergency means that university officials working with local law enforcement, as appropriate, will gather and analyze reported facts to verify that a legitimate emergency or dangerous situation exists.

**Procedures:**

When a determination has been made that a Timely Warning or Emergency Notification is appropriate, the OU in Arezzo Director of Student Affairs immediately will notify the appropriate campus community including immediately contacting the Vice President for Student Affairs and Dean of Students or his/her designee. Options for notifying students, faculty and staff include the university’s Emergency Communication System. Additional methods of distribution may include, as appropriate:

1. contacting the local media for immediate distribution; and/or
2. issuing a campuswide timely warning or emergency notification via email, voice mail, and/or text message.

Such warning(s) and notifications may include, but are not limited to, the following information: type of crime, date, time and location of crime as well as available suspect information.

**Minors on Campus:**

The university community provides a variety of opportunities for minors to be on our campus, in our facilities or accessing activities or programs. The university has created a best practice guidance for the university community and trains faculty, staff and students on these topics. The best practice guidance may be found online at http://www.ou.edu/risk.
Sexual Assault Education and Prevention

As part of the university’s effort to provide an environment conducive to the advancement of its educational, research and public service missions, the following sexual assault programs and services are available on OU’s Norman campus:

- Educational programs to enhance awareness of sexual assault and the conditions that foster this offense on university campuses.
- Programs designed to educate the university community on prevention of sexual assault.
- Services to survivors of sexual assaults that occur on institutional property or survivors who are affiliated with the university.
- To safeguard the rights and interests of the survivors, the university pursues sanctions against perpetrators of sexual assault as follows:
  - OUPD (i) provides emergency response for survivors immediately following assault, (ii) provides law enforcement and investigative services, as applicable, (iii) facilitates the provision of advocates or other support to survivors as long as the survivors desire and (iv) conducts education programs to enhance awareness of sexual assault on campus.
  - OUPD and the Division of Student Affairs coordinate their respective efforts in education and prevention programs and services.
  - OUPD offers, on request by OU-affiliated groups, sexual assault awareness and rape self-defense classes.
  - The Institutional Equity and Title IX Office offers training on gender discrimination, including sexual harassment and sexual assault, and conducts administrative investigations into violations of the Sexual Misconduct Discrimination and Harassment Policy.

DID YOU KNOW?

OUPD can tailor a sexual assault prevention program to a group’s needs and interests. For more information or to schedule a session, call Deb Lozano at 001-405-325-2864 or e-mail oupd@ou.edu

Sexual Misconduct, Harassment and Discrimination Policy

The University is committed to creating and maintaining a community where all persons who participate in University programs and activities can work and learn together in an atmosphere free from all forms of harassment, exploitation, or intimidation. The University condemns discrimination based on sex, sexual harassment, sexual assault, and sexual misconduct. Any such activity committed by a member of the University community may subject the individual to University sanctions as well as civil and criminal penalties.

This policy covers unwelcome conduct of a sexual nature. Consensual romantic relationships between members of the University community are subject to other University policies. See Section 5.23 of the Staff Handbook (http://hr.ou.edu手册/default.asp), and Section 3.2.9 of the Regents’ Policy Manual as well as the respective campus’s Faculty Handbooks and the Student Rights and Responsibilities Code.

Definitions

Sexual Misconduct offenses include, but are not limited to sexual harassment/discrimination, non-consensual sexual intercourse (or attempts to commit same), non-consensual sexual contact (or attempts to commit same), sexual coercion, and sexual exploitation.

A. Sex Discrimination includes sexual harassment and is defined as conduct directed at a specific individual or a group of identifiable individuals that subjects the individual or group to treatment that adversely affects their employment or education, or institutional benefits, on account of sex. It may include acts of verbal, nonverbal or physical aggression, intimidation or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

B. Sexual Harassment is a form of sex discrimination. Sexual harassment is unwelcome and discriminatory speech or conduct undertaken because of an individual’s gender that is so severe, pervasive and objectively offensive that it has the systematic effect of unreasonably interfering with or depriving someone of educational, institutional or employment access, benefits, activities or opportunities.

C. Sexual Violence and Assault means physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent. A number of acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual misconduct and sexual coercion.

D. Sexual Exploitation: Sexual exploitation occurs when a person takes non-consensual, unjust or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior may not otherwise constitute one of the other sexual misconduct offenses.

Any member of the university community may report conduct that could constitute sexual harassment/sex discrimination/sexual misconduct under this policy. Additionally, supervisors, managers and other designated employees are responsible for taking all appropriate action to prevent sexual assault, discrimination and harassment, to correct it when it occurs, and to promptly report it to the Sexual Misconduct Officer or Institutional Equity and Title IX Officer or other appropriate university official. Failure to do so may result in disciplinary action up to and including termination.

You may find the full text of the Sexual Misconduct, Discrimination and Harassment Policy online at http://www.ou.edu/home/misc.html.

Sexual Assault Response Team

The purpose of the SART is to provide support, advocacy and a coordinated response to students of the University of Oklahoma who are victims of sexual assault.

- SART advocates are university staff members available 24/7 to OU students who are victims of sexual assault. Members can assist with advocacy within medical and legal communities, connect victims with counseling services and other psychological supports, and provide referrals for additional services.
- SART advocates may be coordinated through OU in Arezzo by calling 001-405-615-0013 or through the OU Women’s Outreach Center, 247 OMU, 001-405-325-5352.
Institutional Equity and
The University of Oklahoma has adopted a policy aimed at preventing the illegal use of alcohol and drugs by university students and employees on university premises or as part of university-sponsored activities.

The university considers a violation of this policy to be a major offense that can result in a requirement for participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action, up to and including termination from employment and suspension or expulsion from the university.

The policy:

- Recognizes that violations of applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions
- Acknowledges that convictions become a part of an individual’s criminal record and may prohibit career and professional opportunities
- Requires an employee to notify his or her supervisor in writing of a criminal conviction for drug- or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction
- Recognizes that health risks generally associated with alcohol and drug abuse can result in a variety of physical and psychological problems
- Provides for employee and student access to the university’s drug and alcohol abuse counseling and training programs
- Forbids an employee from performing sensitive safety functions while a prohibited drug is in his or her system
- Mandates drug testing of sensitive safety employees prior to employment, when there is reasonable cause, after an accident, on a random basis, and before returning to duty after refusing to take a drug test or after not passing a drug test
- Requires that all students and employees abide by the terms of the policy as a condition of initial and continued enrollment and/or employment
- Provides for annual distribution of the alcohol and drug abuse policy to staff, faculty and students

Illegal Use and Sale of Alcohol and Drugs

Room Changes: Emergency

In the event of an emergency situation such as a sexual assault, the university may respond by making living arrangements changes. Each situation will be addressed on a case-by-case basis and decisions will be made in the best interest of all students involved. Additionally, every effort will be made to accommodate student requests for changes in academic schedules. To request an emergency room change contact the OU in Arezzo Director of Student Affairs at 338-941-4915.

Number Nyne

Number Nyne (001-405-325-NYNE), a crisis hotline founded at OU in the 1960s, is available to anyone who wants to talk about personal problems of any nature. While school is in session, Number Nyne is open seven days a week from 8 p.m. to 4 a.m. (8 p.m. to midnight during the summer), operating entirely over the telephone with total confidentiality and anonymity. Number Nyne also provides services to those in crisis situations or in need of information about or referrals to community services. The staff of Number Nyne is extensively trained to assist people in situations including depression, suicide, rape and problems with drugs or alcohol.

Women’s Resource Center

The Women’s Resource Center (WRC) of Norman provides access to safe shelter, a 24-hour crisis intervention hotline, victims’ advocacy, a Rape Response Advocate, and forensic medical sexual assault exams provided by a Sexual Assault Nurse Examiner (SANE) at the Rape Crisis Center. WRC does not refuse service based on inability to pay.

Step In, Speak Out

This one-hour peer education session is designed to offer men and women insights into the causes and reality of sexual assault, with an emphasis on bystander intervention. Students learn how to help survivors of sexual assault, discuss consent and risk-reduction strategies, and learn ways to step in and speak out when they see sexual assault risk behavior about to occur. Step In is tailored to men, women and co-ed groups and is offered to student groups, classes and organizations on campus.

The Red Flag Campaign

This social-marketing campaign raises awareness about dating violence and the “red flags” that exist in unhealthy and potentially violent relationships. The poster campaign is enhanced by red flags installed on the South Oval on the Norman campus during the week, along with information about healthy and abusive relationships and supportive resources.

Substance Abuse Education Programs on OU Norman Campus

- Employee Assistance Program: This program provides professional and confidential assistance to faculty and staff and their family members dealing with a variety of problems, including drug and alcohol abuse. It includes an assessment of the problem and the best avenues for assistance and provides employee counseling and training programs on the dangers of drug and alcohol abuse.
- Counseling Services: Individual and group counseling services are available at the University Counseling Center and the Counseling Psychology Clinic.
- Licensed Alcohol and Drug Counselor: The university employs a licensed alcohol and drug counselor to assist in student counseling and program development.
- Alcohol Education Program for Sanctioned Students: This program incorporates personalized feedback and motivational interviewing techniques to reduce high-risk drinking behavior and alcohol-related harm. Through this program students are encouraged to make responsible decisions related to alcohol and negative consequences associated with alcohol misuse, and to examine what steps have been/are being taken to reduce harm. This program integrates components shown by research to be effective.
- Sooner Safety Week: The goal of Sooner Safety Week, held each fall across campus, is to teach students about campus safety. Through interactive programs, SSW provides information ranging from how to be aware of one’s surroundings to the dangers of texting while driving. Events include Beer Goggles and Trikes, Mocktails and Karaoke, and a fire demonstration.
- Police Notebook: This award-winning OU police Internet site stresses the importance of not drinking and driving. Events include Beer Goggles and Trikes, Mocktails and Karaoke, and a fire demonstration.
- Alcohol Education Program for First-Year Students: This comprehensive prevention program utilizes a social norms approach and a new interactive Classroom Performance System (CPS) that will help tailor this prevention program to peer groups of first-year students.
- Online Alcohol Education Training: This is a mandatory alcohol education program for all incoming undergraduate students 22 years of age and younger. It is an interactive Web site about prevention issues, alcohol education and university alcohol policies. Refer to http://www.alcohol.org for more information.
- Social Norms Prevention Approach: This approach utilizes a media campaign to disseminate accurate campus norms about student drinking behavior as well as perceptions about sexual assault and alcohol-related consequences. By revealing misperceptions and the healthier norms, students reduce participation in problematic behavior and are encouraged to engage in healthier behaviors.
- Alcohol Education Program: This approach utilizes a media campaign to disseminate accurate campus norms about student drinking behavior as well as perceptions about sexual assault and alcohol-related consequences. By revealing misperceptions and the healthier norms, students reduce participation in problematic behavior and are encouraged to engage in healthier behaviors.
The university recognizes its responsibility as an educational and public service institution to promote a healthful and productive work environment. This responsibility demands implementation of programs and services that facilitate that effort. The university is committed to a program to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The university program includes this policy, which prohibits illegal use of drugs and alcohol in the workplace, on university property, or as part of any university-sponsored activities. It shall be Board of Regents’ policy that:

- All students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
- The illegal use of drugs and alcohol is in direct violation of local, state and federal laws as well as university policies governing faculty, staff and student conduct. This policy strictly prohibits the illegal use, possession, manufacture, dispensing or distribution of alcohol, drugs or controlled substances in the workplace, on university premises, or as a part of any university-sponsored activities.
- Violating this policy shall be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the university. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
- Violating applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, administrative fee, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual’s criminal record and may prohibit certain career and professional opportunities. A current listing of applicable local, state and federal sanctions can be obtained through the offices of Student Affairs and Human Resources.

- An employee shall notify his or her supervisor in writing of a criminal conviction for drug- or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction.
- The university shall establish and maintain Employee Assistance Programs and Student Counseling Services for counseling and training programs to inform students and employees about the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.
- An employee shall not perform safety-sensitive functions while a prohibited drug is in his or her system.

The university may require drug testing of safety sensitive employees (as defined by federal law) prior to employment, when there is reasonable cause, after an accident, on a random basis, and before allowing an employee or student to return to duty after refusing to take a drug test or after not passing a drug test.

The university shall annually distribute this policy to all staff, faculty and students.

Health risks generally associated with alcohol and drug abuse can result in but are not limited to a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart attacks, liver disease, physical and mental depression, increased infection, irreversible memory loss, personality changes, and thought disorders.

The appropriate Senior Vice President and Provost or Executive Officer is responsible for notifying federal funding agencies within 10 calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. Convictions under this policy are subject to the grievance procedures stated elsewhere in the Board of Regents’ policy.

Enrollment in the University creates special obligations beyond those attendant upon membership in general society. In addition to the requirement of compliance with all applicable laws and regulations, the student assumes the obligation to comply with all applicable University and College regulations.

It is the responsibility of all students who are potential parties or witnesses to an alleged violation of the Code to participate in the conduct process. Students have a duty to cooperate and discuss the incident with appropriate University officials, adhere to stated deadlines, attend scheduled meetings, provide documentation as requested and participate in all proceedings. Failure to meet these duties may result in a decision being made without the benefit of the student’s participation, or may result in a student being charged with failing to comply with the direction of a University official.

The Student Rights and Responsibilities Code can be found at http://studenthandbook.ou.edu, and includes a description of Prohibited Conduct and the Student Conduct Procedures.

Sanctions

The following sanctions may be imposed upon students or student groups by the appropriate disciplinary board or administrative official:

- Verbal Warning: A verbal notice that the behavior was inappropriate.
- Written Warning: A written statement that the behavior was inappropriate, which will remain on the student’s University disciplinary record for a specified period of time or until the student meets certain conditions.
- Disciplinary Probation: A written statement that the behavior was inappropriate and, should subsequent violations occur, the University will take more serious conduct action up to and including suspension or expulsion. This can include exclusion from University affiliated entities, including student organization activities, for a period of time or until the student meets certain conditions. Disciplinary probation will remain on the student’s disciplinary record for a specified period of time or until the student meets specified conditions.
- Educational Sanctions: A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions.
- Restitution: Repayment for damages or misappropriation of property. This may include monetary compensation or other related service(s), such as cleaning or restoration.
- Administrative Fee: Administrative fees for educational programs and presentations as well as policy related administrative costs, which are assessed directly to the student’s University account. A financial stop may be placed on the student’s record if the student fails to pay the administrative fee by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.

University-Owned Housing Reassignment or Termination: Reassignment to another University-owned housing unit, exclusion from certain University-owned properties or termination of the student’s housing agreement.

Administrative Trespass: Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.

Suspension: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions. Following which the student may be permitted to re-enroll or apply for readmission to the University, as applicable.

Expulsion: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for an indefinite period of time, a record of which remains on file permanently.

Restriction or Denial of University Services: Restricted from use or denial of specified University services, including participation in University activities.

Delayed Conferral of Degree: Delay of issuance of a student’s diploma for a specified period of time or until the student meets certain conditions.

Strike: The University’s official recognition of a student’s or organization’s violation of the University of Oklahoma’s Norman Campus Alcohol Policy.
Disability, Discrimination and Equal Opportunity

The University of Oklahoma is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the University of Oklahoma ensures that no qualified individual with a disability will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination solely on the basis of disability. The Act of 1990, the University of Oklahoma prohibits discrimination against those on temporary or part-time status, staff member or student, including those who believe that he or she has been discriminated against because of race, color, national origin, sex, sexual orientation, genetic information, disability, political beliefs, or status as a veteran.

This University, in compliance with all applicable federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, age, religion, disability or status as a veteran, may file a complaint pursuant to equal opportunity. To contact the Office of Equal Opportunity/Title IX Officer:

Norman Campus and
Norman-based Areezo Programs
Room 102, Evans Hall
01-405-325-3546 V/TDD
Health Sciences Center Campus
and HSC-based Areezo Programs
Room 113, Service Center Building
01-405-271-2110 V/TDD
Non-Discrimination Policy

Non-Discrimination Policy

Disability — General Statement

The University of Oklahoma is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the University of Oklahoma ensures that no qualified individual with a disability will be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination solely on the basis of disability under any program or activity offered by the University of Oklahoma. Accommodations on the basis of disability are available by contacting:

Disability Resource Center
Room 166, Goddard Center
01-405-325-3852, TDD
01-405-325-4173
http://www.ou.edu/drc/

Non-Discrimination Policy

This University, in compliance with all applicable federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, age, religion, disability or status as a veteran, may file a complaint pursuant to equal opportunity. To contact the Office of Equal Opportunity/Title IX Officer:

Norman Campus and
Norman-based Areezo Programs
Room 102, Evans Hall
01-405-325-3546 V/TDD
Health Sciences Center Campus
and HSC-based Areezo Programs
Room 113, Service Center Building
01-405-271-2110 V/TDD

Equal Opportunity Policy

Clery Act Criminal Offense Definitions

- Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, aircraft or other personal property of another.
- Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.
- Aggravated assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.
- Burglary: The unlawful entry of a structure to commit a felony or theft.
- Motor vehicle theft: The theft or attempted theft of a motor vehicle.
- Forcible rape: The carnal knowledge of a person, forcibly and/or against that person’s will or not forcibly or against the person’s will where the victim is incapable of giving consent.
- Forcible sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will or not forcibly or against the person’s will where the victim is incapable of giving consent.
- Sexual assault with an object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body by another person, forcibly and/or against that person’s will or not forcibly or against the person’s will where the victim is incapable of giving consent.
- Incest: Nonforcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory rape: Nonforcible sexual intercourse with a person who is under the age of consent (in Oklahoma, the age of consent is 16).
- Murder and non-negligent manslaughter: The willful killing of one human being by another.
- Negligent manslaughter: The killing of another person through gross negligence.
- Larceny-theft: The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.
- Simple assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.
- Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.
- Drug law violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.
- Liquor law violations: The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing or possession of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

Clery Act Criminal Offense Definitions
### Important Phone Numbers

Keep these numbers handy in case you need assistance.

<table>
<thead>
<tr>
<th>Arezzo Emergency Numbers</th>
<th>Other OU Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Emergencies</td>
<td>OUPD Emergency</td>
</tr>
<tr>
<td>Fire Emergencies</td>
<td>OUPD Non-emergency</td>
</tr>
<tr>
<td>Medical Emergencies</td>
<td>Alcohol and Hazing Hotline</td>
</tr>
<tr>
<td></td>
<td>Number Nyne Crisis Line</td>
</tr>
</tbody>
</table>

**Arezzo Numbers**

- Police Headquarters: 39-0575-4001
- OU in Arezzo Study Center: 39-0575-197-0209
- Charlotte Duclaux: 338-941-4915
- **Director of Student Affairs in Italy**
- Kirk Duclaux: 339-794-3201
- **Director of Italian Programs in Italy**
- Lucio Bianchi: 339-239-6125
- **Student Services Coordinator**

**Other OU Numbers**

- OUPD Emergency: 001-405-325-1911
- OUPD Non-emergency: 001-405-325-2864
- Alcohol and Hazing Hotline: 001-405-325-5000
- Number Nyne Crisis Line: 001-405-325-6963
- University Counseling Center: 001-405-325-2700
- Sexual Assault Response Team (24/7): 001-405-615-0013
- Sexual Misconduct Officer: 001-405-325-2215
- Student Conduct: 001-405-325-1540
- OU Counseling Psychology Clinic: 001-405-325-2914
- OU Women’s Outreach Center: 001-405-325-4929
- Education Abroad Office: 001-405-325-1693

**Handbook References**

This publication contains references to the University of Oklahoma's Student Rights and Responsibilities Code and Procedure, Staff Handbook and Faculty Handbook and should not be accepted as full texts or construed as limiting responsibility to items listed here. Full texts are available. Student Code is available at [http://studentconduct.ou.edu](http://studentconduct.ou.edu) or by calling Student Conduct at 001-405-325-1540 (voice) or 001-405-325-4173 (TTY). The Student Handbook can be found at [http://studenthandbook.ou.edu](http://studenthandbook.ou.edu), The Staff Handbook can be found at [http://hr.ou.edu/handbook/default.asp](http://hr.ou.edu/handbook/default.asp) or by calling the Office of Human Resources at 001-405-325-5599. The Faculty Handbook is available at [http://www.ou.edu/provost/pronew/content/hbmenu.html](http://www.ou.edu/provost/pronew/content/hbmenu.html) or by calling the Provost's Office at 001-405-325-3221.

The University of Oklahoma is an equal opportunity institution. [http://www.ou.edu/eoo](http://www.ou.edu/eoo)