GENERAL EDUCATION EVALUATION FORM FOR
AN UNEQUATED OU STUDY ABROAD COURSE

I request that the following study abroad course be considered to satisfy the following OU General Education requirement:

Core Area I. Symbolic and Oral Communication _____
Core Area II. Natural Science _____
Core Area III. Social Science _____
Core Area IV. Humanities _____
   Understanding of Artistic Forms _____
   Western Civilization and Culture _____
   Non-Western Culture _____
Core Area V. Senior Capstone Experience _____

Course Information:

__________________________________________________________________________________
University Where Taken

__________________________________________________________________________________
Course Title

__________________________________________________________________________________
Credit Hours: Semester / Quarter Level: Lower / Upper Division

__________________________________________________________________________________
Term and Year Completed
Laboratory: Yes _____ No _____ Unknown _____
Writing Component: Yes _____ No _____ Unknown _____

Authorization by Counselor:

Student for whom the request is being made: ___________________________ I.D.#: _______________

Requested by: ___________________________ Title ___________________________

Academic/Unit: _______________________________________________________________________

Please attach documentation, including course description, syllabus, handouts, written assignments, exams, etc., and a completed Study Abroad Agreement Form from the Office of the International Exchange Programs.

Submit to: Provost’s Advisory Committee on General Education Oversight (PACGEO)
c/o Dean Paul Bell, College of Arts and Sciences, ELLH 108.

ACTION BY PROVOST'S ADVISORY COMMITTEE FOR GENERAL EDUCATION OVERSIGHT:

Denied: _____ Approved: _____ for this student only.

   Core I II III IV (circle one) Specific Requirement: ________________________________

Signature: ________________________________ Date: ____________________

Revised 10/03
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Procedures

To have study abroad course work evaluated for general education credit, students must present verification that the course work is equivalent to an OU general education course or meets the intent of a general education requirement.

- It is preferable that the issue of general education credit for an INTL course be addressed before leaving to study abroad. However, should the necessary documentation not be available, the student may seek approval after returning from abroad. The student should discuss this issue with an academic advisor during the pre-departure advising session.

- If a student wants the INTL course to be equated to a specific OU general education course, he/she should have it equated by an OU faculty member in the subject area of the course, or by the Office of Admissions.

- If the INTL course has no OU equivalent, the student may petition PACGEO either before departing or after returning from abroad. The student should complete the General Education Evaluation Form for an Unequated OU Study Abroad Course and submit it to his/her college academic advisor along with appropriate documentation that the course satisfies an OU general education requirement. Documentation must indicate that both the content of the course and the writing component meets the intent of the OU general education requirement. Documentation of content could include a course syllabus, the textbook, a copy of the Table of Contents from the textbook, etc. Documentation of the writing component could include the syllabus, copies of exams, papers, etc. The more comprehensive the documentation, the more likely it is that the course will be approved for general education credit.

- All requests must be accompanied by a copy of the completed Study Abroad Credit Agreement Form. This form is issued by the Office of International Exchange Programs prior to the student’s departure to study abroad. It should be signed by a Study Abroad Advisor, the Office of Admissions and the student’s academic advisor and serves as a record of advice provided to the student regarding how the international course work will equate to OU course work.