



INTERNATIONAL PROGRAMS FACULTY SUPPORT GRANTS

The International Programs Center will provide grants of up to \$1,800 to support individual faculty in their research or teaching-related activities. Grant funds may be used for things such as equipment and supplies, travel, library materials, assistance with publication, or other research or teaching needs. These funds may be used to pay research assistants, but not for salary support for the faculty member. The deadline for submission of proposals is February 1st.

ELIGIBILITY

All faculty that are jointly or fully appointed in the School of International and Area Studies and are engaged full-time in teaching and/or research are eligible to apply for these awards. Faculty who have received an Enrichment Grant from another College during the academic year may apply for additional funds from the IPC up to the amount of \$600. Affiliate Faculty may also submit proposals and are eligible for \$600 grants.

APPLICATION PROCEDURE

Prepare a brief proposal of no more than three pages that includes the following:

1. A brief statement of the purpose of the project and/or activity;
2. A brief discussion of how the project/activity is relevant to ongoing teaching and/or ongoing research programs;
3. A description of the anticipated outcome of the project/activity (e.g., a paper will be published in a national recognized journal; an experiment will be conducted, the results of which will lead to a publication; a meeting will be attended to present a paper; a new course will be developed, which will be offered in the future, etc.);
4. A detailed budget for the project/activity; and
5. A summary of funding received or applied for, if any, to support the project/activity.

Please give specific external sources of funding as well as internal sources such as Presidential International Travel Fellowships, any program through the Vice President's Office for Research, your own departmental funding, and other College funds.

EVALUATION OF PROPOSALS

1. Completed proposals should be submitted electronically on or before the scheduled deadline to the Associate Director of International Programs.
2. The Associate Director will convene an awards committee to review proposals and will submit the committee's recommendations for funding to the Vice Provost for International Programs.
3. Chances of being funded increase if your proposal:
 - a. Conforms to the three-page limit;

- b. Can be evaluated by colleagues that may be unfamiliar with your specific research/teaching area;
- c. Focuses on original research (if a research proposal); and
- d. Has lasting value/effects for students (for a teaching proposal).

Notification of awards will be made within four weeks of the proposal due date. Faculty who receive awards must submit a final report discussing the outcome of the project/activity no later than February 1st of the following year.