

# International Programs Funding Request Form

## International Student Organizations

OU's International Programs are proud to offer resource support to international student clubs on campus for events and activities throughout the academic year. In order to be eligible for an award, the following are required for consideration of your request.

- ✓ The club must be recognized by UOSA.
- ✓ Your activity must be international in nature, take place on the Norman campus, and be open to and for the benefit of the OU community.
- ✓ The club may only receive one award per academic year.
- ✓ Most awards will not exceed \$250 except in extraordinary circumstances.
- ✓ International Programs will not sponsor events that fundraise for causes not affiliated with the University of Oklahoma.
- ✓ International Programs requests appropriate co-sponsor citation in any promotional or program material related to the event.

### Student Organization Information (please print or type)

Student Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Faculty/Staff Advisor: \_\_\_\_\_ Phone: \_\_\_\_\_

OU Account Number\*: \_\_\_\_\_

\*Please note: When your event has been approved for funding, the money will be transferred to your OU account number and an e-mail receipt will be sent to your contact person.

### Please attach answers to the following questions:

1. Mission of your organization?
2. Brief description of your event.
3. What major need(s) does this project address (educational, cultural, social, etc.?)
4. Attach a copy of your event budget.
5. What other sources of sponsorship are you soliciting?
6. What other sources of income are you expecting for this program and do you anticipate generating revenue from this program?
7. Please provide a letter of recommendation for funding request from your faculty/staff advisor.

### Send this form and supporting documents to:

Patsy Broadway  
International Programs Center  
729 Elm Avenue, Hester Hall Room 165  
Norman, OK 73019