The College of International Studies provides limited funds to support IAS graduate and undergraduate student travel for research and educational activities. Students may request a reimbursement of funds up to a maximum of $750 per academic year for travel related to research or attendance at educational programs. To apply, students should submit the following:

1. the “Student Request for Travel Funds” application form;
2. a statement of intent about the need for travel funds, including a budget and other sources of funding;
3. a current resume;
4. an official OU transcript;
5. information on the program or activity to which the student will travel; and
6. a letter of recommendation from a faculty member in the School of International and Area Studies.

Applicants must meet the following specific criteria:

1. For undergraduate IAS students, junior level standing and a minimum one-year of study at OU by the time of participation. For MAIS graduate students, nine credit hours of graded coursework.
2. Minimum overall GPA of 3.0 for undergraduates, 3.5 for graduates.

Student Support Grants are awarded on a rolling basis throughout the academic year. Students may submit their application materials at any time.

*IMPORTANT NOTE

Upon completion of student’s research or education travel, the student is required to submit receipts for airfare, lodging and taxi in order to receive a reimbursement payment up to a maximum of $750.
STUDENT REQUEST FOR TRAVEL FUNDS
APPLICATION FORM

General Information

Name: ___________________________ Student ID: ___________________________

Major: _______________ Classification: _______________ GPA: ______

Destination:
_____________________________________________________________________

Dates of Travel:
_____________________________________________________________________

Research or Educational Activity:
_____________________________________________________________________

Address: ___________________________ Phone: ___________________________
_________________________________ Email: ___________________________

Students must submit a complete application, consisting of:

1. This application form;
2. A statement of intent about the need for travel funds, including a budget and other sources of funding;
3. Information on the program or activity to which the student will travel;
4. An endorsement from an IAS faculty member;
5. A current, official transcript;
6. A current resume;
5. The original and 3 copies of this application and additional material.

I affirm by my signature that the information submitted with this application is accurate and complete. I understand that submitting false information will make my application for the travel funds subject to denial.

Signature_________________________________________ Date____________________

Submit all documents to:

The College of International Studies
729 Elm Ave., Hester Hall Room 150
Norman, OK 73019
Phone: 405.325.1396 Fax: 405.325.7454