The Clery Act Reporting Requirements

The Clery Act Disclosure of Campus Security Policy and Campus Crime Statistics Act, 20 U.S.C. § 1092 (f), as amended (the “Clery Act”) is a federal law requiring all institutions of higher education receiving federal financial assistance under the programs authorized under Title IV of the Higher Education Act of 1965 to disclose certain timely and annual information about campus crime and security policies. The Clery Act, named in memory of a Lehigh University freshman who was assaulted and murdered in her residence hall room in 1986, specifically requires that colleges and universities have in place and disclose the following policies, practices and procedures:

- Policies regarding procedures and facilities for students and others to report criminal actions or other emergencies on campus and regarding the university’s response to such reports.
- Policy concerning security of and access to campus facilities, including residences, and security considerations used in the maintenance of campus facilities.
- Campus law enforcement policies, including enforcement authority, and policies encouraging accurate and prompt reporting of crimes.
- Description of the type and frequency of programs designed to inform students and employees about campus security procedures and crime prevention procedures and practices to encourage students and employees to be responsible for their own security and the security of others.
- Annual reporting of statistics concerning the occurrence on campus, in or on non-campus buildings or property and on public property, the following criminal offenses: murder, forcible or nonforcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations and weapons possession, and crimes in which the victim is intentionally selected because of actual or perceived race, gender, religion, sexual orientation, ethnicity or disability.
- Policy concerning the monitoring and recording through local police agencies of criminal activity off-campus student organizations recognized by the university that are engaged in by university students, including student organizations with off-campus housing facilities.
- Policy regarding possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws.
- Policy regarding possession, use and sale of illegal drugs and enforcement of federal and state drug laws.
- Description of drug and alcohol abuse education programs.
- Campus sexual assault programs and procedures to prevent sex offenses.

The University of Oklahoma divisions, departments and offices that share responsibility for developing and implementing these policies, practices and procedures include the University of Oklahoma Police Department, Division of Student Affairs, Disability Resource Center, Housing and Food Services, Division of Public Affairs, Department of Athletics, Facilities Management, Institutional Equity and Title IX Office and Office of Legal Counsel.

This report is distributed in compliance with the Clery Act to all students and employees as well as prospective students and employees. It can be viewed on the following websites:

http://www.ou.edu/content/dam/International/IPC/arezzo/Arezzo%20Safety.pdf
http://studentconduct.ou.edu
http://www.ou.edu/eoo.html

Upon request, a paper copy of this report can be made available by contacting: OUI in Arezzo Director of Student Affairs, Croso Italia 40, 52100 Arezzo, Italy, 338-941-4915
Division of Student Affairs, Room 285 Oklahoma Memorial Union, 900 Asp Ave, Norman, OK 73019-0454, 001-405-325-3161.
Students participating in the OU in Arezzo program reside in apartments leased by the University of Oklahoma. No on-campus housing or dorms are available at the OU in Arezzo campus.
Campus Security and Crime Prevention Programs

OUPD, the Division of Student Affairs, Housing and Food Services, Department of Athletics, Office of Human Resources’ Training and Development Division and Institutional Equity and Title IX Office participate in a number of programs on OU’s Norman campus to encourage personal safety and security.

- Sooner Safety Week (Sept. 10-14): The goal of Sooner Safety Week, held each fall across campus, is to teach students about campus safety. An interactive program, SSW provides information ranging from how to be aware of one’s surroundings to the dangers of texting while driving. Events include Beer Goggles and Trikes, Mocktails and Karaoke, and a fire demonstration.

- Rape Awareness Week (Oct. 8-12): Rape Awareness Week, this year scheduled Oct. 8 through 12, is sponsored by the Women’s Outreach Center. During this week, the WOC provides door hangers featuring sexual assault prevention tips and sexual assault resource information for residence hall rooms. Information about stepping in to help others at risk for sexual assault also is shared through campus outreach and a marketing campaign.

- Alcohol Education Program for Sanctioned Students: This program incorporates personalized feedback and motivational interviewing techniques to reduce high-risk drinking behavior and alcohol-related harm. Through this program students are encouraged to make responsible decisions related to alcohol and negative consequences associated with alcohol misuse, and to examine what steps have been taken to reduce harm. This program integrates components shown by research to be effective.

- Step In, Speak Out Sexual Assault Prevention Program: This one-hour workshop presented by OU peer educators provides information on rape myths, consent, risk reduction and bystander intervention. Step In, Speak Out is provided to all new Greek members and offered through Gateway to College Learning.

- Alcohol Counseling: This is a counseling program that provides specific support and intervention for at-risk students or for those who have been found to have difficulties with alcohol.

- Online Alcohol Education Program: The mandatory alcohol education program for all incoming undergraduate students 22 years of age and younger. It is an interactive Web site about prevention issues, alcohol education and university alcohol policies. Refer to alcohol.ou.edu for more information.

- Police Notebook: OUPD’s award-winning Internet site maintains material on a multitude of crime prevention and personal safety issues. One of this year’s focuses will be online bicycle registration, which makes recovery of stolen bikes quicker and easier. The site is located at http://www.ou.edu/oupd.

- EMERGENCY COMMUNICATION SYSTEM

In the event of a significant emergency or dangerous situation, the University will send an alert message via its emergency communication system. This system allows OU in Arezzo to contact students, faculty and staff within minutes by telephone, e-mail and instant messaging when an emergency exists. It is our belief that continuous and rapid notification is one of the best protections available for members of our community. Situations can change rapidly and in unexpected ways.

The success of the system depends upon accurate and current contact information being supplied and updated by students, faculty and staff. With this system, members of the OU in Arezzo community enter several contact phone numbers to be notified, which may include their cell phone and their parent’s or other family member’s phone number as well as their e-mail and text message addresses. Any contact information provided will be kept secure and be used only for emergency notification purposes. This information can be entered and updated online at https://account.ou.edu.

The OU Emergency Communication System is but one part of the emergency notification procedures in place at OU in Arezzo. Additionally, if there is ever an emergency on any of OU’s campuses, students, faculty and staff as well as parents and alumni can visit the OU home page at www.ou.edu. The university will provide regular updates on the home page as information becomes available. OU will continue to use mass e-mail as back-up notification as well. Also, OU has periodic joint exercises and training programs between the Norman Police Department and the OU Police Department that include highly trained rapid response teams.

- Alcohol Education Program for First-Year Students: This comprehensive prevention program utilizes a social norms approach about a new interactive Classroom Performance System that will help tailor the program to peer groups of first-year students.

- Important Telephone Numbers
  - Police Emergencies 112
  - Fire Emergencies 115
  - Medical Emergencies 118

Reporting Crime and Suspicious Activity

Emergencies

All students, faculty, staff and visitors are encouraged to report all crimes to the Arezzo police in a timely manner. When you need immediate police, fire or medical response, you can dial 112, 115 or 118. Remember that police cannot be everywhere at once. They must depend on individuals in the community to assist them in crime prevention by reporting crimes and suspicious activities.

Important Telephone Numbers

- Police Emergencies 112
- Fire Emergencies 115
- Medical Emergencies 118

Non-Emergencies

The Arezzo police headquarters, called the "Questura di Arezzo", is located at Via Filippo Lippi, 52100, Arezzo, Italy. It provides all law enforcement services, including the investigation of criminal offenses and traffic collisions occurring on and off university property, and handles official reports relating to those incidents.

To report a crime in progress or a crime that just occurred, call the emergency number (112). To report a criminal incident after the fact in which no one was injured, the suspect has left the area, there does not appear to be any physical evidence, and there are no other circumstances that would necessitate the immediate presence of a police officer, call the police department’s non-emergency number (39-0575-4001).

Timely Warnings and Emergency Notifications

Anyone with information warranting a Timely Warning, Emergency Notification or activating the university's emergency communications system should report the circumstances to the OU in Arezzo Director of Student Affairs. The university will issue warnings or notifications as appropriate to keep the campus community informed about safety and security matters on an ongoing basis and to prevent similar crimes from occurring. The decision to issue a Timely Warning or Emergency Notification shall be decided on a case-by-case basis in compliance with the Clery Act and considering all available facts. The timing of the notification shall, in the first instance, be based upon whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

Timely Warnings:

Timely Warnings are issued for crimes to persons or property, including arson, burglary, aggravated assault, criminal homicide, motor vehicle theft, robbery and sex offenses. Timely Warnings also may be issued for other crimes as deemed necessary. Upon receipt of all relevant information, such warnings will, as circumstances warrant, be issued in a manner to best protect the campus community.

Emergency Notifications:

The University of Oklahoma will immediately issue an Emergency Notification to the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff on campus. Warnings may only be withheld if they would compromise efforts to contain the emergency. Confirmation of an emergency means that university officials working with local law enforcement, as appropriate, will gather and analyze reported facts to verify that a legitimate emergency or dangerous situation exists.

Procedure

When determination has been made that a Timely Warning or Emergency Notification is appropriate, the OU in Arezzo Director of Student Affairs will take all appropriate steps to ensure timely notification of the campus community including immediately contacting the Vice President for Student Affairs and Dean of Students or his/her designee. Options for notifying students, faculty and staff include the university’s Emergency Communication System. Additional methods of distribution may include, as appropriate:

1. contacting the local media for immediate distribution; and/or
2. issuing a campuswide timely warning or emergency notification via email, voice mail, and/or text message.

Such warning(s) and notifications may include, but are not limited to, the following information: type of crime, date, time and location of crime as well as available suspect information.

Minors on Campus:

The university campus and community provides a variety of opportunities for minors to be on our campus, in our facilities or accessing activities or programs. The university has created a best practice guidance for the university campus and trains faculty, staff and students on these topics. The best practice guidance may be found online at http://www.ou.edu/risk.
DID YOU KNOW?
OUPD can tailor a sexual assault prevention program to a group’s needs and interests. For more information or to schedule a session, call Deb Lozano at 001-405-325-2864 or e-mail oupd@ou.edu

Sexual Assault Education and Prevention

As part of the university’s effort to provide an environment conducive to the advancement of its educational, research and public service missions, the following sexual assault programs and services are available on OU’s Norman campus:

- Educational programs to enhance awareness of sexual assault and the conditions that foster this offense on university campuses.
- Programs designed to educate the university community on prevention of sexual assault.
- Services to survivors of sexual assaults that occur on institutional property or survivors who are affiliated with the university.

To safeguard the rights and interests of the survivors, the university pursues sanctions against perpetrators of sexual assault as follows:

- OUPD (i) provides emergency response for survivors immediately following assault, (ii) provides law enforcement and investigative services, (iii) facilitates the provision of advocates or other support to survivors as long as the survivors desire and (iv) conducts education programs to enhance awareness of sexual assault on campus.
- OUPD and the Division of Student Affairs coordinate their respective efforts in education and prevention programs and services.

- OUPD offers, on request by OU-affiliated groups, sexual assault awareness and rape self-defense classes.
- The Institutional Equity and Title IX Office offers training on gender discrimination, including sexual harassment and sexual assault, and conducts administrative investigations into violations of the Sexual Misconduct Discrimination and Harassment Policy.

Sexual Assault Education and Prevention

The University is committed to creating and maintaining a community where all persons who participate in University programs and activities can work and learn together in an atmosphere free from all forms of harassment, exploitation, or intimidation. The University condemns discrimination based on sex, sexual harassment, sexual assault, and sexual misconduct. Any such activity committed by a member of the University community may subject the individual to University sanctions as well as civil and criminal penalties.

This policy covers unwelcome conduct of a sexual nature. Consensual romantic relationships between members of the University community are subject to other University policies. See Section 5.23 of the Staff Handbook (http://hr.ou.edu/handbook/default.asp), and Section 3.2.9 of the Regents’ Policy Manual as well as the respective campus’s Faculty Handbooks and the Student Rights and Responsibilities Code.

Definitions

Sexual Misconduct offenses include, but are not limited to sexual harassment/discrimination, non-consensual sexual intercourse (or attempts to commit same), non-consensual sexual contact (or attempts to commit same), sexual coercion, and sexual exploitation.

A. Sex Discrimination includes sexual harassment and is defined as conduct directed at a specific individual or a group of identifiable individuals that subjects the individual or group to treatment that adversely affects their employment or education, or institutional benefits, on account of sex. It may include acts of verbal, nonverbal or physical aggression, intimidation or hostility based on sex or sex-stereotyping, even if those acts do not involve conduct of a sexual nature.

B. Sexual Harassment is a form of sex discrimination. Sexual harassment is unwelcome and discriminatory speech or conduct undertaken because of an individual’s gender that is so severe, pervasive and objectively offensive that it has the systematic effect of unreasonably interfering with or depriving someone of educational, institutional or employment access, benefits, activities or opportunities.

C. Sexual Violence and Assault means physical sexual acts perpetrated against a person’s will or where a person is incapable of giving consent. A number of acts fall into the category of sexual violence, including rape, sexual assault, sexual battery, sexual misconduct and sexual coercion.

D. Sexual Exploitation: Sexual exploitation occurs when a person takes non-consensual, unjust or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior may otherwise constitute one of the other sexual misconduct offenses.

Any member of the university community may report conduct that could constitute sexual harassment/sex discrimination/sexual misconduct under this policy. Additionally, supervisors, managers and other designated employees are responsible for taking all appropriate action to prevent sexual assault, discrimination and harassment, to correct it when it occurs, and to promptly report it to the Sexual Misconduct Officer or Institutional Equity and Title IX Officer or other appropriate university official. Failure to do so may result in disciplinary action up to and including termination.

You may find the full text of the Sexual Misconduct Discrimination and Harassment Policy online at http://www.ou.edu/home/misc.html.

Sexual Misconduct, Harassment and Discrimination Policy

The purpose of the SART is to provide support, advocacy and a coordinated response to students of the University of Oklahoma who are victims of sexual assault.

- SART advocates are university staff members available 24/7 to OU students who are victims of sexual assault. Members can assist with advocacy within medical and legal communities, connect victims with counseling services and other psychological supports, and provide referrals for additional services.
- SART advocates may be coordinated through OU in Arezzo by calling 001-405-615-0013 or through the OU Women’s Outreach Center, 247 OMU, 001-405-325-5352.

OU Sexual Assault Response Team

The purpose of the SART is to provide support, advocacy and a coordinated response to students of the University of Oklahoma who are victims of sexual assault.
Sexual Misconduct, Harassment and Discrimination Policy continued

Examples of Prohibited Conduct
Conduct prohibited by this policy may include, but is not limited to:
- Unwelcome sexual flirtation; advances or propositions for sexual activity
- Continued or repeated verbal abuse of a sexual nature, such as suggestive comments and sexually explicit jokes
- Sexually degrading language to describe an individual
- Remarks of a sexual nature to describe a person’s body or clothing
- Display of sexually demeaning objects and pictures
- Offensive physical contact, such as unwelcome touching, pinching or brushing the body

Retaliation
Any attempt to penalize or retaliate against a person for filing a complaint or participating in the investigation of a complaint of sexual assault, discrimination or harassment will be treated as a separate and distinct violation of university policy.

Appropriate Disciplinary Action and the Right to Know the Outcome
Appropriate disciplinary action may include a range of actions up to and including dismissal and/or expulsion. Both the accuser and accused are entitled to the same opportunities to have others present during any disciplinary proceedings. Both the accuser and the accused must be informed of the outcome of any University disciplinary proceedings.

Complaint Procedures
Complaints alleging a violation of the Sexual Assault, Discrimination and Harassment Policy shall be handled in accordance with the Grievance Procedure for Equal Opportunity. To contact the University Office of Equal Opportunity:
- Norman Campus
  - Health Sciences Center
  - OU in Arezzo Campus
  - OU in Arezzo Campus
  - Student Conduct
  - OU Counseling Psychology Clinic
  - OU Women’s Outreach Center
  - Number Nine Crisis Line
  - University Counseling Center

The University encourages students to report sexual or domestic assaults to the local law enforcement. As preservation of evidence is vital to the perpetrator and proof of criminal sexual assault, all crimes involving sexual or domestic assault should be immediately reported by calling 112. If you need immediate medical attention call 118 or go to the nearest hospital. In Arezzo, the hospital is called “Ospedale San Donato di Arezzo”, and the address for the emergency room is Via Alcide de Gasperi, 67 52100 Arezzo.

Response to Sexual Assault/Domestic Abuse Crimes

Institutional Equity and Title IX Office

When dating someone you don’t know well, ask people you trust about your date.

In Social Situations:
- Drive yourself and carry extra money in case you need to get home alone.
- If you feel uncomfortable, there’s probably a reason. It’s better to do something you may consider rude than to remain in a dangerous situation.
- Remember that alcohol impairs both your decision-making processes and the ability to communicate.
- Keep all drinking glasses, bottles or other open containers in sight at all times. When accepting a drink of some kind, make sure that you open the container yourself and be aware that ice cubes could contain harmful substances as well.
- If you drink, DO NOT drive.

Guard Your Privacy on Social Networking Sites:
- Don’t give out information simply because it is requested.
- Giving out birthdates, full names, addresses, phone numbers, Social Security numbers, bank or credit card accounts and other personally identifiable information can lead to identity theft and cyberstalking.
- Select gender-neutral usernames.
- Keep all drinking glasses, bottles or other open containers in sight at all times.
- Keep windows locked.
- Don’t lend out your keys or leave them lying around.
- Utilize peepholes or safety chains.
- Don’t open doors without verifying the identity of the person on the other side.
- Don’t keep expensive jewelry, collectibles or large amounts of cash at home.
- Don’t advertise your absence, especially on your answering machine or any social networking sites. Put only a basic message on your machine identifying the phone number and requesting that callers leave a message.

On Campus:
- Never walk alone at night. Call a friend for an escort.
- Always be aware of your surroundings. Walk purposefully and make eye contact with strangers.
- In parking lots, have keys ready when you approach your car to make your entry easier.
- After dark, try to park in a well-lit area close to your destination.
- Always lock car doors and roll up windows. Keep valuables out of sight or in the trunk.
- If you feel threatened, immediately go to an open building where there are other people.
- Never leave personal items unattended or unlocked.

At Home:
- Always lock apartment doors, even when you are there. Take keys with you, even when stepping out for “just a second.”
- If you live in an area with locked doors, do not let strangers in without a key. This protects both you and your neighbors.
- Keep windows locked.
- Don’t lend out your keys or leave them lying around.
- Utilize peepholes or safety chains.
- Don’t open doors without verifying the identity of the person on the other side.
- Don’t keep expensive jewelry, collectibles or large amounts of cash at home.
- Don’t advertise your absence, especially on your answering machine or any social networking sites. Put only a basic message on your machine identifying the phone number and requesting that callers leave a message.

Avoid Identity Theft:
Identity theft is the nation’s fastest-growing crime. If you become a victim of identity theft, it can take years to restore your credit and clear your name. The University of Oklahoma takes precautions to protect the identities of its faculty, staff and students, but here are a few “Dos” and “Don’ts” to help keep you even safer.

DO:
- Only enter your sensitive personal information (Social Security number, credit card numbers, date of birth) on trusted sites.
- Immediately contact your credit card company about charges on your credit card that you didn’t make.
- Find out why your card is unexpectedly denied.
- Shred receipts, bills and other documents that might have personal information written on them.
- DO: Obtain a copy of your credit report periodically. Active accounts that you do not recognize could indicate fraudulent activity.

If you suspect your identity has been stolen, DO:
- File a report with OUPD and obtain a copy of this report or the report number.
- Notify one of the three credit reporting agencies to put in place a fraud alert.

DON’T: Share your passwords with anyone, even family and close friends. DON’T: Ignore calls from creditors about charges. This could be the first sign that your identity has been stolen. DON’T: Reply to e-mails that request personal information. These messages are called phishing messages, and they are a common tool of identity thieves. DON’T: Leave paperwork that contains personal information lying around for others to see and steal.

In General:
- Keep a photocopy of your credit cards separate from the card in case you need to report it stolen or lost.
- Carry your US passport with you for identification. You are required by Italian law to have your passport on you at all times.

Safety and Security Tips

Avoid Identity Theft:
Identity theft is the nation’s fastest-growing crime. If you become a victim of identity theft, it can take years to restore your credit and clear your name. The University of Oklahoma takes precautions to protect the identities of its faculty, staff and students, but here are a few “Dos” and “Don’ts” to help keep you even safer.

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In General:
- Keep a photocopy of your credit cards separate from the card in case you need to report it stolen or lost.
- Carry your US passport with you for identification. You are required by Italian law to have your passport on you at all times.
The Red Flag Campaign
This social-marketing campaign raises awareness about dating violence and the “red flags” that exist in unhealthy and potentially violent relationships. The poster campaign is enhanced by red flags installed on the South Oval on the Norman campus during the week, along with information about healthy and abusive relationships and supportive resources.

Step In, Speak Out
This one-hour peer education session is designed to offer men and women insights into the causes and reality of sexual assault, with an emphasis on bystander intervention. Students learn how to help survivors of sexual assault, discuss consent and risk-reduction strategies, and learn ways to stop in and speak out when they see sexual assault risk behavior about to occur. Step In is tailored to men, women and co-ed groups and is offered to student groups, classes and organizations on campus.

Room Changes: Emergency
In the event of an emergency situation such as a sexual assault, the university may respond by making living arrangements changes. Each situation will be addressed on a case-by-case basis and decisions will be made in the best interest of all students involved. Additionally, every effort will be made to accommodate student requests for changes in academic schedules. To request an emergency room change contact the OU in Arezzo Director of Student Affairs at 338-941-4915.

Number Nyne
Number Nyne (001-405-325-NYNE), a crisis hotline founded at OU in the 1960s, is available to anyone who wants to talk about personal problems of any nature. Number Nyne is available to anyone who wants to talk about personal problems of any nature. The staff of Number Nyne is extensively trained to assist callers with total confidentiality and anonymity. Number Nyne also provides crisis counseling services and crisis referrals 24 hours a day, seven days a week. Number Nyne is available 24 hours a day, 7 days a week.

Women’s Resource Center
The Women’s Resource Center (WRC) of Norman provides access to safe shelter, a 24-hour crisis intervention hotline, victims’ advocacy, a Rape Response Advocate, and forensic medical sexual assault exams provided by a Sexual Assault Nurse Examiner (SANE) at the Rape Crisis Center. WRC does not refuse service based on inability to pay.

Illegal Use and Sale of Alcohol and Drugs
The University of Oklahoma has adopted a policy aimed at preventing the illegal use of alcohol and drugs by university students and employees on university premises or as part of university-sponsored activities.

The university considers a violation of this policy to be a major offense that can result in a requirement for participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action, up to and including termination from employment and suspension or expulsion from the university.

The policy:
• Recognizes that violations of applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions
• Acknowledges that convictions become a part of an individual’s criminal record and may prohibit career and professional opportunities
• Requires an employee to notify his or her supervisor in writing of a criminal conviction for drug- or alcohol-related offenses occurring in the workplace no later than five calendar days following the conviction

• Recognizes that health risks generally associated with alcohol and drug abuse can result in a variety of physical and psychological problems
• Provides for employee and student access to the university’s drug and alcohol abuse counseling and training programs
• Forbids an employee from performing sensitive safety functions while a prohibited drug is in his or her system
• Mandates drug testing of sensitive safety employees prior to employment, when there is reasonable cause, after an accident, on a random basis, and before returning to duty after refusing to take a drug test or after not passing a drug test
• Requires that all students and employees abide by the terms of the policy as a condition of initial and continued enrollment and/or employment
• Provides for annual distribution of the alcohol and drug abuse policy to staff, faculty and students

Substance Abuse Education Programs on OU Norman Campus

• Employee Assistance Program: This program provides professional and confidential assistance to faculty and staff and their family members dealing with a variety of problems, including drug and alcohol abuse. It includes an assessment of the problem and the best avenues for assistance and provides employee counseling and referral services to students.

• Counseling Services: Individual and group counseling services are available at the University Counseling Center and the Counseling Psychology Clinic.

• Licensed Alcohol and Drug Counselor: The university employs a licensed alcohol and drug counselor to assist in student counseling and program development.

• Alcohol Education Program for Sanctioned Students: This program incorporates personalized feedback and motivational interviewing techniques to reduce high-risk drinking behavior and alcohol-related harm. Through this program students are encouraged to make responsible decisions related to alcohol and negative consequences associated with alcohol misuse, and to examine what steps have been/ are being taken to reduce harm. This program integrates components shown by research to be effective.

• Sooner Safety Week: The goal of Sooner Safety Week, held each fall across campus, is to teach students about campus safety. Through interactive programs, SSW provides information ranging from how to be aware of one’s surroundings to the dangers of texting while driving. Events include Beer goggles and Trikes, Mocktails and Karaoke, and a fire demonstration.

• Police Notebook: This award-winning OUPD Internet site maintains material on crime prevention and personal safety information.

• Alcohol Counseling Group: This is a counseling program to provide specific support and intervention for at-risk students or for those who have been found to have difficulties with alcohol.

• Social Norms Prevention Approach: This approach utilizes a media campaign to disseminate accurate campus norms about student drinking behavior as well as perceptions about sexual assault and related topics. By revealing misperceptions and the healthier norms, students reduce participation in problematic behavior and are encouraged to engage in healthier behaviors.

• Alcohol Education Program for First-Year Students: This comprehensive prevention program utilizes a social norms approach and a new interactive Classroom Performance System (CPS) that will help tailor this prevention program to peer groups of first-year students.

• Online Alcohol Education Training: This is a mandatory alcohol education program for all incoming undergraduate students 22 years of age and younger. It is an interactive Web site about prevention issues, alcohol education and university alcohol policies. Refer to http://webapps.ou.edu/alcohol/ for more information.

For more information about the availability of these programs, call Goddard Health Services at 001-405-325-4611.
The university recognizes its responsibility as an educational and public service institution to promote a healthful and productive work environment. This responsibility demands implementation of programs and services that facilitate that effort. The university is committed to a policy to prevent the abuse of alcohol and the illegal use of drugs and alcohol by its students and employees. The university program includes this policy, which prohibits illegal use of drugs and alcohol in the workplace, on university property, or as part of any university-sponsored activities. It shall be Board of Regents’ policy that:

• All students and employees shall abide by the terms of this policy as a condition of initial and continued enrollment/employment.
• The illegal use of drugs and alcohol is in direct violation of local, state and federal laws as well as university policies governing faculty, staff and student conduct. This policy strictly prohibits the illegal use, possession, manufacture, dispensing or distribution of alcohol, drugs or controlled substances in the workplace, on university premises, or as a part of any university-sponsored activities.
• Violating this policy shall be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the university. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.

The appropriate Senior Vice President and Provost or Executive Officer is responsible for notifying federal funding agencies within 10 calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. Decisions under this policy are subject to the grievance procedures stated elsewhere in the Board of Regents’ policy.

All members of the university community can access the entire University of Oklahoma Student Code at http://studentconduct.ou.edu

Enrollment in the University creates special obligations beyond those attendant upon membership in general society. In addition to the requirement of compliance with all applicable laws and regulations, the student assumes the obligation to comply with all applicable University and College regulations.

It is the responsibility of all students who are potential parties of this policy to subscribe to the student’s Bursar account. A financial stop may be placed on the student’s record if the student fails to pay the administrative fine by the due date. This stop may prevent the student from registering for future terms or adding or dropping courses.

Sanctions
University-Owned Housing Reassignment or Termination:
Reassignment to another University-owned housing unit, exclusion from certain University-owned properties or termination of the student’s housing agreement.

Administrative Trespass: Denial of access to all or a portion of campus, except for limited periods and specific activities with the permission of the appropriate University official, as designated by the University Vice President for Student Affairs or other appropriate administrative official vested with such authority. Should the student enter campus without written permission, the appropriate University official or the campus police may take action.

Suspension: Exclusion from the University and all campuses governed by the Board of Regents of the University of Oklahoma for a specific period of time or until the student meets certain conditions. Disciplinary probation will remain on the student’s disciplinary record for a specified period of time or until the student meets specified conditions.

Educational Sanctions: A specific number of hours of community service, completion of a reflection or research paper, attending a class, program or lecture, attending counseling, or other actions.

Restriction or Denial of University Services: Restricted from use or denial of specified University services, including participation in University activities.

Delay: The University’s official recognition of a student’s or organization’s violation of the University of Oklahoma’s Norm Campus Alcohol Policy.
Disability, Discrimination and Equal Opportunity

The University of Oklahoma is committed to the goal of achieving equal educational opportunity and full participation for students with disabilities. Consistent with the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, the University of Oklahoma ensures that no “qualified individual with a disability” will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination solely on the basis of disability under any program or activity offered by the University of Oklahoma. Consistent with the Rehabilitation Act of 1990, the University of Oklahoma ensures that no “qualified individual with a disability” will be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination solely on the basis of disability under any program or activity offered by the University of Oklahoma. 

Disability Resource Center
Room 102, Evans Hall
001-405-325-3546 V/TDD
Room 113, Service Center Building
001-405-271-2110 V/TDD
http://www.ou.edu/drc

Jennifer Rosar-Burton
Director
Disability Resource Center
Norman Campus and Norman-based Arezzo Programs
The University has a policy of internal adjudication in matters relating to alleged discrimination. Any faculty member, staff member or student, including those on temporary or part-time status, who believes that he or she has been discriminated against because of race, color, national origin, sex, sexual orientation, genetic information, age, religion, disability or status as a veteran, may file a complaint pursuant to http://www.ou.edu/eoo.html. To contact the Office of Equal Opportunity/Title IX Officer:

Non-Discrimination Policy

This University, in compliance with all applicable federal and state laws and regulations, does not discriminate on the basis of race, color, national origin, sex, sexual orientation, genetic information, age (40 or older), religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes but is not limited to admissions, employment, housing, financial aid, and educational services.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle, aircraft or other personal property of another.

Robbery: The taking or attempting to take anything of value from the care, custody or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury.

Burglary: The unlawful entry of a structure to commit a felony or theft.

Motor vehicle theft: The theft or attempted theft of a motor vehicle.

Forcible rape: The carnal knowledge of a person, forcibly and/or against that person’s will or not forcibly or against the person’s will where the victim is incapable of giving consent.

Forcible sodomy: Oral or anal sexual intercourse with another person, forcibly and/or against that person’s will or not forcibly or against the person’s will where the victim is incapable of giving consent.

Sexual assault with an object: The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body by another person, forcibly and/or against that person’s will or not forcibly or against the person’s will where the victim is incapable of giving consent.

Sexual assault with an accomplice: The carnal knowledge of a person, forcibly and/or against that person’s will or not forcibly or against the person’s will where the victim is incapable of giving consent.

Sexual assault with a minor: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory rape: Non-consensual sexual intercourse with a person who is under the age of consent (in Oklahoma, the age of consent is 16).

MURDER

Murder: The unlawful killing of one human being by another.

Negligent manslaughter: The willful killing of another person through gross negligence.

Larceny-theft: The unlawful taking, carrying, leading, or riding away of property from the possession, or constructive possession, of another person.

Simple assault: An unlawful physical attack by one person upon another where neither the offender displays a weapon, nor the victim suffers obvious severe or aggravated bodily injury involving apparent broken bones, loss of teeth, possible internal injury, severe laceration, or loss of consciousness.

Intimidation: To unlawfully place another person in reasonable fear of bodily harm through the use of threatening words and/or other conduct, but without displaying a weapon or subjecting the victim to actual physical attack.

Destruction, damage, or vandalism of property: To willfully or maliciously destroy, damage, deface, or otherwise injure real or personal property without the consent of the owner or the person having custody or control of it.

Motor vehicle theft: The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on the surface and not on rails. Specifically excluded from this category are motorboats, construction equipment, airplanes, and farming equipment.

Hate crimes: A criminal offense committed against a person in which the victim is intentionally selected because of the actual or perceived race, gender, religion, sexual orientation, ethnicity or disability of the victim.

Weapons law violations: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as manufacture, sale or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.

Drug law violations: The violation of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing and making of narcotic drugs.

Liquor law violations: The violation of laws or ordinances prohibiting the manufacture, sale, transportation, furnishing or possession of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or immature person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned.

Clery Act Criminal Offense Definitions
Important Phone Numbers

Keep these numbers handy in case you need assistance.

Arezzo Emergency Numbers

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Emergencies</td>
<td>112</td>
</tr>
<tr>
<td>Fire Emergencies</td>
<td>115</td>
</tr>
<tr>
<td>Medical Emergencies</td>
<td>118</td>
</tr>
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</table>

Arezzo Numbers

<table>
<thead>
<tr>
<th>Name</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Arezzo Police Headquarters</td>
<td>39-0575-4001</td>
</tr>
<tr>
<td>OU in Arezzo Study Center</td>
<td>39-0575-197-0209</td>
</tr>
<tr>
<td>Charlotte Duclaux</td>
<td>338-941-4915</td>
</tr>
<tr>
<td>Director of Student Affairs in Italy</td>
<td>339-794-3201</td>
</tr>
<tr>
<td>Kirk Duclaux</td>
<td>339-794-3201</td>
</tr>
<tr>
<td>Director of Italian Programs in Italy</td>
<td>339-239-6125</td>
</tr>
<tr>
<td>Lucio Bianchi</td>
<td>339-239-6125</td>
</tr>
<tr>
<td>Student Services Coordinator</td>
<td>339-239-6125</td>
</tr>
</tbody>
</table>

Other OU Numbers

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>OUPD Emergency</td>
<td>001-405-325-1911</td>
</tr>
<tr>
<td>OUPD Non-emergency</td>
<td>001-405-325-2864</td>
</tr>
<tr>
<td>Alcohol and Hazing Hotline</td>
<td>001-405-325-5000</td>
</tr>
<tr>
<td>Number Nyne Crisis Line</td>
<td>001-405-325-6963</td>
</tr>
<tr>
<td>University Counseling Center</td>
<td>001-405-325-2700</td>
</tr>
<tr>
<td>Sexual Assault Response Team (24/7)</td>
<td>001-405-615-0013</td>
</tr>
<tr>
<td>Sexual Misconduct Officer</td>
<td>001-405-325-2215</td>
</tr>
<tr>
<td>Student Conduct</td>
<td>001-405-325-1540</td>
</tr>
<tr>
<td>OU Counseling Psychology Clinic</td>
<td>001-405-325-2914</td>
</tr>
<tr>
<td>OU Women’s Outreach Center</td>
<td>001-405-325-4929</td>
</tr>
<tr>
<td>Education Abroad Office</td>
<td>001-405-325-1693</td>
</tr>
</tbody>
</table>

Handbook References

This publication contains references to the University of Oklahoma’s Student Rights and Responsibilities Code and Procedure, Staff Handbook and Faculty Handbook and should not be accepted as full texts or construed as limiting responsibility to items listed here. Full texts are available. Student Code is available at http://studentconduct.ou.edu or by calling Student Conduct at 001-405-325-1540 (voice) or 001-405-325-4173 (TTY). The Student Handbook can be found at http://studenthandbook.ou.edu. The Staff Handbook can be found at http://hr.ou.edu/handbook/default.asp or by calling the Office of Human Resources at 001-405-325-5599. The Faculty Handbook is available at http://www.ou.edu/provost/pronew/content/fronmenu.html or by calling the Provost’s Office at 001-405-325-3221.

The University of Oklahoma is an equal opportunity institution. http://www.ou.edu/eoo