Safety considerations for faculty, staff, and students:

1. If you observe any armed individual, other than law enforcement, on campus at any time or if an individual is acting in a hostile or belligerent manner, immediately contact OUPD at 325-1911 or 911.

2. If the armed subject is outside the building:
   - Turn off all the lights and close and lock all windows and doors. If locks are not an option, attempt to obstruct the doorways with furniture or heavy objects.
   - If safe to do so, move to a core area of the building and remain there until an "all clear" instruction is given by an authorized known voice.
   - Unknown or unfamiliar voices may be misleading and designed to give false assurances. Therefore, use caution if you do not recognize the voice giving instructions.
   - Remain out of view from any windows and away from potential flying glass.

3. If the armed subject is inside the building:
   - If it is possible to flee the area safely and avoid danger, do so. Move quickly and quietly to the nearest building exit.
   - Be alert for instructions from authorities as soon as you exit. Move completely away from the building.
   - Listen continually for sounds of a threat and move away from it.
   - Contact OUPD at 325-1911 or 911 with your location, if possible.
   - If flight is impossible, lock all the doors and secure yourself in your space. If locks are not an option, attempt to obstruct the doorways with furniture or heavy objects.
   - Remain out of any line of sight from the doorway and do not stay directly in front of the door.
   - Get down on the floor or under a desk and remain silent.
   - If practical/feasible, get students on the floor and out of the line of fire.
   - If safe to do so, wait for the "all clear" instruction.

4. If the armed subject comes into your class or office:
   - There is no one procedure the authorities can recommend in this situation.
   - The following are suggested guidelines.
   - Attempt to get the word out to other staff, if possible, and call OUPD at 325-1911 or 911 if that seems practical.
   - Use common sense. If hiding or fleeing is impossible, attempt to negotiate with the individual.
   - Attempting to overcome the armed subject with force is a last resort that should only be initiated in the most extreme circumstances.
   - Remember, there may be more than one active armed subject.
   - If safe to do so, wait for the "all clear" instruction.
   - In case you must flee, do not go to the normal gathering site for your building. Get as far away from the shooting scene as possible and contact authorities.
OUPD is a full-service law enforcement agency serving OU's Norman Campus & community.

Dialing "911" from any campus phone (325-prefix) will reach the OU Police.

Cell phone users should dial 325-1911 to reach the OU Police.

Students using "out of area/state" cell phones may need to add the area code—(405)-325-1911—to reach the OU Police.

SAFETY CONSIDERATIONS: Armed Subjects

OU Police Department

OUPD
2775 Monitor Avenue
Norman, OK 73072-7857
Phone: (405)-325-2864
FAX: (405)-325-5122

"To Serve & Protect"
Telephone: (405)-325-2864
www.ou.edu/oupd