University of Oklahoma – Tulsa Schusterman Center
Lactation Room Use & Guidelines

Purpose

The purpose of the lactation room at the University of Oklahoma – Tulsa Schusterman Center is to provide a dedicated comfortable, private, quiet space for nursing mothers to pump their breast milk during their time on campus. This space will be available to nursing mothers who are students, faculty, or staff members at OU-Tulsa. Students must register through OU-Tulsa Student Affairs, room 1C53; faculty and staff should register through Human Resources, room 2C11.

Location

The lactation room at OU-Tulsa is located in the Learning Center, room LC114, near the main entrance to the building and in close proximity to the 1st floor restrooms.

Room amenities

Two stations, separated by hospital curtains, are housed within our one lactation room.

- 2 recliners
- 2 tables
- Multiple electrical outlets
- Ceiling and floor lamp lighting options
- Paper towel dispenser
- Hand sanitizer
- Users will be required to bring their own pump

Gaining access

Access to the lactation room in the Learning Center is regulated by the Office of Student Affairs (for students) and the Office of Human Resources (for faculty and staff). The “Lactation Room Registration Form” must be completed and turned into the appropriate office. When a student submits a completed form to Student Affairs, a special swipe card will be checked out to the student, providing access only to room LC114. When a faculty or staff member submits a completed form, Human Resources will have room LC114 added to their swipe-card access. The swipe cards for students will be issued initially for a 60-day period, but can be renewed as needed through Student Affairs. Human Resources will work with faculty and staff to activate their personal swipe-card for an agreed upon amount of time.

Room availability

The lactation room will be available during normal building operation hours for the Learning Center – 7 a.m. to 11 p.m., seven days per week. As referenced above, the OU-Tulsa lactation room has two separate spaces within the room that can be used simultaneously. These spaces are divided by two curtains and are also kept private from the door. Should three or more people need to use the space at once, the third and subsequent users are asked to wait in the lobby area to maximize privacy and functionality for all users.

Feedback

Feedback in the form of questions, comments, concerns, and suggestions are welcomed and encouraged. All feedback should be directed to Student Affairs, room 1C53, or Human Resources, room 2C11.