February 9, 2016

Meeting Minutes

Meeting Type: Monthly Meeting

Attendees:

**Staff Senate:** Beth Sullins, Sarah Caldwell, Ashlee Taylor Rempel, Blanca Gonzalez, Angie Childers, Jamie Lawley, Amanda Boyle, Kristin Rodriguez, Laura Kent, Ruth Neal, Jenna Tow, Charlotte Berryhill, Alisa Dougless, Brittany Cole

**Non-Senate:** Shelly Fowler, Teresa Welles

Call to Order: completed by Chair, Beth Sullins at 8:34am

I. Approval of September Minutes – 8:35am

II. Treasurer’s Report – Eric McKinney
   a. Account balances:

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<tr>
<td>HSC</td>
<td>1,030.41</td>
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<tr>
<td>Norman</td>
<td>348.84</td>
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<tr>
<td>Foundation</td>
<td>1,106.26</td>
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<td><strong>Total</strong></td>
<td><strong>2,485.51</strong></td>
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III. Committee Reports
   a. Merit Committee –
      i. Begin compiling anniversary list
      ii. We have a surplus of pins, Brittany to send inventory to Charlotte
   b. Policy Review Committee
      i. Flyer created for open positions, to be sent out to Tulsa All
      ii. Will be placed in clinic breakrooms
   c. Communications Committee
      i. Volunteers have signed up for New Employee Orientation
      ii. Staff Week info is now on website
   d. Staff Week and Activities Committee
      i. Staff Week
         1. Operations will help with cookout
            a. $5/plate
         2. Book sale
            a. Fill up a bag for $5
            b. Contact Meg Myers Morgan for signed book
         3. Door/department decoration contest to happen week prior
         4. Food truck day
            a. Volunteers needed for dunk tank
            b. No rainy day plan at this time
         5. Chair massages are open to students and staff
6. T-Shirt contest
   a. Send email to Tulsa All to vote on entries
7. Working on how to include offsite locations
8. Flyers will be made to advertise
9. Current budget: ~$1,500 excluding staff reception
ii. Valentine’s Day fundraiser
   1. Possibly need help with delivery
e. Toner Recycling Fundraiser
   i. Discussed last month, not allowed
IV. New Business
   i. Idea presented for a Meet Your Representative Day
      1. Opportunity for Non-Staff Senate members to meet their representative and discuss ideas/concerns
      2. Possibly be available over the lunch hour
      3. Door prizes
   ii. Staff Senate Store
      1. Sales are good
      2. Peak sale days: January 13th and February 8th
V. Round Robin Discussion

Meeting adjourned at 9:27 am

Next meeting: Tuesday, March 8th, 2016

Location: 2D34

Respectfully submitted,

Sarah Caldwell, Secretary