January 12, 2016

Meeting Minutes

Meeting Type: Monthly Meeting

Attendees:

**Staff Senate:** Beth Sullins, Eric McKinney, Sarah Caldwell, Ashlee Taylor Rempel, Blanca Gonzalez, Angie Childers, Jamie Lawley, Amanda Boyle, Kristin Rodriguez, Katlin Seagraves, Hillary Hamilton, Laura Kent, Angela Boyd

**Non-Senate:** Dana Saliba, Alyssa Peterson, Lisa Williams, Heather McIntosh, Shelly Fowler

**Call to Order:** completed by Chair, Beth Sullins at 8:37am

I. Approval of September Minutes – 8:40am

II. Treasurer’s Report – Eric McKinney
   a. Account balances:

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<tr>
<th>Account</th>
<th>Amount</th>
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<tbody>
<tr>
<td>HSC</td>
<td>2,289.05</td>
</tr>
<tr>
<td>Norman</td>
<td>341.84</td>
</tr>
<tr>
<td>Foundation</td>
<td>1,110.64</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>3,741.53</strong></td>
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</tbody>
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III. Committee Reports
   a. Merit Committee –
      i. Reminder for merit award nominations will be sent within the week
   b. Policy Review Committee
      i. There is a vacancy in clinic representation
   c. Communications Committee
      i. Need volunteers to present Staff Senate at orientation
         1. Sign up email will be sent
      ii. Pictures and bios needed on website
   d. Staff Week and Activities Committee
      i. Staff Week theme: carnival
         1. Slogan created
         2. Decorations competition
         3. Dunk tank
            a. Possible $5 for 3 dunk attempts
         4. Discuss desire/demand for T-shirts
         5. Discuss how to include offsite locations
         6. Book and DVD donations needed
         7. Need volunteers to ask for donations
      ii. Valentine’s Day fundraiser
         1. Tumbler/mug filled with candy
         2. Charge for delivery
3. Angela Boyd can coordinate for Family Medicine
4. Create flyers

IV. New Business
   a. Idea presented for fundraising by recycling printer cartridges
      i. Discuss rules with Printing Services

V. Round Robin Discussion

Meeting adjourned at 9:28 am

Next meeting: Tuesday, February 9th, 2016

Respectfully submitted,

Sarah Caldwell, Secretary