Pre-Order Form - Guest Tickets

Founders Hall in the Learning Center
Wednesday, April 27, 2011
11:00 am to 1 pm (doors open at 10:45 a.m.)

Tickets may be pre-ordered by employees for themselves and/or their guests to attend the buffet lunch and awards ceremony. Cost is $15.00 per person. **Deadline for purchasing tickets is April 4, 2011**.

**3 ways to purchase Luncheon Tickets**

1. **Online** (pay with debit/credit card) – To purchase with a debit or credit card, go to the OU-Tulsa Staff Senate website ([Tulsa Staff Senate Storefront](#))

2. **Personal check** – payable to: “OU-Tulsa Staff Senate
   *Complete this form and send with payment to Yolonda Sampson rm. 1C78R in the Library or Khanh Luong rm. 3B25 in the President’s Office*

3. **Cash** – **Hand deliver completed form and payment to either Yolonda Sampson rm. 1C78R in the Library or Khanh Luong rm. 3B25 in the President’s Office** Do not mail

**LUNCHEON TICKET INFORMATION & ORDER**
(Print and complete this form if paying with check or cash)

Number of luncheon tickets______ x $15.00 = $____________

Tickets will be mailed the week of April 11th via campus mail to the following address:

Attention: ________________________________________________

Department: _____________________________________________

Bldg/Room: ______________________________________________

Campus Phone: ___________________________________________

*If you do not receive your ticket(s) by April 13th, contact Yolonda Sampson at x3217 or Khanh Luong at x3304.*

*The University of Oklahoma is an equal opportunity institution.*