The New Sooner Enrollment Program begins the important transition process for incoming freshman and transfer students. While the process is required of all new students entering University College at the University of Oklahoma, students who find it impossible to attend the New Sooner Enrollment Program in-person may request approval to complete Absentee Enrollment.

*If approved, students must meet with a University College advisor by the second day of classes to review their class schedule.* If not approved, students should schedule an appointment to attend the University College New Sooner Enrollment Program.

A student will be allowed to enroll via the Absentee process under the following or similar conditions (appropriate documentation and submission of request form required):

1. Student will be out of the country/state due to study abroad, internship or summer learning program, which falls across all enrollment/orientation sessions. Include documentation from school, supervisor or summer program coordinator.
2. Student will report to Boot Camp or other military training, which falls across all enrollment/orientation sessions. Include appropriate documentation.
3. Student is currently attending another university and current courses conflict with all enrollment/orientation sessions. Include documentation from other institution of current class schedule(s).
4. Other reasons such as great distance from campus causing financial hardship or family situations and health may be taken into consideration. Appropriate documentation may be required.

Due to special considerations in assessing transfer work and conversations that may be better to address in-person, students who meet the above conditions but who have also earned 30+ college credit hours, approval is **not** guaranteed and will be on an individual basis.

A student will **NOT** qualify for Absentee Enrollment under the following or similar conditions:

1. Family vacation.
2. Summer job.
3. Student has been to campus multiple times or has family already attending the University of Oklahoma.

Once an Absentee Enrollment request form and supporting documents have been received and reviewed by University College, notification will be sent to a student’s OU email account within one week. The notification will either include information to begin the Absentee Enrollment process or explain why the request was not approved.

It is important to activate and regularly check your OU email address. If you have not already done so, you may activate your account at [http://account.ou.edu](http://account.ou.edu).