GRADUATE COURSE SLASH LIST REQUEST FORM

1. DEPARTMENT: __________________________

2. SEMESTER: __________________________

3. COURSE NUMBER--UNDERGRADUATE: ___________ GRADUATE: ________________

4. TITLE OF SLASH LISTED SECTIONS ____________________________________________

5. INSTRUCTOR NAME __________________________________________________________

6. DESCRIBE ADDITIONAL EFFORT REQUIRED OF GRADUATE STUDENTS IN COURSE:

__________________________________________
Signature of Department Chair

GRADUATE COLLEGE DECISION: _____APPROVE  _____DENY

__________________________________________
Signature of Graduate College  Date

REASON IF DENIED:
REVISED POLICY FOR SLASH LISTED GRADUATE COURSES.

The policy governing the slash listing of graduate level courses will be in effect starting with the Spring 1994 semester. As stated in the policy, courses that the department wishes to slash list, but which do not contain a statement of slash listing in their catalogue description will have to be approved each semester they are offered.

"Courses which are to be slash listed in the General Catalog will continue to require the review and approval of the Graduate Council. Any course, which is to be temporarily slash listed in the Class Schedule, must have prior approval of the Graduate Dean. The academic unit will provide a description of the additional effort which will be required of graduate students. The Dean will then determine whether or not the slash listing is appropriate. The Dean will apply the same principles in making this determination as the Council makes in considering slash listings for inclusion in the General Catalog."

PROCEDURE:

1. Departments wishing to slash list graduate level courses which are not slash listed in the General Catalog should submit a request for approval to the Graduate College. Departments are encouraged to forward the approved request to Classroom Management at the time department schedules are submitted.

2. Information which should be provided on the request is:
   
   A. Department names
   
   B. Course Numbers--both undergraduate and graduate.
   
   C. Specific section titles
   
   D. Instructor Name
   
   E. Description of additional effort required of graduate students in the course.

3. The Graduate College will return the approved request to the department.

4. The Department will forward the approved request to Classroom Management.