

THE UNIVERSITY OF
OKLAHOMA

Summer/Fall 2010

CLASS SCHEDULE



NORMAN CAMPUS CALENDAR

	<u>Summer 2010</u>	<u>Fall 2010</u>	<u>Spring 2011</u>
Advance Registration	Apr. 5-30	Apr. 5-30	Nov. 1-Dec 3
Last Day to Register Before Classes Begin	June 4*	Aug. 20	Jan. 14
CLASSES BEGIN	June 7*	Aug. 23	Jan. 18
First Day for Late Registration Fee of \$20	June 7*	Aug. 23	Jan. 18
Advance Registration for Next Term Begins.....		Nov. 1	April 4
Final Exam Preparation Period.....		Dec. 6-12	May 2-8
Final Day of Classes	Aug. 2*	Dec. 10	May 6
Final Examinations		Dec. 13-17	May 9-13
Commencement Weekend			May 13-14
Final Grades Due.....	Aug. 5*	Dec. 20	May 17

ADD/DROP (Changes in schedule, retaining at least one course)

100% Reduction of charges on Dropped Courses.....	June 7-11*	Aug. 23-Sept. 3**	Jan. 18-31**
No Record of Grade for Dropped Course(s)	June 7-11*	Aug. 23-Sept. 3	Jan. 18-31
Final Day to Register or Add a Course	June 11*	Aug. 27	Jan. 21
No Reduction of charges on Dropped Courses after this Date	June 11*	Sept. 3**	Jan. 31**
Automatic Grade of W for Dropped Course(s).....	June 14-25*	Sept. 7-Oct. 1	Feb. 1-25
Grade of W or F for Dropped Course(s)	June 28-Aug. 2*	Oct. 4-Dec. 10	Feb. 28-May 6
Petition to Dean Required to Drop a Course(s)	July 12-Aug. 2*	Nov. 1- Dec. 10	April 4-May 6

COMPLETE WITHDRAWAL (Dropping all courses for a semester)

Cancellation Deadline (No record of grade on transcript).....	June 4*	Aug. 20	Jan. 14
100% Reduction of charges on Complete Withdrawal from University.....	June 7-11*	Aug. 23-Sept. 3**	Jan. 18-31**
Automatic Grade of W on Complete Withdrawal from University	June 7-25*	Aug. 23-Oct. 1	Jan. 18-Feb. 25
No Reduction on Complete Withdrawal from University after this Date	June 11*	Sept. 3	Jan. 31
Grade of W or F on Complete Withdrawal from the University	June 28-Aug. 2*	Oct. 4-Dec. 10	Feb. 28-May 6

AUDIT

Final Day to Change from Audit to Credit	June 11*	Sept. 3	Jan. 28
Final Day to Change from Credit to Audit	July 9*	Oct. 29	April 1

GRADUATION AND RELATED REQUIREMENTS

Final Day to File as a Candidate for Master's Degree	Mar. 3	April 5	Oct. 4
Final Day to File Graduation Application	July 1	Oct. 1	Mar. 1
Final Day to Submit Dissertation Reading Copy	July 13	Nov. 30	Apr. 15
Final Day to Apply for Doctoral General Exam.....	July 13	Nov. 30	Apr. 15
Final Day to Submit Thesis Reading Copy	July 20	Dec. 3	Apr. 29
Final Day for Oral Defense of Dissertation	July 27	Dec. 10	May 6
Final Day for Defense of Thesis	July 27	Dec. 10	May 6
Final Day for Comprehensive Exam	July 27	Dec. 10	May 6
Final Day to Deposit Thesis in Library	Aug. 2	Dec. 17	May 13
Final Day to Deposit Dissertation in Library.....	Aug. 2	Dec. 17	May 13
Final Day to Complete Work Needed for Graduation	Aug. 2	Dec. 17	May 13
Final Day to Submit Work Needed (e.g. transfer work) for Graduation to Admissions & Records.....	Aug. 16	Jan. 10	May 27

HOLIDAYS AND VACATION DAYS

Independence Day Holiday	July 5		
Labor Day Holiday		Sept. 6	
Thanksgiving Vacation		Nov. 24-28	
Martin Luther King Holiday.....			Jan. 17
Spring Vacation			Mar. 12-20

INTERSESSION

REGISTRATION	<u>AUGUST</u>	<u>DECEMBER</u>	<u>May</u>
CLASSES MEET	April 5-July 30	Nov. 1-Dec. 17	April 4-May 13
	Aug. 3-20	Dec. 20-Jan. 14	May 16-June 3

* Contact Enrollment Services for Complete Summer Session I and Summer Session II Dates and Deadlines.

**College of Liberal Studies students have the first week of every 8-week session to drop courses with 100% refund.



THE UNIVERSITY OF OKLAHOMA

Main Campus Map



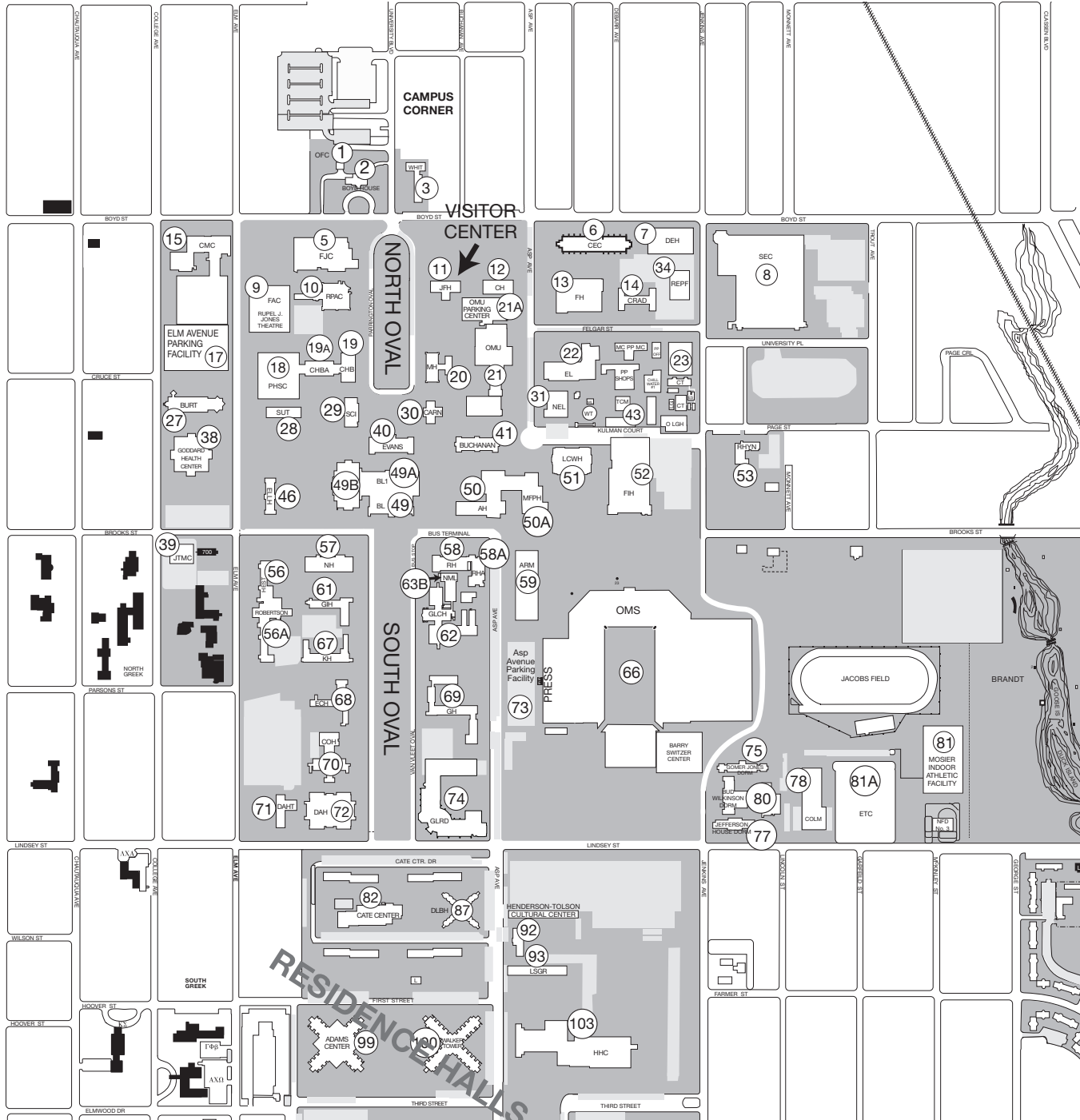
Parking

NUMERICAL LISTINGS

- 1 Old Faculty Club
- 2 Boyd House
- 3 Whitehand Hall
- 5 Fred Jones Art Center
- 6 Carson Engineering Center
- 7 Devon Energy Hall
- 8 Sarkeys Energy Center
- 9 Fine Arts Center
- 10 Donald W. Reynolds Performing Arts Center
- 11 Jacobson Faculty Hall
- 12 Carpenter Hall
- 13 Felgar Hall
- 14 Craddock Hall
- 15 Stanley Catlett Music Center
- 17 Elm Avenue Parking Facility
- 18 Physical Sciences Center
- 19 Chemistry Building
- 19A Chemistry Bldg. Annex
- 20 Monnet Hall
- 21 Oklahoma Memorial Union
- 21A OMU Parking Center
- 22 Engineering Lab
- 23 Physical Plant Complex
- 27 Burton Hall
- 28 Sutton Hall
- 29 Wallace Science Hall
- 30 Carnegie Building
- 31 Nuclear Engineering Laboratory
- 34 Rawl Engineering Practice Facility
- 38 Goddard Health Center
- 39 Jim Thorpe Multicultural Center
- 40 Evans Hall
- 41 Buchanan Hall
- 43 Telecom Maintenance
- 46 Ellison Hall
- 49 Bizzell Memorial Library
- 49A Bizzell Library 1958 Addition
- 49B Neustadt Wing
- 50 Adams Hall
- 50A Michael F. Price Hall
- 51 Lissa and Cy Wagner Hall
- 52 McCasland Field House
- 53 Rhyne Hall
- 56 Hester Hall
- 56A Robertson Hall
- 57 Nielsen Hall
- 58 Richards Hall
- 58A Richards Hall Addition
- 59 Armory
- 61 Gittinger Hall
- 62 George Lynn Cross Hall
- 63B Noble Microscopy Laboratory
- 66 Gaylord Family Oklahoma Memorial Stadium
- 67 Kaufman Hall
- 68 Ellsworth Collings Hall
- 69 Gould Hall
- 70 Copeland Hall
- 71 Dale Hall Tower
- 72 Dale Hall Classroom Bldg
- 73 Asp Avenue Parking Facility
- 74 Gaylord Hall
- 75 Gomer Jones Dormitory
- 77 Jefferson House Dormitory

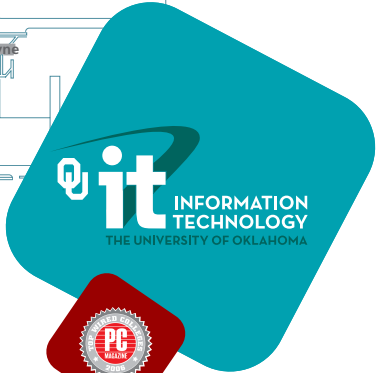
CLASSROOM BUILDINGS

- AH* Adams Hall (50)
- AOM1 ARC on Main Inst. (504 W. Main)
- ARM Armory (59)
- BL Bizzell Library (49)
- BL1* Bizzell Library (49A)
- BURT* Burton Hall (27)
- CARN* Carnegie Building (30)
- CEC* Carson Engineering Center (6)
- CH* Carpenter Hall (12)
- CHB Chemistry Building (19)
- CHBA Chemistry Building Annex (19A)
- CMC* Catlett Music Center (15)
- COH* Copeland Hall (70)
- COLM* Collums Building (78)
- CRAD Craddock Hall (14)
- CRSD Cross Center Bldg. D (131)
- CRSM* Cross Center Main (124)
- CSKF Ceramic Kiln Facility (236)
- DAH* Dale Hall (72)
- DAHT* Dale Hall Tower (71)
- DLBH David L. Boren Hall (87)
- ECH* Ellsworth Collings Hall (68)
- EL Engineering Lab (22)
- FAC* Fine Arts Center (9)
- FH* Felgar Hall (13)
- FIH McCasland Field House (52)
- FJC* Fred Jones Art Center (5)
- FL Fears Lab (226)
- FORM Forum Building (128)
- GH* Gould Hall (69) (relocated to 504 W. Main)
- GIH* Gittinger Hall (61)
- GLCH* George Lynn Cross Hall (62)
- GLRD* Gaylord Hall (74)
- HEST* Hester Hall (56)
- HHC* Huston Huffman Center (103)
- JFH* Jacobson Faculty Hall (11)
- KH* Kaufman Hall (67)
- LAW Andrew M. Coats Hall (200)
- LCWH* Lissa and Cy Wagner Hall (51)
- MFPH* Michael F. Price Hall (50A)
- MH Monnet Hall (20)
- NH* Nielsen Hall (57)
- NML* Noble Microscopy Lab (63B)
- NWC* National Weather Center (292)
- N101 Airport Operations, North Campus (335)
- S134* SC Building 134 (228)
- OFC Old Faculty Club (1)
- OMS Oklahoma Memorial Stadium (66)
- OMNH* Sam Noble Oklahoma Museum of Natural History (205)
- OMU Oklahoma Memorial Union (21)
- PHSC* Physical Sciences Center (18)
- POOL Murray Case Sells Swim Complex (137)
- RH Richards Hall (58)
- RHA Richards Hall Addition (58A)
- RHYN Rhyne Hall (53)
- RPAC Reynolds Performing Art Center (10)
- SCI Wallace Science Hall (29)
- SEC* Sarkeys Energy Center (8)
- SRTC* Stephenson Research Center (291)
- SUT Sutton Hall (28)
- S6 Bldg. 6, South Campus (213)
- WHIT* Whitehand Hall (3)








*Buildings accessible to persons with disabilities

wireless



KEY

-  IT Service Centers
-  Student computer labs
-  Wireless coverage
-  Planned coverage
-  Partial coverage

technology for all.

wireless

stay CONNECTED.

WIRELESS HOTSPOTS

A wireless connection is not guaranteed in areas shown on map. This map should only be used as a reference to where wireless access is available.

- ADAMS HALL**
 - Access Points: South entrance only
- ADAMS TOWER**
- BOREN HALL (HONORS COLLEGE)**
- BIZZELL MEMORIAL LIBRARY**
 - Access Points: generally all floors
- BURTON HALL**
- CARNEGIE BUILDING**
 - Access Points: between labs
- CARPENTER HALL**
 - Access Points: basement area
- CARSON ENGINEERING CENTER**
 - Access Points: 100, 117, 121, 207, 438, 518 and the perimeter areas
- CATE CENTER**
 - Access Points: cafeteria area only
- COLLINGS HALL**
- COPELAND HALL**
 - Access Points: generally all floors
- COUCH CENTER**
 - Access Points: Computer Labs
- CROSS CENTER**
 - Access Points: Cross A and B
- DALE HALL**
 - Access Points: Room 211
 - Access Points: Room 200
- ELLSWORTH COLLINGS HALL**
 - Access Points: 2nd floor
- ELLSON HALL**
- ENGINEERING LABORATORY (EL)**
 - Access Points: all areas
- EVANS HALL**
 - Access Points: 3rd floor Room 321, and 1st floor Provost's office
- FELGAR HALL**
 - Access Points: 146, 222, 300, 303, 304, 320, 334 and perimeter areas
- FRED JONES JR. ART CENTER**
 - Access Points: West end of building
- GAYLORD HALL**
 - Access Points: generally all floors
- GEORGE LYNN CROSS HALL**
 - Access Points: all areas
- GITTINGER HALL**
 - Access Points: 228, 326 and 350
- GOULD HALL**
 - Access Points: generally all floors
- JACOBSON HALL (VISITOR CENTER)**
 - Access Points: all floors, excluding basement area

- KAUFMAN HALL**
 - Access Points: central area of 1st floor
- LLOYD NOBLE CENTER**
 - Access Points: arena floor, and press room
- MICHAEL J. PRICE HALL (BUSINESS)**
 - Access Points: generally all floors
- MONNET**
- NEILSEN HALL**
 - Access Points: 170, 270
- NUCLEAR ENGINEERING LAB (PERSONNEL)**
 - Access Points: Northeast side of 2nd floor and South side of 1st floor
- OCCE COMMONS RESTAURANT**
 - Access Points: coverage in dining area only
- OCCE MCCARTER HALL OF ADVANCED STUDIES**
 - Access Points: generally 1st, 2nd, and 3rd floors
- OCCE SOONER HOTEL**
 - Access Points: generally all floors
- OKLAHOMA MEMORIAL STUDENT UNION**
 - Access Points: Crossroads, Wendys', Beaird Lounge, outside food court, inside food court
- SARKEYS ENERGY CENTER**
 - Access Points: A235, M204, M206, N202A, P210 area, R220 area, corridor floors 1,2 & 3
- SOUTH OVAL**
 - Access Points: common areas on the south oval
- WALKER CENTER**
 - Access Points: 2nd floor, SW wing, and SE wing

IT SERVICE CENTERS

The following service centers are staffed to assist you!

- COUCH SERVICE CENTER** Room W146
 - OPEN: 24/7
 - 42 Workstations
 - 2 Scanners
 - Printers: 1 Black & White and 1 Color
 - ADA Machines available
- FELGAR HALL SERVICE CENTER** Room 300
 - OPEN: 8 AM - 5 PM Monday - Friday
 - 29 Workstations
 - 2 Digital Media Workstations (VCR/DVD capabilities)
 - 1 Scanner
 - Printers: 1 Black & White, 1 Color, and 1 plotter
- GOULD HALL SERVICE CENTER** Room 264
 - OPEN: 8 AM - 8 PM Monday - Friday
 - 19 Workstations
 - 2 Digital Media Workstations (VCR/DVD capabilities)
 - 2 Scanners
 - 1 Slide Scanner
 - Printers: 1 Black & White and 1 Color

STUDENT COMPUTER LABS

Numerous computer labs are strategically located throughout the Norman campus. Each lab features personal computers, printers, and scanners. The following computer labs are staffed to assist you.

- BIZZELL LIBRARY** 1st Floor-Microcomputer Lab
 - OPEN during Library hours: 8 AM - 12 AM Monday - Friday
 - 31 Workstations
 - 2 Scanners
 - Printers: 1 Black & White and 1 Color
 - ADA Machines available
- COUCH CENTER** Room W146
 - OPEN: 24/7
 - 42 Workstations
 - 2 Scanners
 - Printers: 1 Black & White and 1 Color
 - ADA Machines available
- DALE HALL TOWER** Room 105
 - OPEN: 8 AM - 12 AM Monday - Friday; 9 AM - 12 AM Saturday - Sunday
 - 52 Workstations
 - 2 Scanners
 - Printers: 1 Black & White and 1 Color
 - ADA Machines available
- OMU (STUDENT UNION)** Room 207
 - OPEN: 24/7
 - 31 Workstations
 - 2 Scanners
 - Printers: 1 Black & White and 1 Color
 - ADA Machines available
- PHYSICAL SCIENCES CENTER** Rooms 229, 230, 231
 - OPEN: 8 AM - 12 AM Monday - Friday; 9 AM - 12 AM Saturday - Sunday
 - 96 Workstations
 - 2 Scanners
 - Printers: 2 Black & White and 1 Color
 - ADA Machines available
- WALKER TOWER** Room 106A
 - OPEN: 24/7
 - 31 Workstations
 - Printers: 1 Black & White and 1 Color



technology for all.

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CAMPUS INFORMATION DIRECTORY

QUESTIONS	OFFICE	LOCATION	TELEPHONE
ACT Test	Counseling & Testing Services	Goddard Health Center	325-2911
Address Changes	Online	Ozone.ou.edu	325-3572
Admissions	Admissions Office	Buchanan Hall, Rm. 127	325-2252
Adult Student Services	Center for Student Life	Student Union, Suite 370	325-3163
Advance Standing Exams	Admissions Office	Buchanan Hall, Rm. 127	325-2252
Advising	College Office	See List Below	
African American Student Services	Center for Student Life	Student Union, Suite 370	325-3163
American Indian Student Services	Center for Student Life	Student Union, Suite 370	325-3163
Asian American Student Services	Center for Student Life	Student Union, Suite 370	325-3163
Books and Supplies	Bookstores	Asp Ave. Parking Facility or Student Union	325-3511
Cancellation of Enrollment	Online	Ozone.ou.edu	325-3572
Catalog O	Online	Ozone.ou.edu	325-3511
Child Care Center	Our Children's World Learning Center	501 Wadsack St.	325-0528
Class Schedule	Online	Ozone.ou.edu	
CLEP Examination	Independent Study	1600 S. Jenkins	325-4414
Commuter Student Information	Commuter Student Assoc.	Conoco Student Leadership Wing	325-1031
Continuing Education	Continuing Education	OCCE Administration Bldg.	325-4414
Cooperative Education (Co-op)	Career Services	OMU, Rm. 323	325-1974
Counseling (Personal)	Counseling & Testing Services	Goddard Health Center	325-2911
Disabled Student Services	Office of Disability Services	Goddard Health Center, Rm. 166	325-3852 *
Employment	Personnel Services	Nuclear Engr. Lab. (2nd Floor)	325-1826
Enrollment O	Online	ozone.ou.edu	325-3572
Fees (payment of University Bills)	Bursar	Buchanan Hall (1st Floor)	325-3122
Financial Aid	Financial Aid Services	Buchanan Hall, Rm. 216	325-4521
Food Services	Housing & Food Services	Walker Center, Rm. 135	325-6581
Grades (Semester)	Records Office	Buchanan Hall, Rm. 330	325-4147
Graduation	College Office	See List Below	
(a) Application	College Office		
(b) Cap and Gown	Bookstore	Asp Ave. Parking Facility or Student Union	325-3511
(c) Diplomas	Records Office	Buchanan Hall, Rm. 330	325-4147
(d) Invitations	Bookstore	Asp Ave. Parking Facility or Student Union	325-3511
(e) Rings	Bookstore	Asp Ave. Parking Facility or Student Union	325-3511
Greek Affairs	Center for Student Life	Student Union, Rm. 370	325-6350
Health Insurance (Student)	Insurance Office	NEL	325-9196
Housing	Housing & Food Services	Walker Center, Rm. 126	325-2511
I D Cards	OneCard Office	OMU, Rm. 127	325-3113
International Student Services	International Exchange Programs	Old Science Hall, Room 103	325-3337
Internships	Career Services	OMU, Rm. 323	325-1974
Intersession	Intersession Office	OCCE Administration Bldg.	325-2899
Intramural-Recreational Sports	Recreational Services	Huston Huffman Center, Rm. 149	325-3053
Latino Student Services	Center for Student Life	Student Union, Suite 370	325-3163
Library Books	Bizzell Library		325-3341
Loans, Scholarships, Grants	Financial Aid Services	Buchanan Hall, Rm. 216	325-4521
(a) Disbursement	Bursar's Office	Buchanan Hall (1st Floor)	325-3123
Medical Services	Goddard Health Center	620 Elm St.	325-4441
Name Changes	Records Office	Buchanan Hall, Rm. 230	325-4147
New Student Information	Prospective Student Services	Jacobson Faculty Hall, Level I	325-2151
Parking Permits	Parking & Transit	Robertson Hall (3rd Floor)	325-3311
Placement Tests	Assessment & Learning Center	Lissa and Cy Wagner Hall, Rm. 270	325-4336
Reading Clinic	College of Education	Education Bldg., Rm. 127	325-4844
Readmission	Admissions Office	Buchanan Hall, Rm. 127	325-2252
Records (Academic)	Records Office	Buchanan Hall, Rm. 330	325-4147
Residency	Admissions Office	Buchanan Hall, Rm. 127	325-2252
Scholarship Programs (McNair)	Center for Student Life	Student Union, Suite 370	325-3163
Tickets (Athletic)	Athletic Ticket Office	Stadium (Gate 15)	325-6511
Tickets (Fine Arts)	Fine Arts Ticket Service	Catlett Music Center, Gothic Hall	325-4101
TOEFL	Counseling & Testing Services	Goddard Health Center	325-2911
Tutoring	Housing Learning Center	Adams Center, Rm. 105	325-2452
Transcripts of Student Records	Records Office	Buchanan Hall, Rm. 230	325-4147
Transfer Student Information	Prospective Student Services	Jacobson Faculty Hall, Level I	325-2151
Verification of Enrollment	Records Office	Buchanan Hall, Rm. 230	325-4147
Veterans Student Services	Veteran's Student Services	Buchanan Hall, Rm. 234	325-4308*
Withdrawal from University (all Classes)	College Office	See List Below	
Women's Issues (Women's Outreach Center)	Center for Student Life	Student Union, Suite 247	325-4929

* or 325-4173 TDD

COLLEGE OFFICE LOCATIONS

Academic Affairs	Room 124, Ellison Hall	(405) 325-4411	Fine Arts	Room 109, Carpenter Hall	(405) 325-7370
Architecture	Arc on Main	(405) 325-2444	Graduate	Room 100, Robertson Hall	(405) 325-3811
Arts and Sciences	Room 124, Ellison Hall	(405) 325-4411	Journalism	Room 2620, Gaylord Hall	(405) 325-2721
Atmospheric & Geographic Sciences	Room 710, Sarkeys Energy Center	(405) 325-3101	Liberal Studies	Room 226, Administration Bldg., OCCE	(405) 325-1061
Business	Room 1010, Michael F. Price Hall	(405) 325-6021	Law	Room 200, Law Center	(405) 325-4699
Continuing Education	OCCE Administration Building	(405) 325-4414	University College	Room 100, Lissa and Cy Wagner Hall	(405) 325-3521
Earth and Energy	Room 510, Sarkeys Energy Center	(405) 325-4005	Special Students		
Education	South Campus, Bldg 4	(405) 325-1081	(a) With Degrees	Room 230, Buchanan Hall	(405) 325-3811
Engineering	Suite 112, Felgar Hall	(405) 325-4096	(b) Without Degrees	Room 100, Lissa and Cy Wagner Hall	(405) 325-3521

FINAL EXAM PREPARATION PERIOD

Pre-finals week will be defined as the seven calendar days before the first day of finals. Faculty may cover new course material throughout this week.

STUDENT-FACULTY POLICIES

- (A) Assignments, examinations, or projects worth less than 10 percent of a student's grade may be assigned at any time prior to pre-finals week and may be due during pre-finals week. However, no assignments, examinations, or projects may be due on the last two days of pre-finals week.
- (B) Assignments, take-home examinations, in-class examinations, or projects worth more than 10 percent of a student's grade must be scheduled at least 30 days prior to the first day of finals and must be due or given prior to pre-finals week. Any assignment that is to take the entire semester to complete may be accepted or presented during pre-finals week provided the syllabus explicitly states that the assignment can be turned in prior to pre-finals week. In-class presentation of semester assignments due before pre-finals week may be scheduled for any day other than the last two days of pre-finals week.
- (C) Special case deviations from this policy must be clearly stated in the course syllabus and approved by the chair of the department through which the course is offered.
- (D) Special requests made by a student for an extension of assignment deadlines into pre-finals week may be granted subject to the discretion of the instructor.

ADDITIONAL INFORMATION

This policy applies only to 16-week courses during the spring and fall semesters.

This policy excludes make-up assignments, make-up tests, and laboratory examinations. It also does not apply to classes meeting one day a week for more than one hour with a start time before 5:00 p.m. and evening classes.

All University laboratory classes are exempt from this policy.

No University of Oklahoma Student Association (UOSA) organization may hold meetings, banquets, or receptions or sponsor or participate in any activity, program, or related function that requires student participation during pre-finals week.

Violations to this policy should be reported to the chair of the department in which the course is taught or, in special circumstances, to the dean of the college and may be grounds for grade appeal.

FINAL EXAMINATION SCHEDULE
FALL SEMESTER 2010
Last Day of Classes, Friday, Dec. 10

MONDAY, DEC. 13

CLASS TIME	EXAMINATION TIME
9:00 TR.....	8:00 AM—10:00 AM
9:30 TR.....	8:00 AM—10:00 PM
7:30 TR.....	10:30 AM—12:30 PM
11:30 MWF.....	1:30 PM—3:30 PM
4:30 TR.....	4:30 PM—6:30 PM
Uniform Exams.....	7:30 PM—9:30 PM
ACCT 3123	
CHEM 1315, 1415	
MIS 2113	

WEDNESDAY, DEC. 15

CLASS TIME	EXAMINATION TIME
10:30 MWF.....	8:00 AM—10:00 AM
8:30 MWF.....	10:30 AM—12:30 PM
12:00 TR.....	1:30 PM—3:30 PM
12:30 TR.....	1:30 PM—3:30 PM
3:00 TR.....	4:30 PM—6:30 PM
3:30 TR.....	4:30 PM—6:30 PM
Uniform Exams.....	7:30 PM—9:30 PM
ASTR 1504, 1514	
FIN 4103, FIN 3403 sec. 1 and 2 only	
MATH 1743, 2123	

TUESDAY, DEC. 14

CLASS TIME	EXAMINATION TIME
9:30 MWF.....	8:00 AM—10:00 AM
4:30 MWF.....	10:30 AM—12:30 PM
4:30 MW.....	10:30 AM—12:30 PM
1:30 TR.....	1:30 PM—3:30 PM
8:30 TR.....	4:30 PM—6:30 PM
Uniform Exams.....	7:30 PM—9:30 PM
FR 1115, 1225	
GERM 1115, 1225	
SPAN 1115, 1225	
RUSS 1115, 1225	
ITAL 1115, 1225	
FIN 3303	

THURSDAY, DEC. 16

CLASS TIME	EXAMINATION TIME
10:30 TR.....	8:00 AM—10:00 AM
7:30 MWF.....	10:30 AM—12:30 PM
12:30 MWF.....	1:30 PM—3:30 PM
3:30 MWF.....	4:30 PM—6:30 PM
3:00 MW.....	4:30 PM—6:30 PM
Uniform Exams.....	7:30 PM—9:30 PM
ACCT 4543	
MATH 1503, 1523, 1643	

FRIDAY, DEC. 17

CLASS TIME	EXAMINATION TIME
1:30 MWF.....	8:00 AM—10:00 AM
1:30 MW.....	8:00 AM—10:00 AM
11:30 TR.....	10:30 AM—12:30 PM
2:30 TR.....	1:30 PM—3:30 PM
2:30 MWF.....	4:30 PM—6:30 PM
Uniform Exams.....	7:30 PM—9:30 PM
CHEM 3053 sec. 1 & 2	
FIN 4303 sec. 1, 2 and 900	

NOTE 1: Classes meeting one-day-a-week, with a start time before 5:00 PM, will test according to Regulation #7, on next page. Also, see Regulation #9.

NOTE 2: Day classes (class start time prior to 5:00 PM) meeting on-the-hour more than one day a week will test at the same time as classes meeting on the same days at the following half-hour. For example, classes meeting M W 8:00 AM will test at the same time as classes meeting MWF 8:30 AM. Standard on-the-hour meeting times are listed in the schedule above. See Regulation #8 on the following page for testing of evening classes.

FINAL EXAMINATION REGULATIONS CONTINUED ON NEXT PAGE

FINAL EXAMINATION REGULATIONS

1. Oklahoma State Regents for Higher Education regulations require that those institutions that reserve the final week of the semester as a testing period shall ensure that all classes meet during the testing period. Final examinations are given at the discretion of the instructor, or, in the case of multiple sections, the department in which the class is offered*. When a final examination is given, the student must take the examination.
*EXCEPTIONS
 - a. **The College of Arts and Sciences** requires that an examination (either a last or final examination) be given during the scheduled final examination period for each regularly scheduled undergraduate course. Independent study and pure laboratory courses are excluded.
 - b. **The College of Engineering and the College of Atmospheric and Geographic Sciences** require comprehensive examinations to be given during the regularly scheduled examination periods in all undergraduate courses **excluding** directed readings, pure laboratory courses and project type design courses and seminars.
2. If a final examination is given, no faculty member is authorized to depart from the published examination schedule for either a class or an individual without approval, as stated in the Faculty Handbook. Early final examinations are prohibited. **Final Examination** has been defined as follows: an examination that is comprehensive in nature or that accounts for a greater proportion of the final grade than an exam given during the semester.
3. **Uniform final examinations** are listed by department and course number at the times they are scheduled to be given.
4. Two-hour classes which have **one** of their meetings on MWF will have the examination at the time scheduled for MWF classes. Those meeting both days of TR will have the examination at the time scheduled for TR classes.
5. Three-hour classes must follow the examination schedule. Classes meeting both Tuesday and Thursday are considered to be TR classes. Classes meeting two of the days Monday-Wednesday-Friday are considered to be MWF classes.
6. Classes meeting four or five days a week will have the final examination at the time scheduled for MWF classes with the same meeting time.
7. Classes meeting one day a week for more than one hour with a start time before 5:00 PM will have the final examination **during the last lecture period***. Classes in this format have been scheduled with sufficient meeting time during the semester to compensate for time lost in the final examination week.
*EXCEPTION: Courses offered by the College of Business Administration will test during the final examination week.
8. **Evening Classes.** Classes that begin at 5:00 PM or later will have the final examination during the last lecture period. Evening classes have been scheduled with sufficient meeting time during the semester to compensate for time lost in the final examination week.
9. If laboratory examinations are given, they will be held during the last regularly scheduled meeting of the lab.
10. A student will not be expected to take more than two final examinations in one day. In cases where a student has three or more exams scheduled for the same day, instructors must offer make-up exams. The student's number of exams will be reduced to two by the following procedure:
 - a. If a student has three or more exams on the same day, the instructor(s) giving the third and subsequent exams must provide make-up exams during the week designated for final exams for that semester;
 - b. The student must notify the instructor or department of the third and subsequent final exams scheduled within a single day. Such notification must be given to the specific instructor or department before the end of the twelfth week of classes (sixth week of summer session).
11. In the event a conflict should arise from the scheduling of two or more examinations at the same time, the student will attend the examination for the class that met first during the week, according to the student's class schedule. The instructor(s) giving the second and subsequent exams must provide make-up exams during the week designated for final exams for that semester.

TUITION AND FEES

DEADLINES AND PENALTIES

SUMMER

2010

FALL 2010

Last day to pay tuition and fees without penalty or service charge

June 15

Sept. 15

Last day to pay without \$50 end-of-semester penalty

Aug. 2

Dec. 17

Use On-Line Payments or Make checks payable to the University of Oklahoma

Students may pay fees On-line (E-checks or Credit Cards) at pay.ou.edu or in person at the Bursar's Office. Access to Online Payments requires a current university 4+4. Monthly statements will be prepared and mailed prior to the payment deadline. Failure to receive a statement will not exempt a student from late penalties. It is the responsibility of the student to determine his/her financial obligation and how it is to be met. Tuition and fee payments may be mailed. If mailed, payment must be received in the Office of the Bursar by the deadlines listed above. Checks for payments should include the student's name and Sooner I.D. Number to ensure proper credit. If this information is not included, a University employee will write this information on the check. The tuition and fee information number is 325-3122. Scholarship and loans information numbers are 325-3123 and 325-3124. You may call Monday thru Friday, 8:00 am – 5:00 pm.

TUITION AND FEES PAYMENT PLAN

Participation in the Tuition Payment Plan will be limited to currently enrolled students for the semester in progress. Students receiving Financial Aid will be required to apply all of their aid to their account up to the total amount owed.

Participation in the Tuition Payment Plan requires no application or acceptance. Simply paying the minimum payment amount on each monthly statement by the due date listed on the statement constitutes participation in the plan.

The Tuition Payment Plan applies to current semester tuition and fees (including course user charges) only. All other charges (housing, telephone bills, Continuing Education, Goddard, etc.) are due on the 15th of the month following the statement containing the charge.

The minimum payment due will be calculated as the total month's ending balance of non-tuition and fee charges plus the appropriate percentage of tuition and fees. Percentages used are 25% for the first month of Fall or Spring semester, 33.33% for the second month, 50% for the third month, and 100% for the fourth month. During Summer semester, 50% paid the first month and balance the second month.

A 1.5% service charge will be computed on the prior month's statement ending balance minus payments and other credits received during the first 15 days of the current month. The 1.5% charge will be assessed on the 16th of each month. A \$50 end-of-semester penalty will be assessed if all current tuition and fees are not paid in full. Unpaid balances may be turned over to outside collection agencies and/or legal office for collection.

Students may pay tuition and fees at the Bursar's Office in Buchanan Hall (8:00 am—5:00 pm) Monday through Friday. To avoid penalties, payment should be received by the deadlines on the above schedule.

Students with unpaid tuition and fees may continue to attend classes until the last day of finals; however, all service charges and penalties will be added and enrollment for future semesters will not be allowed. In addition, students with any unpaid tuition and fees will not have grades or diplomas released; students with any unpaid University accounts, including tuition and fees, will not have transcripts (with or without degrees) released. Accounts must be paid in full to allow release of these records.

When paying delinquent fees and tuition, the total amount due is required. Selective course payment or reinstatement will not be possible.

It is the student's responsibility each semester to check with the scholarship clerk in the Bursar's office to be certain that any university administered scholarship or resident or non-resident tuition waiver is applied.

The Bursar cannot extend the dates noted. All requests for financial assistance should be made at the Office of Financial Aid Services located in Buchanan Hall, Rm. 216, phone number 325-4521.

GUARANTEED TUITION RATE PROGRAM

First time full-time undergraduate students who are residents of Oklahoma may participate in the Guaranteed Tuition Rate Program. For additional information about the Guaranteed Tuition Rate Program, please go to <https://bursar.ou.edu/guaranteedtuitionrateprogram.cfm>.

**UNIVERSITY OF OKLAHOMA TUITION AND FEES
CONTINUED ON NEXT PAGE**

REQUIRED TUITION AND FEES (SUBJECT TO CHANGE)

I. TUITION:

A. RESIDENT (per credit hour):

1000 & 2000 level courses.....	\$117.90
3000 & 4000 level courses.....	\$117.90
5000 & 6000 level courses.....	\$156.00
Law courses	\$407.25

B. NON-RESIDENT (per credit hour):

1000 & 2000 level courses.....	\$450.60
3000 & 4000 level courses.....	\$450.60
5000 & 6000 level courses.....	\$565.70
Law courses	\$738.20

II. PER-SEMESTER FEES:

(Required in addition to Tuition)

A. Health Center Fee	\$74.00
(\$37.00 for Summer Session)	
B. Cultural & Recreation Services Fee	\$12.50
(\$6.25 for Summer Session)	
C. Academic Records Fee	\$15.00
D. Academic Advising Fee	
Degree-seeking Undergraduate/Graduate. \$25.00	
(\$12.50 for Summer Session)	
E. International Student Fee	\$50.00
(\$33.33 for Summer Session)	

III. PER-CREDIT HOUR FEES:

(Required in addition to Tuition)

A. Student Facility Fee.....	\$13.00
B. Student Activity Fee	\$5.95
C. Assessment Fee.....	\$1.25
(Except for Law)	
D. Library Excellence Fee.....	\$11.00
E. Connectivity Fee	\$14.80
F. Security Services Fee	\$3.40
G. Transit Fee	\$2.00
H. Academic Excellence Fee	
For New Students, Re-Admits, and Change of	
Status students effective:	
*Beginning Fall 2008	\$52.70
*Beginning Fall 2007	\$41.70
*Beginning Fall 2006	\$31.70
*Beginning Fall 2005	\$21.70
*Prior Fall 2005.....	\$11.70
I. Academic Facilities & Life Safety Fee	\$15.00
J. Special Event Fee	\$2.00

K. College Computer Course Fees:

Architecture.....	\$21.00
Arts & Sciences	\$5.00
Atmospheric and Geographic	
Sciences	\$30.00
Business	\$20.00
Earth and Energy	\$30.00
Education.....	\$18.00
Engineering.....	\$26.00
Journalism and Mass Comm	\$30.00
Law	\$25.00

IV. ANNUAL FEES:

International Student Health Insurance	\$814.00
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V. INDIVIDUAL COURSE SPECIAL FEES:

A. Architecture Enrichment Fee	\$12.00 per Course
B. Chemistry Department Fee	\$5.00 per Course
C. Business (MBA) Enrichment Fee	\$10-\$30
selected courses (\$50.00 cap)	
D. Undergraduate Business Communication	
Enhancement Fee..... \$4.50 per Credit Hour	
E. Nichols Center Fee	\$40.00 per Credit Hour
F. Engineering Enrichment Fee	\$13.00
per Undergraduate Credit Hour	
G. English Department Fee	\$1.00
per Undergraduate Course	
H. Business College Full-Time MBA Fee ...	\$1500.00
Annual Fee charged in Fall semester.	
I. Fine Arts Enrichment Fee	\$7.00 per Credit Hour
J. Atmospheric & Geographic Sciences Enrichment	
Fee excluding 1000 level	
\$25.00 per Course	
K. Arts & Science Enrichment Fee	\$6.50
per Credit Hour	
L. Business Undergrad. Enrichment Fee.....	\$10.00
per Undergraduate Credit Hour	
M. Education Enrichment Fee... \$3.00 per Credit Hour	
N. Earth and Energy Enrichment Fee.....	\$25.00
per Undergraduate Course	
O. Organ, Piano, and Percussion	
Instrument Use Fee	
\$75.00	
P. JMC Enrichment Fee	\$15.00 per Credit Hour

There are additional individual course special fees listed in the Class Schedule which are in addition to the above fees.

Late Registration Fee

There is a late registration fee of \$20.00 for any registration which occurs on or after the first official day of classes each semester. **The first official day of class for Summer is June 7, 2010 and for Fall is August 23, 2010.**

STUDENT ACTIVITY FEE

The Student Activity Fee of \$5.95 per credit hour of enrollment was approved by the Oklahoma State Regents for Higher Education. The funds collected are distributed in the current fiscal year approximately as indicated:

Union Bond, 14.79%; UOSA, 18.14%; Student Services, 17.72%; Counseling & Testing, 10.79%; Recreational Services, 10.62%; Facilities Bond, 4.71%; Student Media, 5.32%; Reserve, 2.04%; Career Services, 1.63%; Number Nyne Crisis Center, .45%; Student Affairs, 13.79%.

GRADUATION

All students graduating from the University of Oklahoma must fill out an Application for Graduation and pay all fees and tuition charges before their degree can be officially conferred and a diploma issued. Applications should be picked up at the student's College

Office, filled out and taken to the Office of Academic Records, room 330 Buchanan Hall.

Degree candidates should keep in mind the following deadlines for graduation applications

Fall graduates	October 1
Spring graduates	March 1
Summer graduates	July 1

All inquiries regarding graduation should be directed to the Office of Academic Records, (405) 325-2017.

CAP AND GOWN FEE

Students who plan to participate in the Commencement ceremonies in May must pay a fee for caps and gowns. Cap and gown cards may be obtained, filled out and paid for at the University Bookstore not later than April 1.

UNIVERSITY OF OKLAHOMA REFUND POLICIES

The refund policies listed below describe the financial obligation of students who withdraw from classes after the official beginning of a semester. Students are advised to read these refund policies carefully to determine which apply to their specific circumstances.

I. COMPLETE WITHDRAWALS FROM THE UNIVERSITY:

A. REFUND POLICY FOR COMPLETE WITHDRAWAL FOR ALL STUDENTS WHO ARE NOT TITLE IV AID RECIPIENTS. (See 'B' below for definition of Title IV Aid Recipients.)

(The Oklahoma State Regents refund policy with respect to fees and tuition is as follows:)

Complete withdrawals from the institution during the defined refund period (first ten days of classes in Fall and Spring semesters, first five days of classes in Summer Session) will result in full charges for courses added and full credit for courses dropped. No refunds will be made after the refund period except as stipulated for enrollment of Title IV recipients.

B. REFUND REGULATIONS FOR COMPLETE WITHDRAWAL FOR ALL STUDENTS WHO ARE TITLE IV AID RECIPIENTS

Any student receiving Federal Title IV funds will be subject to the following policy regarding return of Federal Title IV funds: The University and the student will be required to return to the federal aid programs the amount of aid received that was in excess of the aid "earned" for the time period the student remained enrolled. By Federal Law, the University has 45 days from the date the University determines the student withdrew to return unearned federal aid to the specified programs.

The percentage of the semester completed is the percentage of aid earned: This is calculated by the number of days the student attended divided by the number of days in the payment period (i.e. semester). For example, if a student withdrew on the 20th day of a semester 114 days in length, the student would have only earned 17.5% of the aid he received ($20/114=0.175$).

Students who remain enrolled through at least 60% of the payment period (semester) are considered to have earned 100% of the aid received and will not owe a repayment of Federal Title IV grant funds.

If the University returns funds to the Title IV aid programs, it could result in the student owing OU charges that were originally paid at the time of disbursement. Students may also be required to return funds released to them for personal expenses.

Monies will be returned to the Title IV programs and not to recipients. Monies returned to the Title IV aid programs will be applied first to loans to reduce the loan debt of the student and/or parent borrower.

II. REFUND POLICY FOR DROPPING A PORTION OF YOUR SCHEDULE AFTER CLASSES BEGIN

Changes in schedules during the first ten days of classes in Fall and Spring semesters, first five days of classes in Summer Session will result in full charges for courses added and full credit for courses dropped. No refunds for dropped courses will be made after this time.

FINANCIAL ASSISTANCE

Fall 2010 – Students who wish to apply for financial aid for the Fall 2010 semester must complete the 2010-11 Free Application for Federal Student Aid (FAFSA) at www.fafsa.ed.gov. Be sure to include OU's Title IV School Code of 003184 on the FAFSA. Have your FAFSA application and all requested documents in to OU Financial Aid Services by Nov. 1, 2010 for processing of fall financial aid. Applications complete after this date are processed in the order received and aid may not be available by the tuition deadline.

Visit OU Financial Aid Services website at www.financialaid.ou.edu for complete information including application deadlines, aid requirements and links to additional scholarships and resources. Visit [Ask the Sooners](#) for answers to your most frequently asked questions about financial aid and billing issues at www.financialaid.ou.edu.

Summer 2010 – Summer financial aid application information becomes available by late February in [Ask the Sooners](#). For additional information about summer financial aid and the application process type **SUMMER** in the [Ask the Sooners](#) search deadlines apply.

For continuing OU students - To apply for Summer 2010 financial aid you must have the 2009-2010 FAFSA and the OU Summer Financial Aid Application on file by **April 1, 2010**.

For new OU students - You must have the 2009-2010 FAFSA on file

and be admitted to summer by June 1, 2010 (April 1 preferred). If admitted to summer after this date you must contact Financial Aid Services as soon as you are admitted for further information. Financial Aid Services, 1000 Asp Ave. Room 216, Norman, OK, 73019-4078. Phone: 405-325-4521, FAX: 405-325-7608.

FINANCIAL AID EARLY DISBURSEMENT

Disbursement begins Monday, August 16 and continues throughout the semester

IMPORTANT!! Aid disbursement depends on the following two (2) factors:

1. Aid availability
2. All eligibility requirements must be met at the time you are picking up your aid, including enrollment requirements.

If you come, beginning August 16 to pick up your aid, bring a photo ID for identification. Staffing is reduced during lunch hours, 11:30 AM – 1:45 PM, resulting in an increase in waiting time. Normal operating hours are Monday through Friday, 8:00 AM – 5:00 PM.

The University of Oklahoma is pleased to be one of the few schools in the country that disburses financial aid funds to students before the beginning of classes. We offer disbursement early so that student can focus on their classes rather than taking care of financial matters. Students can be supportive in the process by being informed of their aid eligibility and by following the disbursement schedule.

STUDENT SERVICES

STUDENT LIFE

Student Life, a division of Student Affairs, is located in Suite 370 of the Oklahoma Memorial Union. Student Life provides over 20 student service areas including service to over 350 student organizations, campus activities, academic support, new student orientation and multicultural student services, fraternities and sororities.

Student Life provides direct assistance for scholarship information programs on cultural diversity and enrichment, peer counseling, career development, orientation and leadership training and serve as advocates for students when interacting with campus offices and programs. Some areas of focus for Student Life include some of the following:

AFRICAN-AMERICAN STUDENT LIFE
AMERICAN INDIAN STUDENT LIFE
ASIAN-AMERICAN STUDENT LIFE
LATINO STUDENT LIFE
CAMPUS ACTIVITIES PROGRAMS
FRATERNITY AND SORORITY LIFE
FRESHMAN AND TRANSFER ORIENTATION
MCNAIR SCHOLARS PROGRAMS
WOMEN'S OUTREACH CENTER

You may contact the Student Life Office at (405) 325-3163 or visit their Web site at <http://studentlife.ou.edu> to learn more about the resources provided.

REASONABLE ACCOMMODATION STATEMENT

The University of Oklahoma will reasonably accommodate otherwise qualified individuals with a disability unless such accommodation would pose an undue hardship or would result in a fundamental alteration in the nature of the service, program or activity on an undue financial or administrative burdens. The term, "reasonable

accommodation" is used in its general sense in this policy to apply to employees, students and visitors. Student requests for reasonable accommodation should be addressed to the Disability Resource Center Goddard Health Center, Room 166, Telephone 325-3852 (voice) or 325-4173 (TDD). A student must self-identify as an individual with a disability and provide appropriate diagnostic information that substantiates the disability and supports the request for accommodation. The Disability Resource Center will then assess the impact of the disability on the student's academic program and record the required academic accommodations in a memo to the instructor. All diagnostic information is confidential and therefore memos can be sent only at the student's request. Individuals who have complaints alleging discrimination based upon a disability may file them with the University's Equal Opportunity Office in accordance with prevailing University discrimination grievance procedures.

SERVICES FOR STUDENTS WITH DISABILITIES

Located in Goddard Health Center, Room 166, Telephone, (405) 325-3852 (voice) or (405) 325-4173 (TDD), to coordinate or provide direct assistance for programmatic and architectural accessibility. Academic accommodations may include, but are not limited to, readers, scribes, volunteer note takers, interpreters/real-time transcriptionists, alternative testing, and library research assistance. Services are available to all students with disabilities who self-identify to the Disability Resource Center and provide appropriate documentation of disability that substantiates the need for accommodation.

UNIVERSITY OF OKLAHOMA LIBRARIES <http://libraries.ou.edu>

University Libraries is the largest research library in the state of Oklahoma and contains more than 5 million volumes, thousands of periodicals and over 250 electronic databases. The research library facilities on the Norman Campus include Bizzell Memorial Library (main library) and six branch libraries for architecture, chemistry-mathematics, fine arts, engineering, geology, and physics-astronomy.

Special collections include the Harry W. Bass Collections in Business History, the History of Science Collections, the John and Mary Nichols Rare Books and Special Collections, the Western History Collections (Monett Hall) and the government documents collection.

Library faculty and staff assist students, faculty, and staff with research and class assignments, teach classes about library resources and how to use them, and offer library facility tours. Students may access library resources 24 hours a day, 7 days a week through the Libraries' web site, <http://libraries.ou.edu>. In addition, students may request assistance through the reference desk at (405) 325-4142, chat with a librarian on the Ask Us page, or use E-mail a Librarian at librarian@ou.edu. Other library services include reserves, interlibrary loan, and wireless laptop checkout (Current Periodicals Room, Bizzell). A map of Bizzell Memorial Library and locations of the branch libraries and special collections is available at <http://libraries.ou.edu/help/maps/>.

Student IDs serve as library cards. Sooner Xpress is the University of Oklahoma campus document delivery service for faculty, staff and students and provides digitized copies of journal articles, or book chapters and book from the OU libraries' collection to faculty, staff, and students for their personal research. Book delivery is free. Digitized copies of articles or book chapters are \$4.00 for up to 20 pages. University Libraries host one of the several computer labs managed by Information Technology (Bizzell, Room 130).

Independent libraries that work closely with University Libraries are the Donald E. Pray Law Library, (405) 325-4322, (<http://law.ou.edu/library/>), the Robert M. Bird Health Sciences Center Library, (405) 271-2287, (<http://library.ouhsc.edu/>) and the OU Tulsa

Library, (918) 660-3220, which supports students enrolled in Tulsa-based programs (<http://tulsa.ou.edu/library/index.htm>).

FALL/SPRING SEMESTER HOURS: BIZZELL MEMORIAL (MAIN) LIBRARY

Sunday	12:00 NOON–2:00 a.m.
Monday–Thursday	7:30 a.m.–2:00 a.m.
Friday–Saturday	7:30 a.m.–10:00 p.m.

For branch libraries and special collection hours and intersession, holiday, finals and summer hours, contact the reference desk at (405)325-4142 or <http://libraries.ou.edu/hours>.

VETERANS STUDENT SERVICES

The Office of Veterans Student Services provides education certification services for eligible veterans or their dependents and students receiving VA Vocational Rehabilitation. These services include assistance in processing forms necessary for monthly educational benefits and making changes in enrollment.

Counseling is available for academic, financial and personal issues. Tutorial assistance is available for most recipients of VA educational benefits who are attending school at least half-time.

For more information regarding these benefits, please stop by Buchanan Hall, room 234 or call (405) 325-4308. To contact the VA Regional Processing Office in Muskogee, call toll-free 1-888-442-4551.

ADMISSION INFORMATION

THE UNIVERSITY OF OKLAHOMA, WITH THE APPROVAL OF THE OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION, MAY ALTER ADMISSION REQUIREMENTS AT ANY TIME WHEN IT IS DETERMINED TO BE IN THE BEST INTEREST OF THE UNIVERSITY.

New students must be admitted to the University before beginning registration. Former students must also be readmitted if they have graduated or been suspended after their last enrollment at OU, or have not been enrolled at OU for more than one semester and a summer session. Students who enroll only for summer sessions do not need to reapply if they were enrolled the previous summer and did not graduate or were not suspended at the end of that summer term.

Information concerning admission requirements and applications for admission, housing and scholarships is available on the web at <http://www.ou.edu/go2/home.html>. This information may also be obtained from the Office of Prospective Student Services, 550 Parrington Oval, Room L-1, Norman, Oklahoma, 73019-3032. For telephone inquiries, the number is (405) 325-2151 or toll-free 1 800 234-6868.

APPLICATION DEADLINES

Undergraduate applications for admission must be received by the Office of Admissions by **April 1 for a summer or fall semester and November 1 for a spring semester**. Applicants are encouraged to apply much earlier than the stated deadlines to maximize opportunities for housing, financial aid and early enrollment. **Applications and credentials necessary to render a decision for international students must be received in the Office of Admissions by April 1 for a fall semester; September 1 for a spring semester; and February 1 for a summer session**. International applicants should allow at least six to twelve weeks for processing after the application and all supporting credentials have been received.

APPLICATION FEE

A non-refundable application processing fee is required of **all** applicants for admission or readmission to the University of Oklahoma. Checks should be made payable to the University of Oklahoma and mailed to:

Office of Admissions
University of Oklahoma
1000 Asp Avenue
Norman, OK 73019-0430

International Applicants: Checks must clear through a United States bank. Payment by credit card is also an option.

Prospective students who apply for admissions on-line must pay the application fee electronically.

SUSPENDED STUDENTS

A student who has been suspended from the University for academic reasons is not eligible to reenter the University until at least one semester has elapsed following suspension.

A suspended student must apply for readmission. Such readmission is not automatic. The decision is made on an individual basis by the student's college dean. An application for readmission, a letter of appeal and all required transcripts must be submitted to the Office of Admissions by **April 1 for a summer or fall semester and November 1 for a spring semester**. The letter of appeal should include an explanation of the student's previous academic record, information about the student's activities since suspension and reasons why an exception to the requirements for admission to the University should be made.

A student who has been suspended twice from the University is not eligible to be considered for readmission until that student has attended another accredited college or university and raised his/her grade point average to the University's retention standards.

RESIDENT STATUS

All applicants are classified as resident or nonresident based on information provided on the application for admission. Applicants may be required to submit evidence to substantiate their claim to resident classification. Questions regarding resident classification should be directed to the Office of Admissions.

A uniform policy concerning resident status exists for all state-supported institutions of higher education in Oklahoma. Information on residency requirements is available from the Office of Admissions or on the web at <http://admissions.ou.edu/admissions/home.html>.

Non resident members of the armed forces stationed in Oklahoma and their dependents are eligible for in-state tuition rates

through a non-resident tuition waiver. Further information regarding this waiver can be obtained from the University's Office of Admissions.

Enrollment Commitment

Incoming freshmen that have been admitted to the University for the Summer or Fall 2010 semester are required to secure their enrollment by submitting a \$250 Enrollment Commitment. For more information, please go to <https://bursar.ou.edu/EnrollmentCommitment.cfm>.

DISCONTINUANCE OF ACADEMIC PROGRAMS

"The University of Oklahoma reserves the right at all times to discontinue, modify or otherwise change its degree programs when it determines it is in the best interest of the University to do so."

ADVISING INSTRUCTIONS

(**INSTRUCTOR'S ENGLISH LANGUAGE PROFICIENCY**). It is the policy of the University that all instruction be conducted by faculty who are proficient in the English language. Students who feel that their instructors are lacking in this necessary proficiency have the right to appeal for redress of this circumstance. Procedures for doing so are outlined in the "Academic Appeals Board" section in the General Catalog.)

ADVISING AND ENROLLMENT OF NEW STUDENTS:

First-time entering freshmen who desire to enroll in classes for the Fall semester prior to August 23, 2010 are required to participate in **Enrollment 2010**, the university's summer orientation and enrollment program for new students. Information about **Enrollment 2010** will be mailed to all new students who are eligible to participate, or students may contact University College, (405) 325-3521 for information. First-time entering freshmen who do not participate in **Enrollment 2010** will be allowed to enroll for fall classes following the conclusion of the program and should contact University College.

New transfer students have several options for advisement and enrollment. Any transfer student admitted to OU may be advised and enroll in summer and/or fall classes during **Transfer Days, 2010**, March 24, 25 and 26, on the Norman Campus. For more information, contact the Office of Prospective Student Services, (405) 325-2151 or toll free, 1-800-234-6868, or the Office of Admissions, (405) 325-2252. Eligible transfer students may also enroll through **Enrollment 2010** (see **First-time entering freshmen**, above). Transfer students may also contact the college to which they have been admitted for information about enrolling during the advance registration period, beginning April 5, 2010, according to the schedule listed in the Registration Instructions.

All University English Composition Requirements: All University of Oklahoma students must complete a university writing requirement consisting of six hours of English Composition (English 1113 and 1213). Engl 1113 must be completed during the first 30 hours of college course work; Engl 1213 must be completed during the first 60 hours of college course work. In order to facilitate the advisement and enrollment process, the following cutoff dates have been established for taking the CLEP Subject Exam in Freshman College Composition through the University's Department of Independent Study:

Tests Taken By	Scores available at Dean's Office
April 2	April 14
June 4	June 16
June 30	July 14
August 13	August 25
October 1	October 13
November 26	December 8

Students enrolled (or pre-enrolled) at the University and former students eligible to re-enroll may take advanced standing examinations for undergraduate credit provided they have not been enrolled in an equivalent course at the college level and received a grade other than "W."

A student who is pre-enrolled or enrolled in a course may earn credit in that course by advanced standing examination up to the end of the second week of class in a regular semester or the first week of a summer session. During this period, a student may drop a course that has been successfully completed by advance standing examination with no fee or tuition assessment; provided that the examination was taken prior to the end of the defined add/drop period. A student must take the exam within the refund period for each semester in order to be eligible for a refund if the course is subsequently dropped. A fee of \$25.00 per credit hour is charged for each advanced standing examination.

For further information on credit by advanced standing examination, contact the Office of Admissions, (405) 325-2252 or the Office of Independent Study, (405) 325-1921

COLLEGE ADVISING INFORMATION

College of Architecture

Students in the College of Architecture are advised in Individual Advising Sessions by one of the College advisors. Due to the rigor and inflexibility of the program sequences, it is necessary that all students meet for advisement during each enrollment period. The College of Architecture does not permit self-advising.

College of Arts and Sciences

The College provides advising services through professional advising staff in the College of Arts and Sciences Academic Services office and through professional and faculty advisors in the departments. Professional Counselors in the Academic Services office are knowledgeable about degree programs offered by the College and will assist with choice of major, help resolve academic and graduation problems, and help determine how evaluated transfer work will apply toward degree requirements. The professional counselors in the Academic Services office verify all degree requirements have been met and clear students for graduation. Faculty and professional advisors in the departments provide in-depth information about the discipline, courses, instructors, and special opportunities available through the department. The College of Arts and Sciences requires all students to be advised prior to each enrollment by the faculty or professional advisor in the major department.

Students new to the College who have transfer credits should meet with an academic counselor in the Academic Services office for an

evaluation of credits for University and College requirements. All other students should seek advisement from their faculty or professional advisor in the major department. After being advised, students should receive an advising form that lists their preferred courses.

Students may view their academic requirements and progress with Degree Navigator (<http://degree.ou.edu>). Degree Navigator is helpful for viewing courses completed toward graduation and courses remaining to be completed. Students and advisors use this information in planning for enrollment. Degree Navigator should be used in conjunction with the degree requirement sheet (checksheet), as the checksheet is the definitive document the College counselors use for graduation clearance.

The Arts and Sciences Academic Services office is located in 124 Ellison Hall. The telephone number is (405) 325-4411.

College of Atmospheric & Geographic Sciences

The College of Atmospheric and Geographic Sciences believes that faculty members are best qualified to provide curricular, professional and career advisement; therefore, all Atmospheric and Geographic Sciences students consult with a faculty adviser before registration. Each semester, students will be contacted by their Atmospheric and Geographic Sciences school/department regarding who their faculty advisor will be and when advising hours will be held.

The College of Atmospheric and Geographic Sciences Dean's Office strongly encourages students to review their academic records on Degree Navigator at degree.ou.edu prior to scheduling an advising appointment with their faculty advisor. Students should also prepare an enrollment plan before meeting with their advisor. For further information or general questions, please call (405) 325-3101.

Michael F. Price College of Business

Undergraduate curriculum and advisement matters are coordinated through Price Academic Advising Services in Michael F. Price Hall, Suite 1010. The College's Academic Counselors maintain records on undergraduate students in Price College. Academic Counselors are available to provide information concerning degree requirements, degree audits and contract enrollment. Students seeking industry trends and information should contact the appropriate division or school office (Accounting, Finance, Management, Management Information Systems or Marketing and Supply Chain Management). The telephone number of Price Academic Advising Services is (405) 325-6021. Graduate student advisement is handled through the Graduate Programs Office, Michael F. Price Hall, Suite 1040. The telephone number is (405) 325-4107. Please see our web site www.ou.edu/biz.

College of Continuing Education-Aviation

Aviation majors are required to be advised each semester prior to enrolling. Undergraduate curriculum and advisement matters are coordinated by the Aviation Academic Office, at Westheimer Airport, Aviation Department, NC 101, Room 209. The aviation academic counselors are available to provide information concerning degree requirements and graduation. Students seeking specific aviation/flying advisement should contact the department at (405) 325-7231.

Mewbourne College of Earth and Energy (MCEE)

The Mewbourne College of Earth and Energy believes that faculty members are best qualified to provide curricular, professional and career advisement; therefore, all MCEE students consult with a faculty advisor before registration. All undergraduate students who have been admitted to the MCEE should begin the enrollment process by creating a trial schedule on ozone.ou.edu, being familiar with and reviewing their Degree Navigator, then scheduling an advising appointment with a faculty advisor in their specific department.

Petroleum Engineering students should attend a group faculty advising session. Advising instructions and schedules will be posted prior to the advising period. All MCEE Students are responsible for completing all necessary grade and course prerequisites. New students in the MCEE and new transfer students should schedule an appointment with an advisor in the MCEE Student Services Office before enrolling for their first semester. MCEE Student Services is located in SEC N117, 325-4005.

Jeannine Rainbolt College of Education

All undergraduate students wishing to be advised through the College of Education may obtain assistance from the academic counselors located in the Undergraduate Advising Office, Cate Center 4, Room 334; telephone: (405) 325-2238. The services of this office are available to all education majors, including University College students and others needing information about teacher preparation programs. Advisement is mandatory and prior to advance registration students are advised in scheduled group advising sessions according to their major. The schedule is available online through iAdvise.ou.edu. During advance registration periods, students are advised in group advising sessions; at other times, academic counselors are available on a walk-in or appointment basis.

Graduate education students seeking teacher certification in early childhood education, elementary education, foreign language education, language arts education, mathematics education, science education and social studies education should also contact the Student Services Center for advisement.

All other graduate education students should consult their departmental office for advisement. Listed below are the three College of Education departments, and the graduate programs within each department, located in Building 4 South Campus:

Instructional Leadership and Academic Curriculum (325-1498) offers programs in elementary education, science education, reading education, English/language arts education, early childhood education, social studies education and mathematics education.

Educational Leadership and Policy Studies (325-4202) offers programs in educational administration, curriculum and supervision; adult and higher education; and historical, philosophical and social foundations of education.

Educational Psychology (325-5974) offers programs in instructional psychology and technology, community counseling, counseling psychology and special education.

College of Engineering

All undergraduate students who have been admitted to the College of Engineering should begin the enrollment process in the Williams Student Services Center (WSSC), Suite 112 Felgar Hall, 325-4096. New transfer students should schedule an appointment with an advisor in WSSC before enrolling for their first semester. Students will use Degree Navigator <http://degree.ou.edu> to draft a proposed schedule of classes for the upcoming semester for their faculty to review. All students meet with faculty advisors in their major so it is important to have declared a specific major by the time they are advised. Instructions for meeting with faculty advisors will be provided by the department to the students via their OU e-mail account. Students may also contact their school directly if they have questions about faculty advising for the upcoming term <http://www.coe.ou.edu/en/page/coe-schools/>. Those students **NOT** attending a "Lean Cell" (Group) Advising session will have to turn in an "Advising Verification Form" to WSSC (Felgar, 112) after meeting with a faculty advisor. * At that time they will be authorized to enroll in classes. Students are responsible for completing all necessary grade and prerequisites for courses in which they enroll.

Services provided by the Williams Student Services Center (WSSC) staff are available to all engineering undergraduates, including engineering majors in University College, and include assisting with transfer credit evaluation, choosing a major, graduation verification as well as information about University policies and procedures, academic support services such as tutoring and mentoring, and student

organizations and leadership. Additional information is available at coe.ou.edu/wssc.

*The College of AME and Engineering Physics Program do not have “Lean Cell” (Group) Advising sessions.

Weitzenhoffer Family College of Fine Arts

Students in the Weitzenhoffer Family College of Fine Arts are required to meet with a faculty advisor each semester on the school designated Advising Day(s). These days are announced in class and are posted in the various buildings or you may contact your school office for the date(s). Students are also notified via the monthly college eNewsletter and by individual notices all sent to their OU student email addresses. Current students who are not advised on Advising Day will have to wait to be advised and to enroll until the three days prior to the next semester starting. *Currently enrolled students* should proceed to their assigned faculty advisors for advisement. *Newly admitted students, transfer students and readmitted students* should proceed to the Fine Arts Dean’s Office for copies of their records and then to the individual school offices (see locations below) to be assigned to a faculty advisor.

During the meeting with the faculty advisor, students should obtain an Academic Advising Form completed and signed by the advisor, and any needed overrides (Special Permissions). The student should then take the advisement form to the Dean’s Office, in order to have their advising flag removed.

The Fine Arts Dean’s Office is located in Carpenter Hall (CH), Room 109; tel. (405) 325-7370. Office locations for Schools within the Weitzenhoffer Family College of Fine Arts are:

Art/Art History--Fred Jones Art Center (FJC), Room 202;
Dance--Reynolds Performing Arts Ctr (RPAC), Room 1000;
Drama—Old Science Hall (SCI), Room 121;
Music--Catlett Music Center (CMC), Room 138;
Musical Theatre —Carpenter Hall (CH), Room 201.

Gaylord College of Journalism and Mass Communication

All undergraduates must be advised prior to each enrollment. Pre-Journalism students who are in University College should meet with their counselor in that office.

With the exception of Intersession, advising is mandatory prior to each academic term for all students in the Gaylord College. Advising for the summer session and the fall semester begins in February; advising for the spring semester begins in September. Students are advised by professional academic counselors in the Student Services Center. Students may also meet with faculty members to discuss careers, internships, and professional issues. Notices about advising will be posted in The Gaylord Extra.

Students are required to maintain current local addresses and e-mail addresses with the university, as important advising and graduation information is distributed each academic term in The Gaylord Extra.

The Language Skills Test is the entrance examination to the Gaylord College. The LST/AIT must be completed prior to enrollment in JMC 2033 (Writing for Mass Media), a course that is required of all journalism and mass communication majors.

The LST includes 80 questions on grammar, punctuation and spelling.

The Academic Integrity Test (AIT) consists of 20 questions that are taken directly from information in the Academic Misconduct Code in the University of Oklahoma’s Student Code Booklet.

The LST/AIT is administered in the Student Services Center (2533 Gaylord Hall) Monday through Friday from 8:30 a.m. to 3:00 p.m. No appointment is necessary. Test results are available the next business day.

The college encourages students to thoroughly review these areas prior to taking the LST. An online study guide is available on the college’s Web site ou.edu/gaylord. Students are also encouraged to review a grammar and composition textbook (several are recommended on the college’s Web site) as well as the Student Academic Integrity Code.

The LST/AIT may be attempted three times. If a student fails the third time, the student will be required to enroll in JMC 0123 (Fundamentals of Writing for the Media), a course that will not apply toward the degree.

College of Academic Affairs

Multidisciplinary Studies

The Bachelor of Arts and Bachelor of Science degrees in Multidisciplinary Studies are university-wide degrees administered through the College of Arts and Sciences. There are two levels of academic counseling for this degree: program level and graduation level. The office for the academic advisor for program-level advising are located in Carnegie 200A and 200B, 325-4411. The program-level advisor will provide information about Multidisciplinary Studies and will work with you to design a major around a coherent theme to meet your individual needs. After the Vice Provost for Instruction has approved your plan, you will meet with your program-level advisor each semester prior to enrollment. You may schedule an advising appointment through the iAdvise appointment system at iAdvise.ou.edu.

The office for the Multidisciplinary Studies college-level counselor also is located in the College of Arts and Sciences Hobson Academic Services office, 124 Ellison Hall, 325-4411. Upon achieving 90 credit hours (completed + enrolled), you should schedule an appointment for a degree check through the iAdvise appointment system at iAdvise.ou.edu. Students transferring to Multidisciplinary Studies from other universities also should meet with the college-level academic counselor for an evaluation of credits.

School of International and Area Studies

The School of International and Area Studies (SIAS) is a part of International Programs within the College of Academic Affairs. SIAS includes majors in Asian Studies, European Studies, International Security Studies, International Studies, Latin American Studies, and Russian and Eastern European Studies.

International Programs (<http://www.ou.edu/international>) provides advising services through professional advising staff in two offices within the School of International and Area Studies. The academic counselor in the International Programs Office assists students with academic and graduation problems, evaluates transfer work, and verifies and clears degree requirements, and is located in Whitehand Hall 314 (405-325-1429). The professional advisor in the School of International and Area Studies provides detailed information regarding the School’s majors, minors, courses, and instructors and is located in Hester Hall 101 (405-325-4547). Every IAS major is required to meet with the professional advisor prior to enrollment each semester for assistance in choosing appropriate classes.

Students should be familiar with the degree requirement checklist for their major, available on the School of International and Area Studies website (<http://www.ou.edu/sias>). Degree Navigator (<http://degree.ou.edu>) is another helpful tool students and advisors use to view academic requirements and progress.

Graduate College

Graduate students should meet with their department advisor to discuss appropriate course enrollments and to obtain any required permission for those enrollments. Unclassified students may obtain further instructions at the Graduate College, (405) 325-3811.

Health Professions

Students who expect to major in Communication Sciences and Disorders, Dental Hygiene, Nuclear Medicine, Nursing, Nutritional Sciences, Occupational Therapy, Physical Therapy, Pharmacy, Physician Associate, Radiation Therapy, Radiography or Ultrasound (Sonography) will be advised at University College, Room 100, Carnegie Building, telephone (405) 325-3521.

Health Sciences Center

Students who have been accepted to the Health Sciences Center (HSC) must be advised by the department/college in which they are majoring. To enroll in Norman Campus Classes, HSC students must receive permission from their HSC College. The HSC Office of Admissions and Records processes all enrollments, adding and/or dropping courses. All tuition and fees are paid to the OU Bursar, Buchanan Hall, 1000 Asp Ave., Norman, Oklahoma. Norman campus courses will be listed on the HSC transcript. For further information, contact the HSC Office of Admissions and Records, (405) 271-2359.

University College

University College advises all students who have earned fewer than 24 semester hours, Pre-Health majors, students who are undecided as to their majors and students who are working to improve their academic preparation to enable them to enter a degree-recommending

college. You may be advised by coming to University College, Room 100, Lissa and Cy Wagner Hall. **You are strongly urged to seek advisement prior to the scheduled registration periods, as these periods are the busiest time for advising. You may seek advisement at any time during the semester.** Advising is not necessarily linked to registration. University College students seeking to enroll in upper-division courses must meet prerequisites or obtain special permission from the college offering the course. For more information, call (405) 325-3521.

Questions regarding enrollment in UCOL 1002, "Gateway to College Learning," or UCOL 1022 "Freshman Seminars," may be directed to the Office of Freshman Programs in University College.

ADDITIONAL ASSISTANCE

Students who feel they may need additional assistance in the Advising or Registration process, or who feel offices of the university may not have properly assisted them may contact the following university offices:

President's	Action Line	325-1212
University	Registrar	325-8481

REGISTRATION INSTRUCTIONS ENROLLMENT OVER THE WEB

Ozone.ou.edu allows students to browse the class schedules and enroll in courses over the web. Using your OUNETID and your personal password, you can look at the class schedule information and enroll.

<https://ozone.ou.edu>

GO TO OZONE.OU.EDU FOR SPECIFIC ENROLLMENT WINDOWS

I. ADVANCE REGISTRATION

APRIL 2 - 30

Students who are currently enrolled, transfer students, stop-outs and readmitted students report to college offices for instructions on advisement. Students may enroll online at ozone.ou.edu or in Enrollment Services between the hours of 8:00 am – 5:00 p.m. M-F, Room 230, Buchanan Hall, each week according to hours earned by the students on specific days.

The following weekly schedule will be observed:

Graduate Students	Beginning	April 2
Seniors	Beginning	April 5
Juniors	Beginning	April 12
Sophomores	Beginning	April 19
Freshmen & Special Students	Beginning	April 26

Earned hours of undergraduate students, is determined by earned hours plus currently enrolled OU hours.

NOTE: Students may add/drop at any time after their assigned registration time. See “How to Add/Drop.”

Students who need to add/drop should obtain advisement, if necessary, before adding or dropping classes. Students may add/drop online at ozone.ou.edu or in Enrollment Services between the hours of 8:00 am- 5:00 p.m. M-F.

II. CONTINUING REGISTRATION AND ADD/DROP:

SUMMER: APRIL 30 – JUNE 6

FALL: APRIL 30 – AUG. 22

NOTE: University Offices will be closed May 31, July 5, Sept. 6, and Nov. 25-26.

Students who need to register should report to their college office for instructions and/or advisement.

Students who need to add/drop: See “How to Add/Drop.”

III. LATE REGISTRATION AND ADD:

SUMMER: JUNE 7-11

FALL: AUG. 23-27

(Weekends Excluded)

Students who have not yet registered should report to their college office for advisement. Students may complete late registration online or in Enrollment Services. **There is a \$20.00 fee for late registration beginning June 7 for the Summer term and August 23 for the Fall term.**

COURSE PRIORITY: Not all students can obtain preferred class schedules because of limitations on classroom space and faculty availability. In advance registration students are given priority in courses according to classification, beginning with graduate students and ending with freshmen. In later registration periods, space in various courses may become extremely limited. Generally, students who register in advance have the best opportunity to obtain preferred classes.

STUDENT ID CARDS

Student ID cards are issued by the OneCard office, OMU, Room 127. Students must be currently admitted to be eligible to receive a card. One legal picture identification card is required. Lost cards should be reported immediately to the OneCard office. There is a charge of \$15.00 for new and replacement cards.

HOW TO ENROLL

ACADEMIC AFFAIRS: **STEP 1:** Make an advisement appointment with your major advisor. If you do not know who your major advisor is, please contact the department or unit of your major and they will assign you one. If you are a new transfer student with more than 24 hours earned and this is your first enrollment at OU, contact the College of Arts and Sciences Academic Services office, 124 Ellison Hall, 325-4411, to schedule an appointment. **STEP 2:** After advisement, have your advisor electronically remove your advisement flag. Leave the top sheet (white copy) of your advisement form with your advisor. **STEP 3:** Enroll online at ozone.ou.edu **NOTE:** If you have any registration stops, they must be cleared prior to your enrollment. If your Registration stop is a College stop, it must be cleared in the College of Arts and Sciences Academic Services office, 124 Ellison Hall.

ARCHITECTURE: **STEP 1:** Go to ozone.ou.edu to create a trial schedule. **STEP 2:** Go to <https://iadvise.ou.edu> to make an individual advising appointment. **STEP 3:** Enroll online at ozone.ou.edu on your specified day. **NOTE:** If you have any registration stops, they must be cleared prior to your enrollment. If your Registration stop is a College stop, it must be cleared in the College of Architecture Administrative Office, 504 W. Main, Norman, OK.

ARTS AND SCIENCES: **STEP 1:** Make an advisement appointment with your major advisor. If you do not know who your major advisor is, please contact the department or unit of your major and they will assign you one. If you are a new transfer student with more than 24 hours earned and this is your first enrollment at OU, contact the College of Arts and Sciences Academic Services office, 124 Ellison Hall, 325-4411, to schedule an appointment. **STEP 2:** After advisement, have your advisor electronically remove your advisement flag. Leave the top sheet (white copy) of your advisement form with your advisor. **STEP 3:** Enroll online at ozone.ou.edu **NOTE:** If you have any registration stops, they must be cleared prior to your enrollment. If your Registration stop is a College stop, it must be cleared in the College of Arts and Sciences Academic Services office, 124 Ellison Hall.

ATMOSPHERIC & GEOGRAPHIC SCIENCES: **STEP 1:** Review your academic record on Degree Navigator (DN) at degree.ou.edu. Information about using DN is available in the Dean's Office (SEC 710) and on the College's web site at ags.ou.edu. Make an enrollment plan based on this information. **STEP 2:** Make an advising appointment with your faculty advisor in Geography or Meteorology; Geographic Information Science majors should contact the Dean's office at 325-3101 for advisement. **STEP 3:** After advisement, check for any Registration stops--they must be cleared before you can register. **STEP 4:** Enroll online at ozone.ou.edu on your specified day.

MICHAEL F. PRICE COLLEGE OF BUSINESS: **STEP 1:** Review your degree audit and major curriculum sheet. Pay particular attention to the plans of study on the reverse of the curriculum sheet. **STEP 2:** Go to ozone.ou.edu to identify any enrollment stops and to develop tentative class schedules. **STEP 3:** Enroll through the web enrollment system on your specified day. Price Academic Advising Services: www.ou.edu/biz.

CONTINUING EDUCATION-AVIATION: **STEP 1:** Schedule an advisement appointment in order to clarify any concerns or questions with advisor, North Campus, Bldg. 101, Rm. 209 or (405) 325-7231. **STEP 2:** Obtain any required special permissions and make sure all transfer work is posted with the Office of Admissions. **STEP 3:** Check for any registration stops--that must be cleared before you can enroll. **STEP 4:** Go to ozone.ou.edu to develop tentative class schedules and enroll through the web enrollment system on your specified day.

EARTH AND ENERGY: **STEP 1:** Create a Trial Schedule at ozone.ou.edu, the Online Enrollment System and be familiar with and review your Degree Navigator. **STEP 2:** MCEE Students Schedule an appointment with a faculty advisor in their major department. New and Transfer students schedule an advising appointment in the MCEE Student Services. The location is SEC N117 and the phone number is 325-4005. **STEP 3:** When your enrollment window opens, register for classes for the upcoming term. Remember to "Finalize" your enrollment.

EDUCATION: **STEP 1:** Sign up for a group advising session with the Undergraduate Advising Office, Cate Center 4, Room 334 or online through iAdvise.ou.edu. **STEP 2:** MCEE Students Schedule an appointment with a faculty advisor in their major department. New and Transfer students schedule an advising appointment in the MCEE Student Services. The location is SEC N117 and the phone number is 325-4005. **STEP 3:** When your enrollment window opens, register for classes for the upcoming term. Remember to "Finalize" your enrollment. **STEP 4:** Enroll online at ozone.ou.edu on your specified day.

ENGINEERING: **STEP 1:** Log on to the Williams Student Services Center (WSSC) website https://coe.ou.edu/wssc/page/inst_advising/ for access to the College of Engineering Advising Syllabus and Degree Navigator tutorial. **STEP 2:** Check your OU email account for emails from your major department providing specific advising instructions. You should receive emails in September/October for Spring advising and Feb/March for Summer and Fall. **STEP 3:** Turn in your [Advising Verification Form](#) to WSSC (Felgar, Rm. 112) if you did NOT attend a "Lean Cell" (Group) Advising session. **STEP 4:** Enroll online at ozone.ou.edu on the day that your time ticket is available (based on your earned credit hours).

*The School of AME and the Engineering Physics Program do not have "Lean Cell" Advising sessions.

(How to enroll instructions continued on the next page)

WEITZENHOFFER FAMILY COLLEGE OF FINE ARTS: **STEP 1:** Current Fine Arts Students should be advised on their school designated Advising Day(s). New Fine Arts Students should report to the Weitzenhoffer Family College of Fine Arts Dean's Office, room 109 Carpenter Hall, to pick up their records and then to the individual school offices to be assigned to a faculty advisor. **STEP 2:** During advisement, students should obtain an Academic Advising Form completed and signed by the faculty advisor, and any needed overrides (Special Permissions). **STEP 3:** Present your advisement form to the Dean's office, room 109 Carpenter Hall in order to have your advisement flag removed. **STEP 4:** Enroll online at ou.edu on your specified day.

GRADUATE COLLEGE: **STEP 1:** Make an appointment to see your major advisor. **STEP 2:** Check on <https://ou.edu> for any Registration stops--they must be cleared before you can register. **STEP 3:** Enroll online at ou.edu on your specified day.

GAYLORD COLLEGE OF JOURNALISM: **STEP 1:** If you are a sophomore, junior or new transfer student, watch "The Gaylord Extra" at your OU e-mail account or website [ou.edu/Gaylord](https://ou.edu) for information about signing up for an advising appointment. If you are a graduating senior, please contact Student Services Center for an appointment during the first two weeks of the semester. **STEP 2:** Make sure all registration stops are cleared and that you are cleared to enroll in any journalism and mass communication courses that require special permission. **STEP 3:** Enroll online at ou.edu on your specified day. Be sure to finalize your schedule and print a copy for your records.

UNIVERSITY COLLEGE: **STEP 1:** Contact the University College Office, room 100 Wagner Hall, and make an appointment to see your advisor. **STEP 2:** After advisement, have your advisement flag cleared and check ou.edu for any Registration stops--they must be cleared before you can register. **STEP 3:** Enroll online at ou.edu on your specified day.

SELECTING COURSES

The student assumes complete responsibility for enrollment. A student, who enrolls in a course without meeting all prerequisites, will be required to withdraw from the course and be refunded fees according to State Regents' policy.

HOW TO ADD/DROP

Different regulations will apply, depending on when add/drop occurs. Read the following instructions carefully to determine the rules that apply to your add or drop:

NOTE: The regulations listed below apply to courses that meet the full semester or summer session. Courses that do not meet the full term will have different deadlines. Contact Enrollment Services, room 230 Buchanan Hall, for more information

Period I. Free add and drop: Students may add during the first week of classes for Fall, Spring and Summer without approval of instructor. Students may add during the second week of classes for the Fall and Spring semester with approval of instructors. Students may drop without additional charges or grading penalties any time up through the end of the second week of classes in Fall or Spring, or the first week of classes in Summer Session. No grades will be recorded for dropped courses.

Note on tuition charges for dropped courses : You will be required to pay tuition and fees for any course dropped after the second week of classes in Fall or Spring Semesters or after the first week of Summer Session, even if you add another course at the same time.

Period II. Third through sixth week of Fall and Spring; second or third week of Summer Session: Students may add classes only by permission of the instructor of the course and the Dean of the student's College. Courses dropped during this time will be recorded with a grade of "W." (University College requires their students to obtain approval of the Dean to drop a course after the second week of classes.)

Period III. Seventh through tenth week of Fall and Spring or fourth and fifth of Summer Session: The same restrictions on added courses apply as for Period II, above. For dropped courses, instructors may assign a grade of "W" or "F." (University College requires their students to obtain approval of the Dean to drop a course after the second week of classes.)

Period IV. Eleventh week through end of classes in Fall and Spring, sixth week through end of classes for Summer Session. Permission of instructor and Dean is required for added classes. Students who wish to drop a course during this period must petition the Dean of their College. Instructors may assign a grade of "W" or "F."

ENROLLMENT REGULATIONS

CLASS ATTENDANCE POLICY

The student is responsible for class attendance after completion of registration. The student must cancel before the first day of classes to avoid being charged fees and tuition. Students who do not attend classes beginning the first day may be canceled from a course if there is high demand for seats from students who are waiting to enroll in courses. **HOWEVER, STUDENTS SHOULD UNDERSTAND THAT NON-ATTENDANCE AND/OR NON-PAYMENT OF FEES WILL NOT AUTOMATICALLY RESULT IN CANCELLATION OF ENROLLMENT. THE STUDENT IS RESPONSIBLE FOR DROPPING COURSES BY THE APPROPRIATE DEADLINES IN ORDER TO AVOID TUITION CHARGES.**

FULL-TIME ENROLLMENT

To be considered full-time, a student must be enrolled in at least the number of credit hours listed below, depending on the semester:

	Fall/Spring	Sum	mer
Graduate 9			4
Undergraduate 12			6

Note to students applying for Veterans' Benefits: VA may not accept all hours taken when determining benefits. Consult the VA Certification Office in Buchanan Hall, Rm. 234 for more information.

Note to students applying for Financial Aid: Additional enrollment regulations may apply. Please consult Financial Aid Services for more information.

CREDIT HOUR ENROLLMENT LIMITS

There are limits on how many credit hours a student may enroll in each semester, without permission of the student's dean. These limits are listed below:

FALL/SPRING: 19 hours for undergraduates; 16 hours for graduates.

SUMMER: 9 hours for undergraduates; 9 hours for graduates.

SUMMER MINI-SESSIONS: 5 hours maximum for either of the four-week mini-sessions.

PASS/NO PASS ENROLLMENT

Students may elect to enroll in courses on a Pass/No Pass basis, but should understand that Colleges may not count Pass/No Pass enrollments when determining whether the student has fulfilled the requirements for a degree. Specific College limits are listed below.

Academic Affairs. The Pass/No Pass option may be used to fulfill no more than 16 credit hours of free electives only. The Pass/No Pass option may not be used to fulfill requirements for any General Education, College, major, major support, or minor requirements.

Architecture. The Pass/No Pass option will not count toward any College of Architecture degree requirements.

Arts & Sciences. The Pass/No Pass option may be used to fulfill no more than 16 credit hours of free electives only. The Pass/No Pass option may not be used to fulfill requirements for any General Education, College, major, major support, or minor requirements.

Atmospheric and Geographic Sciences. A Pass/No Pass enrollment will not count toward any College of Atmospheric and Geographic Sciences degree requirement.

Business. The Pass/No Pass option may not be used with any College of Business course, General Education requirement, or specifically required course. Business majors may take a maximum of 12 hours of P/NP in free, non-business electives. Not to exceed 1 course per semester.

Continuing Education (Aviation). The Pass/No Pass option may not be used to fulfill requirements for any General Education, College, major, major support or minor requirements. P/NP may be used in the free electives, as long as they are not aviation courses.

Earth and Energy. A Pass/No Pass enrollment will not count toward any College of Earth and Energy degree requirement.

Education. The Pass/No Pass option may be used only on courses belonging to one of the general education areas of free electives.

Engineering. A Pass/No Pass enrollment will not count toward any College of Engineering degree requirement.

Fine Arts. Students are allowed a maximum of 16 hours of elective credit under the Pass/No Pass option.

Graduate. A Pass/No Pass enrollment will not count toward any Graduate degree requirement.

Journalism. No more than 16 semester credit hours earned under the Pass/No Pass option will apply toward the degree. P/NP credit may not be used to satisfy general education, college, major, major support, or minor requirements. Transfer credit graded P/NP is counted as part of the 16 semester credit hours earned.

Law. A Pass/No Pass enrollment will not count toward any Law degree requirement.

University College. The Pass/No Pass option is allowed, with Dean's permission, for University College students who are above the freshman level.

Cautions:

Both grades, Pass and No Pass, are considered neutral grades in the computation of grade point averages, i.e. credit hours for Pass, though earned, will not be included in grade point averaging, and credit hours for No Pass simply will not be earned. Pre-professional students who plan to apply for admission to professional schools such as law or medicine after completion of an undergraduate degree are advised that courses taken on the Pass/No Pass option may hinder admission possibilities when grade point average is a major consideration. For advice, the student should consult the admissions office of the professional school where he/she intends to apply.

Before enrolling in courses on the Pass/No Pass option, students should consult with their advisers or personnel in college offices to be certain of approved enrollment.

Procedure:

Students may change enrollment in a course by the add/drop procedure to or from the Pass/No Pass option through the end of the second week of a regular semester or the first week of a summer session in Enrollment Services. College and/or adviser approval should be obtained prior to any change.

To prevent discrimination in grading, the student's choice of P/NP grading will not be made known to the instructor of a course. The grade will be automatically assigned at the end of the course on the basis of the letter grade submitted by the instructor. The lowest letter grade required to receive a P grade in a course will be C.

AUDIT ENROLLMENT

Enrollment as an auditor is permitted in all courses subject to the approval of the instructor in the course. Initial enrollment in a course as an auditor may be completed only between the first day of classes and the last day permitted for late enrollment for credit in any semester or summer session.

A change of enrollment from audit to credit may be made provided the change is made no later than the end of the second week of classes of a regular semester, or the first week of classes of a summer session, and provided the instructor and appropriate dean approve.

A change of enrollment from credit to audit may be made during the first ten weeks of classes of a regular semester or five weeks of classes of a summer session, provided the student is passing at the time the change is processed. A change of enrollment to audit supersedes the original enrollment for credit, and no withdrawal from the credit enrollment is posted on the student's academic record. Fee and tuition policies for audit enrollments are the same as fee and tuition policies for credit enrollments. A student enrolled exclusively as an auditor may withdraw only during the refund period. Such withdrawal will result in the student's registration being cancelled, and no entry will be made on the permanent record. An instructor may assign a final

grade of AW to a student who has not performed according to the instructor's requirements for an auditor.

CANCELLATION OF ENROLLMENT

Students may cancel enrollment online at ozone.ou.edu or by person in Enrollment Services, Room 230 Buchanan Hall. The deadline to cancel online for Summer semester is at Midnight, on June 6, and in person at 5:00 pm on June 4. The deadline to cancel for the Fall semester online is at Midnight, on August 22, and in person at 5:00 pm on August 20. After classes have begun, students must withdraw from enrollment according to the following instructions.

COMPLETE WITHDRAWAL FROM ENROLLMENT

Students withdrawing from the University after classes have begun should report to their College Office (College Office locations are listed in the Campus Information Directory, page 8). If you do not know your college, check with Enrollment Services, Room 230 Buchanan Hall. Withdrawn students are refunded fees and tuition according to State Regents' refund policy (see refund regulations in section on **FEES AND TUITION**).

OTHER UNIVERSITY REGULATIONS

ACADEMIC RETENTION, PROBATION AND SUSPENSION REGULATIONS

For continued enrollment at the University, an undergraduate student must maintain a cumulative retention/ graduation grade point average as indicated below:

0 through 30 semester hours attempted	1.7
Greater than 30 semester hours attempted	2.0

A student not maintaining a satisfactory cumulative retention/graduation grade point average will be placed on academic probation for one semester. To be removed from probation, the student, during the next semester of enrollment, must raise his or her cumulative retention/graduation grade point average to the minimum standard required to continue. However, a student enrolled on probation may be continued on probation provided he or she makes a 2.0 grade point average on that semester's work. Students should check with their college office or the Office of Academic Records for specific requirements for enrollment while on academic probation. A student enrolled on probation who fails to raise his or her cumulative retention/graduation grade point average to minimum requirements or to make a grade point average of 2.0 or better on work taken while enrolled on probation will be suspended for poor scholarship.

A student suspended from the University for poor scholarship is not eligible to apply for readmission until after one full semester has elapsed following the date of suspension. To be readmitted, a suspended student must submit an application for admission and a letter of appeal to the Office of Admissions by November 1 for the Spring Semester; April 1 for Summer and Fall.

UNIVERSITY GRADING REGULATIONS GOVERNING WITHDRAWALS AND DROPS

1. **Complete Withdrawal from the University.** A student who withdraws from all classes during the first six weeks of a regular semester (first three weeks of a summer session) will receive the grade of W for all courses. For complete withdrawals that occur after the sixth week of class (first three weeks of summer session), a final grade of W or F will be assigned by the instructor of each course.

2. **Dropping Courses After Classes Begin.** For students who drop one or more courses after classes begin, but who remain enrolled in at least one course, the following grading regulations for dropped courses apply:

In the first two weeks of the semester (first week of summer session), no grade is recorded;

From the third week through the sixth week of a semester (second and third week of a summer session), a grade of W will be assigned to each dropped course;

From the seventh week through the tenth week (fourth and fifth week of summer session) the instructor of each course dropped will assign a grade of W or F.

Beginning with the eleventh week of the semester (sixth week of the summer session) through the last day of classes, courses may be dropped only by direct petition to the Dean of the student's college. The student who drops a course with permission of the Dean will receive a final grade of W or F at the discretion of the instructor of the course dropped.

UNIVERSITY REGULATIONS GOVERNING INCOMPLETES

An "I" (Incomplete) received following the close of a semester or summer session is a temporary grade issued when a student, for reasons satisfactory to the instructor, is unable to complete certain requirements of the course by the end of the term. Any student receiving an "I" should contact the instructor, who will indicate what must be done to complete the course and set a time limit for completion. The time allowed may in no instance exceed one calendar year. During that year, the student is not permitted to re-enroll in the course.

If an incomplete is received, the "I" grade remains on the student's record and the final grade is next to the "I" (example I/B).

If by the end of the year no change in grade has been submitted, the grade of I will become permanent. After a grade of I has become permanent, a student may re-enroll in the course.

ALL-UNIVERSITY REGULATION ON REPEATED COURSES

Students may not repeat a course in which they earned a grade of A or B, unless the course is one in which there is a change of subject matter (e.g., SLEP, Independent Study).

A student may repeat up to four courses, not to exceed 18 hours, in which the original grade was D or F and have only the second grade count in the calculation of the student's retention/graduation grade point average. Students who repeat courses beyond the first 4 courses of D or F may do so with both the original grades and repeat grades included in the calculation of the retention/graduation grade point average.

GRADE POINT AVERAGE. The cumulative retention/ graduation grade point average is based on all work attempted, both transfer and OU, minus those courses repeated in accordance with the policy on repeated courses. The minimum cumulative retention/graduation grade point average required for graduation is 2.0. Each degree-recommending college may establish higher standards for retention and graduation.

DEGREE CANDIDATES

Degrees are formally conferred at spring commencement exercises. However, degrees are awarded in absentia and diplomas mailed to graduates at the end of the fall semester and summer session. The date of graduation for each term is: the last day of examinations in the fall; the date of commencement in the spring; and the last day of classes in the summer. The degree and date of the diploma are entered on the student's permanent academic record. When a student completes all requirements for a degree other than at the close of a semester or session, the Office of Admissions and Records, upon request, will issue a certified statement that the student is eligible for the degree as of the date when the requirements for the degree were completed. For complete information regarding degree requirements the student should consult with personnel in the college office in which he/she is enrolled.

A student who is a candidate for a degree at the close of any semester or summer session must file an official application for graduation in the Office of Admissions and Records and must pay all

tuition and fee charges before the degree is conferred. The application for graduation may be obtained in the student's college office. See section on Fees and Tuition in this schedule for fee information and deadline date.

All students shall be required to have all work needed for graduation submitted to Admissions & Records no later than ten working days following the last day of finals for the term in which the student wishes to graduate. This would include transfer work from another institution, correspondence courses, incomplete grades, and any other correction or addition to the student's academic record. This deadline does not take the place of the existing deadline for all work to be completed, which is "all work required for the degree must be completed satisfactorily by the last day of finals of the semester or term". This is an additional requirement that the notification of the completion of this credit must be submitted in a timely fashion in order for the student to graduate within that term. The appropriate deadline for receipt of that notification is within ten working days after the last day of finals. Requirements for graduation are cleared by the degree-recommending colleges approximately four weeks after the close of a regular semester and three weeks after the close of a summer session. Diplomas are printed after degree clearances are completed and are mailed from the Office of Admissions and Records approximately one month later.

RELEASE OF STUDENT INFORMATION

Family Educational Rights and Privacy Act of 1974 also known as the Buckley Amendment

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. These rights include:

(1) The right to inspect and review the student's education records within 45 days of the day the University receives a request for access.

A student should submit to the registrar, dean, head of the academic department, or other appropriate official, a written request that identifies the record(s) the student wishes to inspect. The University official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the University official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

(2) The right to request the amendment of the student's education records that the student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

A student who wishes to ask the University to amend a record should write the University official responsible for the record, clearly identify the part of the record the student wants changed, and specify why it should be changed.

If the University decides not to amend the record as requested, the University will notify the student in writing of the decision and the student's right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

(3) The right to provide written consent before the University discloses personally identifiable information *other than "directory information"* from the student's education records, except to the extent that FERPA authorizes disclosure without consent.

Directory information, which may be disclosed without consent, includes: Student's name, local and permanent addresses, e-mail address, telephone number, college, major, classification, current enrollment status, participation in recognized student activities and sports, dates of attendance, degrees and awards received and dates of receipt, posting of individual student's grades and interim class evaluations by code number or I.D. number and anticipated date of graduation based on completed hours.

A student may opt out of disclosing the student's directory information by filling out the Directory Information Hold Form. A student cannot place a hold on a portion of the information. The hold will: block the student's name, address and e-mail address from the OU Web site directory; prevent the release of attendance, withdrawal or graduation information, even after the student leaves the university (unless the student submits a written authorization to release it); and prevent the university from releasing contact information. A student can place a directory hold at any time. However, in order for information to be withheld from the printed directory, the directory hold must be on file by the end of the second week of the fall semester. This form is accessible from the "How To" link in the left column of OU's enrollment services web site at www.ou.edu/enrollment.

The University discloses education records without a student's prior written consent under the FERPA exception for disclosure to school officials with legitimate educational interests. A school official is a person employed by the University in an administrative, supervisory, academic or research, or support staff position (including law enforcement personnel and health staff); a person or company with whom the University has contracted as its agent to provide a service instead of using University employees or officials (such as an attorney, auditor, or collection agent); a person serving on the Board of Regents; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibilities for the University. Upon request, the University also discloses education records without consent to officials of another school in which a student seeks or intends to enroll.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the University to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-5901

PARENTAL ACCESS TO STUDENT EDUCATION RECORDS

Parents of a dependent student may have access to grades and other confidential academic information under guidelines provided in the Family Educational Rights and Privacy Act of 1974. Access to this information is limited to parents who claim the student as an exemption on their federal income tax return.

Requests for specific grade or other academic information can be addressed to the Office of Academic Records, University of Oklahoma, 1000 Asp Avenue, Room 330, Norman, Oklahoma 73019-0430. Each request must include a copy of the top portion of the parent's most recent tax return, showing the student's name and social security number listed as a dependent. Academic information can also be obtained by providing the Office of Academic Records with written consent of the student.

Student Release of Education Information

Students may authorize the release of their education record information to a third party on either a one-time or an on-going basis. Authorizations for release of information on an on-going basis will remain valid for one year following the student's last enrollment at the University of Oklahoma or until canceled in writing by the student at any time.

Questions concerning these policies or procedures should be directed to the Office of Academic Records, 325-4147, Buchanan Hall 330, 1000 Asp Avenue, Norman OK 73019- 4076.

Revised May 2009

POLICY ON PREVENTION OF ALCOHOL ABUSE AND DRUG USE ON CAMPUS AND IN THE WORKPLACE

The University of Oklahoma recognizes its responsibility as an educational and public service institution to promote a healthy and productive environment. This responsibility demands implementation of programs and services which facilitate that effort. The University is committed to a program to prevent the abuse of alcohol and the illegal use of drugs by its students and employees. The University program includes this policy which prohibits illegal use of drugs and alcohol in the workplace, on university property, or as part of any university sponsored activities. In order to meet these responsibilities, university policy:

1. Requires all students and employees abide by the terms of this policy as a condition of initial and continued enrollment/employment.
2. Recognizes that the illegal use of drugs and alcohol is in direct violation of local, state and federal laws as well as university policies included in this Policy, the Staff and Faculty Handbooks and the Student Code of Responsibility and Conduct. University policy strictly prohibits the illegal use, possession, manufacture, dispensing or distribution of alcohol, drugs, or controlled substances in the workplace, on its premises, or as part of any university sponsored activities.
3. Considers a violation of this policy to be a major offense which can result in a requirement for satisfactory participation in a drug or alcohol rehabilitation program, referral for criminal prosecution, and/or immediate disciplinary action up to and including termination from employment and suspension or expulsion from the University. A criminal conviction is not required for sanctions to be imposed upon an employee or student for violations of this policy.
4. Recognizes that violations of applicable local, state and federal laws may subject a student or employee to a variety of legal sanctions including, but not limited to, fines, incarceration, imprisonment, and/or community service requirements. Convictions become a part of an individual's criminal record and may prohibit career and professional opportunities. A current listing of applicable local, state and federal sanctions can be obtained through the Office of Student Affairs and Personnel Services.

5. Requires an employee to notify his or her supervisor in writing of a criminal conviction for drug or alcohol related offenses occurring in the workplace no later than five calendar days following the conviction.

6. Provides access to the University's Employee Assistance Programs and Student Counseling Services for counseling and training programs which inform students and employees about the dangers of drug and alcohol abuse. Voluntary participation in or referral to these services is strictly confidential.

7. Forbids an employee from performing sensitive safety functions while a prohibited drug is in his or her system.

8. Mandates drug testing of sensitive safety employees prior to employment, when there is reasonable cause, after an accident, on a random basis, and before returning to duty after refusing to take a drug test or after not passing a drug test. (Sensitive safety employees are defined in CFR Volume 32, Part 280, and CFR Volume 49, Part 653. This legislation is available for review in Personnel Services.)

9. Provides for annual distribution of this policy to staff, faculty and students.

Health risks generally associated with alcohol and drug abuse can result in but are not limited to: a lowered immune system, damage to critical nerve cells, physical dependency, lung damage, heart problems, liver disease, physical and mental depression, increased infection, irreversible memory loss, personality changes and thought disorders.

The University's Employee Assistance Programs and Student Counseling Services staff are responsible for informing students and employees about the dangers of drug and alcohol abuse and the availability of counseling and rehabilitation programs. The appropriate Provost or Executive Officer is responsible for notifying federal funding agencies within ten calendar days whenever an employee is convicted of a drug-related crime which occurred in the workplace. This policy is based on the Drug Free Workplace Act of 1988 (P.L. 101-226) and is subject to the grievance procedure as stated in the Staff and Faculty Handbooks and the University Discipline System as outlined in the Student Code of Responsibility and Conduct.

UNIVERSITY POLICIES ON DISCRIMINATION, SEXUAL HARASSMENT/ SEXUAL ASSAULT, CONSENSUAL SEXUAL RELATIONSHIPS, RETALIATION AND RACIAL AND ETHNIC HARASSMENT

SEXUAL HARASSMENT/SEXUAL ASSAULT POLICY

A. Statement

The University of Oklahoma explicitly condemns sexual harassment of students, staff and faculty. Sexual harassment is unlawful and may subject those who engage in it to University sanctions as well as civil and criminal penalties.

When criminal action is pursued in addition to an administrative grievance under this policy, the EO/AA (Equal Opportunity and Affirmative Action) Office will coordinate its investigative actions with the University or local law enforcement authorities to ensure that criminal prosecution is not jeopardized. The EO/AA Officer may defer administrative action at the request of the University or local law enforcement authorities, pending completion of the criminal investigation. Where review by the EO/AA Officer or other University executive officer determines that immediate

administrative action is necessary for the safety, health and well-being of the campus community, such action may be taken in advance of resolution of criminal charges.

Since some members of the University community hold positions of authority that may involve the legitimate exercise of power over others, it is their particular responsibility to be sensitive to that power. Faculty and supervisors in particular, in their relationships with students and subordinates, need to be aware of potential conflicts of interest and the possible compromise of their evaluative capacity. Because there is an inherent power difference in these relationships, the potential exists for the less powerful person to perceive a coercive element in suggestions regarding activities outside those appropriate to the professional relationship. It is the responsibility of faculty and staff to behave in such a manner that their words or actions cannot reasonably be perceived as sexually coercive, abusive or exploitative. Sexual harassment also can involve relationships among equals as when repeated advances, demeaning verbal behavior or offensive

physical contact interfere with an individual's ability to work and study productively.

The University is committed to providing an environment of study and work free from sexual harassment and to insuring the accessibility of appropriate grievance procedures for addressing all complaints regarding sexual harassment. The University reserves the right, however, to deal administratively with sexual harassment issues whenever becoming aware of their existence. Records of all complaints, except for hearings before the Faculty Appeals Board, shall be transmitted to and maintained by the University Equal Opportunity and Affirmative Action Officer as confidential records.

The University encourages victims to report instances of sexual assault or other sexual offenses, either forcible or non-forcible. In addition to internal grievance procedures, victims are encouraged to file complaints or reports with campus police or local law enforcement agencies **by telephoning 911** as soon as possible after the offense occurs in order to preserve evidence necessary to the proof of criminal offenses. The campus police department is available to assist victims in filing reports with other area law enforcement agencies.

B. Definition of Sexual Harassment

Sexual harassment shall be defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature in the following context:

1. When submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment or academic standing, or
2. When submission to or rejection of such conduct by an individual is used as the basis for employment or academic decisions affecting such individual, or
3. When such conduct has the purpose or effect of unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile or offensive working or academic environment.

C. Examples of Prohibited Conduct

Conduct prohibited by this policy may include, but is not limited to:

- Unwelcome sexual flirtation; advances or propositions for sexual activity.
- Continued or repeated verbal abuse of a sexual nature, such as suggestive comments and sexually explicit jokes.
- Sexually degrading language to describe an individual.
- Remarks of a sexual nature to describe a person's body or clothing.
- Display of sexually demeaning objects and pictures.
- Offensive physical contact, such as unwelcome touching, pinching, brushing the body.
- Coerced sexual intercourse.
- Sexual assault.
- Rape, date or acquaintance rape, or other sex offenses, forcible or nonforcible.
- Actions indicating that benefits will be gained or lost based on response to sexual advances.

CONSENSUAL SEXUAL RELATIONSHIPS

RATIONALE

The University's educational mission is promoted by professionalism in faculty, staff, and student relationships. Professionalism is fostered by an atmosphere of mutual trust and respect. Actions of faculty, staff, and students that harm this atmosphere undermine professionalism and hinder fulfillment of the University's mission. Trust and respect are diminished when those in positions of authority abuse, or appear to abuse, their power. Those who abuse, or appear to abuse, their power in such a context violate their duty to the University.

University employees exercise power over subordinate employees and students, whether in giving them praise or criticism; evaluating them; making recommendations for promotion, further

studies, their future employment; or conferring any other benefits on them. Amorous relationships between employees and subordinate employees or subordinate students are wrong when the employee has professional responsibility for the subordinate employee or student. Such situations greatly increase the opportunities that a University employee may abuse his or her power and sexually exploit the subordinate employee or subordinate student. Voluntary consent in such a relationship is suspect, given the fundamentally asymmetric nature of the relationship. Moreover, other employees and students will likely be adversely affected by such unprofessional behavior because it places the employee in a position to favor or advance one individual's interests at the expense of others and implicitly makes obtaining benefits contingent on amorous or sexual favors. Therefore, the University will view it as unethical if staff or faculty members engage in amorous relations with subordinate employees or students enrolled in their classes or subject to their supervision, even when both parties appear to have consented to the relationship.

DEFINITIONS

As used in this policy, the term "employee" includes all employees, including but not limited to, academic and non-academic administrators, supervisory personnel, staff, faculty, graduate students with or without teaching responsibilities, student employees, and other instructional personnel. The term "consensual sexual relationship" may include amorous or romantic relationships and is intended to indicate conduct which goes beyond what a person of ordinary sensibilities would believe to be a collegial or professional relationship.

The term "subordinate" as used here means an employee or student in a position of lesser power or authority than the other party to the amorous relationship; e.g., any employee or student who is beneath another in the employment chain of command or who relies upon the other for day-to-day directions would be "subordinate" as would a project team member or housing resident with respect to the project director or resident advisor, respectively.

POLICY

A. Employee Relationships with Subordinate Students or Subordinate Employees

1. Instructional Context

It is considered a serious breach of professional ethics for a employee to initiate or acquiesce in a sexual relationship with a student who is enrolled in a course being taught by the employee or whose academic work (including work as a teaching assistant) is being supervised by the employee.

2. Other Contexts

Sexual relationships between employees and subordinate employees or subordinate students occurring outside the instructional context may also lead to difficulties, particularly when the employee and subordinate employee or subordinate student are in the same academic unit or in units that are closely allied. Relationships that the parties view as consensual may appear to others to be exploitative. Further, in such situations the employee may face serious conflicts of interest and must be careful to distance himself or herself from any decisions that may reward or penalize the subordinate employee or subordinate student involved. An employee who fails to withdraw from participation in activities or decisions that may reward or penalize such subordinates with whom the employee has or has had an amorous relationship will be deemed to have violated his or her ethical and professional obligation to the University.

B. Prohibitions

1. Consensual sexual relationships between employees and subordinate employees or subordinate students are prohibited. Violations of this policy may lead to disciplinary action up to and including termination and/or expulsion.

COMPLAINT PROCEDURE

Complaints alleging a violation of the Consensual Sexual Relationships Policy shall be handled in accordance with the Office of Equal Opportunity Grievance Procedure.

To contact the University Office of Equal Opportunity:

Norman Campus
Rm 102, Evans Hall
325-3546
325-3547

Health Sciences Center Campus
Rm 113, Service Center Building
271-2110

RACIAL AND ETHNIC HARASSMENT POLICY

I. Introduction

Diversity is one of the strengths of our society as well as one of the hallmarks of a great university. The University of Oklahoma supports diversity and therefore is committed to maintaining employment and educational settings which are multicultural, multiethnic and multiracial. Respecting cultural differences and promoting dignity among all members of the University Community are responsibilities each of us must share.

Racial and ethnic harassment is a growing concern across American college campuses. It has taken various forms, from criminal acts (assault and battery, vandalism, destruction of property) to anonymous, malicious intimidation, most often directed toward persons whose race or ethnicity is readily identifiable. In employment, racial/ethnic harassment is race discrimination which interferes with an employee's ability to perform his or her duties or creates a hostile or intimidating work environment, prohibited by law under Title VII of the Civil Rights Act of 1964. In the educational context, racial/ethnic harassment is race discrimination which interferes with students' opportunities to enjoy the educational program offered by the University, prohibited by law under Title VI of the Civil Rights Act of 1964.

II. Policy Statement

Principles of academic freedom and freedom of expression require tolerance of the expression of ideas and opinions which may be offensive to some, and the University respects and upholds these principles. The University also adheres to the laws prohibiting discrimination in employment and education. The University recognizes that conduct which constitutes racial/ethnic harassment in employment or educational programs and activities shall be prohibited and is subject to remedial or corrective action as set forth in this policy. This policy is premised on the University's obligation to provide a nondiscriminatory environment which is conducive to employment and learning. The University will vigorously exercise its authority to protect employees and students from harassment by agents or employees of the University, students and visitors or guests. Specifically,

1. Agents or employees of the University, acting within the scope of their official duties, shall not treat an individual differently on the basis of race, color or national origin in the context of an employment or educational program or activity without a legitimate nondiscriminatory reason, so as to interfere with or limit the ability of the individual to participate in or benefit from the services, activities or privileges provided by the University; and,

2. The University shall not subject an individual to different treatment on the basis of race by effectively causing, encouraging, accepting, tolerating or failing to correct a racially hostile environment of which it has notice.

III. Remedies or Corrective Actions

Violation of this policy may result in corrective action(s) or remedy(ies) designed to reestablish an employment or educational environment which is conducive to work or learning. Corrective actions or remedies will include disciplinary action directed by the executive officer having responsibility for the offender, where appropriate. Remedies or corrective actions will be tailored to redress the specific problem and may range from apologies, mandatory

attendance at specific training programs, reprimands, demotion, to expulsion or termination. Remedies or corrective actions shall be based upon the facts and circumstances of each case and shall be in accordance with the terms and guidelines of the applicable campus grievance procedures.

Violation of this policy by students will be considered as violations of the Student Code and subject students offenders to the remedy(ies) and corrective action(s) provided by the Code.

IV. Administrative Action

1. The University recognizes its obligation to address incidents of racial/ethnic harassment on campus when it becomes aware of their existence even if no complaints are filed, therefore, the University reserves the right to take appropriate action unilaterally under this policy.

2. With respect to students, the Vice President for Student Affairs/Vice Provost for Educational Services or other appropriate persons in authority may take immediate administrative or disciplinary action which is deemed necessary for the welfare or safety of the University Community. Any student so affected must be granted due process including a proper hearing. Any hearing involving disciplinary suspension or expulsion shall be conducted by a campus disciplinary council in accordance with Title 13, Section 1.2 of the Student Code. Lesser administrative or disciplinary action may be appealed to the Vice President for Student Affairs/Vice Provost for Educational Services. Such requests must be in writing and filed within seven calendar days following the summary action. The Vice President for Student Affairs/Vice Provost for Educational Services will issue a written determination to the student within three working days following the date the request is received.

3. With respect to employees, upon a determination at any stage in the investigation or grievance procedure that the continued performance of either party's regular duties or University responsibilities would be inappropriate, the proper executive officer may suspend or reassign said duties or responsibilities or place the individual on leave of absence pending completion of the investigation or grievance procedure.

DISCRIMINATION POLICY (OTHER THAN SEXUAL OR RACIAL/ETHNIC HARASSMENT)

The University has a policy of internal adjudication in matters relating to alleged discrimination. Any faculty member, staff member or student, including those in temporary or part-time status, who believes that he or she has been discriminated or retaliated against should file a complaint under the Grievance Procedure for Complaints Based Upon Discrimination, Sexual Harassment/Sexual Assault, Consensual Sexual Relationships, Retaliation or Racial and Ethnic Harassment.

Any attempt to penalize or retaliate against a person for filing a complaint or participating in the investigation of a complaint of discrimination and/or harassment will be treated as a separate and distinct violation of University policy.

COMPLAINT PROCEDURE

Complaints alleging a violation of the Discrimination Policy, Sexual Harassment/Sexual Assault Policy, the Consensual Sexual Relationships Policy or the Racial and Ethnic Harassment Policy shall be handled in accordance with the Grievance Procedure For Complaints based upon Discrimination, Sexual Harassment/ Sexual Assault, Sexual Assault, Consensual Sexual Relationships, Retaliation or Racial and Ethnic Harassment. To request a copy of any of the policies or the grievance procedure or to place a complaint, contact Jerry Jensen on the Norman campus, 102 Evans Hall, 325-3546; or contact Carole Call on the Health Sciences Center campus, Service Center Building, Room 113, 271-2110.

UNIVERSITY-WIDE GENERAL EDUCATION APPROVED COURSE LIST

(As of February 8, 2010)

The Oklahoma State Regents for Higher Education have approved a University-wide education curriculum for the University of Oklahoma. The required 40 hours of University-wide General Education curriculum can be summarized as follows:

Core Area I. Symbolic and Oral Communication (3–5 courses)

English Composition (English 1113 and 1213 (or EXPO 1213)**)

Foreign Language (2 courses in the same language, which can be satisfied by successfully completing two years in the same foreign language in high school)

Mathematics (one course)

Other (for example, communication, logic or public speaking)

Note: Courses in this area may not be used to meet the minimum hourly requirement for Core Area I, but may be used to meet the 40 hour total general education requirement.

Core Area III. Social Science (2 courses, one of which is Political Science 1113**)

Core Area IV. Humanities (4 courses)

Understanding Art Forms (1 course)

Western Civilization and Culture (2 courses, one of which is History 1483 or History 1493**)

Non-Western Culture (1 course)

Core Area II. Natural Science (including at least two courses, which must be from different disciplines. At least one course must include a laboratory component, denoted by [L].**)

Core Area V. Senior Capstone Experience (1 course)

IN ADDITION TO THE SENIOR CAPSTONE EXPERIENCE, STUDENTS MUST TAKE AT LEAST ONE UPPER-DIVISION GENERAL EDUCATION APPROVED COURSE OUTSIDE THE STUDENT’S MAJOR.

**** OKLAHOMA STATE REGENT’S REQUIRE A MINIMUM OF 6 HOURS IN EACH OF THE FOLLOWING THREE AREAS: ENGLISH COMPOSITION, SCIENCE, US HISTORY AND POLITICAL SCIENCE.**

COURSES MARKED BY AN ASTERISK (*) AND WHOSE TITLES ARE ENCLOSED IN QUOTATION MARKS (“ ”) HAVE BEEN APPROVED ONLY FOR THE SUBJECT MATTERS INDICATED.

Note: Many Colleges and Departments have additional requirements and/or specify particular general education courses. Students should consult with their college advisers to most effectively meet all general education requirements.

CORE AREA I: SYMBOLIC AND ORAL COMMUNICATION (3–5 COURSES)

ENGLISH COMPOSITION (ENGL 1113 and 1213 or EXPO 1213)

ENGL	1113	Principles of English Composition
ENGL	1213	Principles of English Composition
EXPO	1213	Expository Writing
HON	*3993	Leadership in Theory and Practice”

FOREIGN LANGUAGE COMPONENT (2 courses in the same language)

ANTH	1713	Begin Amer Ind Languages I
ANTH	1723	Begin Amer Ind Languages II
ARAB	1115	Beginning Arabic
ARAB	1225	Beginning Arabic- continued
CHE R	1715	Beginning Cherokee
CHE R	1725	Beginning Cherokee-continued
CHE Y	1713	Beginning Cheyenne
CHE Y	1723	Beginning Cheyenne-continued
CHI N	1115	Beginning Chinese
CHI N	1225	Beginning Chinese-continued
CHOC	1715	Beginning Choctaw
CHOC	1725	Beginning Choctaw-continued
CRE K	1715	Beginning Creek/Seminole
CRE K	1725	Beginning Creek/Seminole-continued
FR	1115	Beginning French
FR	1225	Beginning French-continued
GE RM	1115	Beginning German
GE RM	1225	Beginning German-continued
GRK	1115	Beginning Greek
GRK	1215	Beginning Greek-continued
HEBR	1115	Beginning Hebrew I
HEBR	1225	Beginning Hebrew II
ITAL	1115	Beginning Italian I
ITAL	1225	Beginning Italian II
JAPN	1115	Beginning Japanese
JAPN	1225	Beginning Japanese-continued

KI	OW	1713	Beginning Kiowa
KI	OW	1723	Beginning Kiowa-continued
L	AT	1115	Beginning Latin
L	AT	1215	Beginning Latin-continued
	LAT	1315	Intensive Introductory Latin
	NAS	1713	Begin Amer Ind Languages I
	NAS	1723	Begin Amer Ind Languages II
PORT		1115	Beginning Portuguese
PORT		1225	Beginning Portuguese-continued
	PORT	1235	Intensive Portuguese for Spanish Speakers
RUSS		1115	Beginning Russian
RUSS		1225	Beginning Russian-continued
SPAN		1115	Beginning Spanish
SPAN		1225	Beginning Spanish-continued
	UNIV	*2000	“Independent Study in Arabic Language”

MATHEMATICS COMPONENT (one course)

	COMM	2513	Introduction to Statistics
	ECON	2843	Elements of Statistics
E	CON	4223	Econometric Analysis
GE	OG	3924	Analytic Methods
	LSTD	1413	Mathematics for Liberal Studies
	MATH	1473	Mathematics for Critical Thinking
	MATH	1503	Introduction to Elementary Functions
M	ATH	1523	Elementary Functions
	MATH	1643	Pre-calculus for Business, Life and Social Sciences
	MATH	1743	Calculus I for Business, Life and Social Sciences
	MATH	1823	Calculus/Analytical Geometry I
	MATH	1914	Differential and Integral Calculus I
	MATH	2123	Calculus II for Business, Life and Social Sciences
	MATH	2423	Calculus/Analytical Geometry II
	PHIL	1113	Introduction to Logic

PHIL	3113	Reasoning, Judgment, and Decision Making
PSY	2003	Understanding Statistics
S WK	2223	Statistics for Social Work
UNIV	*1000	“Differential and Integral Calculus I”
UNIV	*2000	“Differential and Integral Calculus II”

OTHER (courses in this area are not required, but may be used to meet the 40 hour total general education requirement)

ANT	H	2303	General Linguistics
	COMM	1113	Principles of Communication
COM	M	2613	Public Speaking
	GEOG	1113	The Language of Maps
L	ING	2303	General Linguistics
	LIS	1013	Acquiring Knowledge in the Digital Age
	PHIL	3123	Logic and Scientific Method

CORE AREA II: NATURAL SCIENCE (INCLUDING AT LEAST TWO COURSES, WHICH MUST BE FROM DIFFERENT DISCIPLINES. AT LEAST ONE COURSE MUST INCLUDE A LABORATORY COMPONENT, DENOTED BY [L])

(Students in the College of Arts and Sciences must take one 3 hour course in the Biological Sciences [BOT, HES, MBIO or ZOO] and one 3 hour course in the Physical Sciences [ASTR, CHEM, GEOG, GEOL, AGSC, GPHY, METR OR PHYS], including one laboratory component, in order to fulfill the University General Education Natural Sciences requirement.)

Natural Science, Non-Lab

ANT	H	3873	Primates
AST	R	1504	General Astronomy
	ASTR	1523	Life in the Universe
BI	OL	2103	Everyday Evolution
	BOT	1003	Contemporary Issues in Biology
	CEE	2103	Energy and the Environment
	CHEM	1613	General Chemistry for Non-Majors
GE	OG	*3890	"Quaternary Environment"
GE	OG	4273	Regional Climatology
	GEOG	4343	Climate, History & Society
	GEOL	1003	Volcanoes & Earthquakes
	GEOL	1034	Native Science and Earth Systems of North America
	GEOL	1133	Gold, Silver and Gemstones
	GEOL	1203	The Age of Dinosaurs
GEOL		3633	Introduction to Oceanography
	GEOL	*4970	“Strange and Unusual Geologic Theories and Phenomena”
	GPHY	1104	Adventures in Geophysics
	HES	1823	Scientific Principles of Health and Disease
HES		2823	Introductory Nutrition
	INTL	*2000	“Introduction to Physical Science”
	INTL	*3000	“Origin of Man”
	LSTD	2423	Science as a Process
	METR	1034	Native Science and Earth Systems of North America
	METR	2013	Introduction to Meteorology I
	METR	2603	Severe & Unusual Weather
	METR	2903	Global Climate Change and Societal Impacts
	MBIO	1003	Contemporary Issues in Biology
M	BIO	4864	Geomicrobiology
	PHYS	1114	General Physics for Non-Science Majors
	PHYS	1453	Musical Acoustics
	PHYS	2414	Physics for Life Science Majors
	PHYS	2514	Physics for Sciences and Engineering Majors
	UNIV	*1000	“Earth Systems of the Southern Plains”
	UNIV	*1000	“Introduction to Biology”

ZOO	1003	Contemporary Issues in Biology
ZOO	1114	Introductory Zoology
ZOO	1203	The Age of Dinosaurs

Natural Science, Laboratory Component

AGSC	2004	Evolution of the Earth System [L]
AGSC	2014	The Earth System [L]
ASTR	1514	General Astronomy with Lab [L]
BIOL	1134	Evolution, Ecology, and Diversity [L]
BOT	1005	Concepts in Biology [L]
BOT	1114	General Botany [L]
BOT	2404	Ecology and Environmental Quality [L]
CHEM	1315	General Chemistry [L]
CHEM	1415	General Chemistry II [L]
CHEM	1425	General Chemistry for Majors [L]
GEOG	1114	Physical Geography [L]
GEOL	1024	History of the Earth & Life [L]
GEOL	1104	The Dynamic Earth [L]
GEOL	1114	Physical Geology for Science and Engineering Majors [L]
GEOL	2014	The Earth System [L]
GEOS	2004	Evolution of the Earth System [L]
GEOS	2014	The Earth System [L]
MBIO	1005	Concepts in Biology [L]
MBIO	2815	Introduction to Microbiology [L]
METR	1014	Introduction to Weather and Climate [L]
METR	2011	Introduction to Meteorology I Laboratory [L]
PHYS	1205	Physics I for Science Majors [L]
PHYS	1311	General Physics Laboratory I [L]
PHYS	1321	General Physics Laboratory II [L]
ZOO	1005	Concepts in Biology [L]
ZOO	1121	Introductory Zoology Laboratory [L]
ZOO	2404	Ecology and Environmental Quality [L]

CORE AREA III: SOCIAL SCIENCE (2 courses. One course must be P SC 1113)

ANT	H	1113	General Anthropology
	ANTH	1523	Prehistoric Foundations of Old World Civilizations
	ANTH	1913	Plagues and People: Health and Disease in Human Society
	ANTH	2113	Introduction to Archaeology
	ANTH	4103	People and Plants
	ANTH	4873	Desert Cultures of Western North America
	ECON	1113	Principles of Economics-Macro
	ECON	1123	Principles of Economics-Micro
	ECON	3113	Intermediate Price Theory
	ECON	3713	Government Relations to Business
GE	OG	1213	Economic Geography
GE	OG	3003	Interpreting Geography
GE	OG	3253	Environmental Conservation
	GEOG	*3890	“Geography of Africa”
	GEOG	4433	Cultural and Political Ecology
	HON	3613	Alcohol and Drugs in American Society
	HON	*3993	Gender and Environment
	HON	*3993	Natives/Nations/Napster: Debates on Owning Culture”
	HON	*3993	“Revisioning Revolution in Latin America”
	IAS	2003	Understanding the Global Community
	IAS	3073	Global Economic Relations
I	NTL	*1000	“French Economics”
I	NTL	*1000	“Mexican Economics”
	IPE	1013	Introduction to Interdisciplinary Perspectives on the Environment
	LIS	2003	Introduction to Information Studies

LSTD	1313	What Are Social Sciences?
L STD	1323	Governing Ourselves
PHIL	1103	Critical Reasoning
P SC	1113	American Federal Government (required)
P SC	3133	Politics & Public Administration
P SC	3453	Southern Politics
PSY	1113	Elements of Psychology
S WK	*4010	"Sexuality: Sexual Behavior, Gender Differences and Sexual Values"
SOC	1113	Introduction to Sociology
SOC	3723	Sociology of Family (Sociology of Family--Honors Sections Only)
UNIV	*4000	"Death and Dying"
UNIV	*4000	"Sociology of Families"
W S	3563	Women and World Politics
W S	*3810	"Gender and Human Rights Law"

CORE AREA IV: HUMANITIES (4 COURSES)

UNDERSTANDING ARTISTIC FORMS (one course)

AFAM	4213	African Dance
ANTH	1253	Folklore and Folklife
ARCH	3013	Architecture for Non-Majors
ARCH	*4970	"Asian Design"
A HI	1113	Understanding Art
A HI	2213	General Survey I
A HI	2223	General Survey II
A HI	3213	Greek Art to Alexander
A HI	3223	Hellenistic & Roman Art
A HI	3263	Survey of Byzantine Art and Architecture
A HI	4273	Byzantine Icons
A HI	4703	History of Photography, 1839–1945
A HI	4713	History of Photography, 1945–Present
A HI	4743	The American West in Art Photography & Popular Culture
CL C	3213	Greek Art to Alexander
CL C	3223	Hellenistic & Roman Art
DANC	1713	The Understanding of Dance
DRAM	1713	Understanding Theatre
DRAM	2713	Introduction to Fine Arts
E NGL	2213	Fiction
E NGL	2223	Poetry
E NGL	2233	Drama
E NGL	2243	Film Narrative
ENGL	2413	Introduction to Literature
ENGL	3403	The Graphic Novel
ENGL	4283	Hip Hop as Poetry, Literature and Cultural Experience
FVS	1013	Intro to Film & Video
FVS	3683	Cinema of Social Issues/Protest/Satire
HON	*3993	"Aliens, Androids, Robots and Cyborgs"
HON	*3993	"Cinema of Subversion"
HON	*3993	"The American Character"
HON	*3993	"Documenting America"
HON	*3993	"Race and U.S. Cinema"
INTL	*3000	"Dutch Art in Context"
INTL	*3116	"Journey to Prague (Modern Czech Theatre)"
L STD	3223	Renaissance Art
MLLL	3373	Italian Cinema
MTHR	3143	History of American Musical Theatre
MUHI	1312	Music in Culture
MUSC	1312	Music in Culture
MUNM	1113	The Understanding of Music
M UNM	1743	Experiencing Music
MUNM	*2210	"Art of Listening"
MUNM	*2210	"Music in Film"
MUNM	2313	History of Jazz

MUNM	3123	An Introduction to Art Song
MUTH	2512	Musical Structure III
UNIV	*4000	"Russian Émigré Artists in the Context of American Culture"

WESTERN CIVILIZATION AND CULTURE (2 courses. One course must be HIST 1483 or HIST 1493; the second course cannot be HIST 1483 or HIST 1493 to fulfill this requirement, but must be one of the other courses from the list.)

ANTH	3043	Mythology & Folklore
ANTH	4633	Cultures & Communities of Latin America
ARCH	2243	History of the Built Environment I
ARCH	2343	History of the Built Environment II
ARCH	4443	History of American Built Environment
A HI	3133	Survey of Aegean Art and Architecture
A HI	3303	Renaissance Art in Italy: 1200-1600
A HI	3313	Art and Culture in Italy
A HI	3403	Baroque Art and Architecture in Europe: 1600-1700
A HI	3753	History of Interior Design, Early Civilization through the 17th Century
A HI	4133	Aegean Art
A HI	4163	Etruscan Art
A HI	4233	Medieval Art I
A HI	4243	Medieval Art II: Romanesque
A HI	4243	Medieval Art II (Thru Sp 2000)
A HI	4253	Medieval Art III: Gothic
A HI	4303	Early Renaissance Art in Italy
A HI	4333	High Renaissance & Mannerist Art in Italy
A HI	4353	Northern Renaissance Art
A HI	4373	The Italian City
A HI	4403	Southern Baroque Art
A HI	4503	Art of the 18th Century
A HI	4553	19th Century Art
A HI	4603	American Art
A HI	4613	Readings In 20th Century Art
A HI	4633	Art-Cezanne to 1950
A HI	4653	Art Since World War II
A HI	4663	Women in Contemporary Art
A HI	4673	Modern Sculpture
A HI	4753	The American West in Photography
A HI	4843	20 th Century Hispanic & Latin American Art History
A HI	*4913	"Italian Decorative Complexes"
BOT	3163	Economic Botany
CAS	1023	The Scientific Method
CL C	2383	Classical Mythology
CL C	2603	Ancient Greek Culture
CL C	2613	Survey of Roman Civilization
CL C	3023	Greek Literature in English Translation
CL C	3033	Latin Lit in English Translation
CL C	3053	Origins of Christianity: Jesus to Augustine
CL C	3113	Greek Epic Poetry
CL C	3123	Greek Tragedy
CL C	3133	Plato & the Platonic Tradition
CL C	3143	Women in Antiquity
CL C	3163	Virgil and Dante
CL C	3173	Freedom in Greece
CL C	3183	Hellas, The Civilization of Ancient Greece
CL C	3193	Freedom in Rome
CL C	3303	Comparative Mythology
CL C	3313	Religions of Rome
CL C	3613	Classical Influence on Modern Lit.
CL C	3713	Women in Ancient Greece
CL C	3723	Women in Ancient Rome
CL C	*3970	"Honors Seminar: Hellas"
CL C	*3970	"Honors Seminar: Roma"

COM	M	3513	Intercultural Communication		HIST	3083	The American Colonies
	DANC	3743	Dance History: Early Roots		HIST	3093	U. S.: Revolution and New Nation to 1815
	DANC	3753	Dance History: Three Centuries of Development	HI	ST	3113	The Crusades
	DRAM	3713	History of the Theatre I		HIST	3123	War in European History
	DRAM	3723	History of the Theatre II	HI	ST	3133	Medieval Women
	ENGL	2003	Introduction to World Literature		HIST	3143	The Era of Reformation
	ENGL	2433	World Literature to 1700		HIST	3153	The Great War, 1914-18
	ENGL	2443	World Literature, 1700 to Present		HIST	3163	Europe from the French Revolution to Napoleon
	ENGL	2543	English Literature, 1375 to 1700				History of the Great Plains
	ENGL	2653	English Literature, 1700 to Present		HIST	3173	Eastern Orthodox Christianity & State-Building in Eastern Europe
	ENGL	2773	American Literature		HIST	3183	Europe in the 20th Century
	ENGL	2883	American Literature (since 1865)				Transformation of Jews
	ENGL	*3023	“The Angry Russian Men of the 60’s”		HIST	3193	Intellectual History of 19th Century Europe
	ENGL	3143	Studies in Literacy and Rhetoric		HIST	3203	Intellectual History of 20th Century Europe
	ENGL	3223	Oklahoma Writers/Writing Oklahoma		HIST	3213	Modern Spain
	ENGL	3323	Gender & Culture Texts				European Women & Gender Relations - 18 th Century to Present
E	NGL	3463	American Fiction		HIST	3223	Hitler and Nazi Germany
E	NGL	3473	American Non-Fiction				Germany 1800-1923: The Long Nineteenth Century
	ENGL	3513	Medieval English Literature	HI	ST	3233	History of Ireland Part II
	ENGL	3533	17th Century English Literature		HIST	3243	Antisemitism
	ENGL	3543	18th Century English Literature				Mexico and the United States
	ENGL	3573	Arthurian Legend & Literature		HIST	3253	Tudor England
	ENGL	3613	19th Century English Literature		HIST	3263	Stuart England
	ENGL	3623	20th Century English Literature				18th Century England
	ENGL	3713	Introduction to American Studies		HIST	3283	England Since 1832
E	NGL	3813	Science Fiction		HIST	3293	Legal and Constitutional History of England I
	ENGL	3833	Introduction to American Drama		HIST	3303	Legal and Constitutional History of England II
	ENGL	4003	Movements in World Literature	HI	ST	3323	The American West
	ENGL	4423	Modern European Novel	HI	ST	3333	America Through Western Film
	ENGL	4503	Backgrounds of the Renaissance		HIST	3343	The History of Ancient Israel
E	NGL	4523	Shakespeare Comedies		HIST	3353	War, Prosperity & Depression
E	NGL	4533	Shakespeare Tragedies		HIST	3363	“20th Century American West” (Honors Section Only.)
	ENGL	4613	19th Century English Novel				“Mexican American History since 1848”
	ENGL	4643	20th Century English Novel		HIST	3373	United States in the Cold War
EXPO		1223	Expository Writing				The American Frontier to 1828
	FVS	*3843	“The Borderless World”		HIST	3383	The American Frontier Since 1828
GE	OG	1103	Human Geography		HIST	3403	The Life of the Mind in America: to 1815
	GEOG	2603	World Regional Geography		HIST	3413	The Life of the Mind in America: 1815-1877
GEOG		3513	Political Geography		HIST	3423	Twentieth Century Urban West
	GEOG	3633	Historical Geography of the United States		HIST	*3430	American Environmental History
	GEOG	4253	Latin America Geography		HIST	*3430	“Socialism & Capitalism: A History”
	GEOG	4573	Indigenous Peoples and Resources				World War II
	GEOL	4373	History of Geology		HIST	3433	Central America and the Caribbean
	GERM	4773	Post-1945 German Literature and Culture in Modern Europe		HIST	3443	American Southwest
					HIST	3453	The History of Early American Women
HI	ST	1223	Europe, 1500-1815		HIST	3463	The History of Modern American Women
	HIST	1233	Europe since 1815				The Civil War
	HIST	1483	United States, 1492-1865		HIST	3473	United States Diplomatic History
	HIST	1493	United States, 1865 to Present				Women in the American West
	HIST	1613	Western Civilization I		HIST	3483	Conformity and Dissent in the 1950’s and 1960’s
	HIST	1623	Western Civilization II		HIST	3493	The American Indian: 1870 to the Present
	HIST	1913	World Civilizations to 1600		HIST	*3500	The Media & Social Change in 20 th Century United States
	HIST	1923	World Civilizations since 1600		HIST	3503	African-American Thought in the 20th Century
	HIST	2023	Greek & Roman Civilizations		HIST	3513	Jewish Mysticism
	HIST	2033	African-American History to 1865	HI	ST	3523	
	HIST	2043	African American History Since 1865		HIST	3533	
	HIST	2203	Religion/Archaeology of the Near East, Egypt and Mediterranean		HIST	3543	
	HIST	2333	The British Empire				
	HIST	2613	Colonial Hispanic-American History, 1492-1810		HIST	3553	
					HIST	3563	
	HIST	2623	History of Hispanic-American Nations, 1810 to Present		HIST	3593	
					HIST	3623	
	HIST	2803	Survey of Russia				
	HIST	3003	History of Sparta		HIST	3643	
HIST		3013	Archaic Greece				
HIST		3023	Classical Greece		HIST	3653	
	HIST	3033	Alexander the Great				
HI	ST	3053	Medieval Italy		HIST	3673	
	HIST	3063	The Ancient Art of War				
	HIST	3073	Women in Early Modern Europe	HI	ST	3683	

	HIST	3713	History of Mexico, 1800 to the Present	HON	2973	Perspectives on the American Experience
	HIST	3733	History of Heaven and Hell			
	HIST	3763	Eastern Europe Since 1938	HON	3223	American Thought and Culture in the 1940's
	HIST	*3770	"Eastern Orthodox Christianity and State Building in Eastern Europe"			
	HIST	*3770	"History of Yugoslavia"	HON	3233	American Politics/Society Since 1945
HI	ST	3793	Imperial Russia	HON	3323	Intro to American Women's Writing
	HIST	3813	20th Century Russian History	HON	3413	U S Environmental History
	HIST	3833	Nation Building in East Central Europe, 1790-1939	HON	3713	Religion in America
	HIST	3933	History of the Great Witch-hunt in Early Modern Europe & America	HON	*3970	"Appearance & Reality"
	HIST	3963	Rebirth of Israel	HON	*3970	"British Fiction Between the World Wars"
	HIST	3993	The Evolution of Martyrdom in the Judeo-Christian Civilization	HON	*3970	"British Poetry Between the World Wars"
	HIST	4003	Jews and Other Germans	HON	*3970	"Imagining Italy"
HI	ST	4013	Modern Italy	HON	*3970	"Oxford and Archaeology"
HIST		4023	Inquisitions	HON	*3970	"Philosophical Themes in Shakespeare"
HI	ST	4033	The Renaissance	HON	*3993	"African American Women's Activism"
HI	ST	4043	Modern France	HON	*3993	"American Visions"
HI	ST	4053	The Enlightenment	HON	*3993	"Beauty in American Literature and Culture"
	HIST	4063	France in the Americas			
	HIST	4103	Mythology in Ancient Greece and Rome	HON	*3993	"Capitalism and Socialism"
	HIST	4303	Violence in the American West	HON	*3993	"Cinema and Culture"
	HIST	4323	The African-American Political Tradition	HON	*3993	"Cities"
HI	ST	4333	Twentieth-Century West	HON	*3993	"Consumer Revolution to Consumer Culture"
	HIST	4343	The Vietnam War			
HI	ST	4503	Brazil, 1500-2000	HON	*3993	"Contemporary American Women's Writing"
	HIST	4513	Intellectual and Artists in Modern Latin America	HON	*3993	"Environments of Fiction"
	HIST	4523	Latin American Left	HON	*3993	"Experiment in Science"
	HIST	4533	Populism in 20 th -Century South America	HON	*3993	"Florence and the Making of the Renaissance"
	HIST	4543	Latin America in the Age of the Cuban Revolution	HON	*3993	"Food, Culture and Sign"
	HSCI	1003	Science, Nature, and Society: Historical Perspectives	HON	*3993	"From Ballyhoo to Spin"
	HSCI	1133	Science and Popular Culture	HON	*3993	"Germany and Japan in the Age of Total War"
	HSCI	2103	Origins and Development of Modern Science in Its Social Context, 1600 to the Present	HON	*3993	"Great Books of Western Civilization I"
	HSCI	2213	The Darwinian Revolution	HON	*3993	"Great Books of Western Civilization II"
	HSCI	2223	Lives in Science: History of Science through Biography	HON	*3993	"Historical and Ethical Issues in American Medicine"
	HSCI	2333	Inventing the Modern World	HON	*3993	"History of American Petroleum, 1859-1973"
	HSCI	2423	Social and Ethical Issues in Science, Technology, Environment, and Medicine	HON	*3993	"History, Memory, Conflict: World War II since 1945"
	HSCI	2453	God and Nature in the Pre-Scientific World	HON	*3993	"Literature and Medicine"
	HSCI	3013	History of Science to the Age of Newton	HON	*3993	"Measuring Humankind"
	HSCI	3023	History of Science Since the 17th Century	HON	*3993	"Mexican American Ethnography"
HSCI		3413	Biomedical Ethics	HON	*3993	"Modern Epidemics"
	HSCI	3423	Modern Medicine: An Historical Introduction	HON	*3993	"Music and Culture in Everyday Life"
HSCI		3433	Science, Technology and Politics: International Perspectives	HON	*3993	"Our Schools, Our Selves"
	HSCI	3443	Historical Studies of Science in a Religious World	HON	*3993	"Psychoactive Substances in American Culture"
	HSCI	3463	Cold War Science	HON	*3993	"Readings in Native Literature"
	HSCI	3473	History of Ecology and Environmentalism	HON	*3993	"Religion and Democracy"
	HSCI	3493	The Cultural History of Information	HON	*3993	"Religion, Race & Ethnicity in America"
	HSCI	3813	Science in the Ancient World	HON	*3993	"Remember Death (Memento Mori) in Film and Visual Arts"
	HSCI	3823	Science in Medieval Culture	HON	*3993	"Rethinking the 1960's"
	HSCI	3833	The Scientific Revolution	HON	*3993	"Science and the Cold War"
	HSCI	*3970	Honors Seminar: Knowing How We Know	HON	*3993	"The American City in History, Literature and Film"
				HON	*3993	"The Civil War in American Memory"
				HON	*3993	"The Leader in You, The Leader in US"
				HON	*3993	"The Media in the Movies"
				HON	*3993	"The New Hollywood"
				HON	*3993	"The Oil Curse in 20 th Century World History"
				HON	*3993	"The Political Einstein"

	HON	*3993	"Weapons of Mass Destruction"	MLLL	4063	Early Literary Criticism
	ID	3753	History of Interior Design, Early Civilization to 1800	MLLL	4113	Luso-Brazilian Civilization
	IAS	1303	Introduction to Latin American Studies	MLLL	4443	Exploring Music in Literature: Poetry and Drama of Lorca
	IAS	2603	Governments Around the World	MLLL	4553	Latin America in its Literature: The Search for a Latin American Identity
I	AS	3013	International Law	MLLL	4663	Gender and Cross-Cultural Issues in Eastern European Women's Writing
I	AS	3023	Genocide			Ancient Times to 1700
I	AS	3043	Global Security	MUHI	2313	Late Baroque through Romantic Period
I	AS	3053	Globalization	MUHI	2323	Post-Romantic Period to the Present
	IAS	3063	Politics of Developing Countries	MUHI	3333	Ancient Times to 1700
	IAS	3073	Global Economic Relations	MUHI	3333	Late Baroque through Romantic Period
	IAS	3083	International Activism	MUSC	2313	Post-Romantic Period to the Present
	IAS	3163	International Relations of East Asia	MUSC	2323	Introduction to Philosophy
	IAS	3313	Latin American International Relations	MUSC	3333	Philosophy & Human Destiny, East and West
	INTL	*2000	"People's History Project"	PHIL	1013	Introduction to Ethics
	INTL	*3000	"Dutch Present Day Society"	PHIL	1203	Aesthetics and the Philosophy of Art
	INTL	*3000	"Dutch Society & Culture"	PHIL	3033	Philosophy and Literature
	INTL	*3000	"Early Celtic/History and Institutions"	PHIL	3043	Philosophy and Film
	INTL	*3000	"Founding of Scotland 11 th -13 th Centuries"	PHI L	3053	Comparative Philosophy
	INTL	*3000	"French Culture and Civilization"	PHIL	3253	History of Ethics
	INTL	*3000	"The Celtic Place-Names of Scotland"	PHIL	3273	Ethics and Business
	INTL	*3000	"The Rise of the Medieval Town, 1100-1500"	PHIL	3283	Religion and the Environment
	L S	3003	Introduction to Law & Legal Reasoning	PHI L	3293	Environmental Ethics
	LSTD	1223	History of the United States	PHIL	3313	History of Ancient Philosophy
	LSTD	3233	Humanities of the Ancient World	PHIL	3333	History of Modern Philosophy
	LSTD	3243	Humanities of the Modern World	PHI L	3353	American Philosophy
	LSTD	4750	German Art and Culture	PHI L	3393	20 th Century Anglo-American Philosophy
	LTRS	3003	American Novel as a Social History			Ancient and Medieval Religious Philosophy
L	TRS	3013	Documentary Oklahoma	PHIL	3423	Philosophy of Religion
	LTRS	3023	Classical Italy and Umbria			Contemporary Issues in Philosophy of Religion
	LTRS	3113	The Examined Life I: Antiquity	PHIL	3433	Self and Identity
	LTRS	3123	The Examined Life II: Middle Ages and Renaissance	PHIL	3443	Language, Communication and Knowledge
	LTRS	3133	The Examined Life III: The Enlightenment	PHIL	3503	Philosophy of Biology
	LTRS	3143	The Examined Life IV: Emergence of the Modern Academy	PHIL	3533	Phil Issues in Physics & Cosmology
	MRS	4903	Seminar in Medieval Culture	PHIL	3623	History of Social and Political Philosophy
	MLLL	2003	Introduction to World Literature	PHIL	3713	Contemporary Social & Political Philosophy
	MLLL	*3000	"Dante's Divine Comedy"			Religion in Political Theory
	MLLL	*3000	"The Angry Men of Russia"	PHIL	3723	Feminist Philosophy
	MLLL	*3000	"The Mask and the Market: Dissimulation and Authenticity in Italy"	PHI L	3743	Governments Around the World
	MLLL	3043	Mythology & Folklore	P SC	2603	Religion & Politics in America
	MLLL	3123	Russian Culture & Civilization	P SC	3033	American Political Development
	MLLL	3133	Soviet Cinema and Post Soviet Cinema	P SC	3463	International Political Economy
	MLLL	3143	Dostoevsky and His Age	P SC	3553	United States Diplomatic History
	MLLL	3153	Russian Literature Through Film	P SC	3563	Government of England
MLLL	3163	Chekhov	P SC	3603	Politics in Western Europe	
MLLL	3173	Nabokov	P SC	3613	Democracies and Democratization: A Comparative Inquiry	
	MLLL	3183	Tolstoy: Writer, Thinker, Social Critic	P SC	3643	Government & Politics of Latin America
	MLLL	3303	The World of Dante			Politics in Eastern Europe
	MLLL	3313	Introduction to Italian Literature and Culture	P SC	3653	Politics of Russia
	MLLL	3423	Orientalisms: Western Visions of the East from the 12 th to the 21 st Century	P SC	3673	From Plato to Machiavelli: The Classic Art of Politics
	MLLL	3523	Survey of Russian Literature to 1917 in Translation	P SC	3683	The Idea of the Liberal Society
	MLLL	3533	Survey of Russian Literature from 1917 in Translation	P SC	4113	American Foreign Policy, World War II to the Present
	MLLL	3543	The Petersburg Myth and Text/The City in Russian Culture	P SC	4273	Constitutional Interpretation
	MLLL	3573	Arthurian Legend & Literature	P SC	4283	Civil Rights and Civil Liberties
	MLLL	3823	German Culture and Thought	P SC	4293	American Constitutionalism
MLLL	3843	20 th Century European Culture & Identity	P SC	4553	The International Political System	
	MLLL	3853	The Rise of Romanticism	P SC	4653	Politics, Literature, and Film
MLLL	3943	German Cinema	P SC	4723	Philosophical Issues in American Politics	
	MLLL	4003	Movements in World Literature	RELS	1113	Introduction to Religious Studies

	RELS	2413	Religion, Culture, and the Meaning of Life	COMM	2003	Communication in Non-Western Cultures
SOC	RELS	*3043	"Religious Leaders for Social Justice"	DANC	1813	Introduction to Non-Western Dance Forms
	SOC	1523	Social Problems	DANC	3813	History of World Dance
	UNIV	*1000	"Grief and Growth"	ENGL	3433	Foundations of Indic Culture & Civilization
	UNIV	*2000	"World Cultures & Traditions "	ENGL	3483	Native American Writers
	UNIV	*3000	"Bible and Ethics"	ENGL	4343	The Indian in American Popular Culture
	UNIV	(Fa 2002, Sp 2003)	"American Exceptionalism and US Foreign Policy"	ENGL	4383	Civilization & Diaspora
	UNIV	*4000	"Etruscan Art and Culture"	ENGL	*4403	"Modern Indian and British Commonwealth Poetry"
	UNIV	*4000	"Human Rights and World Politics"	GEOG	3223	The British Empire and Its Successor
	UNIV	*4000	"Powwow Culture-Native American Performance, Identity, and Meaning"	GEOG	3273	Cultural Geographies of the Colonial Caribbean
UNI	V	*4000	Procrastination-About Time?"	GEOG	4243	Geography of Asia
	W S	1003	Introduction to Women's Studies	GEOG	4563	American Indian Geographies
	W S	3233	Women Creating Social Change	HIST	1543	Introduction to American Indian History
	W S	3473	Red Dirt Women and Power	HIST	1723	East Asia to 1600
	W S	3933	History of the Great Witch-hunt in Early Modern Europe and America	HIST	1733	East Asia Since 1600
	W S	4553	Women and the Law	HIST	2013	Ancient Near Eastern Civilizations
NON-WESTERN CULTURE (1 course)				HIST	2683	Introduction to Islam
	AFAM	2003	Introduction to African and African-American Studies	HIST	2713	Survey of African Civilization
	AFAM	2113	Africa and the Diaspora	HIST	3043	Egypt and Mesopotamia
	AFAM	3133	Introduction to African Aesthetics	HIST	3103	Slavery in World History
	AFAM	3613	Visual Culture and African American Identity: 1895 – 1939	HIST	3303	Mexico and the United States
	ANTH	1203	Language Across Cultures	HIST	3313	Israeli Culture Through Film
	ANTH	1413	Great Discoveries in Archaeology	HIST	3633	American Indian Ethnohistory to 1870
	ANTH	1613	Indian Peoples of Oklahoma	HIST	3693	Political and Socioeconomic History of South Africa
	ANTH	1823	Religion in Everyday Life	HIST	3703	Native Peoples of Latin America
	ANTH	2203	Peoples of the World	HI ST	*3740	"Southern Africa"
	ANTH	2613	Native Peoples of North America	HIST	3743	Southern Africa Since 1800
	ANTH	3333	The Aztec World	HIST	3783	Africa Since 1800
	ANTH	3453	Contemporary Native American Issues	HIST	3823	A History of Japanese Culture
ANT	H	3503	Oklahoma Prehistory	HIST	3843	International Relations in the Middle East
	ANTH	3553	Peoples of the Pacific Islands	HIST	3853	Japan to 1850
	ANTH	3713	Native American Artistic Traditions	HIST	3863	Japan Since 1850
	ANTH	3743	Indian Justice in Cultural Law	HIST	3873	Traditional China
ANT	H	3803	Asian Prehistory	HIST	3883	Modern China to 1945
ANT	H	3843	South Asia	HIST	3893	Culture and Society in the Middle East
	ANTH	3883	Archaeology of South America	HI ST	3903	Contemporary Japan
	ANTH	3893	Maya, Aztec and Inca: High Civilizations of Ancient America	HIST	3913	The Samurai in Japanese History
	ANTH	4303	Women & Development in Africa	HIST	3923	China Since 1911
	ANTH	4623	Approaches to Cross-Cultural Human Problems	HIST	3953	The Modern Middle East
	ANTH	4653	Ethnology of the Greater Southwest	HIST	3973	Judaism - A Religious History
	ANTH	4813	Archaeology of North America	HIST	3983	Medieval Jewish History
	ARCH	4183	Survey of Middle Eastern Architecture	HIST	4203	Classical China
	ARCH	*4970	"Chinese Architecture, Landscape Architecture, and Cities"	HIST	4213	China's Art of War
	ARCH	*4970	"Istanbul Study/Travel Abroad"	HIST	4463	History of West Africa
	ARCH	*4970	"Middle Eastern Architecture"	HIST	4553	Environmental History of Latin America
	ARTC	4693	Contemporary Native American Artist	HSCI	3313	Science and Technology in Asian History
	ARTC	4893	Contemporary Native American Artist II	HSCI	3483	Technology, Politics, and International Development
	A HI	3803	Pre-Columbian Art & Architecture of Meso and South America	HSCI	3453	Science & Civilization in Islam
	A HI	3853	Survey of Asian Art	IAS	2103	Survey of Asian Civilizations and Cultures
	A HI	4803	Survey I-North American Indian Prehistoric Art	I AS	2413	Islam
	A HI	4823	20th Century American Indian Art History	IAS	*3003	"Social Change and Development in West Africa"
	A HI	4833	North American Indian Pre-historical Art	IAS	3123	Environmental Challenges in Asia
	A HI	4853	American Indian Women Artists	IAS	3133	Ethnic Identity and Conflict in Asia
	A HI	4873	Japanese Art	IAS	3143	Chinese Politics
	A HI	4883	The Arts of China	IAS	3163	International Relations of East Asia
				IAS	3433	International Relations in the Middle East

		+Course requires concurrent enrollment in 4050 or 4060,			
		Teaching Experience		RUSS	4183 Topics in 20 th and Post 20 th Century Russian Literature and Culture
NAS	4013	Senior Capstone		S WK	4325* Practicum II
P E	4553	Integrated Reservoir Management		*Student must complete both 4322 and 4325 to fulfill Capstone requirement	
PHIL	4893	Senior Capstone in Philosophy		S WK	4331 Practicum Seminar II
PHYS	4300	Senior Research Project		SOC	4843 Capstone in Criminology
P SC	4093	Capstone Seminar in Political Science		SOC	4943 Capstone in General Sociology
P SC	4203	Capstone Seminar in Public Affairs and Administration		SPAN	4183 Senior Capstone
PSY	4113	Capstone Survey of Major Fields in Psychology		SRRE	4012 The Capstone Writing Seminar
PSY	4143	Capstone Practicum Experience		SRRE	4021 Senior Capstone Recital
PSY	4153	Capstone History of Psychology		W S	4123 Contemporary Feminist Thought
RE LS	4323	Capstone		ZOO	4983 Senior Seminar

HONORS COLLEGE

The Honors College offers special sections of courses to academically talented students who are Honors College members. Enrollment in these sections is limited to 19 students in lower division and 22 students in upper division classes. Honors students can enroll in most Honors classes through the online enrollment system. However, special permission (obtained through the Honors College Office) is necessary for Honor Reading (3960), Honors Research (3980), and a few additional classes. Students may come to Honors House (David L. Boren Hall, Room 160) or call 325-5291 for more information.

INTERNATIONAL AND AREA STUDIES

International and Area Studies is an interdisciplinary program drawing on the faculties of Anthropology, History, Modern Languages, Literatures and Linguistics, Philosophy, Communications, Geography, History of Science, Economics and Political Science. The program seeks to enhance the student's understanding of the fundamentals of the processes shaping the development of the world's most important areas. The program offers the Bachelor of Arts degree with specializations in International, East Asian, European, Latin American and Russian and East European studies as well as minors in International, African, Asian, European, Latin American, Middle Eastern and Russian and European Studies. For detailed information on courses and advisement, please contact the Academic Advisor for IAS. Whitehand Hall, Room 314, Tel 325-1429.

TELECOURSES

Residence credit courses through the University of Oklahoma may be taken through a modified independent study format in which students view lectures broadcast on public television channels and/or Norman Cox Cable Channel. All courses have required texts and study guides. Telecourses serve as an excellent alternative for students by providing the convenience of viewing lectures in their own home and reducing travel time and cost. Students will have to visit the OU campus in Norman for the orientation meeting, occasional viewing of videotapes and examinations. For information on the orientation meeting and test schedules, contact TELEVISED INSTRUCTION, 1600 S. Jenkins, Suite 120; (405) 325-6012.

***ALL ORIENTATION MEETINGS WILL BE HELD IN ROOM 134, CROSS MAIN BUILDING, 1600 S. JENKINS IN NORMAN**

HEALTH SCIENCES CENTER

For information concerning educational opportunities at the University of Oklahoma Health Sciences Center, contact:

(IN NORMAN)
University College,
Room 100, Lissa and Cy Wagner Hall
University of Oklahoma
Tel: (405) 325-3521

(IN OKLAHOMA CITY)
Health Sciences Center
HSC Student Affairs
Student Union – Suite 300
1106 North Stonewall
Oklahoma City, OK 73117
Tel: (405) 271-2416

COLLEGE OF NURSING

Workshops, conferences, seminars and home study courses are offered for non-academic credit (continuing education units) by the College of Nursing. For more information, contact:

Continuing Education Program
College of Nursing
1100 N. Stonewall
P.O. Box 26901
Oklahoma City, OK 73126-0901
Tel: (405) 271-2083

College of Liberal Studies

The College of Liberal Studies is a fully-accredited academic division of the University of Oklahoma that offers interdisciplinary undergraduate and graduate degree programs of high quality in non-traditional formats. Through their studies, CLS students gain the knowledge, sense of perspective, and analytical ability they need to function effectively and responsibly in any professional or career role they choose to follow.

Established in 1960, the College was initiated by University of Oklahoma faculty members committed to the ideal of high-quality programs that would recognize the circumstance and needs of adult learners. During more than 45 years serving the educational needs of working adults, the College of Liberal Studies has gained national and international recognition as a leader in the nontraditional degree movement and in continuing, liberal arts education. Today, CLS provides educational opportunities for more than 1500 students worldwide through its **Online, On-Site, and Self-Paced Independent Study** courses.

Undergraduate Program

Degree Options:

- **Bachelor of Arts in Liberal Studies**
Concentrations: Administrative Leadership, Humanities, Natural Sciences, Social Sciences
- **Bachelor of Science in Criminal Justice**

Delivery Options:

- **100% Online** – This delivery option allows students to earn their entire degree online from the comfort of their own home. Utilizing course-specific websites and the Desire2Learn web-portal, students are able to receive instruction, complete course objectives, and interact with their instructor and classmates in a 100% online environment. This option is open to both lower and upper division students.
- **On-Site (BA Degree Only)** – This delivery option allows students to complete courses in a traditional classroom setting during evenings or weekends. Courses are offered in an eight-week format, and students can complete the entire Liberal Studies major (42 upper-division hours) in eighteen months. Currently, this option is available at four locations throughout Oklahoma: OU-Norman, OU-Tulsa, Oklahoma City Community College and Rose State College.
- **Self-Paced Independent Study** - Students choosing the Self-Paced Independent Study option can enroll in up to two classes at a time (six hours) and take as little as six weeks or as long as a year to complete each course. Self-paced courses are not tied to the academic semester, so when a course is completed, students can begin the enrollment process again without waiting for a new semester to begin. This option is open to both lower and upper division students.

Graduate Program

Master of Arts in Liberal Studies

Administrative Leadership – This online option allows student to focus on effective leadership styles from a number of theoretical perspectives and explore everyday issues that leaders face in a variety of institutional settings. Students will explore the role of leadership across history, cultures and organizations, and will be prepared to apply knowledge and strategies from literature, research findings and practice to current and future leadership situations.

Museum Studies – This online option serves the career development needs of individuals who work or volunteer in museums, national and state monuments, historic sites, galleries, zoos and other similar institutions. Students can complete the Museum Studies program online from virtually anywhere in the world and without an on-campus residency. Students of the Museum Studies program will benefit from the knowledge and experience of faculty members drawn from museums across the country including two AAM-accredited museums located at the University of Oklahoma: the Sam Noble Oklahoma Museum of Natural History and the Fred Jones, Jr. Museum of Art.

Interprofessional Human and Health Services – This online option addresses current issues and ethics in health care and provides students the opportunity to select a specific area for intensive study. This option is intended to serve as a mechanism for professional advancement by enhancing the student's competency level and expanding his/her knowledge base.

Integrated Studies (Self-Design) – This independent study option helps students shape their studies to meet their academic interests. Students are not restricted to a particular discipline or field, but instead study a central topic of their own choosing from the perspective of three academic disciplines - Humanities, Natural Sciences and Social Sciences. Working with faculty advisors, students create a learning plan for their degree program that is academically rigorous and that complements and enhances their past academic work and personal experience.

In order to earn their degree, all MA students are required to choose one of four, six-hour degree completion options:

- Thesis with in-person oral defense
- Research Project with oral defense
- Internship with oral defense
- Six Hours of Advanced Coursework with written comprehensive exam

Additional Information

The College of Liberal Studies also offers special courses and seminars on particular themes and issues that are available to students in other academic majors and colleges. All programs offered the College of Liberal Studies maintain an interdisciplinary approach and have learning objectives commensurate with traditional liberal arts programs.

For more information, please contact:

College of Liberal Studies
1610 Asp Avenue, Suite 108
Norman, OK 73072-6405
Telephone: (405) 325-1061; (800) 522-4389
Fax: (405) 325-7132
E-mail: clsinfo@ou.edu

COURSES OFFERED AT SITES IN OKLAHOMA CITY

UNIVERSITY OF OKLAHOMA COURSES OFFERED AT OKLAHOMA CITY COMMUNITY COLLEGE

Students interested in enrolling in University of Oklahoma courses taught on the Oklahoma City Community College campus must be admitted to the University of Oklahoma. Applications for admission to OU can be obtained from the Office of Prospective Student Services, University of Oklahoma, 407 West Boyd, Norman, OK 73019-0520; phone (405) 325-2151, or the University of Oklahoma representative at Oklahoma City Community College; phone (405) 325-2891. Please refer to the section on **Admission Information** at the front of this schedule.

Currently enrolled OU students may enroll in OU courses taught at Oklahoma City Community College through Enrollment Services on the Norman Campus. Oklahoma City Community College students may enroll in these courses through the OU representative at Oklahoma City Community College.

Students enrolled in these courses will receive a tuition statement from the OU Bursar's Office during the third week of classes for a fall or spring semester or the first week of classes during the summer session. See the section on **Fees and Tuition** at the front of this schedule for fee and tuition rates and fee payment deadlines.

Classroom Location: Contact Continuing Education Academic Programs, 325-2891, for classroom location and information about OU courses taught at Oklahoma City Community College.

COURSES OFFERED AT THE OU HEALTH SCIENCES CENTER

The University of Oklahoma offer courses on the OU Health Sciences Center Campus in Oklahoma City. Students should consult the course listings in the main body of the class schedule for information on enrollment restrictions and permission requirements. Students may register for these courses in Buchanan Hall, Room 230, Norman Campus, or online at ozone.ou.edu. For specific information on class location, contact Continuing Education Academic Programs, (405) 325-2891.

COURSES OFFERED AT THE JOHN AND MARY NICHOLS GRADUATE BUSINESS CENTER, OKLAHOMA CITY

The Michael F. Price College of Business offers MBA courses at the OU Health Sciences Center, Oklahoma City. Contact the College of Business Graduate Programs Office, Room 1040, Michael F. Price Hall, or call (405) 325-4107, for more information. All courses listed require permission of the Graduate Programs Office.

OU-Tulsa

The University offers resident credit courses in Tulsa in the areas listed below. Norman campus students may contact the OU-Tulsa Enrollment Office, 1-888-637-5622, or (918) 660-3474, for information. For course schedule and registration information, students should refer to the "Online Registration System" at ozone.ou.edu or by contacting the Enrollment Office in Tulsa. Students should consult with Departmental advisors regarding degree program requirements.

Graduate Programs:

Architecture (Urban Design)
Educational Administration
Human Relations
Library & Information Studies
Public Administration
Telecommunications Engineering

Architecture (Urban Studies)
Electrical and Computer Engineering
Knowledge Management
Organizational Dynamics
Social Work

Ed.D Educational Administration
Ph.D. Engineering
Kodaly Certification
Ph.D. Organizational Leadership
Special Education

Undergraduate Programs:

Early Childhood Education
Multidisciplinary Studies

Human Relations

Liberal Studies

Students can find courses being offered by semester through the Look Up Classes link on the Academics tab in ozone.ou.edu.

Faculty and staff can search for courses through the Faculty and Staff Academic Services channel in ozone.ou.edu.

There is also a public-access view of the class schedule at https://ssb.ou.edu/pls/PROD/bwckschd.p_disp_dyn_sched