Administrative Staff Council  
Meeting Minutes  
March 8, 2011

**OFFICERS**

| Teri Lodes, President          | Dave Annis          |
| Suzanne Harrell, Vice President | Breea Bacon         |
| Paul Arcaroli, Proxy           | Linda Berardo       |
| Melissa Lane, Staff Senate Sponsor | Diana Biggerstaff   |
|                                      | Cindy Cash         |
|                                      | Bill Forester      |
|                                      | Beth Gatewood      |
|                                      | Mechelle Gibson    |
|                                      | Nick Kelly         |
|                                      | Faustina Layne     |
|                                      | Susannah Livingood |
|                                      | Nancy Loyd        |
|                                      | Sue-Anna Miller    |
|                                      | Mike Montgomery    |
|                                      | Linda Patison      |
|                                      | Lezlie Pilkington  |
|                                      | Robbie Wahnee      |
|                                      | Elaine Waters      |
|                                      | Connie White       |

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**MEETING MINUTES**

- **Nick Hathaway**, Executive Vice President and Vice President for Administration and Finance, discussed current university issues, including the current budget scenario, benefits and potential changes to the retiree health plan, and the proposed Master Record Keeper system. He said President Boren is optimistic that there will be a modest salary increase program this year.

- The February 15, 2011, meeting minutes were approved.

- Staff Awards Committee – Chair Susannah Livingood announced that there was a strong group of nominees for the ASC award. After extensive deliberation, the committee selected Nancy Loyd in CCE as the 2011 recipient.

- Staff Picnic – Chair Beth Gatewood said the Staff Week picnic will be from 11:30 a.m. to 1 p.m. on Friday, April 29, in the Brooks Mall (with the Armory as the rain alternate location). She is working with Frank Henry at Housing & Food Services to provide a menu similar to last year’s menu and keep the $4 ticket price. She will send an email to solicit volunteers to work on ticket sales, set up, serving and clean-up.

- Current Staff Senate Issues
None.

- There was a general discussion about the uses of flex time in departments.

- There will not be a meeting in April due to the Staff Picnic preparations. The next meeting will be May 17 with guest speaker Michelle Boydstun, Office of Human Resources, discussing the shared leave program.

Lunch was provided by David Annis and is greatly appreciated.

Minutes approved at the May 17, 2011 meeting.