Administrative Staff Council
Meeting Minutes
October 19, 2010

ATTENDEES

OFFICERS
Teri Lodes, President
Suzanne Harrell, Vice President
Terri Sarsycki, Secretary
Paul Arcaroli, Proxy
Melissa Lane, Staff Senate Sponsor

MEMBERS
Breea Bacon
Diana Biggerstaff
Suzanne Burgess
Beth Gatewood
Linda Holt
Keith Mackie
Sue-Anna Miller
Burr Millsap
Lezlie Pilkington

MEETING MINUTES

- David Annis, Housing and Food Services Director was the guest speaker. He presented an overview of his area, management tips and provided a delicious lunch for the group.

- The minutes from the September 21st meeting were presented and approved.

- Beth Gatewood, Committee Chair, ASC Constitution, advised that the ASC Constitution and By-laws have been updated. These documents will be e-mailed to ASC members and voted on at the next meeting. Committee members are Beth Gatewood, Diana Biggerstaff, Lezlie Pilkington, Terri Sarsycki and Robbie Wahnee.

- The Holiday Charitable Event was discussed with three options being:
  - Secret Santa
  - Toys for Tots
  - International Student charity – Paul Arcaroli will check on the options and report back.

  If time constraints exist and a good opportunity is not available for an international student charity, ASC will donate toys to Toys for Tots and will bring unwrapped toys to the next meeting or to a drop off site by December 3. An e-mail will be sent to ASC members advising of the decision.

- The next Staff Senate meeting is October 20, 2010. Julius Hilburn, Associate Vice President and Chief Human Resources Officer will discuss defined contribution changes.

- The next ASC meeting is Tuesday, November 16. Nicholas Key, Creative Ambassador, OU Information Technology will be the guest speaker.

Approved 11/16/10