The University of Oklahoma Fractional Hour Conversion Chart

NOTE: The following chart must be followed in converting all fractional hours from minutes to tenths for entry of time on the hourly time record. Fractions of an hour less than 6 minutes do not count.

<table>
<thead>
<tr>
<th>Minute</th>
<th>Tenths</th>
<th>Minute</th>
<th>Tenths</th>
<th>Minute</th>
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<td>.7</td>
<td>60</td>
<td>1 hour</td>
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