GUIDELINES FOR MHR/LPC STUDENTS TO MOVE TO THE 60 HOUR PROGRAM

The following guidelines are for students who have completed the Master of Human Relations with degree code M515 and switched into the Licensed Professional Counseling (LPC) concentration code X020 following graduation clearance. If you are already in or have completed the Clinical Mental Health Counseling concentration for the MHR, you do not need to do anything at this time.

- Active X020 students (LPC) will need to submit Change of Program applications to be admitted into the Clinical Mental Health Counseling M200 code.
- Inactive X020 students (LPC) who are affected by the changes with the licensing board may choose to reapply to the M200 code.
- Any students who switch from X020 to M200 will be required to:
  - Complete and submit a Program of Study for the M200 program, and
  - Complete a new non-thesis examination for the M200 program (since these students have already completed the MHR, the non-thesis exam may be modified by the department for this particular population of students)
- The original MHR conferral information and date from M515 completion will remain on the transcript and students will retain their original diplomas.
- When cleared from the M200 code, new MHR – Clinical Mental Health Counseling conferral information will be added to the transcript and a new diploma will be issued (noting the name of the major, Clinical Mental Health Counseling).

Steps for Inactive Students:

1. Reapply for the Master of Human Relations. When you reach the Academic Program and Major Selection follow the below:
   - Select COLLEGE OF ARTS & SCIENCES
   - Norman campus
   - Clinical Mental Health Counseling, MHR (code M200)
   - Term: Spring 2019
   - You will need 3 letters of reference, a resume and autobiographical statement as the requirements for main campus admission.
2. Meet the approved 2018 LPC Board Requirements – found on the Human Relations website: [http://www.ou.edu/cas/humanrelations/graduate/cmhc](http://www.ou.edu/cas/humanrelations/graduate/cmhc)
3. Retake comprehensive exam
4. When you reapply, your application fee will be waived.
5. The Requirements do not apply if you are active. You will complete a Change of Program.