Graduate and Candidate Instructions
for the College of Liberal Studies Convocation

Before the Processional:
Please arrive no later than 9:45 a.m. You will line up for the processional by 10:15 a.m. The line will form behind the CLS Banner. The Graduate candidates will line up directly behind the Banner Carrier, followed by the Undergraduate candidates. You should be fully robed by the time you enter the line-up. Your tassel should be on the right side of your mortar board (cap). (After all graduates have returned to their seats, you will be instructed to stand as a group to be presented to the audience. You will then be instructed to move the tassel to the left side of your cap).

During the Processional:
We will begin the processional promptly at 10:30 a.m. Graduates and candidates will be seated in the reserved seating at the very front of the auditorium. Faculty Marshals and/or staff ushers will give you directions throughout the Convocation. Please follow their direction.

During the Recognition of Graduates and Candidates:
This is the time that you will walk across the stage and receive a medallion from either Julie Raadschelders (for graduate students) or Frank Rodriquez (for undergraduate students) and a diploma cover from Dean James P. Pappas.

All candidates and graduates will move by row to the initial staging area (to the right of where you are seated). A staff usher will provide further direction. One by one you will enter onto the stage. Please hand your completed photography card to the enunciator who will announce your name.

After you have received your medallion, diploma cover, and have had your official graduation photograph taken with Dean Pappas, you will be directed by a staff usher to the area where you will have a second photograph taken. You will then be directed by a staff usher back to the graduate reserved seating section and be seated. Then, as a group you will stand to be recognized when Dean Pappas says, “I now present the Class of 2012.” Dean Pappas will also direct you to move your tassel to the left side of your cap. After the applause subsides, you will be seated.

During the Recessional:
Again, you will line up behind the CLS Banner Carrier. The Platform Party will exit first, followed by the CLS Banner Carrier, the Faculty Marshals, and the CLS Graduates.