INSTRUCTIONS FOR DISPLAYING CLOSED CAPTIONED MEDIA IN CLASSROOMS

In order for closed captioning to appear, users of classroom DVD players will need to hit a few buttons. If they are using one of our newer PACCR classrooms with a touch panel control system, they will need to follow these steps:

1. Power on the system normally
2. Press the “DVD” button on the right side of the touch panel. They should see the following screen:

3. Press the “DVD MENU CONTROLS” button as shown above. They should then see the following screen:

4. Press the “SUBTITLE” button as shown above.

In older classrooms that don’t have touch panel control systems, users will need to use the DVD player’s remote to enable closed captioning. This can be done by simply pressing the “SUBTITLE/TIME” button as shown below:
Some instructors prefer to play DVDs from their laptop – this is ok, as most DVD playing software should have the capability to decode closed captioning. Also, as we saw yesterday, certain DVDs are encoded in such a way that our classroom DVD players may not display the closed captioning data, but a laptop DVD player will just fine. For users wanting/needing to play a DVD on their laptop, I recommend “VLC Player”. VLC Player can be downloaded freely at: http://www.videolan.org/vlc/.
To enable closed captioning in VLC Player, users will need to click on “Video”, then the “Subtitles Track” option, finally selecting the appropriate captioning.

If you need additional assistance please contact the IT Learning Spaces support staff by emailing needhelp@ou.edu, or by calling 325-4409.