To ADD a class to your fall 2017 schedule...

Third week and later (Sept 5 and later):
- You must complete a [Petition to Add after the Deadline](#) and an add/drop slip. The add/drop slip is available in each school’s main office, or in the Fine Arts Dean’s office.

- If you are a freshman, submit the petition and add form to University College in Wagner Hall, or the OU Scholars Office if you are in the Scholars Program.

To DROP a class from your fall 2017 schedule...

Third week through tenth week (Sept 5 - Oct 27):   Automatic grade of “W”
- You will be required to pay tuition and fees for any course dropped after the second week of classes.

- Complete a drop slip at the Enrollment Services office (Buchanan Hall 230). No permissions or signatures are required

- If you are a freshman in University College or OU Scholars, you must visit with your advisor in those offices before you can drop a course.

Eleventh week through end of classes (Oct 30 - Dec 8):   Petition Required
- Complete a [Petition to Drop a Course After the Deadline](#). Have the instructor circle the grade of W or F and sign an add/drop slip. Add/drop slips are available in each School’s main office or the Fine Arts Dean’s Office.

- A “W” from a professor does not guarantee approval from the Dean’s office.

- Continue attending class until you know the outcome of your petition.

- If you are a freshman in University College or OU Scholars, you must visit with your advisor in those offices before you can drop a course.

Upcoming Dates & Deadlines

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Automatic Grade of “W” for Dropped Course(s) for Undergrad Students</td>
<td>Sept. 5 - Oct. 27</td>
</tr>
<tr>
<td>Petition to Dean’s Office Required to Add a Course beginning</td>
<td>Sept. 5</td>
</tr>
<tr>
<td>Outstanding Senior Award Application due</td>
<td>Sept. 22</td>
</tr>
<tr>
<td>May 2018 Graduates: Complete Graduation Check before</td>
<td>Oct. 13</td>
</tr>
<tr>
<td>(Complete your graduation check prior to advising days for spring enrollment, the week of Oct. 16th.)</td>
<td></td>
</tr>
</tbody>
</table>

For a complete Academic Calendar click [here](#).
Outstanding Senior Application

Each year Sooner Parents recognizes the All-Around Outstanding Senior Man and Senior Woman at the University. Recipients will be recognized, with their college dean, at a reception and ceremony scheduled for the afternoon of Friday, November 10th. Students are eligible to apply to more than one college (ex: Honors College and additional college).

- **WHO CAN APPLY?** Student must be full time and have earned a 3.25 grade point average and be scheduled to receive his or her Bachelor’s degree in December 2017, May or August 2018.

- **Students must submit their applications by midnight on Friday, September 22.** The application is available at [https://orgsync.com/117425/forms/266255](https://orgsync.com/117425/forms/266255).

Questions? Enrollment Issues?
Stop by the Fine Arts Dean’s Office!
Fred Jones Center 122
Elizabeth Nunley
elizabeth.nunley@ou.edu

ASK THE EXPERTS ...

Q. Flat Rate Tuition?
A. Click here!

Q. Need a job on campus?
A. Click here!

Winter Session Classes
ou.edu/intersession

- You can enroll now!
- Are considered part of the fall 2017 semester.
- Students can enroll in 1 class.
- They are still adding classes to the schedule, so check back often.
- In the fall 2017 class schedule, search “winter session” for part of term

FREE TUTORING!!

<table>
<thead>
<tr>
<th>Course</th>
<th>Time</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>DMAT 0113, DMAT 0123</td>
<td>Wed 6:30-8:30 pm</td>
<td>Wagner Hall 140-145</td>
</tr>
<tr>
<td>GEOG 1114, Physical Geography</td>
<td>Mon 5:30-7:00pm</td>
<td>Wagner Hall 240</td>
</tr>
<tr>
<td>HIST 1483 &amp; 1493, U.S. History</td>
<td>see schedule online at tutor.ou.edu</td>
<td></td>
</tr>
<tr>
<td>MATH 1473, MATH 1503</td>
<td>see schedule online at tutor.ou.edu</td>
<td></td>
</tr>
<tr>
<td>MUTH 1511, 2512,</td>
<td>Mon 7:30-9:30pm</td>
<td>Catlett Music Center 109</td>
</tr>
<tr>
<td>P SC 1113, American Gov’t:</td>
<td>Wed 6:00-8:00pm</td>
<td>Headington Hall</td>
</tr>
<tr>
<td>Study Abroad 101 Info Session:</td>
<td>Mon 7:30-8:00pm</td>
<td>Housing Learning Center (Muldrow Tower 105)</td>
</tr>
</tbody>
</table>

Plus MANY other subjects! For a complete schedule go to [http://uc.ou.edu/action](http://uc.ou.edu/action).
Fine Arts Dean’s Office
405-325-7370  Fred Jones Center 122
Prof. Mary Margaret Holt, Dean
To schedule an appointment with Dean Holt contact:
Jane Custar, Managerial Associate
jane.custar@ou.edu
Prof. Brian Britt
Associate Dean
bbritt@ou.edu
Prof. Lyn Cramer
Acting Associate Dean
lyn.cramer@ou.edu
Prof. Adrian Fung
Associate Dean
afung@ou.edu
Elizabeth Nunley
Coordinator of Undergraduate Programs
elizabeth.nunley@ou.edu

OU School of Visual Arts
405-325-2691  Fred Jones Center 202
Dr. Bette Talvacchia, Director
bette.talvacchia-1@ou.edu
Prof. Karen Hayes-Thumann
Coordinator of Undergraduate Programs
k.thumann@ou.edu
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katelynn.knick@ou.edu

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lyn.cramer@ou.edu
Prof. Adrian Fung
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afung@ou.edu
Elizabeth Nunley
Coordinator of Undergraduate Programs
elizabeth.nunley@ou.edu

School of Drama
405-325-4021  Old Science Hall 121
Prof. Tom Orr, Director
thorr@ou.edu
Jessica Slusser
Assistant to the Director/Operations Manager
Jessica.slusser@ou.edu

School of Music
405-325-2081  Catlett Music Center 138
Dr. Roland Barrett, Director
rc.barrett@ou.edu
Donna Love
Assistant to the Director
dm.love@ou.edu

School of Musical Theatre
405-325-0538  Carpenter Hall 104
Dr. Harold Mortimer, Director
hrmortimer@ou.edu
Janis Rasnic
Recruitment/Admissions Coordinator
janis.rasnic@ou.edu

Admissions, Records, & Registration: 325-2252  ADMISSIONS.OU.EDU
Assessment Center: 325-4336
HTTP://WWW.OU.EDU/UNIVCOLL/ADVISING_AND_ENROLLMENT/PLACEMENT_TESTS.HTML
Bursar Office: 325-3123
HTTP://BURSAR.OU.EDU
Career Services: 325-1974
WWW.HIRESOONER.COM
Counseling & Testing: 325-2700 OR 2911 HTTP://WWW.OU.EDU/UCC.HTML
Degree Sheets: CHECKSHEETS.OU.EDU
Disability Resource Center: 325-3852 DRC.OU.EDU 325-4173 (TDD)
Financial Aid: 325-4521
WWW.FINANCIALAID.OU.EDU
Goddard Health Center: 325-4441 GODDARD.OU.EDU
Graduation Office: 325-0841
WWW.OU.EDU/GRADUATESONNER
Housing & Food Services: 325-2511 HOUSING.OU.EDU
Independent and Distance Learning (CLEP tests): 325-1921 CIDL.OU.EDU
Information Technology: IT.OU.EDU
Intersession Office: 325-2899
WWW.OU.EDU/INTERSESSION
Leadership Development and Volunteerism: 325-7865
http://www.ou.edu/leadandvolunteer.html
Math Help Center: 325-6711, PHSC 425A
http://www.math.ou.edu/~mathcenter/
Office of Academic Integrity 325-3224 INTEGRITY.OU.EDU
Oklahoma Daily: OUDAILY.COM
OU Library: 325-4142
HTTP://LIBRARIES.OU.EDU
OU Student Affairs: 325-3161 SA.OU.EDU
SafeRide: 325-RIDE (7433)
SafeWalk: 325-WALK (9255)
Scholarships:
HTTP://SCHOLARSHIPS.OU.EDU
Student Learning Center: 325-7621
Study Consultations - Center for Student Advancement
WWW.OU.EDU/CONTENT/UNIVCOLL/ABOUT/DEPARTMENTS.HTML
Student Life: 325-3163 STUDENTLIFE.OU.EDU
Transfer Equivalencies: WWW.OU.EDU/ADMISSIONS/HOME/TRANSFER_EQUivalencies.html
Tutoring: WWW.OU.EDU/UNIVCOLL/ACTION_TUTORING