I WANT TO CONGRATULATE your student on being accepted to the University of Oklahoma. OU is a special place to be. Look within the beautiful campus, and you’ll find a community of world-class researchers, teachers, artists and athletes working within world-class facilities. Here, your student can explore the frontiers of genomic science or the latest in weather prediction. He or she can engage in an internationally acclaimed arts program and thrill in unparalleled athletics achievements. Throughout it all, your student will be taught by faculty at the forefront of their disciplines.

Your student clearly possesses the talent to succeed in the university environment. University College is your student’s first academic home, and we are ready to help your student make a smooth transition to university life and make a strong academic start. We have a staff of expert, caring advisers, Gateway to College Learning classes and Student Success seminars to help your student navigate the unfamiliar waters of the first year college experience. In short, we are here to help. Please take a look at the information in this pamphlet and on our Web site (uc.ou.edu).

New college freshmen face an important period of intellectual growth. Their mettle will be challenged and their skills will be broadened and refined. They are likely to discover something extremely important: who they are. I look forward to helping your freshman in this journey. But I also look forward to the day I call your student “Graduate of the University of Oklahoma.” Welcome.
CONGRATULATIONS!

You have guided and nurtured your student through high school and in preparation for the next step. While your student has worked hard to reach this point in his or her life, I know what an important role you have played in this success story. While your role in your student’s life through college will probably be somewhat different than it has been, you will still be an important component in your student’s success at the University of Oklahoma.

The first year of university life is important. That is why Student Affairs partners with University College to provide programs and activities that will help ensure your student’s success. This guide is just one of the components of this partnership. We have tried to answer the questions that parents ask most frequently. You may have others, and if so, I encourage you to call me.

All of us at the University of Oklahoma are committed to your student’s success. Student Affairs provides the out-of-classroom experiences that define university life for most students. These activities are administered by people who love working with students and who look forward to working with your son or daughter.

Clarke Stroud
University Vice President for Student Affairs and Dean of Students
900 Asp, Room 265
Norman, OK 73019-0401
Phone (405) 325-3161
The mission of the University of Oklahoma is to provide the best possible educational experience for our students through excellence in teaching, research and creative activity, and service to the state and society.

Accommodations on the basis of disability are available by calling Student Affairs at (405) 325-3161. The University of Oklahoma is an equal opportunity institution. This publication, printed by Printing Services, is issued by the University of Oklahoma. 4,200 copies have been prepared and distributed at a cost of $2,840.00 to the taxpayers of the State of Oklahoma. 04/07

<table>
<thead>
<tr>
<th>TABLE OF CONTENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Calendar</td>
</tr>
<tr>
<td>Academics</td>
</tr>
<tr>
<td>Money Matters</td>
</tr>
<tr>
<td>Residence Halls</td>
</tr>
<tr>
<td>Services and Programs</td>
</tr>
<tr>
<td>Transportation</td>
</tr>
<tr>
<td>Security</td>
</tr>
<tr>
<td>Athletic Event Tickets</td>
</tr>
<tr>
<td>Resources for Parents</td>
</tr>
<tr>
<td>Index</td>
</tr>
<tr>
<td>Campus Map</td>
</tr>
<tr>
<td>Web Site Addresses</td>
</tr>
<tr>
<td>Telephone Directory</td>
</tr>
<tr>
<td>Emergencies</td>
</tr>
<tr>
<td><strong>CALENDAR</strong></td>
</tr>
<tr>
<td>--------------</td>
</tr>
<tr>
<td>August Intersession</td>
</tr>
<tr>
<td>Last Day to Register</td>
</tr>
<tr>
<td>Before Classes Begin</td>
</tr>
<tr>
<td>Classes Begin</td>
</tr>
<tr>
<td>No Record of Grade for Dropped Course(s)</td>
</tr>
<tr>
<td>100% Reduction of Charges Period on Complete Withdrawal From University</td>
</tr>
<tr>
<td>No Reduction of Charges on Complete Withdrawal From University After This Date</td>
</tr>
<tr>
<td>No Reduction of Charges on Dropped Classes After This Date</td>
</tr>
<tr>
<td>Final Day to Register or Add a Class</td>
</tr>
<tr>
<td>Labor Day Holiday-No Classes</td>
</tr>
<tr>
<td>Automatic Grade of W for Dropped Course(s)</td>
</tr>
<tr>
<td>Grade of W or F for Dropped Course(s)</td>
</tr>
<tr>
<td>Spring Vacation</td>
</tr>
<tr>
<td>Advance Registration for Next Term Begins</td>
</tr>
<tr>
<td>Petition to Dean Required to Drop Course(s)</td>
</tr>
<tr>
<td>Statehood Day</td>
</tr>
<tr>
<td>Thanksgiving Vacation</td>
</tr>
<tr>
<td>Final Day of Classes</td>
</tr>
<tr>
<td>Final Examinations</td>
</tr>
<tr>
<td>Commencement</td>
</tr>
<tr>
<td>Intersession</td>
</tr>
</tbody>
</table>

**OTHER IMPORTANT DATES TO REMEMBER**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Camp Crimson</td>
<td>July 19-21 and 26-28</td>
</tr>
<tr>
<td>Panhellenic Association Sorority Recruitment</td>
<td>Aug. 9-14</td>
</tr>
<tr>
<td>Upperclass/Transfer Students Move Into Residence Halls</td>
<td>Aug. 15</td>
</tr>
<tr>
<td>Freshman Students Move Into Residence Halls</td>
<td>Aug. 16</td>
</tr>
<tr>
<td>Sooner Orientation Weekend</td>
<td>Aug. 16-19</td>
</tr>
<tr>
<td>Fraternity Rush</td>
<td>To Be Announced</td>
</tr>
<tr>
<td>Homecoming</td>
<td>To Be Announced</td>
</tr>
<tr>
<td>Family Weekend (Fall)</td>
<td>To Be Announced</td>
</tr>
<tr>
<td>Parent Weekend (Spring)</td>
<td>To be Announced</td>
</tr>
</tbody>
</table>
What makes OU special?
The University of Oklahoma holds a unique place within the higher education structure of the state. OU is a doctoral degree-granting research university, which ensures that your student will be exposed to the most recent advances in all fields of knowledge. President David Boren fosters a spirit of community among “the OU Family,” and many initiatives now in place were created with this very idea in mind. University programs, activities and services strengthen the education environment for learning, promote personal development and character building, and enhance the overall quality of campus life.

What is University College?
University College is the entry-level college for all new undergraduate students coming directly from high school and for many undergraduate transfer students. OU’s University College was among the first of its type in the nation and has served as the model for many other universities. The college does not grant degrees. Students remain enrolled in University College until they have declared a major and have been admitted into a degree-recommending college.

The primary goal of University College is to help new students make a successful transition to the university and build a solid foundation for further academic success. The staff of the college provides academic advising, assessment, career counseling, orientation, ROTC opportunities and other services designed to familiarize students with the university and its programs and to foster academic progress. The services of the college are available to all students of the university, and the staff of the college provides information and assistance to all who seek it.

What if my student has not selected a major or career?
Choosing a major is an important decision and not one that a student should take lightly. Do not be alarmed if your student takes a semester or two to select a major or if he or she changes majors, as many students do. No matter how much you want your student to be prosperous and secure, selecting a major is his or her decision. Keep in mind that your student is an individual with his or her own interests and talents, and will not be happy in a field selected for him or her by someone else. There is no deadline for selecting a major, but the sooner the student decides, the better.

There are resources on campus to help students better understand their interests, set career goals and choose an appropriate major. University College provides computer-assisted career exploration, a professional and career library, and help in career and academic major selection. Academic advisers help students select
Academics - 5

classes that are appropriate for the majors that the students are considering and suggest courses to help students explore various possibilities. Other resources include Counseling and Testing Services, which offers career counseling and testing, and Career Services, which maintains a career library and Web site that assist students in linking majors to careers. Students also may find it helpful to visit with faculty in the departments of their areas of interest.

**How long does it take to get a college degree?**

The time necessary to complete a degree will depend on the degree the student chooses, the number of hours the student takes each semester, the student’s performance, and additional obligations the student assumes, such as outside work. Some students complete their degrees in four years, but many need at least an additional semester or year to finish, depending on individual circumstances. As students arrive on campus they are given a Graduation Planner, which is a resource to assist students in making a graduation plan. Copies also are available online at www.ou.edu/graduatesooner. We also recommend that students “Think 15”! Enrollment in at least 15 credit hours per semester helps a student stay on track toward graduation.

**What about class size?**

The format of the class depends on the nature of the subject matter and the method of presentation that the professor selects. Some classes are small, whereas others combine a large lecture and small recitation groups. Some courses include a laboratory, which is usually small. As a freshman, your son or daughter will probably
have a mixture of classes in terms of size and format. Mathematics courses are generally limited to approximately 35 students per section, and English composition classes are limited to about 19 students per section.

**IS CLASS ATTENDANCE MANDATORY?**

Attendance is strongly recommended and is tied to grading in some classes. Students cannot expect to do well without going to class. The freshman year brings many new responsibilities to students, and disciplining themselves to go to class is one of their biggest challenges. Attendance in class is one of the ways in which a student demonstrates his or her maturity and willingness to assume responsibility.

**WHAT DO THE TERMS “CREDITS,” “HOURS,” “CREDIT HOURS” AND “SEMESTER CREDIT HOURS” MEAN?**

We use these terms interchangeably at the university. Each course earns a certain number of credits toward graduation. The number of credits earned is based on how many hours the class meets each week. Most courses carry three credits or semester hours. Laboratory science courses are usually four to five semester hours. To graduate in eight semesters (four regular academic years), students would need to take a load of 15 to 17 semester hours. While the minimum number of credits required for a degree is 120, many degree programs require more. In addition, students may sometimes need to take additional courses to prepare for certain subject matters, such as mathematics. Finally, it is important to remember that each individual degree program requires specific courses, rather than the mere accumulation of hours.

**DO COURSE NUMBERS HAVE A SPECIAL MEANING?**

Every course has a four-digit number. The first digit indicates the level of the course: 1000-numbered courses are freshman level, 2000-numbered courses are generally considered sophomore level courses, etc. The last digit in the course number represents the number of credit hours earned by successful completion. If the course number ends in zero, the course can be taken for variable credit, but that must be determined at the time of enrollment. The middle digits refer to the department sequence and have no general meaning.

**ARE THERE SPECIAL COURSES FOR FRESHMEN?**

Yes! Since the transition from high school to college involves many adjustments, the university offers four courses designed to help students be successful. Three courses carry two credit, letter-graded elective hours, and one course is a one credit hour, letter-graded elective. Instructors are selected from distinguished faculty and staff who are specially trained to teach these courses.
UCOL 1002, Gateway to College Learning, is designed to help students learn about college-level study skills, time management, OU resources and community, and personal growth. The classes are highly participatory, with each section limited to 28 students.

UCOL 1022, Freshman Seminar, provides freshmen with the opportunity to study a special-interest topic with an outstanding professor. The topics are varied, classes are limited to 25 students, and each seminar focuses on an area of the instructor’s research expertise.

UCOL 1001, Speed Reading on Computer, is a one-credit-hour, letter-graded elective designed to assist students in developing the required skills for rapid, efficient reading.

UCOL 2002, Strategies for Success, is a two-credit-hour, letter-graded elective designed to help students achieve academic success. Students making less than a 2.0 GPA their first semester in University College are required to take this course during their second semester.

For more information, students should consult an academic adviser.

**How much time should be devoted to study?**

College courses require considerably more study time than was needed for high school courses. Successful students study at least two hours for every hour spent in class. A minimum full-time load is 12 credit hours; students who enroll in 12 hours should spend a minimum of 24 hours per week studying. 12 class hours per week + 24 study hours per week = 36 hours. However we encourage students to stay on track toward graduation and take 15 credit hours each semester. College is a full-time job!

**How many credit hours does the average student take in a semester?**

The average number of hours the typical freshman takes is 14 to 16 during his or her first semester. The maximum number of hours a student may take in a fall or spring semester is 19. For the summer term, the maximum is nine hours. The number of hours a student should take depends on individual circumstances—high school preparation, whether he or she works, activities in which he or she is involved, and other obligations on campus. There is no minimum number of credit hours that a student must take, but to be classified as full time, he or she must be enrolled in at least 12 hours. Sometimes students need to be enrolled on a full-time basis for financial aid eligibility or insurance coverage; therefore, the student is urged to consider his or her particular circumstances. To graduate in a four-year degree plan, 30 to 32 hours need to be successfully completed per year.
**What about teaching assistants?**

Teaching assistants fill a variety of roles related to undergraduate teaching. They are graders, laboratory assistants, discussion leaders, and sometimes instructors of the courses. Regardless of their classification, they are required to attend training sessions as part of their responsibilities. Faculty in their specific disciplines supervise all teaching assistants. Teaching assistants are evaluated by students at the end of each semester as are regular faculty. In addition, as graduate students working on master’s or doctoral degrees, teaching assistants are on the cutting edge of the discipline. Students will find that teaching assistants are like other teachers in that they are serious about their areas and focused on doing a thorough job in their teaching assignments.

**Do students have international teaching assistants?**

It’s possible, particularly in such areas as science, mathematics and engineering. As is true with other teaching assistants, they are required to go through training prior to assuming their teaching responsibilities. They also are screened for both oral and written communication skills. In addition, senior faculty from their departments visit all international teaching assistants and observe the teaching assistant’s ability to communicate effectively. One of the advantages of having international teaching assistants is the opportunity to interact with people from other countries and cultures, which is a feature of a major national research university.

**What is assessment?**

The Assessment and Learning Center provides assessment and testing services designed to give new and transfer students the best possible chance of success in achieving their academic goals.

All new students at the University of Oklahoma will be assessed in three areas: English, reading and mathematics. The American College Test (ACT) or the Scholastic Aptitude Test (SAT) will be used as the preliminary screening instrument. Students scoring below certain levels will be evaluated with the COMPASS computerized test and/or a writing sample. These tests are used to provide academic counselors with information on students’ current skill levels. If the test results indicate performance deficiencies in any of these areas, an academic counselor can help students select courses designed to develop or enhance skills.

**Will someone help students select classes?**

Some colleges and majors require that students be advised by an official university adviser, whereas others do not. We strongly urge that all students be advised for each semester. Advisers are knowledgeable about the classes students need for graduation. They also have access to updated information on program changes. Although advisers are available to help students plan their programs of study, the individual student is
responsible for knowing: (1) his or her academic standing based on appropriate printed standards, (2) degree requirements and how to satisfy them, and (3) academic calendar deadlines. The university believes that students are adults and must assume both the rights and responsibilities that term suggests. The graduation planner also provides excellent resources to assist students in their planning process. For an online version of the graduation planner, go to www.ou.edu/graduatesooner.

**What if a student is having trouble with a class?**

College courses are challenging by design. Many new ideas are presented. If your son or daughter is having trouble in a class, the first resource should be the instructor. The student should see the professor before or after class or make an appointment to discuss the problem. Freshmen are often hesitant to do so because they don’t know the instructor or feel that the instructor doesn’t know them. Sometimes they are afraid the instructor will think they are seeking favors, or they are embarrassed because they don’t understand the course material. However, most instructors are pleased to talk with students and will welcome the opportunity to help them do well in their classes. All professors maintain regular office hours, and it is the student’s responsibility to take the initiative and let them know what kind of help is needed.

Additional academic support services are available. Free tutoring is offered through the Housing Learning Center and Project Threshold. The OU Tutoring Central Web site, www.ou.edu/retention/tutoring.htm, is a list of tutoring services available on campus. Copies of old tests are available online through the OU Student Information Network (http://hub.ou.edu) to assist in reviewing for exams. The Writing Center is open to all students to help them improve their writing skills.

Free, non-credit seminars are offered by the Assessment and Learning Center to help students learn college survival skills. Several topics, ranging from time management to career decision-making, are covered each semester to help students successfully make the transition from high school to university life. The schedule can be located at http://www.ou.edu/admrec/summer_and_fall_2007_class_schedule.pdf.

Obviously, the university has many ways in which to assist your son or daughter if he or she is having a difficult time with a class, but the key to getting help is seeking it. Encourage your son or daughter to get help before it is too late in the semester.

**What can parents do when their son’s or daughter’s grades suffer?**

Make sure that you understand the problems they are having and what they have been doing to correct them. The many services the university provides for students are useful only if students seek help in a timely manner. Encourage them to contact their professors, advisers in University College, and Student Life for help with study habits, test-taking skills and time-management skills. Encourage them to seek help as soon as possible. You also may contact the Center for Student Advancement at (405) 325-2574 for more information.
**Can students change classes?**

At some point, your son or daughter may find it necessary to add or drop a course. This may be due to a change in his or her work or activity schedule or the recognition that a different class would be more beneficial.

Students should pay close attention to the dates and conditions for adding or dropping as specified in the class schedule. Questions related to dropping classes should be directed to University College. There is no charge to add or drop classes (other than additional tuition and fees if there is an increase in the total hours in which the student enrolls). If a student withdraws from a class after the second week of the semester, he or she is still responsible for paying the appropriate enrollment fees and tuition.

**What grade is given if a student withdraws from class?**

A complete withdrawal from the University is when a student withdraws from all classes. During the first six weeks of a regular semester (third week of an eight-week summer session) the student will receive a grade of W for all courses. For complete withdrawals that occur after the sixth week of class (third week for an eight-week summer session), the instructor will assign a grade of W or F for each course.

For students who drop one or more courses after classes begin, but who remain enrolled in at least one course, the following grading regulations for dropped courses apply:

<table>
<thead>
<tr>
<th>Week of Semester</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-2</td>
<td>No record of a grade</td>
</tr>
<tr>
<td>3-6</td>
<td>Automatic W</td>
</tr>
<tr>
<td>7-10</td>
<td>W or F (discretion of professor)</td>
</tr>
<tr>
<td>After 10th</td>
<td>Petition to dean (grade W or F at discretion of professor)</td>
</tr>
</tbody>
</table>

**How is a grade-point average calculated?**

A student’s grade-point average (GPA) is calculated on all A, B, C, D and F grades received. For each course completed, a student earns grade points equal to the value of the letter grade (A=4, B=3, C=2, D=1, F=0) multiplied by the number of credit hours. The total number of credits will be divided by the number of credit hours. Thus, CHEM 1315 has five times the influence on the student’s GPA as HES 2131. As an example, if your son or daughter earns a 3.0 GPA in the first semester, he or she has a B average. Neutral grades (N, P, NP, S, U, W, AW, I) are not included in the student’s GPA. A GPA calculator is also available on the University College Web site (uc.ou.edu).
Can students repeat courses if they don’t do well the first time?

**Yes.** Any student who has received a D or an F in a university-level course at OU or another institution may repeat the course for credit. Repeating a course allows the original grade to be excluded from the calculation of the grade-point average for purposes of graduation and retention. Both the original and the second grade will remain on the permanent academic record and will be reflected in the combined cumulative grade-point average on the official transcript.

Students may repeat up to four courses (limit of 18 hours) in which the grade of D or F has been received and have only the second grade count toward the graduation/retention GPA. If a course is repeated more than once, only the original grade is excluded from the calculation of GPA. Students may repeat additional courses; however, both grades will be included in the GPA.

What is CLEP?

CLEP is an acronym for College Level Examination Program. OU is a CLEP testing center. The university awards credit for certain CLEP subject exams. The university does NOT award credit for CLEP general examinations. CLEP subject exams are administered in the Department of Independent Study (isd.ou.edu).
What are the minimum standards for satisfactory academic performance?

For continued enrollment in good standing, a student must maintain a combined retention grade-point average based on total hours of A, B, C, D and F grades earned as indicated below:

- 0 through 30 semester hours: 1.7*
- Greater than 30 semester hours: 2.0

* Students with 0 to 30 grade-point hours and combined retention GPA of 1.70 to 1.99 will be placed on academic notice.

A student not maintaining a satisfactory combined retention grade-point average will be placed on academic probation. To be removed from probation, the student, during the next semester of enrollment, must raise his or her combined retention grade-point average to the minimum standard required to continue. However, a student enrolled on probation may be kept on probation, provided he or she makes a 2.0 grade-point average on that semester's work. A student enrolled on probation who fails to raise his or her combined retention/graduation grade-point average to minimum requirements or to make a grade point average of 2.0 or better on work taken while enrolled on probation will be suspended for poor scholarship. In an effort to help students be more successful, University College will require students to take a course called “Strategies for Success” the semester they go on probation or academic notice.

If my student’s grades are high enough, will he or she be eligible for scholarships?

Many academic departments have scholarships available to students with superior grades following their freshman year. Students are encouraged to contact their major departments for scholarship information related to specific academic majors. The Financial Aid Services office also has information on many scholarships. Students are encouraged to use The Guide to Financial Aid and Scholarships, available on the Web at www.scholarships.ou.edu.

What grade-point average is required for academic honor rolls?

Students who have a 4.0 with at least 12 hours of letter-graded course work are listed on the President’s Honor Roll. To be listed on the University College Dean’s Honor Roll, the student must have completed at least 12 hours of letter-graded course work with a minimum 3.5 OUGPA. Students who have a 3.5 OUGPA with at least 12 hours of letter-graded course work (not counting summer and/or intersession courses) also are eligible for membership in the national freshman honor society, Alpha Lambda Delta. (I, N, S, U, P and NP grades cannot be included.)
What should a student do if it is necessary to miss a class because of illness or emergency?

If University College is notified of a student’s illness or an emergency that requires several days of missed classes prior to the student’s return, letters will be sent to professors informing them of the reasons for the absence. Official documentation will usually be requested. It is the student’s responsibility to contact instructors as soon as possible to discuss any work they have missed.

Are grades sent to parents?

If a student is earning a C, D or F near mid term, an Early Progress Grade Report will be sent to his or her local address. The Family Educational Rights and Privacy Act of 1974 (Buckley Amendment) prohibits the release of this information to anyone but the student. The goal of this federal law is to protect the student’s rights. Student records, whether academic or otherwise, are considered private documents.

However, parents of dependent students are entitled to have access to grades and other confidential academic information under guidelines provided in the Family Educational Rights and Privacy Act of 1974. Access to this information is limited to parents who claim the student as an exemption on their federal income tax return.

Requests for specific grade or other academic information can be addressed to the Office of Academic Records, University of Oklahoma, 1000 Asp Avenue, Room 330, Norman, OK 73019-0430. Each request must include a copy of the top portion of the parent’s most recent tax return showing the student’s name, Social Security number and status as a dependent. Academic information also can be obtained by providing the Office of Academic Records with the written consent of the student.

If you have any questions concerning this policy, please contact the Office of Academic Records at the above address or call (405) 325-2012.

What unique academic opportunities are available?

The University of Oklahoma has many special programs, services and facilities to enrich the lives of students. For example, the Office of International Programs coordinates student exchanges with universities in Latin America, Europe, Asia, Africa, China, and Canada. OU undergraduates also may elect to participate in internships or symposia through the Washington Center in Washington, D.C. More than 50 undergraduate fields of study offer employment-related internships, some of which allow the student to gain practical work experience while earning credit toward a degree. Information about these internships can be obtained from
academic departments or through Career Services. The Oklahoma Scholar-Leadership Enrichment Program offers interdisciplinary seminars providing students a unique learning environment with distinguished scholars from around the world.

**WHAT PROGRAMS ARE AVAILABLE FOR EXCEPTIONAL STUDENTS?**

Students who are high academic achievers and interested in an increased level of intellectual inquiry are encouraged to apply to the OU Honors College to participate in the honors curriculum. A variety of honors courses offer the opportunity for interdisciplinary and independent study at both upper- and lower-division levels. These classes are limited to 22 students and are taught by distinguished faculty members. In addition, the Honors College offers the option of living in the Academic Arts Communities and participating in the Honors Student Association, which sponsors a wide variety of speakers and activities. The Honors College staff also assists students interested in competing for distinguished national scholarships such as the Rhodes and Truman scholarships.

**ARE OTHER SPECIAL PROGRAMS AVAILABLE?**

Project Threshold (Student Support Services) is a federally funded TRIO program established in 1971. The primary goal of this program is to provide services that will increase the persistence and graduation rates of students who have first-generation, economically disadvantaged, or documented disability backgrounds.

To accomplish this goal, the staff in Project Threshold provides personal, academic, financial aid counseling, computer lab access, and tutorial assistance. These services will aid students of all classifications in experiencing a successful transition as they matriculate and adapt to college life.

**MONEY MATTERS**

Parents often have many questions about how much college will cost at OU, how to find out about financial aid and scholarships, and how to make payments to OU. Financial Aid Services can help you learn about the many financial aid and scholarship opportunities available to assist students with paying for college. In 2005-2006, more than $167 million were awarded to OU students in scholarships and financial aid. The best place to find financial aid and scholarship information is by first visiting our Web sites at www.financialaid.ou.edu or www.scholarships.ou.edu. Be sure to also check out the Parent Information link for important information.
The University of Oklahoma Office of the Bursar is the centralized billing and payment location for student accounts. The Bursar’s Office disburses financial aid, such as federal and institutional loans. This office also applies all resident and non-resident tuition waivers awarded by university offices and academic departments and authorized by the Office of Financial Aid Services. Waivers are non-cash awards that reduce tuition charges only. A number of payment options, including online payments, exist to allow families the greatest flexibility to pay for the student’s college costs. Additional information is available on the Web at www.ou.edu/bursar.

When visiting our Web site, be sure to check out “Ask the Sooners.” This is a question-and-answer knowledge base that will help you find answers to your most frequently asked questions about financial aid, billing and payment issues, admissions, academic records, online registration, and degree navigation. Important announcements are updated frequently and answers are regularly added and updated. “Ask the Sooners” is easy to use, available 24 hours a day, 7 days a week, and can often save yourself a call or visit to these offices!

**HOW MUCH WILL ALL OF THIS COST?**

Costs for two semesters at OU have been estimated below for a freshman. These costs are for 30 credit hours (15 hours per semester) and the average residence hall double room rate including a meal plan. These figures do not include the student’s personal expenses and are subject to change. In addition to the estimated costs listed below, a student may incur additional college computer/lab fees, and/or special fees as listed in the Class Schedule at www.ou.edu/admrec/registration.html.

**ESTIMATED COST PER ACADEMIC YEAR**
*(Based on actual 2006-2007 tuition rates and estimated 2007-2008 OU housing rates.)*

<table>
<thead>
<tr>
<th></th>
<th>Oklahoma Resident</th>
<th>Non-resident</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition/fees</td>
<td>$5,110</td>
<td>$13,399</td>
</tr>
<tr>
<td>Room/Board</td>
<td>7,003</td>
<td>7,003</td>
</tr>
<tr>
<td>Books</td>
<td>1,110</td>
<td>1,110</td>
</tr>
<tr>
<td>Total</td>
<td>$13,223</td>
<td>$21,512</td>
</tr>
</tbody>
</table>

**ARE STUDENTS OR PARENTS BILLED FOR ENROLLMENT FEES AND TUITION?**

Students are billed for enrollment fees and tuition. Parents who wish to pay charges online or receive notification of statements will need their student to authorize release of the billing information to the parent with written consent or by assigning them access to their account online at pay.ou.edu. The Office of the
Bursar generates a monthly statement for current charges as of the last business day of every month. Students and authorized parents/payers will receive an e-mail notification when the statement is ready for viewing.

The Summary of Semester Charges statement is an additional paper statement showing the charges and credits applied to the student account at the time of fee generation for a new semester. This paper statement will be mailed to the student’s local and parent’s addresses the week prior to the first day of class. The summary shows total charges/credits only as of the date listed on the statement. Any change of enrollment after the date listed will change the amount owed. The summary statement will be followed by an itemized online statement at the end of the billing month. Currently enrolled students and authorized users to view/pay a student account online will recieve e-mail notification when the online statement is ready for viewing at pay.ou.edu. Before this time, only an estimate of enrollment fees and tuition is available. Check the tuition estimates on the Web at www.ou.edu/bursar.

**Statement Online:**

Students and authorized parents/payers now have Internet access to current and past statements of account called online statements, found at pay.ou.edu. The electronic online statement is easy for students and parents to read. Please note that when looking at your student’s “online statement,” you are looking at a snapshot of your account taken at a specific point in time, and while viewing the “Bursar Balance” you are looking at real-time information. There may be instances when the information will differ. Go directly from viewing the online statement to online pay by clicking the link provided on the notification page.

**What is the tuition and fee due date and where do we pay?**

Tuition and fees may be paid for the current semester one week before classes begin. The tuition and fee due date without penalty is Sept. 15 for the fall semester and Feb. 15 for the spring semester. For complete payment and deadline information, service charges, late charges and penalties, check the semester online Class Schedule or www.ou.edu/bursar.

The quickest way to make your payment (and avoid standing in line, writing checks and buying stamps) is to pay electronically on the Web using online pay. Payments made online with an e-check from your checking or savings account or the following credit cards: Visa, MasterCard, Discover, and American Express. Payments online are easy and convenient, private and secure, and are posted to your account the same day if submitted before 5 p.m. Central Standard Time. Students can easily set up authorized payers to make payments on their behalf.
**pay.ou.edu - Electronic Billing and Payment Services for Students**

- Login for students  
  (Requires university-assigned student Internet ID and password)
- Login for parents/authorized payers  
  (Requires that the student designate e-mail address and password within pay.ou.edu to grant access for parents)

**General Information:**
Pay.ou.edu electronic billing and payment system is the official means of generating tuition bills to University of Oklahoma current students.

Students will receive a notice in their university-assigned e-mail account when the online statement is ready to be viewed. Their online statement will detail the amount due (tuition, fees, housing, books, and other campus charges) and the payment due date.

Hours of operation for pay.ou.edu access are Monday through Friday from 7:00 a.m. to midnight and Saturday from 10 a.m. to 6 p.m.

**Once logged into pay.ou.edu, you can:**
- view tuition bills.
- view billing and payment history.
- pay tuition bills online by credit card (Visa, MasterCard, Discover or American Express) or by authorizing payment directly from a checking or savings account.
- download and print a copy of the bill for sending check payments via U.S. Mail.
- forward an e-mail copy of the bill to parents, spouse or others.
- set up parents and other authorized payers to view and pay your bills.

**Authorized Payers Can:**
- view students tuition bills
- view students billing and payment history
- pay students tuition bills by credit card (Visa, MasterCard, Discover or American Express) or by authorizing payment directly from a checking or savings account
- download and print a copy of the student’s bill for sending check payments via U.S. Postal Service

**Benefits and Advantages of pay.ou.edu:**
- Convenient and easy
- Free service offered by the university
- Saves time — no more waiting for the bill in the mail or waiting in line to make a payment
- Saves money — no more check writing or paying for stamps
- Private and secure
• Easy for parents and other authorized payers to pay tuition bills
• Online history of e-bills and e-payments
• Payments submitted by 5 p.m. Central Time are processed the same day

You also may pay by U.S. Postal Service by mailing payment to: Office of the Bursar, 1000 Asp Avenue, Room 105, Norman, OK 73019-4071 or in person at the Office of the Bursar, Buchanan Hall, Norman campus.

**WHAT IF PAYMENT CANNOT BE MADE ON TIME?**

Although a student may continue to attend classes for the current semester, he or she will be assessed monthly service charges on the unpaid balance and may incur an end-of-semester penalty if the account is not paid in full by the last day of classes.

**WILL MONEY BE REFUNDED IF A STUDENT WITHDRAWS COMPLETELY FROM THE UNIVERSITY?**

The refund policies listed below describe the financial obligation for a student who withdraws from classes after the official beginning of a semester. The student is advised to read the refund policies carefully to determine which policy applies to his or her specific circumstances.

The Oklahoma Regents for Higher Education refund policy with respect to tuition and fees is as follows: Changes in schedules and complete withdrawals from the institution during the defined add/drop period (first 10 days of classes in fall and spring semesters, first five days of classes in summer session) will result in full charges for courses added and full reduction for courses dropped except as stipulated for Title IV financial aid recipients. Please consult the online Class Schedule for detailed information.

**WILL A STUDENT OWE TUITION IF THEY NEVER OFFICIALLY WITHDRAW?**

**Yes.** If a student enrolls and does not officially withdraw, the class space is being held for him or her. Therefore, it is the student’s responsibility to withdraw from classes or to notify the university to cancel the enrollment. Students are not allowed to completely withdraw from enrollment online. They must first visit their college of enrollment and then visit the Office of Registration to officially withdraw from enrollment. If the enrollment is canceled before the first official day of classes, there is no charge for tuition and fees.

**WILL A STUDENT BE WITHDRAWN FOR NON-PAYMENT OF TUITION AND FEES?**

**No.** A student may continue to attend classes. However, all grades and transcripts will be held, and he or she will not be allowed to enroll again until the account is paid in full.
How and when should a student apply for financial aid?

Prospective and current OU students are encouraged to apply for financial aid by completing the Free Application for Federal Student Aid on the Web at www.fafsa.ed.gov. Visit our Web site first at www.financialaid.ou.edu for deadline information, a helpful application checklist, and Parent and Institutional Loan information. For those without computer access, please check with your local public library or on campus for open computer labs. The FAFSA application should be completed as soon as possible after Jan. 1 for the following fall/spring semesters with a recommended March 1 filing date. Follow the FAFSA instructions carefully and include OU’s Title IV School Code of 003184. The student must reapply for financial aid each year beginning in January by completing the FAFSA or Renewal FAFSA on the Web.

How does a student know if he or she is eligible for financial assistance?

Approximately a week after submitting the FAFSA application online to the federal processor, the student will receive a Student Aid Report (SAR). If a SAR is not received, call 1-800-4FedAid or check online at www.fafsa.ed.gov. Review the information on the SAR carefully and make corrections as instructed. The SAR information is sent to the schools listed on the SAR.

Financial Aid Services will notify the student by his or her OU e-mail account if any additional information is needed or if the student will be awarded aid via the OU-FAN (Financial Aid Notification). Students also may log in to check their status by going to the “OU Financial Aid status” link on the Financial Aid
Services webpage at www.financialaid.ou.edu. The OU-FAN lists the types and amounts of financial aid offered and must be submitted for disbursement of most aid to occur. Receiving the OU-FAN can take up to four to 10 weeks after submitting all requested forms to OU Financial Aid Services. The student will be notified if he or she is not eligible for aid. Students should apply for financial aid by the OU recommended deadlines for aid to be available for early disbursement. Financial aid funds are applied to the students’ account first.

WHAT OTHER AID PROGRAMS EXIST THAT ARE NOT BASED ON NEED?

There are additional sources of financial aid that are not based on financial need, but most require the FAFSA for processing.

The Federal Unsubsidized Stafford Loan Program is a low-interest loan available to students. The student bears the interest of this loan while in school, but may elect to defer and capitalize the interest payment until the loan goes into repayment, or until six months after he or she graduates or ceases to attend school at least half time.

The Federal Parent Loan for Undergraduate Students (PLUS) program is available to the parent who elects to borrow funds on behalf of their student. Visit the Parent Information link on the financial aid Web site for application and recommended deadline information. A parent who applies for the PLUS Loan and demonstrates credit-worthiness may borrow up to the designated cost of attendance minus other financial aid and scholarships offered.

Low-interest Institutional Student Loans/Computer Loans also are available to help meet the needs of middle-income families. Students who may not qualify for traditional financial aid programs may borrow from these loan programs to help with the purchase of a computer. The FAFSA may be required depending on the loan selected. Award amounts vary from $2,000 to $5,000 annually, and simple interest rates of 4 percent to 6 percent are applicable, depending on the loan program awarded. A co-signer is required and interest is payable annually before July 1. Funds are limited, so apply prior to June 1.

WHAT ABOUT SCHOLARSHIPS?

The University of Oklahoma has many scholarships available to incoming freshmen, transfer and continuing students. Scholarships may be based on academic merit, leadership, talent or other criteria. All students are encouraged to explore all scholarship opportunities available nationally and at the state and local levels in addition to those offered by the university. High school students may contact their guidance counselors, local libraries or Chamber of Commerce for more information. OU’s Scholarship Search and the Scholarship Guide are available at www.scholarships.ou.edu as well as links to other scholarships and opportunities.
Scholarships are considered a resource when considering a student’s total college costs. A student who has been awarded financial aid through Financial Aid Services may have his or her financial aid award package changed or reduced if additional resources (such as scholarships or grants) are received after his or her aid has been processed. FAS will send a revised OU-FAN to the students’ OU e-mail address if there are any changes in the financial aid awards after notification is received of other resources. Be sure to review the OU-FAN revisions very carefully.

Other resources available include tribal grants, vocational rehabilitation grants, Reserve Officer Training Corps (ROTC), and certain veteran educational benefits, etc. For additional information, please visit our Web site at www.financialaid.ou.edu, check out “Ask the Sooners” or call (405) 325-4521.

For information on saving for college, contact the Oklahoma College Tuition Savings Plan at 1-877-OK 4 SAVING or visit their Web site at www.ok4saving.org.

**WHAT TYPE OF EMPLOYMENT OPPORTUNITIES ARE THERE FOR STUDENTS?**

The Office of Human Resources helps students find jobs on- and off-campus. All student job openings are posted on the Offices of Human Resources’ Web site (https://jobs.ou.edu). To apply for on-campus jobs, students must complete the OU online employment application. Only applicants meeting all the listed minimum qualifications are referred to the hiring department for consideration. If a student does not qualify, they will receive notification of the denial.

Off-campus jobs are administered through the Job Location Program (JLP), which welcomes community employers to post job opportunities available for OU students. Off-campus student jobs also can be accessed via the HUB Web site (http://hub.ou.edu). When applying for off-campus job openings, students should contact the employer directly. An OU employment application is not required for off-campus positions.

Work Study jobs are open to all students who have applied for and received an award for the Federal Work Study program. When a student receives Federal Work Study as part of his or her financial aid package through the Office of Financial Aid Services, he or she is not guaranteed employment, although many job listings indicate a preference for hiring students who have been offered Federal Work Study funding. Unlike other forms of financial aid (grants and loans), Federal Work Study funding is not provided in a lump sum at the beginning of each semester. Students must complete the OU online employment application for Work Study jobs.

Students who do not have access to a computer or who require assistance in completing the online application may receive personal attention from the Office of Human Resources, located at 905 Asp Avenue, in the NEL Building. For more information contact Employment and Compensation Services at ohr@ou.edu or by telephone at (405) 325-1826.
RESIDENCE HALLS

ARE STUDENTS REQUIRED TO LIVE IN THE RESIDENCE HALLS?

Regents’ policy requires that all single freshman students who are younger than 20 years of age, who do not have at least 24 hours of college credit, or who have not lived in university residence halls for at least two semesters live in a university residence hall for one academic year. CLEP, AP or hours earned through concurrent enrollment or similar opportunities are not applicable. Exemptions from this policy may be requested if a student is married or has a special circumstance warranting the exemption. Requests for an exemption can be made by contacting the Housing and Food Services Office at (405) 325-2511, or by visiting www.housing.ou.edu.

WHAT HOUSING OPTIONS AND AMENITIES ARE AVAILABLE?

Students have the opportunity to select their preferred choice in residence hall living here at OU. Each of the five residence hall centers provides a unique opportunity for residents to live among their peers and enjoy the convenience of living in a campus community. The residence halls are in the process of renovation, and currently two Towers (Couch and Adams Centers) include all newly renovated premium rooms.

Tower elevators whisk students away in one of the three centers that provide suite-style arrangement of semi-private baths shared between two rooms. Premium rooms feature all-moveable furniture that can be arranged in several different layouts, and each student receives a moveable bed, dresser, desk, wardrobe, and pedestal. These premium rooms are offered at a differential rate from the regular room and board rates, and availability is on a first-come basis. Each Tower offers its own distinct personality with a full array of amenities, including various dining options, a convenience store, study and social lounges, ATMs, and a Faculty-in-Residence in each center. In addition, the Towers offer academic tutoring in the Housing Learning Center and computer labs. The Towers are Adams, Couch and Walker Centers.

Cate Center, also referred to as “the Quads,” is a cluster of four, low-rise buildings plus the Academic Arts Community, offering smaller communities of both upper-class communities, single and double rooms, and community baths cleaned daily by the housekeeping staff. At the Quads, you will find a Faculty-in-Residence, several dining locations at the Cate Food Court, a full-service post office, and study and TV lounges.

The Academic Arts Community, located at Cate Center and affiliated with the Honors College at David L. Boren Hall, offers students unique opportunities to
live in a small community of their peers – many of whom not only live together, but also end up taking some of their classes together.

Sooner Housing Center, located right across the street from the football stadium, is a small community housing students and student-athletes together and includes a Faculty-in-Residence of its own. Sooner Housing Center provides an array of living options, from two-person rooms with private bathrooms, to single rooms with community bathrooms, as well as its own cafeteria and recreational lounge.

**How are roommates assigned?**

Roommates are assigned on the basis of year in school, whether they stay up late, whether they would like a quiet environment, and other information provided on the housing contract. Students may request a specific roommate on the contract. An effort is made to honor all mutual roommate requests.

**When should a student reserve a room?**

To reserve a room, the student must be admitted to the university and have completed ALL of the following steps:

- Pay the $30 Housing and Food Services application fee
- Complete and return the application to Housing and Food Services
- Sign and return the Housing and Food Services contract
- Pay (or arrange to defer) the $175 Housing and Food Services advance payment

The earlier all the above steps are completed, the better the chance the student will be assigned the housing he or she requested.

The $175 payment is refundable if Housing and Food Services receives a written cancellation prior to June 15 (for fall semester occupancy) or Dec. 15 (for spring semester occupancy).

If applying for financial aid, the student must still pay the $30 application fee, but may postpone the $175 advance payment by notifying Housing and Food Services of the potential financial assistance.

**Employment Opportunities**

Housing and Food Services offers many employment opportunities. Each semester, more than 700 students are employed in Housing and Food Services areas.

The “Room and Board Program” is an innovative way for residence hall students to work in Housing and Food Services and pay for their full room and board for a double-occupancy room and a 12/150 meal plan or equivalent during the fall and spring semesters. The hours are flexible and can be arranged around the student’s schedule. For more information, call (405) 325-6153.
WHAT HAPPENS IF A STUDENT IS UNHAPPY WITH A ROOMMATE?
First, the student should talk with his or her roommate to try to resolve any problems. Then, if the student still wishes to change rooms, he or she should talk to the resident adviser and/or their center coordinator. If no resolution is achieved, a room change form should be completed at the Housing and Food Services office. No room changes are allowed during the first two weeks of class. Transition takes time, and roommates need the first two weeks to get to know one another.

WHAT ARE THE ROOMS LIKE?
Most rooms house two students. Each room is furnished with two twin beds, desks and study chairs, wardrobes, and night stands in the renovated rooms. All facilities are smoke free and convenient. Within the residence halls, campus dining includes a Burger King, Taco Mayo, Block and Barrel Deli, Cinnabon, and Couch Restaurants. The Huston Huffman Physical Fitness Center is located across from the residence halls for easy student access.

Each student has direct Internet access in the room through direct connections to the university’s networking backbone. Each student will need an ethernet card in his or her personal computer. Students who do not have computers may use the 24-hour computer labs available on-site. The university provides students with a flexible OU e-mail account. The HUB (http://hub.ou.edu) is a student’s primary electronic link to the campus community.

MAY STUDENTS REDECORATE THEIR ROOMS?
Yes. We encourage students to personalize their rooms. Students must check with the resident adviser before making any changes to the room, so guidelines are followed and understood. Guidelines include no painting of walls in any rooms, and nails are not allowed to be used in walls as well.

HOW LONG DOES A HOUSING CONTRACT LAST?
The housing contract is a nine-month contract. If a student is new at OU in the spring semester, the contract is for the spring semester only.

WHAT SUPERVISION EXISTS IN THE RESIDENCE HALLS?
Residence Life staff consists of resident advisers (RAs), programming assistants (PAs), resident directors (RDs) and center coordinators (CCs). The RAs are carefully selected student staff members who have primary responsibility for guiding and advising residents. RAs must complete a 16-week course earning a B grade or higher, complete an interview and two weeks of training before assuming their RA role. The RAs, RDs, and PAs, who live in the housing centers, report directly to a center coordinator. Their responsibilities include providing leadership in a housing area, coordinating
daily administrative and maintenance activities, assisting in the advisement of hall government, and participating in program development. A center coordinator oversees each of the five university housing areas and assists the officers of the center’s student government in planning housing and center functions, supervises RAs, a PA, and an RD, and is responsible for the general administration of the center.

**May students remain in the residence halls during vacation breaks?**

Housing is available during the summer. In addition, the residence halls are open during Thanksgiving and Spring Break. Housing is available during Winter Break on specially designated floors.

**How do students arrange for telephone service?**

Because many students carry a cell phone, hard-wired telephones are provided in each wing and on every floor of the residence halls for local calls and general use. Students may sign up for a telephone in their room at move-in in August. Long-distance service (outside the Oklahoma City area) requires a university billing code. Students must sign a contract with the university to receive a private billing code. Students are billed through the Bursar’s Office for long-distance calls.

**Are there quiet hours and visitation rules?**

Quiet hours are observed in all houses/floors at the following times:

- **Sunday through Thursday:** 9 p.m.-11 a.m.
- **Friday and Saturday:** midnight-11 a.m.

24-hour courtesy hours are in effect at all times.

Visiting hours are observed in all houses/floors at the following times:

- **Sunday through Thursday:** 11 a.m.-midnight
- **Friday and Saturday:** 11 a.m.-2 a.m.

Housing and Food Services reserves the right to alter visitation privileges of students who fail to observe the visitation rules. Only those co-educational houses/floors composed of 100 percent upperclassmen have 24-hour visitation privileges. All floor/house security doors are locked by 10 p.m. Sunday through Thursdays. On Fridays and Saturdays, doors are locked at 2 a.m. Only students assigned to the floor/house may enter with their OU ID after security doors lock.

Students of the opposite sex are prohibited from using shared bathrooms in the Towers and the applicable community baths in the Quads. Public restrooms are available in all centers.
WHAT TYPE OF FOOD SERVICES ARE AVAILABLE?

Housing and Food Services offers a wide variety of foods to residence hall students. Located conveniently across campus, residence hall students may eat at 20 different locations on their meal plan. Students living in the residence halls may select “all you care to eat” dining at the Couch Restaurants, where selections include large salad bars, a deli line, a stir fry station, vegetarian foods, a smokehouse, Greek and Italian food, Chick-Fil-A, and a large dessert selection, and, of course, a traditional cafeteria menu. They also may use meal plan points at locations like Taco Mayo, the Crossroads, Chick-Fil-A, Cinnabon, Crimson Crust, Wendy’s, Block & Barrel Deli, Burger King, Sooner Malt Shop, Cate Convenience Store, and Xcetera. Four food service locations in the residence hall areas are open until midnight seven days a week and the Crossroads, located in Oklahoma Memorial Union, is open 24 hours a day, seven days a week.

WHEN MAY STUDENTS MOVE IN?

Students attending sorority recruitment may move into the residence halls on Aug. 9. Upperclass and transfer students may move into the residence halls beginning Aug. 15. Freshmen may move in beginning Aug. 16.

SHOULD STUDENTS CARRY PERSONAL PROPERTY INSURANCE TO COVER LOSS, THEFT, FIRE OR OTHER DAMAGE TO PERSONAL PROPERTY?

As stated in the student residence hall and food services contract, Housing and Food Services cannot assume responsibility for the loss or damage of personal property due to any cause, including storage. Students are encouraged to carry appropriate insurance to cover such losses. Parents should review their current homeowner’s policy for possible coverage.

THINKING AHEAD TO HOUSING BEYOND THE FRESHMAN YEAR

Students are encouraged to continue living on campus beyond their freshman year. OU Traditions Square, our newest university-owned apartment-style living community, offers an array of first-class amenities and residence life programs to support students’ academic and intellectual life. With two locations from which to choose, OU Traditions Square East and West communities, upperclass students can enjoy a resort-style pool, basketball and volleyball courts, luxurious clubhouse, and wireless Internet while living with their friends. These campus apartments are all fully furnished and offer individual contracts. Please visit the OU Traditions Square Web site at http://traditions.ou.edu for more details on options and rates.

Upperclass students are encouraged to take advantage of on-campus living options within the residence halls after their freshman year. Students can find
exclusive upperclass communities in each of the four residence halls where residents can choose to live among their post-freshman classmates while still enjoying the conveniences of campus. In addition, Housing and Food Services began a new Loyalty Program this year for all returning residents that offers discounted rates from year to year that a student lives in the halls. The program also includes features such as free bathroom cleanings and meal points as well as exclusive upperclass events each semester for only upperclass residents. Information on the H&F Loyalty Program is available online at www.housing.ou.edu.

SERVICES AND PROGRAMS

WHAT HEALTH CARE SERVICES ARE AVAILABLE ON CAMPUS?

OU Health Services is located in Goddard Health Center, a nationally accredited, primary health-care facility, conveniently located on the Norman campus, that provides students a broad range of professional services offered by an excellent staff of physicians and support personnel. Services include primary care, laboratory, radiology, physical therapy, health education and wellness programs, women’s health, pharmacy and counseling services. Services are available from 8 a.m. to 5 p.m. Monday through Friday. Health Services also is responsible for the university’s online alcohol education program that must be completed by all new OU students.

WHERE DOES A STUDENT GO FOR COUNSELING OR OTHER PERSONAL ASSISTANCE?

Personal, educational and career counseling are available from Counseling and Testing Services, a division of Health Services, located at Goddard Health Center. The psychologists and professional counselors of Counseling and Testing Services assist students in the assessment and exploration of problems and conflicts, aptitudes, abilities and interests. The knowledgeable staff provides individual, couples and group counseling and conducts workshops and seminars. Counseling and Testing Services also offers a variety of testing services, including assessment instruments designed to help students understand themselves in relation to potential majors and careers, and qualifying examinations such as the MCAT or GMAT. Services are available from 8 a.m. to 5 p.m. Monday through Friday.
ARE THERE PROGRAMS FOR STUDENTS WHO NEED ACADEMIC ASSISTANCE OUTSIDE THE CLASSROOM?

• TUTORING Free tutoring services are available through the Housing Learning Center (HLC), located in Adams Center and Muldrow Tower. The HLC offers free tutoring in math and science courses conveniently housed in the student’s own housing community. Departmentally approved tutors are available in several areas, and no appointment is necessary. For a list of tutoring services available on campus, go to the Tutoring Central Web Site, www.ou.edu/retention/Tutoring.shtml.

• TEST FILES Copies of recent tests from more than 500 undergraduate courses donated by students and faculty are available online at http://hub.ou.edu

• SEMINARS AND WORKSHOPS Academic improvement seminars are free, non-credit, informal seminars conducted each semester in the following areas: study skills improvement, time management, note-taking and test-taking. Students interested in attending a workshop may contact the Assessment and Learning Center, 200 Carnegie Building, which sponsors regularly scheduled seminars and workshops as part of the Student Success Series. Schedules and information are available at the center or by calling (405) 325-4336.

ARE THERE SPECIAL SERVICES AVAILABLE FOR MINORITY STUDENTS?

Yes. Student Life provides educational and social services for American Indian, Asian-, Latino- and African-American students, including scholarships, financial aid assistance, tutorial services, leadership development, and a peer counseling program. The staff serves as sponsor to various student organizations and works with individual students to help them meet new challenges and to provide a forum for students to share their concerns. Student Life is the place where students can find total support—academically and culturally. For more information about Student Life, please visit studentlife.ou.edu or call (405) 325-3163.

WHERE CAN STUDENTS WITH DISABILITIES GO FOR SPECIAL ASSISTANCE?

The Disability Resource Center provides support services to students with disabilities to provide equal educational opportunities and full participation in campus life. Services include, but are not limited to, retention services, academic and architectural accommodation and peer support. The office is located in Suite 166 of Goddard Health Center or may be reached by calling (405) 325-3852 or (405) 325-4173 (TDD).

DO STUDENTS RECEIVE ANY ASSISTANCE CONCERNING EMPLOYMENT DURING THE SUMMER BREAKS OR UPON GRADUATION?

Yes. Career Services helps students with career exploration, skill development and employer contacts. Services include:
Career Services is available to help students develop job search skills and plan a job search strategy. Career Services recommends that students get acquainted with career resources as early as their freshman year. For more information, please contact Career Services, Oklahoma Memorial Union, Suite 323, call (405) 325-1974, or visit www.hiresooner.com.

How can students get involved on campus and create a balanced college experience?

Student Life maintains a list of all student organizations and student contacts for approximately 300 student organizations. Organizations include everything from the Hockey Club to Model United Nations. For a complete listing of organizations, please visit studentlife.ou.edu. The Campus Activities Council, the programming branch of UOSA, is a student group that organizes activities and events for the OU community. Students may apply to be on such committees as Homecoming, Sooner Scandals, University Sing and Big Red Rally. Students may choose to become involved in student government. The University of Oklahoma Student Association offers students an opportunity to become active in the university. UOSA has both volunteer and elected positions. Your student can become involved immediately by running for an office on their residence hall floor. Each center has a Resident Student Association (RSA). RSAs are part of the Housing Center Student Association (HCSA). Please visit hcsa.ou.edu for more details.

The office of Volunteer Programs serves as a clearinghouse for numerous volunteer opportunities for students. For more information, contact the volunteer office, Suite 249, Oklahoma Memorial Union, or call (405) 325-2340.

The Center for Leadership Development prepares students for leadership roles and responsibilities through such educational programming as seminars and peer education efforts. For more information, contact the Center for Leadership Development, 253 Oklahoma Memorial Union, (405) 325-4020, or refer to the Web site at www.leadership.ou.edu.

Recreational Services provides recreational sport programs and fitness services and facilities to complement the student’s academic pursuits. Contact Recreational Services at the Huston Huffman Center, (405) 325-3053, or refer to the Web site at www.ou.edu/imrecsports/index.htm.

There are many opportunities for involvement on campus. The Oklahoma Daily, the student newspaper, is an excellent resource for informing students about what is happening on campus as well as what applications for involvement are
currently available. “Campus Notes” and other information also may be viewed online at www.oudaily.com.

**ARE THERE WAYS IN WHICH PARENTS CAN BECOME INVOLVED WITH THE UNIVERSITY?**

The OU Parents’ Association is a great way for parents to get involved and at the same time support a long tradition of helping thousands of worthy OU students through scholarships and service projects. For more information concerning membership, please contact Student Affairs, Room 253 Oklahoma Memorial Union, (405) 325-4020, or refer to the Web site at http://parents.ou.edu.

**TRANSPORTATION**

**ARE STUDENTS ALLOWED TO HAVE CARS ON CAMPUS?**

With ample parking available for students, they are allowed to bring cars to campus. However, students must first purchase a parking permit from Parking Services, located on the third floor of Robertson Hall. Parking Services offers Housing permits for those students living on campus in University Housing and Commuter permits for those students who live off-campus.

All campus parking is assigned, meaning students may only park in spaces their respective designated permit allows.

Parking permits may be purchased in person at the Parking Services office or online at www.ou.edu/parking. For further information, contact Parking Services at (405) 325-3311 or visit www.ou.edu/parking.

**IF STUDENTS DON’T HAVE CARS, HOW CAN THEY GET AROUND CAMPUS AND NORMAN?**

Norman’s transit system, Cleveland Area Rapid Transit, provides safe, reliable and efficient public transportation throughout the community. Featuring five city routes and three campus routes, which all originate on the South Oval of the OU campus, CART serves a vast array of apartment complexes, residential areas, restaurants and businesses as well as the OU campus.

All OU students may ride all Norman routes at no cost by presenting a valid student ID that is validated with a CART sticker. To receive a validation sticker, students must present their ID and a current class schedule to a driver, or they can visit the CART office on the third floor of Robertson Hall to validate an ID.

Both schedule and route information is available on any CART vehicle as well as the CART office or online at cart.ou.edu. For more information, call (405) 325-CART (2278).
OU also offers Saferide, a free transportation service that operates around the immediate campus area from 10 p.m. to 3 a.m. on Thursday, Friday and Saturday when classes are in session.

**IF STUDENTS COMMUTE TO CAMPUS, WHERE DO THEY PARK?**

OU offers commuter students numerous parking options on campus. Commuter students wishing to park on campus should purchase a Commuter parking permit, which allows them to park in any lot marked “Commuter Parking.” When students purchase the permit, they will be given a map that shows all campus parking.

Students who do not wish to purchase a permit may park for free at Lloyd Noble Center (south of the main campus on Jenkins Avenue) and ride CART’s Lloyd Noble Shuttle to the main campus. The bus runs approximately every five to 10 minutes. The shuttle picks up and drops off passengers on the north side of the Lloyd Noble Center in the parking lot.

**HOW DO I GET MORE INFORMATION ON PARKING AND TRANSIT SERVICES?**

For more information on Parking Services, go to www.ou.edu/parking or call (405) 325-3311. Contact CART at (405) 325-CART (2278) or go online to cart.ou.edu.

**SECURITY**

**WHAT ABOUT CAMPUS SECURITY?**

University of Oklahoma staff, from the university police to the landscape department, are dedicated to creating a safe and secure environment. The campus is well lighted. Landscaping is designed and maintained to minimize concealment and complement lighting. Students are encouraged to take advantage of Safewalk (www.ou.edu/oupd/escort2.htm), an on-campus escort service, and the reliable trolley system for safer travel after dark. Outdoor emergency blue telephones are located throughout the academic and housing areas. Additionally, the university offers Saferide, a free taxi transportation service. Saferide provides a student a ride home any place within the Norman city limits from 10 p.m. to 3 a.m. on Thursday, Friday and Saturday when classes are in session. Police services for the university community are provided by the OU Police Department. Officers with OUPD are state certified, fully empowered law enforcement professionals.
Officers are on duty 24 hours a day year-round, and response time to emergencies on campus is usually under five minutes. Visiting hours at the residence centers are enforced by the resident advisers and uniformed OUPD community service officers. These community service officers are on duty in the centers all night and patrol the hallways, public spaces and adjacent parking areas. Outside doors and internal security doors are locked by 10 every night, and visitors must be admitted by residents.

Crime statistics for the Norman campus are published annually in the FBI’s Uniform Crime Report, available at most public libraries. OU’s crime rate compares favorably with other demographically similar institutions. Annual statistical reports and campus safety programs are summarized in the Sooner Safety report published each October by OU and also is available on the OU Web site at www.ou.edu/connect/announcement/sooner_safety.pdf. Individual copies are available year-round to the public and can be obtained by contacting OUPD. Additional information on security and related subjects is available from many offices, including Housing and Food Services and Student Affairs.

Parents can make the university’s efforts more productive by encouraging their students to participate in crime prevention and personal safety programs, to mark their property, to use the available security equipment, and to promptly report suspicious persons, vehicles or activity to the university police. If you have questions or want more information about OUPD and its activities, contact the police department at (405) 325-2864 or www.ou.edu/oupd/.
ATHLETICS EVENT TICKETS

The Athletics Department is pleased to offer your student the opportunity to see the Oklahoma Sooners in a wide variety of athletics events.

As the Sooner football program looks forward to another outstanding season, student support is needed at both our home and away games. As would be expected, seating is limited for our football games. All incoming freshmen have the opportunity to request a season ticket option for football. A lottery will be held to determine which incoming students actually receive the season option. If selected for the season option, students must pick up a hard ticket Monday through Wednesday the week of the game and their bursar account will be charged. However, even if a student is not selected in the lottery, based upon student season option pickup, there may still be a student single game ticket on sale the Thursday of each game week and be paid for at the time of purchase.

Tickets for the OU/Texas game will be sold after the fall semester has begun. Tickets will only be sold to student football season option holders and are subject to availability. Students should look in the Oklahoma Daily, the school newspaper, or soonersports.com for more information about this and other sales. Tickets to away football games also will be sold during the fall semester. Tickets will only be sold to football season option holders and are subject to availability.

Students also are eligible to request the men’s basketball season ticket option. It should be another great year with several returning starters from last year’s team. The Sooners would love to have the student sections packed during the upcoming season. Again, a lottery will be held to determine which incoming students actually receive this option. Designated dates for the pick up of hard tickets will be determined upon finalization of the schedule.

The University of Oklahoma Athletics Department also sponsors other sports, including: baseball, women’s basketball, cross country, golf, gymnastics, soccer, softball, tennis, track and field, volleyball and wrestling. Admission is free for students with their valid OU student ID card.
RESOURCES FOR PARENTS

Career Coaching Your Kids: Guiding Your Child Through the Process of Career Discovery.

Letting Go: A Parent’s Guide to Understanding the College Years.

You’re on Your Own (But I’m Here If You Need Me): Mentoring Your Child During the College Years.
M. Savage (2003)

The Launching Years: Strategies for Parenting From Senior Year to College Life.
L. Kastner, J. Wyatt (2002)

K.B. McGarry, M.Ed. (2001)

Don’t Tell Me What to Do, Just Send Money: The Essential Parenting Guide to the College Years.

When Your Kid Goes to College: A Parent’s Survival Guide.
C. Barkin (1999)

Empty Nest...Full Heart: The Journey From Home to College.
A.V. Steenhouse, Ph.D. (1998)

The Parent’s Crash Course in Career Planning.
M. Harris (1997)


UNIVERSITY OF OKLAHOMA

OVERVIEW

Created by the Oklahoma Territorial Legislature in 1890, the University of Oklahoma is a Doctoral degree-granting research university serving the educational, cultural, economic and health care needs of the state, region and nation. The Norman campus serves as home to all of the university’s academic programs except health-related fields. Both the Norman and Health Sciences Center colleges offer programs at the Schusterman Center, the site of OU-Tulsa. The OU Health Sciences Center, which is located in Oklahoma City, is one of only four comprehensive academic health centers in the nation with seven professional colleges. OU enrolls almost 30,000 students, has more than 2,000 full-time faculty members, and has 20 colleges offering 152 majors at the baccalaureate level, 160 majors at the master’s level, 80 majors at the doctoral level, 38 majors at the first professional level, and 18 graduate certificates. The university’s annual operating budget is more than $1.2 billion. The University of Oklahoma is an equal opportunity institution.
INDEX

Absences, 6, 13
Academic performance, 12
Academics, 4-14
Academic support, 9, 27
Activities, 28
Adding classes, 10
African-Americans, 28
American Indians, 28
Asian-Americans, 28
Assessment, 8
Assistance (academic), 28
Assistance (financial), 19
Assistance (personal), 27
Athletics tickets, 33
Attendance, 6
Automobiles, 30
Billing, 15
Breaks (housing), 25
Bus, 30
Cafeterias, 26
Calendar, 3
Campus activities, 29
Campus map, 38-39
Career information, 4, 29
Career Services, 5, 14, 29
Cars, 30
CART, 30
Changing classes, 10
Class size, 5
CLEP, 11
Clubs, 29
Commuting, 31
Costs, 15
Counseling, 27
Course numbers, 6
Course selection, 8
Credit hours, 6-7
Credits, 6-7

Dates, 3
Deadlines, 3
Difficulty (in class), 9
Directory, 40-41
Disabled students, 28
Dropping classes, 10
Emergencies, 41
Employment, 21, 29
Ethnic minorities, 28
Exchange programs, 13
FAFSA, 19
Fee payment, 10, 15
Fees, 15
Financial aid, 19
Financial matters, 14-21
Food services, 26
Foreign exchanges, 13
Freshman courses, 6
Government (student), 29
GPA, 10
Grade averages, 10
Grade reports, 13
Grades (high), 12
Grades (low), 12
Health care, 27
Help (academic), 9, 11, 27
Hispanics, 28
Honors College, 14
Hours, 6-7
Housing, 22-27
Illness, 13
Insurance (property), 26
International students, 28
Internships, 13
Involvement (parents), 30
Jobs, 21, 29
Late payments, 18
Learning centers, 27
Loans, 18
Major (selecting), 4
Map, 38-39
Meals, 26
Medical care, 27
Minority programs, 28
Missing class, 13
Money Matters, 14-21
Moving in, 26
Native Americans, 28
Non-payment, 17-18
Opportunities, 13, 14, 21, 23
Organizations, 29
OU Health Services, 27
Parking, 30
Payments, 16
Police Department (OU), 31
Probation (academic), 12
Problems (in class), 11-13
Programs, 27-30
Property (personal), 26
Quiet hours, 25
Refunds, 18
Residence halls, 22-27
Roommates, 22-27
Rooms, 22
Scholarships, 20
Security, 31
Semester credit hours, 6-7
Services, 27-30
Standards (academic), 12
Student government, 29
Study abroad, 13
Study (time), 7
Supervision (housing), 24
Teaching assistants, 8
Telephone directory, 41
Telephone service, 25
Test files, 9, 27
Testing, 8, 27
Theft, 26
Time (to graduate), 6
Transportation, 30
Tuition, 15
Tutors, 9, 27
University College, 4
Visitation, 25
Withdrawing, 10, 18
Work, 21, 29
Workshops, 9, 29
Writing Center, 9
WEB SITE ADDRESSES

OU Home Page http://www.ou.edu
Student Affairs Home Page http://www.dsa.ou.edu
University College Home Page http://www.uc.ou.edu
Housing and Food Services http://housing.ou.edu
OU Parents’ Association http://parents.ou.edu

Additional Helpful Sites:
Academics http://www.ou.edu/web/academics/
Academic Calendar http://www.ou.edu/admrec/calendar.html
Alcohol Policy http://www.ou.edu/studentcode
Athletics http://soonersports.com
Campus Map http://www.visit.ou.edu/vc_campus_map.htm
Financial Aid and Scholarships http://www.financialaid.ou.edu
Graduation Office http://www.ou.edu/graduatesooner
Student Code http://www.ou.edu/studentcode
Tuition and Fee Information http://www.ou.edu/bursar
What Do You Know About OU? http://www.ou.edu/pubaff/wdyk/index.html
What Can I Do with A Major in... http://www.ou.edu/career/Students/CareerExploration/WhatCanIDoWithAMajorIn/index.html
TELEPHONE DIRECTORY

IMPORTANT TELEPHONE NUMBERS AND OFFICES

The following offices and telephone numbers are listed to assist you in directing your son or daughter to the appropriate office. It is the basic philosophy of the university that it is the student’s responsibility to assume the role of transacting his or her own personal, financial and academic business with the university.

ASSESSMENT AND LEARNING CENTER: 200 Carnegie Building, (405) 325-4336
CAMP CRIMSON: 370 Oklahoma Memorial Union, (405) 325-6873
CAREER SERVICES: 329 Oklahoma Memorial Union, (405) 325-1974
CENTER FOR LEADERSHIP DEVELOPMENT: 253 Oklahoma Memorial Union, (405) 325-4020
CENTER FOR STUDENT ADVANCEMENT: Third Floor Old Science Hall, (405) 325-2574
STUDENT LIFE: Suite 370, Oklahoma Memorial Union, (405) 325-6873; TDD: (405) 325-1461
COUNSELING AND TESTING SERVICES: Goddard Health Center, 620 Elm Ave., (405) 325-2911
DISABILITY AND JUDICIAL SERVICES: 620 Elm Ave., Room 166, (405) 325-3852; TDD (405) 325-4173
FINANCIAL AID SERVICES: 216 Buchanan Hall, (405) 325-4521; TTY: (405) 325-6516
GODDARD HEALTH CENTER: 620 Elm Ave., (405) 325-4611; TDD (same)
GRADUATION OFFICE: Cross Center B, Ditmars House, Room 133, (405) 325-3467
HOUSING AND FOOD SERVICES: Walker Center, Room 126, (405) 325-2511
OFFICE OF THE BURSAR: 1000 Asp Ave.; Room 105, Tuition/Fee information and payments, (405) 325-3122; Loans/Scholarship information (405) 325-3123; TDD (same)
STUDENT AFFAIRS: 265 Oklahoma Memorial Union, (405) 325-3161; TDD: (405) 325-7026
UNIVERSITY COLLEGE: 100 Carnegie Building, (405) 325-3521; TDD (same)

EMERGENCIES

If you are unable to reach your student when an emergency arises, you should contact one of the following offices:

MONDAY - FRIDAY, 8 A.M.–5 P.M.
STUDENT AFFAIRS: (405) 325-3161; TDD (405) 325-7026
OU POLICE DEPARTMENT: (405) 325-2864; TDD (405) 325-1911
HOUSING AND FOOD SERVICES (if student is living in university housing): (405) 325-2511

WEEKENDS AND AFTER 5 P.M.
OU POLICE DEPARTMENT: (405) 325-2864; TDD (405) 325-1911