LEVELS of ENGLISH PROFICIENCY CERTIFICATION

Level A

This GTA CAN:

- **Instruct a lecture course** (A lecture course is not ancillary or secondary to any other course.)
  (Instructing Duties)
- **Instruct a laboratory or discussion course** (A laboratory or discussion course is ancillary or secondary to another course.)
  (Instructing Duties)
- **Serve in a Supporting position** (Supporting GTAs can conduct help sessions, office hours, individual discussions of homework assignments or examinations, or provide individual help in classes, laboratories, or help centers.)
  (Supporting Duties)
- **Serve in a No Contact position** (No Contact GTAs can grade papers or help professors but have no direct instructional contact with students.)
  (No Contact Duties)

How to Appoint Level A GTAs

Requirements Completed

- Grade of Pass to Instruct on the TEACH Test
- Grade of Pass to Instruct on the WRITTEN Requirement

Level B

This GTA CAN:

- **Provisionally instruct a lecture course for a single semester** (A lecture course is not ancillary or secondary to any other course.)
  (Provisional Instructing Duties and Provisions) (How to appoint a GTA to this position)
- **Provisionally instruct a laboratory or discussion course on a renewable basis** (A laboratory or discussion course is ancillary or secondary to another course.)
  (Provisional Instructing Duties and Provisions) (How to appoint a GTA to this position)
- **Serve in a Supporting position** (Supporting GTAs can conduct help sessions, office hours, individual discussions of homework assignments or examinations, or provide individual help in classes, laboratories, or help centers.)
  (Supporting Duties) (How to appoint a Supporting GTA)
Serve in a No Contact position (No Contact GTAs can grade papers or help professors but have no direct instructional contact with students.)
(No Contact Duties) (How to appoint a No Contact GTA)

This GTA CANNOT:

✓ Instruct a lecture course for more than a single semester

Requirements Completed

✓ Grade of Pass to Instruct on the TEACH Test
✓ Grade of Pass to Support on the WRITTEN Requirement

Level C

This GTA CAN:

✓ Serve in a Supporting position (Supporting GTAs can conduct help sessions, office hours, individual discussions of homework assignments or examinations, or provide individual help in classes, laboratories, or help centers.)
(Supporting Duties) (How to appoint a Supporting GTA)

✓ Serve in a No Contact position (No Contact GTAs can grade papers or help professors but have no direct instructional contact with students.)
(No Contact Duties) (How to appoint a No Contact GTA)

This GTA CANNOT:

✓ Instruct any class for any period of time

Requirements Completed

✓ Grade of Pass to Support on the TEACH test
✓ Grade of Pass to Instruct OR Pass to Support on the WRITTEN Requirement