The University of Oklahoma  
College of Continuing Education  
Advanced Programs – Course Syllabus

Course Title: 
Introduction to Graduate Studies in International Relations

Course Number:  
IAS 5970-491

Course Description:  
This three-credit hour course is designed to provide students in the MA program in International Relations with a foundation for success in MAIR coursework by focusing on (i) analytical writing skills in the context of contemporary global issues; and (ii) critical concepts and foundational works in international relations theory. The course begins with a focus on effective analytical writing in the field of international relations. Students will read compelling analytical essays addressing contemporary global issues and will discuss both the substance and the structure of the arguments. With these essays as models, students will work on their own analytical writing through practice, peer review and rewriting. Topics that will be reviewed include core concepts of international relations theory, international institutions and NGO’s, domestic influences on international relations and conflict.

Class Dates:  
November 2 - December 11, 2015. 
Last day to enroll or drop without penalty: October 4, 2015

Site Director:  
This is a three-credit hour online course. Please see your local site director or email our online site coordinator at aponline@ou.edu.

Professor Contact Information:  
Course Professor: Jarrett E. Jobe, PhD  
Mailing Address: Leadership Central  
100 North University Drive – Box 109  
Edmond, OK 73034  
Telephone Number: (405) 974-2626  
E-mail Address: jjobe@uco.edu  
Professor availability: The professor will be available via e-mail to students.

Textbook(s) and Instructional Materials:  
Student materials are available at the OU Follett Bookstore located at 1185 Asp Avenue; Norman, OK, and can be ordered online, by phone, by email, or by fax. Ordering online at http://www.bkstr.com/oklahomastore/home is strongly recommended – students can track the status of their order within 48 hours. If an order has not been shipped within three days, students can contact the Follett textbook manager by phone (405) 325-3511, (800) 522-0772 (toll-free) or email 0831mgr@fheg.follett.com. Phone orders (ask for the textbook manager and identify yourself as an Advanced Programs student) can be placed 8 a.m. to 6 p.m. Monday through Thursday; 8 a.m. to 5 p.m. on Friday; 10 a.m. to 4p.m. on Saturday (CST). Summer hours: 9 a.m. to 5 p.m. Monday through Friday (CST). Fax orders can be placed 24 hours a day at (405) 325-7770. Text prices are available online.


3. Additional Materials will be posted to the OU Desire to Learn (D2L) system. Access D2L at http://learn.ou.edu; enter your OU NetID and password, and select course to access material. Please contact your local site director if you need assistance. Some of the materials that will be included are below. Relevant pieces for discussions may be added.

Note: Follett is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through Follett.

**OU Email:**

All official correspondence from distance learning instructors will be sent only to students’ ou.edu address.

**Online Learning Resource Center:**

The Online Learning Resource Center of the University of Oklahoma’s College of Arts and Sciences Online Program is here to serve you and assist you with any questions, problems, or concerns you may have. For assistance go to http://casweb.ou.edu/olr/ or contact us by telephone at: (405) 325-5854 or Email: cassonline@ou.edu

**Course Objective:**

Upon completion of this course students should:

1. Develop the ability to analyze academic works in a cogent and concise manner.
2. Understand critical concepts in the field of international relations study.
3. Gain an understanding of seminal works in the academic field of international relations.

**Assignments, Grading and Due Dates:**

This course is divided into three sections (centered on particular themes related to the United Nations and subsidiary topics) and one final. The three sections will consist of assigned readings and a response paper due for each section. Readings will be outlined for each section and will include book chapters, articles and other online material. Each section will also include an online discussion that will take place among participants and the instructor.

Each section will be graded on two items:

1. Paper submission on the readings
2. Participation in the online discussions.

The papers, while varying in length for the weekly and final assignment will be required to be double spaced, 12 pt times new roman. Students may use MLA or Chicago citation styles. These papers will be submitted to the D2L course management system. Participation in the online discussion will be judged on the quality of the discussions, not quantity or frequency. Each section will consist of 25% of the course
grade (75% total), with the course final counting as the remaining 25% in grade calculations. Late submissions on any assignment will result in one letter grade penalty of the final graded submitted work.

Schedule of Assignments and Discussions:

Analyzing Academic Writing: Researching and Writing with Purpose

Read:

Essay:
Due to D2L dropbox by **Midnight November 6th (Friday)**. Topic provided on D2L two weeks prior to due date.

Topic:
Students will provide a 2 to 3 page analysis of each article (two total submissions). Full details on the expectation of the analysis will be provided upon course commencement.

Discussion Window:
Sunday, Nov. 8th 1pm (CST) to Tuesday, Nov. 10th 1pm (CST)

Foundational Concepts in International Relations Theory:

Read:
- Waltz, Kenneth *The Man, the State and war*
- Gilpin, R.G. *War and Change in World Politics*

Essay:
Due to D2L dropbox by **Midnight November 13th (Friday)**. Topic Provided on D2L two weeks prior to due date.

Topic:
Topic will be provided during the course.

Discussion Window:
Sunday, Nov. 15th 1pm (CST) to Tuesday, Nov. 17th 1pm (CST)

International Organizations and NGO’s:

Read:
- The UN Charter. [www.un.org](http://www.un.org)
- Putnam, Robert, “Diplomacy and Domestic Politics: The Logic of Two-Level Games.”

Essay:
Due to D2L dropbox by **Midnight, November 20th (Friday)**. Topic provided on D2L two weeks prior to due date.

Topic:
Topic will be provided during the course.

Discussion Window:
Sunday, Nov. 15th 1pm (CST) to Tuesday, Nov. 17th 1pm (CST)

Final Exam:

A final exam will be provided to course participants by **Tuesday, November 24th at midnight** on the D2L course management site. This final must be submitted by midnight on December 9th to the D2L course management site.
Grading:

This is a letter-graded course: A, B, C, D, or F.

Attendance Policy:

In addition to interaction via Desire2Learn and E-mail contact, students are required to contact the instructor via E-mail or telephone before the beginning of the course term for an initial briefing. Although physical class meetings are not part of this course, participation in all interactive, learning activities is required.

Student assignments and student/instructor communications will be conducted via Desire2Learn, although students may contact the instructor via telephone, postal mail, e-mail, or fax as needed.

Incomplete/Late Grade Policy:

A grade of “I” is not automatically assigned, but rather must be requested by the student by submitting to the instructor a “Petition for and Work to Remove an Incompleted Grade” Form. An “I” can never be used in lieu of an “F” nor can an “I” be assigned because of excessive failure to participate in course activities.

Technical Support Information:

If you experience technical problems, contact information technology by visiting their website at http://webapps.ou.edu.it or contacting them by telephone at (405) 325-HELP (4357).

Procedures for Completion of Course Evaluation:

Upon completion of the course students should go to the Advanced Programs Online Learning Information webpage and click on the applicable semester link under “Online Course Evaluation” which will direct them to the evaluation. The evaluation will take approximately five minutes to complete. Completion of the online evaluation is an important tool allowing Advanced Programs to gain information and student feedback for improvement of courses.

Your responses will be kept confidential. They will be reviewed by the department and only supplied to the professor once grades for the course have been submitted.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. It is the policy of the University to excuse absences of students that result from religious observances and to provide without penalty for the rescheduling of examinations and additional required class work that may fall on religious holidays. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy. Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Integrity and Student Conduct

Academic integrity means honesty and responsibility in scholarship. Academic assignments exist to help students learn; grades exist to show how fully this goal is attained. Therefore all work and all grades should result from the student's own understanding and effort.

Academic misconduct is any act which improperly affects the evaluation of a student’s academic performance or achievement. Misconduct occurs when the student either knows or reasonably should know that the act constitutes misconduct. Academic misconduct includes: cheating and using unauthorized materials on examinations and other assignments; improper collaboration, submitting the same assignment for different classes (self-plagiarism); fabrication, forgery, alteration of documents, lying, etc…in order to obtain an academic advantage; assisting others in academic misconduct; attempting to commit academic misconduct; destruction of property, hacking, etc…; intimidation and interference with integrity process; and plagiarism. All students should review the Student’s Guide to Academic Integrity at http://integrity.ou.edu/students_guide.html

Students and faculty each have responsibility for maintaining an appropriate learning environment. All students should review policies regarding student conduct at http://studentconduct.ou.edu/

Accommodation Statement

The University of Oklahoma is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your local OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA
Jarrett E. Jobe, Ph.D.

Education

- 2001 Bachelor of Science, Forensic Science, University of Central Oklahoma

Frequently Taught Advanced Programs Courses

- IAS 5940 The International System and the United Nations
- IAS 5970 Introduction to Graduate Studies in International Relations

Professional Experience

- 2010 – Current University of Central Oklahoma, Leadership Central, Executive Director of Student Leadership Programs
- 2008 – 2010 University of Central Oklahoma, Office of the President, Coordinator of Special Programs and Events
- 2004 – 2008 University of Oklahoma, Institute of Public Affairs, Assistant Evaluator
- 2004 – Present University of Central Oklahoma, Assistant Instructor/Lecturer, Model United Nations
- Spring 2013& 2014 Assistant Instructor, Leadership Minor, Global Service and Leadership: Peru, South Africa, Costa Rica
- Spring 2014 Servant Leadership in Action, Leadership and Cultural Competency
- 2008 – 2011 Adjunct Lecturer, Success Central
- 2014-2015 University of Oklahoma, Adjunct Lecturer, Model United Nations
- Summer 1999 Federal Bureau of Investigation, Honors Intern Program Summer 1999

Representative Publications and Presentations


Funded Research


Conference/Paper Presentations

- Southwest Political Science Conference – Albuquerque, NM – Mar. 2007, The Importance of Family Conditions for Mitigating Youth Risky Behavior
- American Model United Nations – Chicago, IL – November of 2013, Creating Sustainable Model UN Course and Club Experiences
- National Society for Experiential Educations – Baltimore, MD – October 2014, Engaging Global and Service Learning

Political Moderator

- City of Choctaw Legislative Panel Moderator – June 2012 Primary Elections.
- City of Luther Town Board Panel Moderator – Spring 2013 General Elections
Keynote Speaker
- Alpha Lambda Delta Freshman Honor Society – Spring 2012
- Alpha Delta Pi Sorority – Spring 2014

Awards/Grants/Honors
- President’s Award for Leadership and Civic Engagement – UCO – Fall 2014
- Presidential Fellowship Travel Award – Vichy, France – Summer 2006
- Graduate Student Senate Association Travel Grant – Fall 2006
- Political Science Departmental Travel Grant – Fall 2006
- Edmond’s top 30 under 35 citizens – 2008
- Honorary Member – Golden Key International – UCO Chapter - 2013
- Leadership Oklahoma – Linking Oklahoma’s Young Adult Leaders Class VII Graduate – 2012
- Leadership UCO - Class I Graduate - 2002