Education Services Officer:
Mr. William Ide

OU Site Director:
Madison Stirland

Office Hours:
Monday-Thursday: 0800-1700; Occasional Fridays

Contact Information:
The University of Oklahoma
4475 England Avenue, Building #20, Suite 317
Nellis AFB, Nevada 89191-6525
Email address: apnellis@ou.edu

Phone Number(s):
- Office: (702) 643-5354
- Advanced Programs: (405) 325-2250
- Travel Coordinator: (405) 325-1980
- North America Asst. Director: (405) 325-4523 (office)

Post Access Requirements for Nellis AFB:
The Site Director will contact the faculty member in advance of the class to obtain information for a base pass request. Prior to 1530 on the first day of class, the faculty member should plan to meet the Site Director at the Nellis AFB Visitor’s Center. You must bring a valid government issued ID and car registration papers. The faculty member will be issued a base pass to proceed onto the installation for the week. The Pass and ID office closes at 1600. The faculty member may choose to stay on base until class begins or may return that evening for the class start time of 1800.

Classroom Information:

Location
Building 20 (MPF/Force Support Squadron), 4475 England Ave., Room 309 (See driving directions in this document.)

Class Schedule:
Monday-Friday 1800-2130, Saturday 0800-1630, Sunday 0800-1200
Available A/V equipment:
The equipment available in the classroom is as follows: desktop computer, DVD/VHS player, 60” TV/monitor, speakers, 2 white boards, and wireless Internet. If any other resources are needed, please let the Site Director know in advance.

Reproduction of class materials:
Professors will need to bring copies of all class materials with them. Advanced Programs will not reimburse for this expense. Office Depot is the closest local option.

Rental Car:
A mid-sized rental car will be reserved for you at the Las Vegas airport by the AP Travel Coordinator. See the rental car agency and reservation information on your flight itinerary.

Lodging for Advanced Programs Professors:

Room Reservations and Amenities
You are responsible for making your own hotel reservation at one of the OU designated hotels listed below. If you choose to stay in a non-designated hotel, keep in mind that you will only be reimbursed up to the GSA rate. http://www.gsa.gov/portal/content/104877

The hotels are less than 3 miles from the Nellis AFB Visitor’s Center. Drive time is typically 10-15 minutes with traffic. (See driving directions below.)

Springhill Suites Las Vegas/North Speedway
2910 E. Craig Road
Las Vegas, NV 89030
702-522-9200
Fax : 702-522-8838

Hampton Inn Las Vegas/North Speedway
2852 E. Craig Road
Las Vegas, NV 89030
702-655-0111
Fax : 702-598-0111

Internet Access:
The hotels have free wireless Internet access. You may also access the Internet during regular office hours in the OU office. The Base Exchange food court and the base library also offer free wireless Internet access.

Driving Directions:

Directions from McCarran International Airport to SpringHill Suites/Hampton Inn
From the airport turn left (north) onto Paradise Road.
Turn left (west) onto Tropicana (stay in right lane).
Take I-15 North.
Take Exit 48 - Craig Road; turn left (west) onto Craig Road.
Change into right-hand lane while crossing over I-15.
Take right onto Berg Street.
Take an immediate right onto the hotel access road.

**Directions from SpringHill Suites/Hampton Inn to Nellis AFB Visitor’s Center**

Take hotel access road to Berg Street.
Turn left onto Berg Street.
Turn left onto Craig Road.
Continue on Craig Road through the intersection of Craig Road and Las Vegas Blvd.
From the right-hand lane, follow signs to the Visitor’s Center parking lot.

The Site Director will meet faculty at the Nellis AFB Visitor’s Center on the first day of class prior to 1530. Please bring a valid driver’s license and up-to-date rental car registration. For the rest of the week, proceed straight to the gate guard with driver’s license and pass.

**Directions from the Visitor’s Center to the Classroom**

From the Visitor’s Center parking area, take a right towards the gate.
Present the gate guard with photo ID and pass.
Continue straight on Fitzgerald Blvd through the first intersection and roundabout.
Take a slight right onto England Avenue.
Make a left onto Devlin Drive, and then take an immediate left into the parking lot.
The classroom is located on the 3rd floor, Room Number 309. The elevator and stair well access are located at the entrance of the building.

**Additional Information about Nellis AFB**

Local weather [http://weather.noaa.gov/weather/current/KLSV.html](http://weather.noaa.gov/weather/current/KLSV.html)
Tourist sites: [www.lasvegas.com](http://www.lasvegas.com)
Valley of Fire State Park [http://www.parks.nv.gov/vf.htm](http://www.parks.nv.gov/vf.htm)