Course Title:
Introduction to Graduate Studies in Human Relations

Course Number:
HR 5093-114

Course Description:
This is one of four core courses for all Human Relations majors. This course will explore the basic sets of knowledge, values, skills, methodologies, and resources that human relations practitioners typically utilize in the endeavors. An operational definition of human relations will be constructed, and inquiry into the various and evolving fields of practice will be undertaken. Students will be expected to be active learners and participants in this course. Students may expect to have some of their “taken for granted” ideas about themselves, their work, and the world challenged during this inquiry.

Class Dates, Location and Hours:
Dates: May 8 – 14, 2017
Location: Nellis AFB, Las Vegas, Nevada. See Site Director for classroom location.
Hours: Monday - Friday 6:00 p.m.-9:30 p.m.; Saturday 8:00 a.m.-4:30 p.m.; Sunday 8:00 a.m.-12:00 p.m.
Last day to enroll or drop without penalty: April 9, 2017

Site Director:
Email: apnellis@ou.edu. Phone: 702-643-5354.

Professor Contact Information:
Course Professor: Marc L. Charney, Ph.D.
Mailing Address: 5116 N. Portland Avenue
Oklahoma City, OK 73112
Telephone Number: (405)943-7500
E-mail Address: MarcCharneyLMFT@gmail.com

Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:
Student materials are available at the OU Follett Bookstore located at 1185 Asp Avenue; Norman, OK, and can be ordered online, by phone, by email, or by fax. Ordering online at http://www.bksstr.com/oklahomastore/home is strongly recommended – students can track the status of their order within 48 hours. If an order has not been shipped within three days, students can contact the Follett textbook manager by phone (405) 325-3511, (800) 522-0772 (toll-free) or email 0831mgr@fheg.follett.com. Phone orders (ask for the textbook manager and identify yourself as an Advanced Programs student) can be placed 8 a.m. to 6 p.m. Monday through Thursday; 8 a.m. to 5 p.m. on Friday; 10 a.m. to 4p.m. on Saturday (CST). Summer hours: 9 a.m. to 5 p.m. Monday through Friday (CST). Fax orders can be placed 24 hours a day at (405) 325-7770. Text prices are available online.


4. Materials posted on the OU Canvas learning management system: Access Canvas at [https://oklahoma.instructure.com/](https://oklahoma.instructure.com/), enter your OU NetID and password, and select course to access material. Please contact your local Site Director if you require assistance.

Note: Follett is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through Follett.

**Course Objectives:**

1. The professor and students will co-create a teaching/learning environment that will support the members of the class to explore and develop knowledge about oneself and the material associated with the course.
2. Participants will develop an understanding and, hopefully, an appreciation of the interdisciplinary approach to human relations.
3. Participants will conduct an inquiry into their personal and professional attraction and interest in human relations as a domain of careers and way of living.
4. Participants will demonstrate their experience through oral and written presentations and assignments. Students will be able to:
   a. discuss various disciplines and their contributions to the interdisciplinary field of human relations;
   b. demonstrate familiarity with theories and models of human relations;
   c. discuss professional roles and practices of HR professionals; and
   d. identify and discuss ethical and value issues and dilemmas.

**Assignments, Grading and Due Dates:**

**Class attendance and participation**
You are expected to attend class sessions and actively participate in discussions and experiential activities.

**Reading and Critiques**
You are required to read each assigned textbook completely and to write a 3 – 5 page critique of each book. The critique is not a book report or summary of the book, but a critical review. What ideas did you find challenging? What did you agree/disagree with? What are the implications of the author’s ideas?
**Due first day of class,**

**Paper #1**
From the following list of disciplines, select one and write a three-page paper on what this discipline has to contribute to human relations as a field of study. What is the history of this discipline? Which theorists are representative of this discipline? What concepts and methods of practice has this discipline contributed to an understanding of human relations? Be prepared to present a brief summary of this paper in class. Disciplines: anthropology, sociology, psychology, ecology, education, business, management, art, literature. **Due last day of class,**

**Paper #2**
At the end of the course, you will write a three to five page paper describing your personal perspective on human relations as a profession. Where have you been? Where are you now? Where do you want to be? How do you plan to get there? What are your strengths? What are areas you need/want to strengthen? **Due one week after the last day of class, May 21, 2017.** Email to instructor.

**Grading:**
This is a letter-graded course: A, B, C, D, or F. A = 145 - 130.5; B = 130 – 116; C = 115 - 101.5.
Late papers will be penalized by a ten percent deduction. More than four hours missed from class will result in an automatic one-letter grade deduction.

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<thead>
<tr>
<th>Requirement</th>
<th>Points</th>
<th>Due Date</th>
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</thead>
<tbody>
<tr>
<td>Attendance &amp; participation</td>
<td>30</td>
<td>Daily</td>
</tr>
<tr>
<td>Book Critiques</td>
<td>60 (20/critique)</td>
<td>Last day of class</td>
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<tr>
<td>Discipline paper</td>
<td>25</td>
<td>Last day of class</td>
</tr>
<tr>
<td>Final paper</td>
<td>30</td>
<td>One week after the last day of class, <strong>May 21, 2017</strong></td>
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**Notice:** Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. It is the policy of the University to excuse absences of students that result from religious observances and to provide without penalty for the rescheduling of examinations and additional required class work that may fall on religious holidays. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy. Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Integrity and Student Conduct

Academic integrity means honesty and responsibility in scholarship. Academic assignments exist to help students learn; grades exist to show how fully this goal is attained. Therefore all work and all grades should result from the student's own understanding and effort.

Academic misconduct is any act which improperly affects the evaluation of a student’s academic performance or achievement. Misconduct occurs when the student either knows or reasonably should know that the act constitutes misconduct. Academic misconduct includes: cheating and using unauthorized materials on examinations and other assignments; improper collaboration, submitting the same assignment for different classes (self-plagiarism); fabrication, forgery, alteration of documents, lying, etc…in order to obtain an academic advantage; assisting others in academic misconduct; attempting to commit academic misconduct; destruction of property, hacking, etc…; intimidation and interference with integrity process; and plagiarism. All students should review the Student’s Guide to Academic Integrity at http://integrity.ou.edu/students_guide.html

Students and faculty each have responsibility for maintaining an appropriate learning environment. All students should review policies regarding student conduct at http://studentconduct.ou.edu/

Accommodation Statement

The University of Oklahoma is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your local OU Site Director.

Adjustment for Pregnancy/Childbirth-Related Issues

Should you need modifications or adjustments to your course requirements because of documented pregnancy-related or childbirth-related issues, please contact me as soon as possible to discuss. Generally, modifications will be made where medically necessary and similar in scope to accommodations based on temporary disability. Please see http://www.ou.edu/content/eoo/faqs/pregnancy-faqs.html.
Title IX Resources

For any concerns regarding gender-based discrimination, sexual harassment, sexual misconduct, stalking, or intimate partner violence, the University offers a variety of resources, including advocates on-call 24/7, counseling services, mutual no-contact orders, scheduling adjustments, and disciplinary sanctions against the perpetrator. Please contact the Sexual Misconduct Office at smo@ou.edu or (405) 325-2215 (8-5), or the Sexual Assault Response Team at (405) 615 -0013 (24/7) to report an incident. To learn more about Title IX, please visit the Institutional Equity Office’s website at http://www.ou.edu/content/eoo.html

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course. Advanced Programs does not provide duplicating services or office supplies.

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA

Marc L. Charney, Ph.D.

Education

- 1983 Ph.D., LMFT, LPC, Human Ecology/Social Sciences of Health Behavior, University of Oklahoma Health Sciences Center
- 1977 MPH in Human Ecology
- 1971 MA in Human Relations

Current Positions

- Private Practice: Family and Children’s Consultants, Inc., Oklahoma City, OK
- Advanced Programs professor since 1973

Frequently Taught Advanced Programs Courses

- HR 5113 Narrative Metaphor in Human Relations Counseling
- HR 5110 Marital and Family Systems Assessment
- HR 5100 Group Counseling In Human Relations
- HR 5100 Ethical Issues in Human Relations Counseling
- HR 5100 Family Therapy, Concepts and Methods
- HR 5493 Assessment and Evaluation

Major Areas of Teaching and Research Interest

- Family therapy
- School-linked mental health services
- Infant and Childrens’ Mental Health

Representative Publications and Presentations

- Relational Ethics. A series of 3 hour workshops for professional counselors and therapists; Ethics from a narrative/relational perspective. 2008-2010
- Ethics in Counseling and Family Therapy. A 3 hour professional workshop
- From Super-vision to Co-Vision, Supervision from a narrative perspective. A 3 hour professional workshop
- Supervision Redux. A series of workshops for licensure (LPC, LMFT) supervisors; review of best practice standards 2005 -2010
- Infant Mental Health. A series of workshops on infant and child development, assessment, diagnostic conceptualization and intervention. 1997-98
- Narrative family play therapy. Presented at the following conferences: International Play Therapy Conference, San Francisco, CA; Oklahoma Department of Mental Health’s Annual Children’s Mental Health Conference, Oklahoma Association of Marriage and Family Therapists Annual Conference (all in 1995).

Representative Honors and Awards Received

- Chair of the OAMFT Ethics Committee  2000
- Outstanding Faculty Member Award in Human Relations, 1990-91
- Outstanding Contributions in Human Relations Award, 1970-1995
- President, Oklahoma Play Therapy Association, 1998
- President, Oklahoma Association for Infant Mental Health, 1998

Major Professional Affiliations

American Association of Marriage and Family Therapists