GRADUATE CERTIFICATES IN HUMAN RELATIONS

GRADUATE CERTIFICATE IN HELPING SKILLS IN HUMAN RELATIONS

The Graduate Certificate in Helping Skills in Human Relations provides professionals in a wide variety of helping professions with the knowledge and skills to improve relationships and to be effective and ethical helpers. Individuals who work in or desire to work in helping agencies, nonprofit and business organizations, government institutions, the military, schools and universities, religious organizations, athletics, advising, personnel services, hospitals or any other setting in which helping skills are a necessity will benefit from this program.

The Graduate Certificate in Helping Skills in Human Relations requires 12 hours of course work:

- HR 5003 Theoretical Foundations of Human Relations
- HR 5463 Counseling Skills in Human Relations
- HR 5453 Ethical Issues in Human Relations Counseling
- One counseling elective

Elective options include but are not limited to:

- Career Counseling
- Group Counseling
- Women and Mental Health
- Social Justice Counseling
- Violence Against Women
- Counseling Approaches
- Multicultural Counseling
- Counseling with Diverse Populations
- Psychosocial Development
- Chemical Dependency
- Diagnosis in HR Counseling
- Crisis Intervention
- Posttraumatic Stress
- Family Assessment and Intervention
- Recovery from Addiction

This certificate can be taken by individuals with a bachelor’s degree or by those who have or are pursuing a graduate degree. All course work taken for the certificates will apply to the Master of Human Relations (MHR) if taken as part of the degree program. If taken separately, 9 credit hours may be applied to the degree.

However, the certificate can be taken separately from the MHR. The certificate can serve as an introduction to the MHR and as recognition of work accomplished in a concentration before the completion of the MHR. It can also be used for continuing education.
GRADUATE CERTIFICATE IN HUMAN RESOURCE DIVERSITY AND DEVELOPMENT

The Graduate Certificate in Human Resource Diversity and Development will help students develop the skills and knowledge needed to be successful in the contemporary workplace. Students will learn how to develop such skills as leadership and team building and will learn how to address social justice and diversity issues in such settings as private or public businesses and corporations, schools and universities, hospitals and health care agencies, and nonprofit and government agencies.

The Graduate Certificate in Human Resource Diversity and Development requires 12 hours of graduate course work:

- HR 5143 Human Resources for the Human Relations Professional
- HR 5323 Organizational Behavior in Human Relations
- HR 5053 Diversity and Justice in Organizations (previously Racial Diversity in Organizations)
- One organizational elective

Elective options include but are not limited to:

- Seminar in Leadership in Organizations
- Interpersonal Skills in the Workplace
- Work and Life Integration
- Special Topics in Management
- Women and Leadership
- Work/Life Balance
- Organizational Change and Development
- Creative Problem Solving
- Nonprofit Organizations
- Women Work and the Family
- Employment Mediation
- Team Building
- Supervision in the Workplace

All of the required courses for this certificate and some of the elective options are available as online classes and some of the elective options are offered as directed readings. Therefore, this certificate can be taken online. This certificate can be taken by individuals with a bachelor’s degree or by those who have or are pursuing a graduate degree. All course work taken for the certificates will apply to the Master of Human Relations (MHR) if taken as part of the degree program. If taken separately, 9 credit hours may be applied to the degree. However, the certificate can be taken separately from the MHR. The certificate can serve as an introduction to the MHR and as recognition of work accomplished in a concentration before the completion of the MHR. It can also be used for continuing education.