Course Title:
Human Relations in Education

Course Number:
HR 5613-220

Course Description:
The course is designed to assist non-educators, primarily, and others in understanding the critical and specific intrapersonal, interpersonal and intergroup issues and conflicts in contemporary public education, K-12, with special attention to the impact of these issues and conflicts on post-secondary education. More specifically, the course deals with issues of equality, quality, human/civil rights and students’ rights in education. Special attention is devoted to relevant legal and judicial dimensions of education and possible conflicts with professional educators’ perspectives and philosophies. Recent legislation and judicial rulings will be presented, analyzed and discussed in terms of their implications for the behaviors of students, parents, educators and the public. Presentations and discussion will be in the context of fundamental human relations concepts, principles and language. The delivery format for the course is eclectic and includes lecture-discussion, audiovisuals, simulations and “hand-on” problem-solving.

Class Dates, Location and Hours:
- Dates: November 1-6, 2011
- Location: Mildenhall, England. See Site Director for classroom location.
- Hours: Tue-Fri 6:00-9:30 p.m.; Sat-Sun 8:30 a.m.-4:30 p.m.
- Last day to enroll or drop without penalty: October 3, 2011

Site Director:
Laura Kenning. Assistant: Lexi Kemp. DSN 238-4172; CIV 44-1638-54-4172. DSN Fax: 238-4172; E-mail: apmildenhall@ou.edu

Professor Contact Information:
- Course Professor: Charles E. Butler
- Mailing Address: 3400 N. Marilyn Drive
  Oklahoma City, OK 73121
- Telephone Number: 405-427-6771
- E-mail Address: etbjtb@aol.com
- Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:
Student materials are available at the Follett/AP Bookstore located in the Oklahoma Memorial Union, 900 Asp Ave., Norman, OK. Orders can be placed online at www.oklahomaunion.bkstr.com or by telephone at 866-369-9713 (toll free in the U.S.) or 405-325-5960 (outside the U.S.). E-mail orders may be sent to oklahomaunion@bkstr.com. Representatives are available from 8 a.m. to 6 p.m. CST Monday through Thursday and 8 a.m. to 5 p.m. CST on Friday. Summer hours: 8 a.m. to 4 p.m. CST. Faxed orders may be placed 24 hours a day to 866-223-5607 (toll free in the U.S.) or 405-325-1557 (outside the U.S.).


Note: The Follett/AP Bookstore is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through the Follett/AP Bookstore.

**Course Objectives:**

The purpose of this course is to help the student to:

1. To examine critical culture-based problems and issues of equability, quality and equity in education, particularly in the public sector;
2. To develop and expand awareness of feelings, attitudes, and beliefs concerning human relations problems in education and their own understanding, defining, and resolving them;
3. To develop and hone skills for understanding, analyzing and resolving education-related issues at the individual and group levels;
4. To develop an appreciation for and a conceptualization of human relations as a systemic discipline capable of contributing to the understanding and resolution of human problems in educational and other organizations/institutions with educational goals and objectives; and
5. To examine the changing character and dynamics of human relations as an evolving interdisciplinary academic discipline of contemporary society, particularly when applied to educational structures and processes.

**Assignments, Grading and Due Dates:**

**General:**

Students are expected to have read the text and the material in the Custom Packet (PDK Polls) prior to the initial meeting of the class. All work submitted (except tests and small in-class assignments) is expected to be typed and of a quality reflecting serious and mature graduate study. Factors in the grades assigned for all work submitted will be its general appearance, grammar and sentencing, writing style, and evidence of thoughtfulness and planning. Late work will be accepted at the discretion of the professor.

**Specific:**

Each student will identify and support a clearly articulated position on a self-identified and selected human relations issue in education, K-12. After identifying and selecting such a problem and articulating a position on it, the student will identify five (5) sources that support the position. The text cannot be one of these five (5) sources.

The student will develop a 5-7 page Support Paper for the position that was identified using, minimally, the 5 sources and the text. This paper should have roughly the same number of references/citations as pages in the text and all 6 sources (including the test) must be referenced or cited. The support paper should be generally written in the 3rd person, objective case, excluding the use of personal pronoun such as, “I”, “me”, “us”, “our”, etc.

The 5 sources identified should be reproduced for submission to the professor at the same time the support paper is submitted. If the source is more than 5 pages in length, the source may be summarized in a document that is 2-3 pages in length. The support paper, reproduction or 2-3 page summaries are due by the end of the 3rd class session.
In addition, each student will prepare a 5-7 page Analysis Paper based on the readings from the Custom Packet concerning the 3 polls. This paper should focus on the similarities and differences in the polls, in terms of the findings, and should discuss the implications of the findings for issues of quality, equality and equity in contemporary public education, K-12.

Grading:

This is a letter-graded course: A, B, C, D, or F with grades determined according to the following activity distribution:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>% of Grade</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Attendance/Participation</td>
<td>10</td>
<td>During Class Sessions</td>
</tr>
<tr>
<td>Position Support Paper</td>
<td>20</td>
<td>Third Class Session</td>
</tr>
<tr>
<td>Analysis Paper</td>
<td>20</td>
<td>First Class Session</td>
</tr>
<tr>
<td>Class Logs/Diaries</td>
<td>15</td>
<td>Last Class Session</td>
</tr>
<tr>
<td>Small Class Assignments</td>
<td>10</td>
<td>As Directed</td>
</tr>
<tr>
<td>Final Exam</td>
<td>25</td>
<td>Last Class Session</td>
</tr>
</tbody>
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A = (90+); B = (80-89); C = (70-79); D = (60-69); F = (below 60)

A maximum of five (5) additional points may be earned for unusual contributions to the class. These must be cleared with the professor, in terms of the contribution and the number of additional points assigned.

NOTICE: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement; assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at http://www.ou.edu/provost/integrity

Accommodation Statement

The College of Continuing Education [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA

Charles E. Butler, Ed.D.

Education

1970    Ed.D.  Secondary School Administration, University of Oklahoma

Current Positions

- Advanced Programs Professor since 1972
- Professor Emeritus, Human Relations and Educational Leadership and Policy Studies, University of Oklahoma

Frequently Taught Advanced Programs Courses

- HR 5113  Cultural Diversity in the Workplace
- HR 5013  Current Problems in Human Relations
- HR/EACS 5613  Human Relations in Education

Representative Publications and Presentations


Representative Honors and Awards Received

- Associate Distinguished Lectureship, 1988
- Nominee for Oklahoma Regents’ Service Professorship, 1983
- Inducted into the Oklahoma Higher Education Hall of Fame, 2006

Major Professional Affiliations

- Member, National Association for Human Rights Workers
- Member, Executive Committee, Southwest Center for Human Rights Workers
- Member, Board of Directors, Oklahoma Higher Education Historical Society
- Life Member, National Education Association
- Member, Oklahoma Retired Teachers Association
- Member, Oklahoma County Retired Teachers Association
- Member, Leadership Training Consulting Group, National Grand Lodge, F&AAY Masons
- Director of Christian Education, Ebenezer Baptist Church, Oklahoma City, Oklahoma