The University of Oklahoma
College of Continuing Education
Advanced Programs – Course Syllabus

Course Title:
Special Topics/Seminar: Family Diversity

Course Number:
HR 5970-421

Course Description:
This course is designed to familiarize the student with diversity in families across cultures, race, ethnicity, language, reference groups, religion, sexual orientation, traditions, and values. This course also deals with issues of family assessment, intervention, and the role that diversity plays in the overall therapeutic process.

Course Dates:
November 1-December 31, 2011
Last day to enroll or drop without penalty: November 1, 2011

Site Director:
Please see your local Site Director or e-mail Carolyn Taylor at cataylor@ou.edu

Professor Contact Information:

Course Professor: Dr. Catalina Herrerías
Mailing Address: Department of Human Relations
601 Elm Avenue, PHSC 728
Norman, OK 73019
Telephone Number: (405) 601-0808
E-mail Address: cherrerias@ou.edu
Virtual Office Hours: Monday – Friday 10 a.m. – 8 p.m.
Professor availability: The professor will be available via e-mail to students during the above listed Virtual Office Hours and other methods by arrangement.

Textbook(s) and Instructional Materials:
Student materials are available at the Follett/AP Bookstore located in the Oklahoma Memorial Union, 900 Asp Ave., Norman, OK. Orders can be placed online at www.oklahomaunion.bkstr.com or by telephone at 866-369-9713 (toll free in the U.S.) or 405-325-5960 (outside the U.S.). E-mail orders may be sent to oklahomaunion@bkstr.com. Representatives are available from 8 a.m. to 6 p.m. CST Monday through Thursday and 8 a.m. to 5 p.m. CST on Friday. Summer hours: 8 a.m. to 4 p.m. CST. Faxed orders may be placed 24 hours a day to 866-223-5607 (toll free in the U.S.) or 405-325-1557 (outside the U.S.).


Note: The Follett/AP Bookstore is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through the Follett/AP Bookstore.
OU E-Mail:
All official correspondence from distance learning instructors will be sent only to students’ ou.edu address.

Online Learning Resource Center:
The Online Learning Resource Center of the University of Oklahoma’s College of Arts and Sciences Online Program is here to serve you and assist you with any questions, problems, or concerns you may have. For assistance go to http://casweb.ou.edu/olr/ or contact us by telephone at: (405) 325-5854 or Email: casonline@ou.edu

Course Objectives:
- Learn about the values, customs, and traditions of families from numerous ethnic and racial backgrounds.
- Learn about the strengths, similarities and differences between individuals and families of ethnically and racially diverse ancestry.
- Learn the role that history plays in the development of values, beliefs, religion, and behavior in individuals and families from diverse backgrounds.
- Develop an understanding of the role that language, reference groups, sexual orientation, age, and religion play across ethnically and racially diverse families.
- Develop proficiency for infusing diversity oriented and culturally competent interactions when working with diverse families.

Assignments, Grading, and Due Dates:

Papers #1 and 2:
Write a detailed critique of the Seierstad and Wieneck books. It should include a thorough summary of the book, chapter by chapter. Identify and discuss the book's strengths and weaknesses. What should the author have covered that he or she did not and why? In what way did this book touch you or change your perspective? In what way do you see applying the knowledge you have gained from reading this book to your future work as a Human Relations practitioner with children and families? Be specific. Paper #1 is November 20th; Paper #2 is due December 11th.

Paper #3 – Due December 31st
Select five different chapters from the McGoldrick et al. text. Develop a diversity oriented and culturally competent assessment for each family. Identify what would need to be included for an effective intervention for each of the five families. Address what implications this model would have for writing agency progress notes. Progress notes are the chart documentation kept each time there has been contact between the practitioner and the client, as well as anytime there has been any action occurring relevant to the case (e.g., correspondence, telephone calls, office visits, etc.). Additional information for this assignment would be provided on Desire2Learn.

Grading: This course is graded Satisfactory or Unsatisfactory (S/U). A grade of S is equivalent to B or better. It is expected that to earn a grade of Satisfactory that a score of at least 80% will be achieved.

The course grade will be comprised of the following:

<table>
<thead>
<tr>
<th>Assignment</th>
<th>% of Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Paper #1</td>
<td>30%</td>
</tr>
<tr>
<td>Paper #2</td>
<td>30%</td>
</tr>
<tr>
<td>Paper #3</td>
<td>40%</td>
</tr>
</tbody>
</table>

NOTICE: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
Military Students:
Anyone who is in the military and is deployed or receives deployment orders while enrolled in the course should inform me of such. We may need to make arrangements to accommodate deployment so as not to impede course progress or jeopardize the student’s class standing.

Communication Policy:
In terms of communication with me, you can expect to hear from me not later than 48 hours from the time you contact me. This is not to say it may not be sooner. This is a reasonable time frame and allows for administrative and other responsibilities, as well as unforeseen circumstances. Do not hesitate to follow-up if you think too much time has passed. I receive many emails daily and it is not uncommon to overlook a communication on occasion. I am here to help you; let me know how best I can do that.

Incomplete Grade Policy:
A grade of “I” is not automatically assigned, but rather must be requested by the student by submitting to the instructor a “Petition for and Work to Remove an Incompleted Grade” form. An “I” can never be used in lieu of an “F” nor can an “I” be assigned because of excessive failure to participate in class activities.

Technical Support Information:
If you experience technical problems, contact Information Technology by visiting their website at: http://webapps.ou.edu/it/ or contacting them by telephone at: (405) 325-HELP (4357).

Important information you should know about online courses:

- To sign on to Desire2Learn (D2L), go to www.learn.ou.edu and log in using your 4+4 and your OU network password (note that this is the same 4+4 and password that you use to access your OU email). Once you are logged in, please look on the right-hand side for “My Courses,” locate your course and click on it. Remember to check your course site on D2L every day.

- Students enrolled in online courses may be required to take the CAS student orientation in Desire 2 Learn. To take the orientation, sign-on to D2L and then click on “Self Registration” at the top left corner of the page. Information about and instructions for the orientation can be found at http://casweb.ou.edu/olr/public/students/orientation.htm

- If the course is using a course website, you will find a link for the website on the first page of this syllabus. Please click on this link to start your course.

- Course Materials are available at Follett/AP Bookstore. On this syllabus you will find a link to the Follett Bookstore.

- If you need to drop or withdraw from a course, please contact your Site Director. You can drop a course without a penalty up to the add/drop date. Courses dropped after the add/drop date may result in a penalty.

- After the class has started, you can only withdraw from the course with the professor’s permission; you will not receive a refund for your tuition. You can only drop without a penalty after the add/drop date by providing proper documentation and receiving approval from the Advanced Programs Theater Director. Provide this documentation to your Site Director.
Policies and Notices

Attendance/Grade Policy

Note: Attendance/absences do not apply to online courses. However, participation in all course activities is extremely important to student success in online courses.

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement; assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at http://www.ou.edu/provost/integrity

Accommodation Statement

The College of Continuing Education [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA

Catalina Herrerías, M.S.W., Ph.D.

Education

• 1984 Ph.D., University of Texas at Austin
• 1981 M.S.W., University of Oklahoma
• 1980 B.A., Social Work, University of Oklahoma
• 1978 A.A., Rose State College, Sociology, Midwest City, Oklahoma

Current Positions

• Advanced Programs professor since 2006
• Associate Professor, Dept. Human Relations, University of Oklahoma, August 2000- Present
• Program Administrator, Dept of Human Services, Oklahoma City, OK, December 1996-August 2000

Frequently Taught Advanced Programs Courses

• HR 5363 Program Development, Implementation and Evaluation
• HR 5013 Current Problems in Human Relations
• HR 5110 Post-Traumatic Stress
• HR 5960 Directed Reading: Divorce and Custody Issues
• HR 5960 Directed Reading: Crisis Intervention
• HR 5960 Directed Reading: Family Diversity

Major Areas of Teaching and Research Interest

• Teaching: Post-Traumatic Stress; Current Problems in HR; Applied Research in HR; Family Assessment and Intervention; and Program Development, Implementation, and Evaluation.
• Research Interest: Program development, implementation, and evaluation; child sexual abuse prevention and intervention; mothers who live apart from their children; domestic violence; family caregiving; culturally competent practice; and chronic disabilities.

Representative Publications and Presentations


• Herrerías, C. (2003). *Kid’s guide to who you can trust.* Indianapolis, IN: JIST Publications. (Kid’s Guide published in Spanish.)


Presentations:


• “Caregivers, Stress, and Respite Care” Oklahoma Annual Conference on Aging, Oklahoma City, OK. May 22, 2008.


• “A Family of Caregivers: Stretching Resources to the Max.” Presented and facilitated a panel presentation with Adelaida Madison, Jennifer Han, Ruben Caban, and Linda Caban, at the National Respite and Crisis Care Conference, Oklahoma City, Oklahoma, September 14-16, 2005.


• “Communicating with Latinos” Presented at the 20th Annual Multicultural Education Institute, University of Central Oklahoma, Edmond, March 7-8, 2003.

• “Noncustodial Mothers Following Divorce: Creative Recruitment of a Marginalized Group”  
• “Latinos: Then and Now” Keynote speaker at Hispanic Heritage Celebration for Social Security  
Administration, Oklahoma City, OK, November 2001.  
• “Child Abuse Prevention.” Grandparents Raising Grandchildren Fourth Annual Conference.  

Representative Honors and Awards Received

• American Association of University Women  
• Women’s Action Council, Amnesty International

Major Professional Affiliations

• Who’s Who of American Women, 2004  
• Who’s Who in America, 2002.  
• Who's Who in America, 1996.