The University of Oklahoma  
College of Continuing Education  
Advanced Programs – Course Syllabus

Course Title:  
Introduction to Graduate Study

Course Number:  
COMM 5013-102

Course Description:  
This course introduces incoming graduate students to the nature of advanced study in human communication. The course offers a brief survey of its historical roots as well as modern developments, followed by an examination of contemporary communication scholarship in the form of key theories and their philosophical-methodological underpinnings. Each student is expected to play an active role in all class sessions.

Class Dates, Location and Hours:  
Dates: December 2-4 & 9-11, 2011  
Location: 3281 Sheridan Road, Fort Sill, Oklahoma.  
Hours: Fri 5:30-9:00 p.m.; Sat 9:00 a.m.-5:00 p.m.; Sun 12:00-4:00 p.m.  
Last day to enroll or drop without penalty: November 3, 2011

Site Director:  
Tamara Sutteer. Assistant: Anita Bailey. Phone: 580-355-1974; Local Phone: 580-581-2434; Fax: 580-351-9674; E-mail: apftsill@ou.edu

Professor Contact Information:  
Course Professor: Young Yun Kim, Ph.D.  
Mailing Address: University of Oklahoma  
Dept. of Communication  
Burton Hall  
610 Elm Avenue  
Norman, OK  73019-2081  
Telephone Number: (405) 325-1587  
Fax Number: (405) 325-7625  
E-mail Address: youngkim@ou.edu  
Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:  
Student materials are available at the Follett/AP Bookstore located in the Oklahoma Memorial Union, 900 Asp Ave., Norman, OK. Orders can be placed online at www.oklahomaunion bkstr.com or by telephone at 866-369-9713 (toll free in the U.S.) or 405-325-5960 (outside the U.S.). E-mail orders may be sent to oklahomaunion@bkstr.com. Representatives are available from 8 a.m. to 6 p.m. CST Monday through Thursday and 8 a.m. to 5 p.m. CST on Friday. Summer hours: 8 a.m. to 4 p.m. CST. Faxed orders may be placed 24 hours a day to 866-223-5607 (toll free in the U.S.) or 405-325-1557 (outside the U.S.).


Note: The Follett/AP Bookstore is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through the Follett/AP Bookstore.

**Assignments, Grading and Due Dates:**

1. **Readings:** Clear and in-depth understanding of the textbooks is essential to completing this course successfully. Complete all readings at least once prior to the first class session. Read each chapter deeply and reflect on it. To further enhance your understanding, you are strongly encouraged to create a written outline/summary of each reading’s main ideas and add your own reflections at the end.

2. **In-Class Performance (30%):** The level of your preparedness and the overall level and quality of your contributions to assigned and unassigned in-class activities (e.g., open discussion, individual presentation, group presentation) will be graded.

3. **Examination (40%):** A comprehensive closed-book examination will be given during the last class session. Structured questions (e.g., multiple-choice, fill-in blanks, true-false) as well as essay-type questions will be derived from the textbooks and in-class activities.

4. **Post-Seminar Review-Synthesis Paper (30%):** An individual paper must be submitted as an e-mail attachment by no more than two weeks from the last day of this course. Thoroughly review and reflect on the entire course readings and notes from in-class activities, write a review-synthesis essay of 5000 words or longer (typed and double-spaced, all-inclusive). Additional readings may be incorporated, but may not replace the required course readings.

   The paper should address two main objectives: (a) to identify, describe, and explain 10 most important ideas/concepts/theories that you have gained in this course about the study of communication; and (b) to present a well-considered assessment of each identified item in terms of its value and significance to your own graduate study of communication.

   The paper must be written in your own voice and your own words throughout. Direct quotes from the readings should be used only when necessary. Write clearly and organize the paper logically using section and subsection headings in accordance with the APA Manual (5th or 6th ed.).

**Grading:**

This is a letter graded course: A, B, C, D, or F. Based on the cumulative total percentile score, a letter grade will be assigned according to the following scale: A = 90-100; B = 80-89; C = 70-79; D = 60-69; F = Less than 60.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Due Date</th>
<th>% of Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examination</td>
<td>Last class session</td>
<td>40%</td>
</tr>
<tr>
<td>In-class Contribution</td>
<td>During class sessions</td>
<td>30%</td>
</tr>
<tr>
<td>Post-Seminar Paper</td>
<td>2 weeks from the last class session</td>
<td>30%</td>
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NOTICE: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy

Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty

Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement; assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at http://www.ou.edu/provost/integrity

Accommodation Statement

The College of Continuing Education [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies

Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course.

Copyright

Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA
Young Yun Kim, Ph.D.

Education
1976 Ph.D. in Communication, Northwestern University

Current Positions
- Professor, Department of Communication, University of Oklahoma, Norman, OK since 1988
- Advanced Programs Professor since 1992

Frequently Taught Advanced Programs Courses
- COMM 6414 Interethnic Communication
- COMM 5253 Cross-Cultural Communication
- COMM 6433 Intercultural Communication

Major Areas of Teaching and Research Interest
- Cross-Cultural Adaptation of Immigrants and Sojourners
- Intercultural, Interethnic, and Interracial Communication
- History of Ideas and Communication Theory

Representative Publications and Presentations
Representative Honors and Awards Received

- Top Scholar Award for Lifetime Achievement (2006) by International Communication Association, Division of Intercultural Communication
- Charter Fellow (1994) of the International Association of Intercultural Relations.
- 9 Top Paper Awards by Intercultural Communication Division of International Communication Association and National Communication Association.
- Outstanding Book Award (1986) for *Communicating with Strangers*, (co-authored with W. Gudykunst).
- Best Dissertation Award (1976) by the School of Speech, Northwestern University.

Major Professional Affiliations

- International Communication Association (Life member; Fellow)
- National Communication Association (Life member)
- International Academy for Intercultural Research (Founding Fellow)
- International Association of Language and Social Psychology (Charter Member)