Course Title:
Special Topics in Social Work and Social Welfare: Medical Social Work

Course Number:
SWK 5170-101

Course Description:
This course is a competency-based overview of social work in the medical setting. Students will gain a general knowledge about the policies and process of working within a medical setting. The skills acquired in this course will assist the student in approaching a position in the medical field or practicum placement setting, workforce ready.

Class Dates, Location and Hours:
Location: OCCE, 1704 Asp Avenue, Norman, Oklahoma. Classroom located in the Thurman White Forum building.
Hours: Fri 5:00 - 9:00 p.m.; Sat 9:00 a.m. – 5:00 p.m.
Last day to enroll or drop without penalty: September 22, 2011

Campus Map and Parking Information: A map of the campus can be found on the OU website at: http://www.ou.edu/map/. The entire campus is open for parking from Friday at 4:00 pm until Monday at 7:00 am. Students can park almost anywhere on campus including the parking garages, permits are not required and meters don’t have to be paid. OUPD will ticket illegal parking such as fire lanes, handicap areas and yellow curbs.

Site Director:
Cathy Yeaman. Assistant: Jan Plavchak. Phone: 405-325-3333; Fax: 405-325-9148; email: apnorman@ou.edu

Professor Contact Information:
Course Professor: Cheri Tennery
Mailing Address: 975 NE 10th BRC West 415
Oklahoma City, OK 73104
Telephone Number: (405) 271-5092
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Professor availability: The professor will be available via e-mail to students before and after the class sessions. On-site office hours are half an hour before and after each class session, by appointment.

Textbook(s) and Instructional Materials:
Student materials are available at the Follett/AP Bookstore located in the Oklahoma Memorial Union, 900 Asp Ave., Norman, OK. Orders can be placed online at www.oklahamaunion.bkstr.com or by telephone at 866-369-9713 (toll free in the U.S.) or 405-325-5960 (outside the U.S.). E-mail orders may be sent to oklahamaunion@bkstr.com. Representatives are available from 8 a.m. to 6 p.m. CST Monday through Thursday and 8 a.m. to 5 p.m. CST on Friday. Summer hours: 8 a.m. to 4 p.m. CST. Faxed orders may be placed 24 hours a day to 866-223-5607 (toll free in the U.S.) or 405-325-1557 (outside the U.S.).

Note: The Follett/AP Bookstore is the Advanced Programs contractual textbook provider. Should text changes become necessary after publication of the course syllabus, Advanced Programs will facilitate text returns/refunds only for texts purchased through the Follett/AP Bookstore.

**Course Objectives:**
- Demonstrate an understanding of working within a professional multidisciplinary team in a health care setting
- Demonstrate knowledge of Medical terminology for everyday use
- Demonstrate an understanding of brief intervention skills – assessment and working with families in various inpatient and outpatient medical settings
- Demonstrate and understanding of the process of discharge planning and the inpatient medical setting
- Demonstrate an understanding of the nature of illness, end of life issues and bereavement
- Develop a self-awareness of their experience with health and illness and the importance of self-care
- Demonstrate the knowledge of resource development, financial issues and community awareness

**Course Outline:**
- October 21 Introduction to text
- October 22 Medical terminology / Working within a professional multidisciplinary team in a health care setting
- November 4 Quiz 1/Assessment/Intervention skills
- November 5 Discharge planning and inpatient issues – speakers will be present
- November 18 Quiz 2/Resource Development
- November 19 Coping and end of life issues/ Self Care - speakers will be present
- December 2 Test/presentations
- December 3 presentations (handouts due at time of presentation)

**Assignments, Grading and Due Dates:**
1. Reading and workbook completion for chapters in “The Language of Medicine”
2. The class will develop a resource folder. Class members will research a patient resource and will provide handouts with pertinent information for everyone in the class.
3. Presentation with hand-outs

Grading: This is a letter-graded course: A, B, C, D, or F.

NOTICE: Failure to meet assignment due dates could result in a grade of I (Incomplete) and may adversely impact Tuition Assistance and/or Financial Aid.
POLICIES AND NOTICES

Attendance/Grade Policy
Attendance and participation in interaction, individual assignments, group exercises, simulations, role playing, etc. are valuable aspects of any course because much of the learning comes from discussions in class with other students. It is expected that you attend all classes and be on time except for excused emergencies.

Excused absences are given for professor mandated activities or legally required activities such as emergencies or military assignments. Unavoidable personal emergencies, including (but not limited to) serious illness; delays in getting to class because of accidents, etc.; deaths and funerals, and hazardous road conditions will be excused.

If you are obtaining financial assistance (TA, STAP, FA, VA, Scholarship, etc.) to pay all or part of your tuition cost, you must follow your funding agency/institution’s policy regarding “I” (Incomplete) grades unless the timeline is longer than what the University policy allows then you must adhere to the University policy.

Students who receive Financial Aid must resolve/complete any “I” (Incomplete) grades by the end of the term or he/she may be placed on “financial aid probation.” If the “I” grade is not resolved/completed by the end of the following term, the student’s Financial Aid may be suspended make the student ineligible for further Financial Aid.

Students are responsible for meeting the guidelines of Tuition Assistance and Veterans Assistance. See the education counselor at your local education center for a complete description of your TA or VA requirements.

Academic Honesty
Honesty is a fundamental precept in all academic activities and … [you] have a special obligation to observe the highest standards of honesty. Academic misconduct in any form is inimical to the purposes and functions of the University and is therefore unacceptable and is rigorously proscribed. Academic misconduct includes:

- cheating (using unauthorized materials, information, or study aids in any academic exercise), plagiarism, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student’s academic performance or achievement; assisting others in any such act; or attempting to engage in such acts.

All acts of academic misconduct will be reported and adjudicated as prescribed by the student code of the University of Oklahoma. All students should review the “Student’s Guide to Academic Integrity” found at http://www.ou.edu/provost/integrity

Accommodation Statement
The College of Continuing Education [Advanced Programs] is committed to making its activities as accessible as possible. For accommodations on the basis of disability, please contact your OU Site Director.

Course Policies
Advanced Programs policy is to order books in paperback if available. Courses, dates, and professors are subject to change. Please check with your OU Site Director. Students should retain a copy of any assignments that are mailed to the professor for the course.

Copyright
Any and all course materials, syllabus, lessons, lectures, etc. are the property of professor teaching the course and the Board of Regents of the University of Oklahoma and are protected under applicable copyright.

For more information about Advanced Programs, visit our website at: http://www.goou.ou.edu/
INSTRUCTOR VITA

Cheri Tennery

Education

Master of Social Work; University of Oklahoma
Bachelor of Social Work; Southwestern Oklahoma State University

Current Positions

- Adjunct professor, School of Social Work, University of Oklahoma
- Patient Services Program Coordinator, Stephenson Oklahoma Cancer Center

Frequently Taught Advanced Programs Courses

SWK 5170 Medical Social Work