Advanced Programs Travel Guide
Nellis Air Force Base, Las Vegas, Nevada

Education Services Officer:
Mrs. Alice Patton

OU Representative:
Site Director: Mrs. Megan Meneses

Office Hours:
Monday-Friday: 0800-1600

Mailing address:
The University of Oklahoma
99 FSS/FSDE
4475 England Avenue, Building #20, Suite 317
Nellis AFB, Nevada 89191-6525

Email address:
apnellis@ou.edu

Phone Number(s):
- Office: (702) 643-5354
- Site Director (emergencies) See pre-travel documents
- Advanced Programs: (405) 325-2250
- Mary Atkins, Travel: (405) 325-0134 (office)
- Chris Sartorius, NAP Theater Director: (405) 325-4523 (office)

Post Access Requirements for Nellis AFB:
The Site Director will contact the faculty member in advance of the class to obtain information for a base pass request. The faculty member on the first day of class should plan to meet the Site Director before 1530 at the Nellis AFB Visitor’s Center. The faculty member will be issued a temporary pass to proceed to the Pass and ID office to pick up his/her pass for the week. The Pass and ID office closes at 1600. The faculty member may choose to stay on base until class begins or may return that evening for the class start time of 1800.
Classroom Information:

Location
Building 20 (MPF/Force Support Squadron), 4475 England Ave., Room 309 (See driving directions in this document.)

Class Schedule:
Monday-Friday 1800-2130, Saturday 0800-1630, Sunday 0800-1200

Available A/V equipment:
The equipment available in the classroom is as follows: DVD/VHS player, desktop computer, 60” TV/monitor, speakers, 2 white boards, and wireless Internet. If any other resources are needed, please let the site director know in advance.

Reproduction of class materials:
Professors will need to bring copies of all class materials with them. Advanced Programs is not allowed to reimburse for this expense. Office Depot is the closest local option.

Rental Car:
A mid-sized rental car will be reserved for you at the Las Vegas airport by the AP Travel Coordinator. See the rental car agency and reservation information on your flight itinerary.

Driving Directions:
Directions from McCarran International Airport to Hampton Inn

From the airport turn left (north) onto Paradise Road.
Turn left (west) onto Tropicana (stay in right lane).
Take I-15 North.
Take Exit 48 - Craig Road; turn left (west) onto Craig Road.
Change into right-hand lane while crossing over I-15.
Turn right onto Berg Street.
Take an immediate right onto the hotel access road.
The Hampton Inn entrance faces east toward I-15.

Directions from the Hampton Inn to Nellis AFB Visitor’s Center

Take hotel access road to Berg Street.
Turn left onto Berg Street.
Turn left onto Craig Road.
Continue on Craig Road through the intersection of Craig Road and Las Vegas Blvd.
From the right-hand lane, follow signs to the Visitor’s Center parking lot.

The Site Director will meet faculty at the Nellis AFB Visitor’s Center on the first day of class prior to 1530. Please, bring a valid driver’s license. For the rest of the week, proceed straight to the gate guard with driver’s license and pass.
Directions from the Visitor’s Center to the Classroom

From the Visitor’s Center parking area, take a right towards the gate.
Present the gate guard with photo ID and pass.
Continue straight on Fitzgerald Blvd through the first intersection and roundabout.
Take a slight right onto England Avenue.
Make a left onto Devlin Drive, and then take an immediate left into the parking lot.
The classroom is located on the 3rd floor, Room Number 309. The elevator and stair well access
are located at the entrance of the building.

Lodging for Advanced Program’s Professors:

Hampton Inn Las Vegas/North Speedway
2852 E. Craig Road
Las Vegas, NV 89081
Telephone: (702) 655-0111
Fax: (702) 598-0111

Room Reservations and Amenities

The single room rate is $89.00 per night, plus tax. The Site Director will make the reservation and send
the hotel confirmation number to the professor via e-mail. When checking in, please identify yourself as
University of Oklahoma visiting faculty and that you are using your personal credit card.

A reserved room is typically non-smoking (smoking room may be requested). The room includes a king-
size bed, TV, work desk w/ lamp, phone, coffee maker, microwave oven, mini refrigerator, ironing board
and iron, front desk safe, hair dryer. Also, a complimentary continental breakfast and free morning
newspaper are included. A coin operated laundry facility and outdoor pool are on the premises. The hotel
is less than 3 miles from the Nellis AFB Visitor’s Center. Drive time is typically 10-15 minutes with
traffic. (See driving directions below.)

Internet Access:
The hotel has free wireless Internet access. You may also access the Internet during regular office hours in
the OU office. The Base Exchange food court and the base library also offer free wireless Internet access.

Additional Information about Nellis AFB

Military sites: http://www.nellis.af.mil/
http://weather.noaa.gov/weather/current/KLSV.html (current weather)
Tourist sites: www.lasvegas.com
http://www.mccarran.com/airportguide.asp (McCarran International Airport Guide)
http://www.parks.nv.gov/vf.htm Valley of Fire State Park
http://www.usbr.gov/lc/hooverdam/ Hoover Dam